

For more information contact the cleaner greener
hotline on 020 8753 1100 or email
cleaner.greener@lbhf.gov.uk

Legal implications for failing to comply

Please be aware that non compliance with the information set out in this leaflet may mean that you are contravening your trade waste agreement and your Duty of Care. This is contrary to Section 34 of the Environmental Protection Act 1990. Duty of Care contraventions are dealt with at the local magistrates' court and the maximum fine is up to £5,000 if the case is proved. Additionally, waste that is not properly identified and deposited on the public highway may be considered as a fly tip. A fly tip is a serious offence for which you could be fined up to £50,000 if the case reaches the law courts.

How to present waste and recycling for H&F's trade sack collections



If you would like any part of this document interpreted into your own language, or produced in large print or braille, please telephone 020 8753 4785.

www.lbhf.gov.uk

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It is a requirement for every business to have its waste collected by a licensed carrier and for any associated records to be kept for at least two years.

To help businesses we provide collection services both for general waste and mixed recycling.

Call us on **020 8753 1100** or email cleaner.greener@lbhf.gov.uk if you would like to sign up or make changes to your service.

Your business will save money if you recycle. The orange recycling sacks are 25% less expensive than the white general waste sacks. Larger containers can be provided for general waste and recycling.

General waste and recycling must be placed out for collection as follows:

General waste is collected in white sacks supplied by H&F.

All general trade waste should be placed out for collection in white sacks only. Any material regarded as hazardous or containing meat products should be excluded. Such materials include but are not limited to raw meat, chemical waste, biological waste and dead animals.

Trade recycling is collected in orange sacks supplied by H&F.

The following materials can be placed inside the orange sacks:

- **Paper and cardboard** – cardboard boxes (flattened), white and coloured paper, junk mail, magazines, newspapers, directories, card and envelopes
- **Glass** – bottles and jars of all colours (rinsed with lids removed)
- **Plastic bottles only** – all plastic bottles that have not been used to contain oil or hazardous/flammable chemicals such as petrol, diesel fuel, paint thinners etc. (rinsed with lids removed)
- **Cans** – drinks cans, food tins and empty aerosols
- **Paper-based food and drink cartons** (e.g. Tetrapak).

These materials are sent for recycling. **No other materials are accepted in the orange sacks.**

The white and orange sacks are easy to use. Businesses should place waste and recycling in the relevant sack. **The sack should:**

- be tied at the top
- left at the collection point agreed in your contract between 6pm and 10pm on your designated days
- be able to be lifted by one person, not weighing over 20Kg.

When placing large amounts of cardboard out for collection, it is not necessary to place the cardboard inside the sacks. **Businesses should:**

- flatten the cardboard boxes
- bundle them together
- wrap an orange or white sack around the bundle. The bundle must not weigh over 20Kg
- it is important that businesses add a whole sack and not just half or part of a sack to the bundle.

Incorrect refuse



Correct refuse



Incorrect recycling



Correct recycling

