

Applications made under the Licensing Act 2003- Original to be sent to: The Licensing Team, Hammersmith Town Hall, King Street, London, W6 9JU- 020 8753 1081, licensing@lbhf.gov.uk

	Grant of a Club Premises Certificate	Application for a full variation of a Club Premises Certificate	Application for a review Club Premises Certificate	Temporary Event Notice
The Police Licensing Officer- Shepherd's Bush Police Station, 252 - 258 Uxbridge Road, London, W12 7JA- 020 8246 2886, AWMailbox.Licensing@met.police.uk	✓	✓	✓	✓
Fire Safety Regulation, South West Area 4, Kensington and Chelsea Fire Safety Team, 169 Union Street, London SE1 LL- FSR-AdminSupport@london-fire.gov.uk	✓	✓	✓	
Planning Authority- 5 th Floor, Hammersmith Town Hall, King Street, London, W6 9JU- 020 8753 1081, planning@lbhf.gov.uk	✓	✓	✓	
Town Hall, King Street, Hammersmith, London, W6 9JU- 020 8753 1081 foodandsafety@lbhf.gov.uk Or, if the premises are under the jurisdiction of the Health and Safety Executive (ie. museums etc.) The Health and Safety Executive, Rose Court, 2 Southwark Bridge Road, London, SE1 9HS	✓	✓	✓	
Noise & Nuisance Team- Hammersmith Town Hall, King Street, London, W6 9JU noise@lbhf.gov.uk	✓	✓	✓	✓
Trading Standards- Hammersmith Town Hall, King Street, London, W6 9JU trading.standards@lbhf.gov.uk	✓	✓	✓	
Director of Public Health- Hammersmith Town Hall, King Street, London, W6 9JU nicola.lang@lbhf.gov.uk	✓	✓	✓	
Anna Carpenter- Safeguarding Review and Quality Assurance, 3 rd floor, 145 King Street, W6 9JT Anna.Carpenter@lbhf.gov.uk	✓	✓	✓	

Please note, if you wish to submit an application electronically to the responsible authorities you must obtain prior consent from each authority, otherwise you will need to submit a hard copy by hand or post.