



## Hosting a Play Street: Guidance notes

Below are the application conditions for temporary road closures to create 'play streets'.

### **Costs**

Normally there's a fee for road closures. But we think Play Streets are great for promoting outside play for children and stronger communities, so we're waiving the fees.

### **Dates and times of your event**

To close a street, we need to issue a legal Traffic Order. It takes 21 days if there are no objections. To ensure you have time, we recommend applying at least six weeks ahead.

The best roads for play streets are cul-de-sacs, or quiet residential roads. Legally, closures can't last more than three hours or go on after sunset. The street(s) may only be closed during daylight hours on the dates and times specified within the Order.

If there are planned roadworks on, or near your proposed play street, we may have to refuse an application to ensure we can keep traffic flowing. Any existing Traffic Management Order will remain normally in force during the closure.

### **Public consultation**

You should consult all residents and businesses affected by the closure. You can use the play streets leaflet we've sent to help explain how it works. You will need to list all properties you've consulted, showing whether they support the scheme, or not. This will allow us to see if a majority of people support the application.

### **Supervision**

Each closure must be supervised at all times, by responsible and clearly identifiable adults wearing hi-visibility vests. Each point of closure must be marshalled throughout the event. Vehicles wanting to enter the closed section of the road must be accompanied on foot by a marshal, and must not exceed 5mph.

### **Traffic signs and barriers**

We will supply you with 'Road Closed' signs. You must store these and put them out for each/any event.

### **Access requirements**

Residents, businesses, pedestrians and emergency vehicles must still be able to access the road during the closure. On-street parking cannot be refused or restricted during your event. You must ensure there is a clear route along the road to allow emergency vehicles to pass. Fire hydrants and hydrant marker posts should be kept clear of obstruction. The traffic order is made solely so children can play. The placement of any structure on the highway during its hours of operation is not allowed.