

Westminster Training and Outreach Service



About us



The Westminster Training and Outreach Team is a part of the Federation of Westminster Special Schools which also comprises:

- Queen Elizabeth II Jubilee School
- College Park School

The Federation of Westminster Special Schools and Outreach and Training Service is a centre of excellence for the delivery of dynamic and creative special education support to pupils, staff, parents and a wide range of related services.

Our Team

Our team comprises experienced professionals with specialist qualifications in the following areas:

A detailed service offer of each specialism (with referral pathways and eligibility criteria) is available on our website.



- ✓ Autism
- ✓ Occupational Therapy
- ✓ Visual Impairment
- ✓ Hearing Impairment
- ✓ Speech, Language and Communication Needs
- ✓ Inclusion



Training & Outreach
Federation of Westminster Special Schools



Anna Selwyn
Training and Outreach
Team Manager



Carolyn Gelter
SLCN Advisory Teacher



Carla Pereira
Admin and Finance
Support



Sue Latham
Autism Advisory Teacher



Jenny Reeve-Williams
Autism Advisory Teacher



Catarina Pinto OT



Ziekelle Noakhes
Autism Advisory Teacher



Maurice Sparrow
QTVI



Sensory Impairment
←Team→



Kathryn Gilgallon
TOD



Heather McClean
TOD

What support is available

- ✓ Support for school setting/pupils
- ✓ Support for parents and carers (we work very closely with Westminster Parent Participation Group)
- ✓ Training and consultancy
- ✓ Support for school SENCOs (Tri-borough and Westminster SENCO Forums)



The service is tailored to facilitate a multi-agency approach with a range of support offered including:

- Advice on graduated approach for OT, Autism, SLCN, VI and HI
- 1:1 small group and whole class support- modeling approaches
- Curriculum differentiation
- Advice on making reasonable adjustments
- Peer coaching and mentoring
- Contribution to EHC Plan and Transfer Reviews for pupils on caseload
- Creating differentiated resources and signposting to specialist equipment
- Transition support
- Multi-professional meeting/Team Around the Child/Family (TAC/F)
- Support for students in understanding their difficulties (SLCN, Autism, OT, VI and HI)
- Structured teaching support (e.g. visual timetable, reward systems, PECS, setting up workstation)
- Social interactions support (Lego, Talk About, Social Stories™, Comic Strip Conversations™)
- Emotional regulation (sensory profiling, audit of school environment, advice re: interventions)
- Crisis interventions
- Mindfulness in Schools Programmes Paws.b; .b and .bFoundations
- Bespoke training in school (all teams)
- Licensed training e.g. for 'ICAN' programmes: Early Talk Boost, Talk Boost KS1, Talk Boost KS2, 'Word Aware' and 'ELKLAN' (at QE2 Access and Inclusion Training Centre)
- Autism Awareness Week (ideas for assemblies, lesson plans)
- Support for parents/carers (e.g. Early Bird, Healthy Minds, Cygnet 5-18yr, Puberty and relationships, parents after school club (at QE2 Access and Inclusion Training Centre)

SEND Training

Westminster Training and Outreach Team offer an excellent range of continued professional development and learning opportunities. This includes seminars delivered by some of the most experienced and knowledgeable trainers, researchers and practitioners in the world of SEND. In 2016/17 100% of our courses were evaluated as excellent, very good or good. For current annual CPD offer click [here](#):

'Thank you so much Sue! All your suggestions have (as always) been very valuable. R. [SALT] is already starting to think about how we could incorporate mirror work into the zones of regulation programme, and I am working on structured break-time plans.'

[After visit offering support around emotional regulation and transition support]

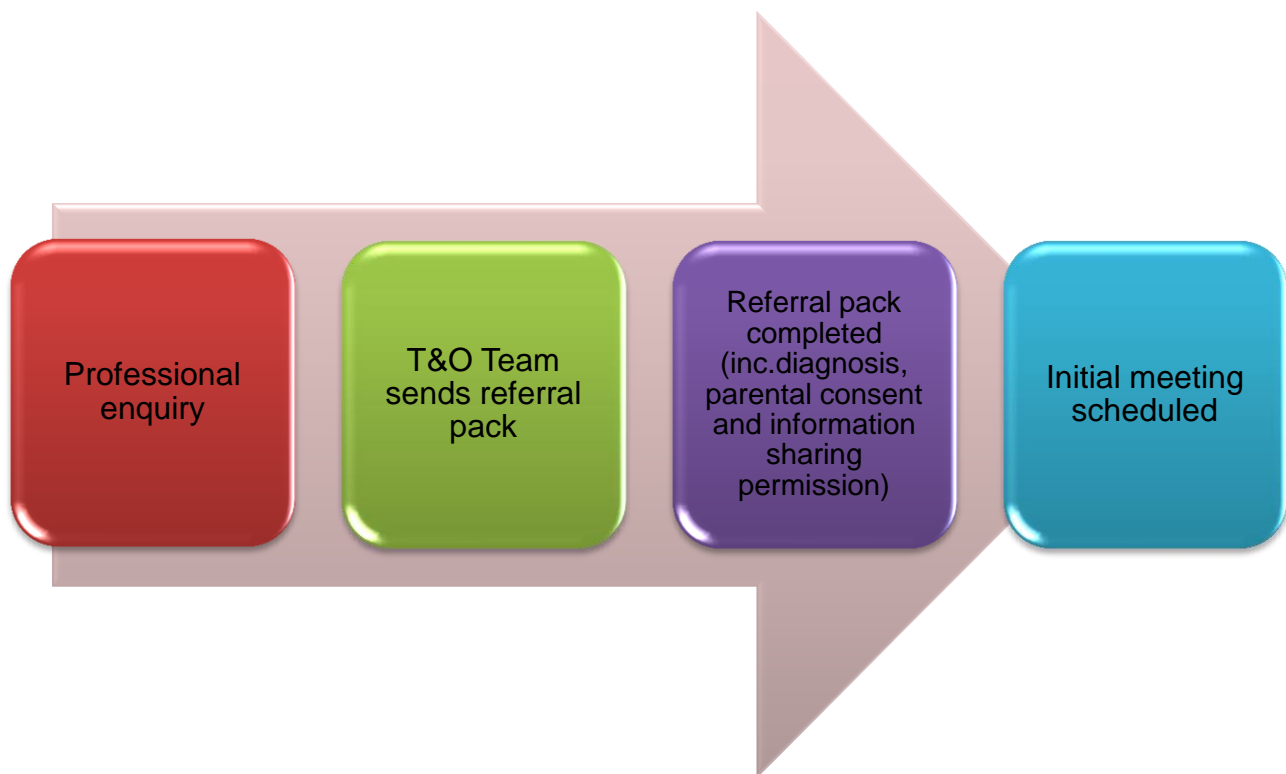


- ✓ Schools
- ✓ Local Authority (for CYP with SEN Statement /EHC Plan)
- ✓ Health professionals

How can you refer?

Support for an individual pupil (bespoke intervention)

Please email your enquiry to qe2referral@qe2cp.westminster.sch.uk stating the type of support required (e.g. Autism, OT, VI, HI, SLCN) in the title.



Request for in-school training or consultancy

Please fill in referral form available on our website and email it to:
qe2referral@qe2cp.westminster.sch.uk

Additional Info

Quality assurance



The Westminster Training and Outreach Team adheres to Quality Standards for Sensory Support Services in England, June 2016 Edition. These standards provide us with a framework for self-evaluation based on some of the key areas in the SEN Local Area inspection. The team evaluates the impact of the service and reports to Westminster LA termly. All staff employed by the Federation of Westminster Special Schools' Training and Outreach Service in relation to safer recruitment checks, enhanced DBS clearance and Safeguarding training.

Do I need to pay?



The Westminster Training and Outreach Service has been commissioned by Westminster Local Authority to provide consultation and bespoke training to maintained nurseries, primary, special and secondary schools in Westminster (including academies and free schools). At this stage there is no additional charge to those schools for core offer (subject to review of SEN support services).

There is no routine service for school-aged C&YP attending **independent schools** unless the following applies:

- ✓ Where a student has specialist teacher's input written in their statement of SEN or EHCP this will be provided through the local services.
- ✓ Independent schools can purchase specialist advisory teacher support for the whole school or an individual learner by referring to the service (please consult the charging policy on our website).



Compliments and complaints

We are proud of the commitment to the children and young people we support.

If you are pleased with our work, we are always happy to hear from you. However, there may be situations where the service or a member of the team has not met your expectations and you would like to make that view known to us. As a team we are open to receiving any feedback and to efficiently resolve any complaints. Please contact Anna Selwyn- Training and Outreach Team Manager 07538639094

a.selwyn@qe2cp.westminster.sch.uk



Contact us

Queen Elizabeth II Jubilee School

Training and Outreach Team

Kennet Road London W9 3LG

Email:

a.selwyn@qe2cp.westminster.sch.uk

Tel: 020 7641 5825

