

# Starting school

A guide for parents with children starting primary school in September 2017



Apply online:  
**[www.lbhf.gov.uk/  
eadmissions](http://www.lbhf.gov.uk/eadmissions)**

The Pan-London eAdmissions site opens  
on 1 September 2016.

If your child was born between 1 September  
2012 and 31 August 2013, you will need to  
apply for a primary (reception) school place  
by 15 January 2017.

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# Introduction

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## Welcome

### Dear Parents and Carers

It can be challenging and time-consuming when you are choosing a school for your child, and we want to make this process as easy as possible for you.

That is why we have put together a brochure to guide you through the steps on how to find a school in Hammersmith & Fulham that is right for your family.

Our primary schools are among the best in the country, with the vast majority judged by Ofsted as 'outstanding' or 'good'.

Before you decide on your six preferences, it's a good idea to research the admission criteria of schools, look at their Ofsted reports and visit the schools you like. And remember you can apply online.

I hope you find the information about the borough's schools and advice on how to apply helpful, and wish you all the best in making your decisions.



### **Cllr Sue Macmillan**

Cabinet member for children and education  
Hammersmith & Fulham



## Introduction to Hammersmith & Fulham's primary schools

This brochure is for parents of pupils aged between three and 11, but deals mainly with issues for parents whose children are due to start primary school in 2017. It provides information about how and when to apply for a place, explains how admission decisions are made and gives information about each school to help parents decide which schools to apply for.

In September 2017 there will be 40 maintained primary schools, including Academies and Free Schools, in the borough. In September 2014, the new Earl's Court Free School Primary opened and Ark Burlington Danes Primary Academy opened September 2015, offering parents a wider range of schools to consider as one of their six choices. Further details about each school can be found on pages 30-68.

All other schools in the borough providing primary or nursery education are either independent (private) schools or run by other organisations that may charge fees. The council's Family Information Service provides details of all provision in the area and can be contacted by visiting [www.lbhf.gov.uk/fisd](http://www.lbhf.gov.uk/fisd), emailing [fis@lbhf.gov.uk](mailto:fis@lbhf.gov.uk) or calling **0845 313 3933**.

Further information on independent schools is available from the Independent Schools Council at [www.isc.co.uk](http://www.isc.co.uk) and the Independent Schools Directory and Resource at [www.independentschools.co.uk](http://www.independentschools.co.uk)

## Types of state school

**From September 2016, there will be 12 community schools, 14 voluntary aided schools, 10 Academies, 3 Free Schools and 1 voluntary aided junior school.**

The Admission Authority for each school is responsible for setting its admission arrangements and deciding which children are given priority for a place, in accordance with the published admission criteria. For community schools the Admission Authority is the local council, while for voluntary aided schools, Academies and Free Schools it is the school's governing body or Academy trust.

Community schools are financed by public money and maintained by the council, which also sets their admission requirements.

Voluntary aided schools are set up by a religious or voluntary body but funded through the council. Governors have additional responsibilities to those for community schools, including setting the admissions arrangements.

Academies and Free Schools are independent of the local authority and funded directly by central government. The governing body for each Academy and Free School sets its admission arrangements in agreement with the secretary of state and the local council.

## Contacting the admissions team

The Hammersmith & Fulham admissions team works in partnership with the Royal Borough of Kensington and Chelsea and Westminster City Council as a joint service.

The admissions team is based at Kensington Town Hall, Hornton Street, London W8 7NX and can be contacted between 9.00am-5.00pm, Monday to Friday.

**E** [school.admissions@lbhf.gov.uk](mailto:school.admissions@lbhf.gov.uk) **W** [www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions) **T** 020 7745 6432/6433/6434

### Pan-London system

Every year around 100,000 applications across London are made for primary school reception places. All 33 London boroughs, together with councils bordering the capital, co-ordinate admissions to their primary schools.

The co-ordinated admissions system is fairer and means more parents are offered one of their preferred schools at an earlier stage and fewer parents receive no initial offer at all. It is also easier for parents to manage, reducing anxiety for you and your children.

### How the system works

Under the Pan-London Co-ordinated Admissions System (PLCAS), all parents must list the schools they want to apply for on their home local authority's common application form, ranking them in order of preference. This is important, as potentially only one offer will be made and this will be for the highest-ranked school able to make the offer. This form (either paper or online) is returned to the local authority for the area in which the child lives.

The local authorities taking part in the PLCAS then use a secure computerised system to pass on details of the applications for schools in other areas. They will also co-ordinate the offer of places to make sure no child is offered more than one school place. The decision on whether a place can be offered will continue to be made by the Admission Authority for each school. When a school receives more applications than places available (also referred to as oversubscribed), its published admissions criteria will be used to decide the order in which applicants will be offered places.

Schools will not be informed of where they are listed on the application form or other schools applied for.

Where a child is eligible to be offered a place at more than one school, the local authority will hold the offer for the highest preference on the parents' form and release all other lower preference offers. These places can then be offered to other applicants. Potential offers are exchanged between local authorities until they are in a position to make the single best offer to parents using all available places. All offers will be made on the same day: **18 April 2017**.



# ► You must submit your application by 15 January 2017

## Key dates

**From 1 September 2016**

You will be able to apply online at [www.lbhf.gov.uk/eadmissions](http://www.lbhf.gov.uk/eadmissions)  
Paper applications will be available from the admissions team on request.  
The *Starting school* brochure will be available online and a hard copy can be requested from the admissions team from 14 September.

**15 January 2017**

### Closing date for applications

If you are applying online, you will have up until 11.59pm on 15 January 2017 to submit your application.

If you are applying via a paper form you will need to ensure it is received by the admissions team by 5.00pm on the closing date.

**18 April 2017**

### National offer day

The admissions team will write to you advising you of the outcome of your application. Letters will be sent by first class mail.

Online applicants will also be notified by email on the evening of 18 April 2017.

**2 May 2017**

Deadline for successful applicants to accept or decline their school offer.

**From 16 May 2017**

Waiting list positions will be available for community schools and further offers will be made as result of withdrawals and late applications for schools with vacancies.

**26 May 2017**

To ensure appeals are heard by the end of the summer term, appeals for Hammersmith & Fulham community schools must be lodged by this date. You will need to check with voluntary aided schools and Academies as deadline dates may vary.

**June/July 2017**

Appeals for Hammersmith & Fulham community schools are heard by an independent panel.

Voluntary aided schools and Academies will also arrange for appeals to be heard before the end of term.

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### Gathering information

To make an informed decision about which primary schools to apply for, you are advised to read the information about the schools in this brochure and research the schools you are interested in applying to.

#### You are advised to:

- Contact schools you are interested in directly to ask for a copy of their prospectus, which will provide you with detailed information.
- Visit schools' own websites to find out more detailed information. If you want to find out about Ofsted reports for Hammersmith & Fulham schools visit [www.ofsted.gov.uk](http://www.ofsted.gov.uk)
- Find out if the school has arranged open day sessions so you can plan a visit. Some schools have indicated specific dates they have arranged, this information can be found in the individual school section of this brochure on pages 30-68.

### Considering the facts

Many schools receive more applications than they have places. To avoid disappointment you should consider whether your child has a realistic chance of gaining a place at your preferred school(s).

#### You will need to look at:

- How many applications were made for your preferred school(s) last year compared to how many places were available. This information can be found in the individual school section of this brochure on pages 30-68. It is important to note the pattern of admissions can vary from year to year and living within the distance in which places were offered in a previous year does not guarantee a place will be offered in this year or future years.
- The admission criteria of the school(s). The criteria will determine the order of priority for each applicant. As an example, church schools will prioritise applicants who meet the respective faith criteria.

#### You may also like to consider:

- Whether the ethos of the school suits your child's needs.
- Whether the school has a breakfast club and/or after-school provision if this is important to you.
- How your child will travel to school. There are many primary schools in Hammersmith & Fulham, all accessible by walking or by bus. You may also want to consider schools

in neighbouring boroughs that may be close to your home. Remember you can name up to six school preferences.

- You should note attendance at a nursery class does not guarantee or give priority for admission to the reception class of that school. It is also important to be aware if you have a younger child attending the nursery section of the school you are applying to, sibling connection does not apply. Only children who will be on the roll of the main school when the new child starts school will be considered as a sibling link.
- Naming only the school you most want for your child will not increase their chance of being offered a place at that school.
- If we receive more than one application form for your child, the most recently dated form will be the one we process.

Because of the demand for places at the most popular schools, your child may not be offered a place at your first preference.

If you give only one preference, your child may not get an offer at all on 18 April 2017. It is therefore advised you name further preferences and ones you consider to be realistic options.

### Applying for schools outside Hammersmith & Fulham

You may also wish to consider schools outside the borough. Under the PLCAS, Hammersmith & Fulham residents can apply for schools anywhere in London and will need to be listed in your application. Detailed information about schools outside the borough is available directly from the schools and from the local authority for the area in which they are located.

The contact details for all London boroughs are provided on page 77.

### Private fee-paying schools

Further information on private or independent schools is available from the Independent Schools Council at [www.isc.co.uk](http://www.isc.co.uk) and the Independent Schools Directory and Resource at [www.independentschools.co.uk](http://www.independentschools.co.uk)

You will usually be required to pay fees to attend these schools. These schools do not form part of the PLCAS and you must apply to them directly.



# The application process



# The application process

## Closing date for applications

**The closing date for applications is 15 January 2017.**

For all the reasons detailed on page 16 it is highly recommended you apply online at [www.lbhf.gov.uk/eadmissions](http://www.lbhf.gov.uk/eadmissions)

If you would prefer to complete a paper form, you must return it by the closing date to the address shown on the form. If you would like confirmation we have received your application, please indicate this when you submit the form. Make sure you use the correct postage if you return your form through the post. Incorrect postage may delay your application, preventing it from reaching the admissions team by the closing date.

## Proof of address

The address you provide on your application must be your child's permanent address on close of applications, **15 January 2017**. You must not use a business address, childminder's or relative's address or any address other than your home address. Only in circumstances where the relative or carer has legal guardianship and is the main carer will a different address be considered as the main residence. Evidence will be requested to support this arrangement.

If you have a genuine 50/50 share care arrangement with your child's other parent, it will be for you to determine the address that will be used as the main address for your child's application. Only one address will be used throughout the application process. If you are unable to agree on which address to use, the address of the parent making the Child Benefit claim will be used for the purpose of the application.

You do not need to provide us with documentary evidence of your address. Your details will be cross-referenced with internal council databases, and if we are unable to verify your address we will contact you for more information. If you are not registered to pay council tax, either because you are not liable or have recently moved, you will be asked to provide one of more of the following:

- A mortgage statement/tenancy agreement.
- A recent utility bill or, if you have moved, your closure bill at your previous address.
- A Child Benefit/Inland Revenue document (if entitlement applies).
- For members of the UK Armed Forces and Crown Servants, an official letter confirming the address of your quarters. This can be provided before you have relocated to ensure your application is not disadvantaged.



If you own or rent more than one property, you should state this on your form. You will also need to provide proof of residence and occupancy for the address at which your child lives most of the time and is considered as the main family home.

If you move into a second property for a temporary period purely for the purpose of trying to be nearer to a school, we will use your normal, permanent residence for the purpose of processing the application.

## Change of address

Any offer made to your child on **18 April 2017** is based on the address you indicated in your application. If you do not inform us of a change of address, any offer that is made to your child for a school you would not have been eligible for will be withdrawn.

**You must notify the admissions team if you move address.** Your new address will not be updated until proof has been provided. If you move after **10 February 2017**,

your address will not be updated as the process for allocating places would have already started. We are able to send you correspondence to your new address, but your application will be processed using the address you submitted at the close of applications.

### Exceptional need

All schools have experience in dealing with children with diverse needs. These may be educational, medical and/or social needs. However, in a very few exceptional cases there may be reasons why a child may need to attend a specific school, and no other school can meet this need.

If you feel there are exceptional reasons for your child to be considered for a priority placement at a particular school, you must indicate this in the area provided in your application, giving reasons supporting your case. Please be aware not all schools have this criterion in their policy, so it is advised you check this first.

All requests for priority consideration must be supported by a professional, such as a doctor or social worker, who must clarify which school you are making a special case for, the reason why it is necessary for your child to attend this school in particular and the difficulties it will cause your child to attend another school.

It is for you to decide how to support your case and what documents to provide, but these must be submitted by the closing date: **15 January 2017**. The admissions team is not responsible for contacting professionals for information about your case and any decision will be based on documents you submit by the closing date.

For own Admission Authority schools and schools located in other areas, any additional documentation you provide will be passed on for the respective school's attention via the secure pan-London system.

The notification date is **18 April 2017**. You will not therefore be advised before this date whether your request for priority is agreed. If priority is not granted, your application will be considered against the remaining criteria for the requested school.

It is important to be aware very few cases are agreed under this category. The Admission Authority must be able to justify awarding priority for a child above other applicants. It will need to be agreed by those making the decision that the professional support provided clearly makes a case that the needs for the child can only be met at the school requested, as opposed to another local school.

### Additional forms to complete

All Hammersmith & Fulham voluntary aided schools have additional Supplementary Information Forms (SIF) and/or a Priest Reference Form to complete, which are available directly from the schools or at [www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions)

These forms are necessary for the school governors to determine whether applicants meet their faith requirements or other criteria. If you are applying for a place on religious grounds, you will be required to provide proof of your church attendance and/or religious commitment on the SIF.

The SIF and all additional documents required must be returned to the school. The same will apply for church schools located in neighbouring local authorities. If you name the school in your application and do not complete a SIF, your child will be considered but it will reduce the chances of your child being offered a place. The school will not have any information to consider when judging your application against its admission criteria and, as such, your application will be ranked very low when decisions are made. It is therefore important you complete both forms.

### Fraudulent applications

Hammersmith & Fulham Council takes very seriously any attempt to obtain a school place by fraud. All cases are fully investigated and the use of internal and external agencies has improved detection rates. Council officers will carry out unannounced address visits as appropriate.

**If you know someone who intends to or has used a false address to get a school place, you can report this confidentially to the admissions team on 020 7745 6434 or email [school.admissions@lbhf.gov.uk](mailto:school.admissions@lbhf.gov.uk)**

You do not need to give your name but please provide as much information as possible so we can investigate the matter fully.

If we find a school place was obtained using a false address we will withdraw our offer, even after the child has started school, and give it to the child who was entitled to the place.

If it is decided not to remove the offer, normally when the child has been on roll for than one term, any future sibling link will not apply.

### Your personal information

Hammersmith & Fulham Council will handle information you have provided for school admission purposes in line with the Data Protection Act (DPA).

The information will be held in confidence, with only the necessary people working within the combined children's services able to access and handle it.

The council has a duty under the Children's Act 2004 to work with partners to develop and improve services to children and young people in the area. As such, the council may also use this information for other legitimate purposes and may share information (where necessary) with other council departments and external bodies.

### Applications for children living abroad

Applications submitted by resident families working or temporarily living abroad will be processed with all other applicants and must be submitted by the closing date. The address where the child is living at the time of application and at the closing date will be used for the purpose of processing. The applicant must inform the admissions team on their return for the address to be updated. Proof of address and occupancy will be required.

### Members of the UK Armed Forces and Crown Servants

For members of the UK Armed Forces and Crown Servants an official letter confirming the address of your quarters is required. This can be provided before you have relocated to ensure your application is not disadvantaged.

### Requests to apply for reception in the following year

Requests for an application to be considered for reception entry for the following year will need to be made by the closing date for when the child would normally be expected to apply: **15 January 2016**. This enables the application to still be processed alongside all other applicants if the request for later admission is refused by an Admission Authority\*.

Such requests would normally apply to children who are born in the summer (between April and August) and there are significant reasons that would benefit the child's academic, social and emotional development by starting reception in the following year as opposed to Year 1. It should be noted any request to defer entry to Year 1 in the following year will require an in-year application to be made at that time. Further information on in-year admissions can be found at [www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions)

It is for the Admission Authority of a school to decide whether or not the individual child's circumstances present the need for entry to reception a year late. In the event that an Admission Authority agrees to consider your application out of year, please be aware this is not an automatic guarantee of a place. Your application would be assessed against the school's published criteria and offers made to children as appropriate. Such requests will only be agreed in exceptional circumstances.

Support from a professional (eg GP, hospital consultant, social worker, education professional) will need to be provided outlining the reasons and benefits for the child to start school a year late and therefore be placed outside their chronological year group. The headteacher of the school(s) applied for will be informed of the request and their view taken into account.

There is no right of appeal against the decision to refuse a request for late entry. Applicants do retain the right of appeal against a decision not to offer a school place that has been refused for the year group applied for. If the Admission Authority approves the request, the parents will be advised to re-apply in the following year. However, there can be no guarantee of a place being available as this is dependent on the number of applicants who apply in that year. It is not possible to reserve a place in a school for the following year. If a place is not available at any of the schools applied for the local authority will identify an alternative school with a place available in the child's chronological year group.

The arrangements for such requests are in accordance with current legislation that is set out in the Admissions Code 2014 and at the time this brochure is produced (August 2016). Central government are reviewing Summer born entry.

\*The local authority is the Admission Authority for community and voluntary controlled schools. The governing body is the Admission Authority for all other schools/academies. Any decision is applicable only to the school for which the Admission Authority is responsible.

## ► All Hammersmith & Fulham voluntary aided schools have additional forms to complete

The application process



### Late applications

If you apply after the closing date without a valid reason, your application will only be considered after the offer date: **18 April 2017**. Your child's name will be added to waiting lists along with those unsuccessful applications considered in the initial allocation round.

If there is an exceptional reason for applying after the closing date and **before 10 February 2017** (for example, you have just moved to the area), it may be possible to consider your application with those that were made on time. Other circumstances will be considered and each case decided on its own merit.

Examples of reasons that **would not** be accepted include failure of a nursery school to remind a parent to apply, late return from a family holiday or non-receipt of an application form due to postal issues. You are advised to contact the admissions team as soon as possible if submitting an application after the closing date.

### Change of preferences

If you wish to change the order of preference of schools listed on your application form and you applied online, you can log back in to your account to change/add/delete preferences up until the closing date of **15 January 2017**. If you did not apply online, you must email [school.admissions@lbhf.gov.uk](mailto:school.admissions@lbhf.gov.uk) or write to the admissions team before the closing date.

It is not normally possible to accept any changes after the closing date. If you do want to add preferences or change your order of preferences after this date, you must inform the admissions team as indicated above. In most cases, new or changed preference schools will normally be considered only after all other applications have been considered.

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# Completing your application

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## Guidance on completing your application (paper or online)

The online application is set out in a similar way to the paper form. The following guidance applies to both:

- Naming only the school you most want for your child will not increase his or her chance of being offered a place at that school.
- If we receive more than one application form for your child, the most recently dated form will be the one that we process.
- Because of the demand for places at the most popular schools, your child may not be offered a place at your first preference.
- Only naming one or two preferences will limit your chances of being offered a place. It is therefore advised you name further preferences and ones you consider to be realistic options.

## Your child's name

Please write your child's name clearly and use the same name you have registered with your child's nursery school or children's centre (if this applies).

## Your child's date of birth

You should only be applying for a reception place if your child was born between **1 September 2012** and **31 August 2013**. If your child does not fall within this birth range and there are reasons to request your application be considered the following year, please refer to page 12 for further information.

## Your child's home address

The address you give must be your child's permanent address on the closing date for applications. Please see page 10 for more information.



### Current nursery or early years provision

If your child attends a nursery, please indicate this in the space provided. If your child does not attend any early years provision, please leave the space blank. You should note attendance at a nursery class does not guarantee or give priority for admission to the reception class of that school.

### Details of parent or carer

This section needs to be completed by the parent or carer of the child, who will also need to indicate they have parental responsibility. Only one parent needs to complete this section but you can indicate the name of the other parent in the space provided if you wish.

### Relationship to child

Please indicate your relationship to the child (eg mother, father, grandmother, foster carer).

### Children with a Statement of Special Educational Needs (SEN) or Education, Health and Care (EHC) plan

You do not need to complete this application if your child has a statement of SEN or EHC plan as there is a separate process that is outlined on page 70 in this brochure.

If your child is in the process of being assessed for a statement, however, it is useful to make us aware of this. Doing so will ensure the school that is eventually offered to your child is fully aware before admission and can plan accordingly to be able to meet your child's needs.

### Looked After Children

Looked After Children (also referred to as in "Public Care") and children who have been adopted or made subject to a child arrangement order or a special guardianship order immediately after having been Looked After receive priority for admission to school. The child's social worker must submit a letter to the admissions team confirming the legal status of the child and the local authority to which the child is/was in care, quoting the child's full name and current address.

### Exceptional need

All schools have experience in dealing with children with diverse needs. However, in a very few exceptional cases, there may be reasons why a child may need to attend a specific school. Please refer to page 11 for further information.



### School preferences

You can list up to six state-maintained schools, including any voluntary aided (church) schools, foundation schools, Free Schools and Academies, and any schools in neighbouring local authorities, in order of your preference. Please do not name independent/private fee-paying schools on this form – applications to these must be made separately.

Please write the name and address of the school in the space against each school preference. You do not have to name six schools, but it is strongly advised you should use as many preferences as possible and include at least one school where you have a good chance of being offered a place.

You will need to read the admission criteria for the schools to determine what chances you have of gaining a place. Applying for only one school will not improve your chances of getting a place at that school.

### Siblings (brothers or sisters)

If your child has a brother or sister who is currently on roll, and will continue to be so, at one of your preferred schools at the time of admission for the child you are applying for, you must include their details where requested. Relatives such as cousins, uncles and aunts are not considered as siblings, even if they are living at the same address. Please be aware the definition of sibling can vary, so you are strongly advised to check with relevant boroughs or schools for their definition and if the school gives priority to siblings.

### Siblings of former pupils

Some schools give priority to siblings of former pupils in their admission criteria. This does not apply to all schools, so check the criteria for the school you are applying to. If you are applying under this criterion please list the name and date of birth of the former sibling and the school they attended in the relevant box.

### Children of school staff

Some schools give priority in their admission criteria to children of staff. This does not apply to all schools, so check the criteria for the school you are applying to. Please indicate in the relevant section if you are applying under this criterion, naming the school you are applying for. You must also provide supporting evidence from the school.

### Reasons for preference

Please note schools can only use their published admission criteria to decide which children qualify for a place. It is therefore not necessary to give reasons for your preferences. If, however, there are medical or social reasons why your child should attend the school you have named, please indicate these, as outlined above.

### Declaration and signature of parent or carer

You must sign your application to certify you have parental responsibility for the child for whom you are applying and the address on the application is the main residence of the child.

If you provide any false or misleading information on the application or in supporting papers or withhold relevant information, it may render your application invalid and lead to the withdrawal of an offer of a place.

### Apply online and save time

If you are a Hammersmith & Fulham resident you must complete the Hammersmith & Fulham common application to apply for a primary school place. We recommend you apply online at [www.lbhf.gov.uk/eadmissions](http://www.lbhf.gov.uk/eadmissions)

If you wish to submit a paper application, you can obtain a paper form from the admissions team. Paper forms will not be made available at schools.

You will have the opportunity to express a preference for **up to six** primary schools, including schools outside Hammersmith & Fulham. You must list them in order of preference. This means you should write your first preference (ie the school you most want your child to go to) at the top

of the list, your second preference below, then continue adding any further preferences you would like to make.

If you wish to apply for a primary school place in Hammersmith & Fulham but are not a Hammersmith & Fulham resident, you must complete your own local council's application form and follow its instructions for submission.

The council will co-ordinate the admission process with the other 33 London boroughs and neighbouring authorities to ensure no child receives more than one offer of a place at a primary school in London on **18 April 2017**.

The one offer received will be for the highest-preference school for which your child is eligible. It is vital you put your school preferences in the correct order.

### Applying online can be done in five easy steps

#### Why apply online?

- ✓ It is quick and easy to do.
- ✓ You can log back on to change or delete preferences up until 11.59pm on the closing date (ensure you resubmit your application if making changes).
- ✓ You are able to attach additional documents.
- ✓ You can register your mobile phone number to receive reminder alerts.
- ✓ You will automatically receive a confirmation email once you submit your application.
- ✓ During the evening of **18 April 2017** you will receive an email with the outcome of your application. Please wait until you have received the email before logging onto the Pan-London eAdmissions website.
- ✓ You will be able to accept or decline an offer of a school place online.



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► **If you apply online, you can register your mobile phone number to receive reminder alerts**

The application process



# A step-by-step guide to applying online

## 1

- Click on **'Register to apply online'** and enter your email address. If you have previously applied using the online system you will be able to log in without the need for registration.
- You will receive an email with a username and a link. **You must click on the link to validate your email address.**
- You will then receive another email containing your username and password to apply online. This email will include a link to the start of the application process.

**User registration** Logout

**Enter Your Details**

A parent/carer can use an existing LGLF USO account if they work in a school, select [Use current USO account](#)

Alternatively a Parent/Carer can fill in their details below to register.

Title

First name

Last name

First enter postcode here

Select address from drop down list

Select this button to enter address on the form

Email address

Email address (again)

Home phone number

Work phone number

Mobile phone number

[Crown Service](#)

## 2

- Enter your details.
- Make sure you enter your permanent address only. This will be verified against council records.

## 3

- Enter your child's details. Make sure you enter the information accurately.
- Make sure that you only apply for a child born between 1 September 2012 and 31 August 2013. If you enter the wrong date of birth you will not be able to progress to the next step.
- If you have twins or triplets you must remember to create a separate application for each child.

**Child Details - Step 1 of 3** Logout

33% Complete

**Enter Child's Details**

Select the underlined text for further information

First name

Middle name

Last name

Date of Birth (DD/MM/YYYY)

Gender  Boy  Girl

[Use your home address](#)

[Relationship to child](#)

[Do you have parental responsibility](#)  Yes  No

[Is your child a twin or triplet etc. \(multiple birth\)](#)  Yes  No

[Tick if child is or has previously been in care of a local authority](#)

[Tick if child has a statement of special educational needs or EHCP](#)

[Child's current school/nursery](#)

► To start your online application visit: [www.eadmissions.org.uk](http://www.eadmissions.org.uk) or use the link from the council's website: [www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions)

The application process

## 4

- Add your school preferences by first selecting the local authority that each school falls within.
- **Make sure that you read the schools' admission criteria.** This will be a guide as to the likelihood of being offered a place at the school you are interested in.
- Select and add the schools you wish to apply for. You can apply for up to six schools.
- For each school selected you will be asked a number of questions (such as whether there is a sibling at the school). Make sure you answer the questions correctly.
- If you tick the social/medical box please ensure you provide additional documents either by attaching them to the application (after submitting) or by sending them to the admissions team.

The screenshot shows the 'Add your school preferences - Step 2 of 3' page. It features a sidebar with navigation links like 'School admissions home', 'Information & Guidance', and 'Login to your account'. The main content area includes a progress bar at 66% complete and instructions to read the admissions policy for each school. Below this, there are sections for 'Apply for schools' (with a dropdown for 'Hammersmith and Fulham' and a 'Select a school' field) and 'Add a school using...' (with 'Map' and 'Keywords' options). A 'Save and Continue' button is visible at the bottom.

## 5

- Check all of the details entered are correct.
- Read the declaration and tick the box to accept it.
- Click the **'Submit Application'** button.
- Once you have submitted your application you will be able to attach documents.
- You will receive an email confirmation.

**You must click the submit button by the closing date of the 15 January 2017. If you do not do this, your application will not be processed.**

The screenshot shows the 'Declaration' section of the application form. It contains a list of bullet points regarding the applicant's agreement to provide evidence for exceptional circumstances and to keep the Local Authority informed of any changes. Below the text is a checkbox labeled 'I have read and accepted the above declaration' which is checked. A 'Submit Application' button is highlighted with a red circle. A 'Back' button is visible at the bottom left.

**If you apply online, you must not complete a paper application form**

# What will happen next

## How decisions are made

### The process

The admissions team will process any preferences you have made for Hammersmith & Fulham schools and pass on your child's details to schools that are responsible for their own admissions. If you have applied for schools that are not located in Hammersmith & Fulham, your preference(s) will be passed to the local authority that maintains those schools. At the same time, the admissions team will receive applications for Hammersmith & Fulham schools from residents in other local authorities. All these operations will be carried out via the Pan-London Co-ordinated Admissions System.

The order of your preferences is not revealed to the schools. This information is only known by your home local authority and the authority where the schools are located.

If any school has more applicants than places available, the published admission criteria will be used to decide the order in which applicants will be offered places. The same process is carried out across London and decisions are made by all Admission Authorities by a common deadline and relayed back to the home local authority. This co-ordinated process eliminates multiple offers and will result in your child being offered the highest potential school you named in your list of preferences (if an offer can be made). Examples are shown in the tables below.

You need to be realistic when deciding your school preferences. This is because you may not receive an offer at any of your preferred schools if your child does not meet the criteria. That may happen if, for example, you live too far away from the school based on outcomes for previous years or you name an oversubscribed church school but do not attend church and therefore would not meet a high enough priority against the school's admission criteria.

A breakdown of last year's admissions to each Hammersmith & Fulham school is included in the schools section of this brochure on pages 30-68. You will find this information is available for all schools in the respective local authority brochure, which can be accessed online (neighbouring London local authority website addresses and contact details can be found on page 77).

### Example 1

Preference rank	School	Criteria met?	Outcome
1st	Old Oak Primary School	Yes	Place offered
2nd	Wormholt Park Primary School	Yes	Withdrawn as higher offer met
3rd	Ark Burlington Danes Primary Academy	Yes	Withdrawn as higher offer met
4th	Ark Swift Primary Academy	Yes	Withdrawn as higher offer met
5th	Ark Bentworth Primary Academy	No	Withdrawn as higher offer met
6th	Miles Coverdale Primary School	Yes	Withdrawn as higher offer met

### Example 2

Preference rank	School	Criteria met?	Outcome
1st	Holy Cross Catholic Primary School	No	Placed on waiting list
2nd	Sir John Lillie Primary School	Yes	Place offered
3rd	St Cuthbert with St Matthias C of E Primary School	No	Withdrawn as higher offer met
4th	St Thomas of Canterbury Catholic Primary School	Yes	Withdrawn as higher offer met
5th	No preference made		
6th	No preference made		



### Notifying you of the outcome

If you made your application online, you will be able to log onto the eAdmissions site using your username and password during the evening of **18 April 2017** to view the outcome of your application and accept or decline any offer made. All Hammersmith & Fulham resident applicants will receive a notification letter\* with the outcome of their application on **19 April 2017**. The notification letter will include a reply slip and should only be returned if you did not apply online.

#### The letter will tell you the following, depending on the outcome of your application:

- The name of the school that can offer you a place. If it is not been possible to offer any of the schools you applied for, the nearest alternative school will be offered to you, if there is one available.

- That any preferences for schools listed lower than the school offered have been withdrawn.
- How to accept the place you have been offered. You should not reject the place unless you have a place secured elsewhere and should indicate the name of the alternative school on the reply slip (or online).
- If you have not been offered one of your school preferences, the reason why and who to contact for further information\*.
- Waiting list and appeal information and who to contact for further details.
- The details of schools which have vacancies, if you did not receive an offer for any of your preferences and you do not want to accept the alternative school offered to you.

\*The notification letter does not go into the detail of why a place could not be offered, and can only inform you your child did not receive a high enough priority in the oversubscription criteria. You will be able to obtain more detailed information from the local authority where the school is located or the school itself if it is its own Admission Authority. Please contact the admissions team in the first instance. They will be able to advise you.



### Waiting lists

Your child's name will automatically be added to the waiting list for any Hammersmith & Fulham schools that could not be offered. Any schools you named as a lower preference than the school offered to your child would have been withdrawn under the co-ordinated arrangements. You will need to re-apply to these schools if you want your child to be included on a waiting list.

If you have not been offered a place for a voluntary aided school, Free School, Academy or a school in another borough and require waiting list information, you will need to contact the school or the borough that maintains the school.

All places on the waiting list are ordered in accordance with the published admission criteria for each school and will be offered to children as vacancies arise with no differentiation between on-time or late applications. Waiting list positions for community schools will not be available until **16 May 2017**.

The governors will decide who is offered any subsequent vacancies at voluntary aided schools, Free Schools or Academies in line with the published admission criteria and waiting list ranking. You will be notified of any offer that can be made by the admissions team after **16 May 2017**.

A child's position on the waiting list can go down as well as up. For example, if a new application is submitted for a community school and they live closer to the school, the waiting list will need to be revised. The offer of a place does not depend on the length of time your child's name has been on the waiting list and there can never be any guarantee a place will be offered.

Waiting lists for Hammersmith & Fulham community schools are maintained by the admissions team. You will be contacted at some point during the academic year to indicate continued interest. If you do not respond, your child's name will be removed from the list unless you inform us otherwise. This exercise is carried out to ensure waiting lists only ever include children who would take up an offer for a school if it became available.

### Appeal arrangements

You have the right of appeal to an independent panel against the decision to refuse your child a place at any school which you named on the Hammersmith & Fulham application form.

Since September 2001 (subject to certain very limited exceptions) infant reception, Year 1 and Year 2 classes have not been allowed by law to contain more than 30 pupils if the class has only one teacher. The power to uphold appeals in these circumstances is very limited.

An appeal panel can only uphold an appeal where it is satisfied:

- The decision to refuse your child was unreasonable in legal terms;
- An error occurred in carrying out the school's admission arrangements that prevented your child being offered a place; or
- The admission arrangements for the school were unlawful and, had they been lawful, your child would have been offered a place.

The notification letter which you will receive on 19 April 2017 will tell you how to lodge an appeal. Appeals for community schools should be lodged by **26 May 2017** and sent to the admissions team to ensure they are heard before the end of the summer term.

Appeals for voluntary aided schools should be made directly to the governing body, as detailed in your notification letter, as each school will have its own appeal arrangements in place.

Coram Child Law Advice provides free, independent advice on the admissions process and legal advice on education issues. You can call **0300 330 5485**, Monday to Friday for advice, or visit <http://childlawadvice.org.uk/information-pages/school-admissions/> for more details.

## ► Your child's name will automatically be added to the waiting list for any H&F schools that could not be offered

### Making final arrangements for starting school

The law requires your child must receive full-time education from the start of the term following their fifth birthday. A review of the Primary Curriculum in 2009 recommended all parents should have the right to start their child in the September following their fourth birthday if they feel this is best for their child. All offers will be made for children to start school at the beginning of the autumn term. Parents will also have the option to start their child on a part-time basis or defer their child's entry.

If you decide you prefer to defer your child's entry to the school offered, that place will be held for your child and will

not be offered to another child. You would not, however, be able to defer entry beyond the beginning of the term after your child's fifth birthday, nor beyond the academic year for which the application was accepted. For example, if your child was born in August 2012, you will not be able to defer entry to September 2017, as this will be the start of the next academic year.

If you decide you would prefer your child to start school on a part-time basis, the school will inform you of the part-time hours available your child will be expected to attend. Each school will have different arrangements in place and will be dependent on their staffing, resources and how their infant classes are organised. You will not be able to choose your own part-time hours.



# Frequently asked questions

## What does the law require?

### Of parents:

It is the duty of the parent of every child aged five to 16 to ensure the child receives efficient, full-time education, suitable to his or her age, ability or aptitude (and to any special need), either by regular attendance at school or otherwise.

### Of local authorities:

It is the duty of every local authority to ensure sufficient primary and secondary schools of appropriate character and with necessary equipment are available to provide all pupils in the area with education suitable to their different ages, abilities and aptitudes.

## Does the law guarantee my child a place in the school of my choice?

No. The law states parents may express a preference for any school; however, if more parents express a preference for a school than the number of places available, there has to be an order of priority to decide which children to offer places to. The law allows parents to appeal to an independent panel if their child is refused a place at a school of their preference. Please refer to the section on appeals on page 22 for further information.

## Will a school know where I listed it in my application?

No. All applications are treated equally against each school's published admission criteria. Schools are not provided with the preference order as it has no relevance to the decision-making process.

## The distance you have calculated from my home to the school is further away than the distance I have calculated on a measuring system I used on the internet. What do I do?

The council's geographical measuring system is used for calculating distances from home to school. Distances measured by other means (eg private car, pedometer or on the internet) are likely to be calculated on a different basis and should not be relied upon as evidence the council's distance calculation is incorrect. The council's measurement system is designed to be precise, reliable and consistent, and is used for all applications.



## Do I have priority for a school place in the borough I live in?

No. It is against the law for local councils to give priority to their own residents.

## Can I change or withdraw my preferences after I have submitted my application?

Once you have submitted your application, you can change the order of your preferences and the schools you have listed up until the closing date. Changes cannot be made to your application after the closing date.

## If I decide I prefer a school I listed lower than the school I was offered, can I be considered for a place?

Any preferences that are listed lower than the school offered are automatically withdrawn, so any lower preferences will no longer exist. Any requests after offers have been made for lower preferences will be treated as a new late application. If the school has a vacancy, then it will be possible to offer your child a place and withdraw the original offer made to you. If the school is full your child's name will be added to the waiting list but you will normally be ranked on the school waiting list below all other applicants for the school.

## I have just moved to Hammersmith & Fulham. How do I apply for a school place?

If you have just moved in to the borough and your child is due to start reception, you should contact the admissions team as soon as possible. You will not be able to apply direct to the schools.



# School information



# School information

## Common definitions

The following common definitions will apply to the majority of schools in this section. You are, however, advised to read the full admission arrangements, which can be obtained directly from the respective school, its website and the council website.

**For all schools included in this brochure, children with a statement of Special Educational Needs (SEN) or an Education, Health and Care (EHC) plan that names the school will be allocated a place before any other allocations are made. Further information can be found on page 70.**

## Looked After Children (also referred to as in "Public Care")

Children in care of the local authority and children who have been adopted or made subject to a child arrangement or

a special guardianship order immediately following having been Looked After. The child's social worker must submit a letter to the admissions team confirming the legal status of the child and the local authority to which the child is/was in care, and quoting the child's full name and current address.

## Siblings (brothers and sisters)

Children already attending the school who will continue to do so on the date of admission of the applicant. This includes half-brothers or half-sisters, adopted brothers or sisters, stepbrothers or stepsisters or the children of the partner of the parent or carer, provided they live at the same address as the applicant.

## Distance from home to school

Unless indicated otherwise in the individual admission criteria for each school, distances are calculated using a straight line (as the crow flies) measurement from the child's



home “address point” (determined by Ordnance Survey data) to the nearest entrance for pupils (as determined by Hammersmith & Fulham using its computerised measuring system). The child living closest to the school will receive the highest priority; accessibility by car or public transport will be disregarded. If applicants share the same address point (for example, those who live in the same block of flats or shared house), priority will be given to those who live closest to the ground floor, and then by ascending flat number order. Routes are measured to four decimal places (if necessary).

If, in the unlikely event two or more applicants live exactly the same distance from the school, the offer of a place will be decided by random allocation, which will be carried out independently of the school.

### Exceptional need

If this priority forms part of the school’s admission criteria, the admissions authority\* may, on an individual basis, give priority to applicants who can demonstrate admission to the school is necessary on the grounds of professionally supported educational, medical and/or social need and no other school can meet this need. Parents/carers must supply details of any such special factors at the time of the original application, together with recent supporting documentation. Such applications will not be considered without professional support – such as a letter or report from a doctor, consultant or social worker. Further guidance can be found on page 11.

### Children from multiple births (eg twins, triplets)

Each school must set out in its admission arrangements how it considers applicants from multiple births when the admission limit may be exceeded to admit all children. In most cases, places will be offered to all children as this is an exception to infant class size regulations. You are, however, advised to check the full policy for the school(s) you are applying for if this is a concern for you as different rules may apply.

### Children of staff\*\*

Children whose parent is a qualified teacher for a minimum of 0.6fte (16.5 hours teaching staff) who has been employed at the school concerned for two or more years at the time of application and/or children of a member of staff who has been recruited to fill a vacancy for which there is a demonstrable skill shortage.



Priority will be limited to one place for each form of entry in any year with an additional maximum limit of no more than:

- 3 children throughout the whole school (for single form entry schools)
- 4 children throughout the whole school (for 1½ form entry schools)
- 5 children throughout the whole school (for 2 form entry schools, and upwards).

Exception to the above will apply to children of multiple birth or those born in the same academic year.

All such applications must be submitted to the local authority and must be accompanied with the relevant paperwork supporting an application on these grounds. The applicant must take sole responsibility to provide such paperwork. Without the provision of the relevant papers, priority will not be given on these grounds.

\*The local authority is the Admission Authority for community and voluntary controlled schools. The governing body is the Admission Authority for all other schools/academies. Any decision is applicable only to the school for which the Admission Authority is responsible.

\*\*The above applies to community schools only. Voluntary aided schools and academies that have this as a criterion will have their own definition.

# Community schools

## Community schools in Hammersmith & Fulham

Addison Primary School

Avonmore Primary School

Brackenbury Primary School

Flora Gardens Primary School

Kenmont Primary School

Melcombe Primary School

Miles Coverdale Primary School

Normand Croft Community School for Early Years and Primary Education

Old Oak Primary School

Sir John Lillie Primary School

Wendell Park Primary School

Wormholt Park Primary School

### Admission criteria for community schools

In each of the school's entries that follow there is a section outlining the way in which places were offered for September 2016. The admission number stated is the number of children the school can admit into the reception year. You can compare this figure with the number of people who expressed a preference for the school on their application form last year, shown as **Applications last year**. When on-time applications exceed the number of places available (also referred to as oversubscribed), the school's admissions criteria are used to determine the priority order of offers to be made.

Where a school is oversubscribed, home-to-school distance is the major factor in allocating places for community schools. To help you to make an informed decision when deciding which schools to apply for, the distance of the last applicant offered has been included for oversubscribed schools (all distances are shown in miles). Each entry will also show the number of siblings offered and, if relevant, places allocated to children with SEN or EHC plan and Looked After Children.

It is important to be aware the above information is provided to help you to make an informed decision when deciding which schools to apply for. How places are offered will vary from year to year and will be dictated by the overall number of applications submitted for each school and the number of siblings. There is therefore no guarantee your child will be offered a place if your home-to-school distance falls within the distance reached for applicants offered in 2016.

Please refer to the full admissions arrangements available on the Hammersmith & Fulham website: [www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions)

Applicants with a signed SEN or EHC plan that names a school will be admitted in accordance with Section 43 of the Children and Families Act 2014.

If there are more applications to the school than there are places available, places will be allocated in the following order of priority.

1. Children in Public Care<sup>1</sup> (also known as Looked After Children) in the care of the local authority and children who have been adopted or made subject to a child arrangement or special guardianship order immediately following having been looked after. The child's social worker must submit a letter to the admissions team confirming the legal status of the child and the local authority to which the child is/was in care, and quoting the child's full name and current address.
2. The director of school's services, as advised by senior officers, may on an individual basis give priority to applicants who can demonstrate admission to a particular community school is necessary on the grounds of professionally supported educational, medical and/or social need and only this school can meet this need. Parents/carers must supply details of any such special factors at the time of the original application together with recent supporting documentation. Such applications will not be considered without professional support, such as a letter or report from a doctor, consultant or social worker, which must be no more than six months old. All information submitted will be regarded as confidential.
3. To brothers and sisters (siblings) of children already on the roll of the school who will still be in the school at the time the applicant is admitted. This includes half-brothers

<sup>1</sup>Children in Public care has the same meaning as in section 22 of the Children Act 1989, and means any child in the care of the local authority or provided with accommodation by it (eg children with foster carers).

- or half-sisters, adopted brothers or sisters, stepbrothers or stepsisters or the children of the partner of the parent or carer, provided they live at the same address as the applicant. Please note sibling priority only applies to children with sibling(s) at the school from reception to Year 6 at the time of admission, not nursery.
4. Children whose parent is a qualified teacher for a minimum of 0.6fte (16.5 hours teaching staff) who has been employed at the school concerned for two or more years at the time of application and/or children of a member of staff who has been recruited to fill a vacancy for which there is a demonstrable skill shortage.

If in any of the categories 1, 2, 3 or 4 there are more applicants than there are places available, priority will be given to applicants who live nearest the school on the basis described in 5.

5. Children living nearest to the school calculated as a straight line. Nearness to the school will be calculated using a straight line (as the crow flies) measurement from the child's home "address point" determined by Ordnance Survey data to the nearest entrance for pupils, as determined by Hammersmith & Fulham using its computerised measuring system. The child living closest to the school will receive the highest priority. Accessibility by car or public transport will be disregarded.

If applicants share the same address point (for example, those who live in the same block of flats or shared house), priority will be given to those who live closest to the ground floor and then by ascending flat number order. Routes will be measured to four decimal places (if necessary). If two or more applicants live exactly the same distance from the school, the offer of a place will be decided by random allocation.



## Addison Primary School

Addison Gardens, London W14 0DT

**T** 020 7603 5333

**E** [admin@addison.lbhf.sch.uk](mailto:admin@addison.lbhf.sch.uk)

**W** [www.addisonprimary.org](http://www.addisonprimary.org)

<b>Type of school</b> Community	<b>Admission number</b> 60
<b>DfE number</b> 205 2002	<b>Nursery</b> Yes
<b>Headteacher</b> Damien McGarrigle	<b>Breakfast club</b> Yes
<b>Nearest Tube stations</b> Hammersmith (Circle, District, Hammersmith & City and Piccadilly Lines); Kensington Olympia (District Line and Overground); Shepherd's Bush (Central Line and Overground)	<b>After-school club</b> Yes
	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
<b>Bus routes</b> 72, 220, 283, 295	<b>Visiting days</b> Please contact the school

## Avonmore Primary School

Avonmore Road, London W14 8SH

**T** 020 7603 9750

**E** [admin@avonmore.lbhf.sch.uk](mailto:admin@avonmore.lbhf.sch.uk)

**W** [www.avonmore.lbhf.sch.uk](http://www.avonmore.lbhf.sch.uk)

<b>Type of school</b> Community	<b>Admission number</b> 30
<b>DfE number</b> 205 2026	<b>Nursery</b> Yes
<b>Headteacher</b> Marian Standing	<b>Breakfast club</b> No
<b>Nearest Tube stations</b> Barons Court (District and Piccadilly Lines); Kensington Olympia (District Line and Overground); West Kensington (District Line)	<b>After-school club</b> No
	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
<b>Bus routes</b> 9, 10, 27, 28, 391	<b>Visiting days</b> Please contact the school

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 104

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 82  
1 place reserved for a child with SEN/EHC.

### How places were offered in 2016

Siblings: 11  
Distance: 18 (up to a distance of 1.0827 of a mile)

### Appeals

No appeals were lodged.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

## ► For detailed information about each primary school, please visit the school's own website

### Brackenbury Primary School

Brackenbury Road, London W6 0BA

**T** 020 8743 3074

**E** [admin@brackenbury.lbhf.sch.uk](mailto:admin@brackenbury.lbhf.sch.uk)

**W** [www.brackenbury.lbhf.sch.uk](http://www.brackenbury.lbhf.sch.uk)

<b>Type of school</b> Community	<b>Admission number</b> 60
<b>DfE number</b> 205 2061	<b>Nursery</b> Yes
<b>Headteacher</b> David Collins	<b>Breakfast club</b> Yes
<b>Nearest Tube stations</b> Goldhawk Road (Circle and Hammersmith & City Lines); Ravenscourt Park (District Line)	<b>After-school club</b> Yes
<b>Bus routes</b> 94, 237, 266	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school

### Flora Gardens Primary School

Dalling Road, London W6 0UD

**T** 020 8748 2566

**E** [admin@floragardens.lbhf.sch.uk](mailto:admin@floragardens.lbhf.sch.uk)

**W** [www.floragardens.lbhf.sch.uk](http://www.floragardens.lbhf.sch.uk)

<b>Type of school</b> Community	<b>Admission number</b> 30
<b>DfE number</b> 205 2223	<b>Nursery</b> Yes
<b>Headteacher</b> Mr AS Naismith	<b>Breakfast club</b> Yes
<b>Nearest Tube station</b> Ravenscourt Park (District Line)	<b>After-school club</b> Yes
<b>Bus routes</b> 27, 190, 266, 391, H91	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 291  
1 place reserved for a child with SEN/EHC.

### How places were offered in 2016

Siblings: 29  
Distance: 30 (up to distance of 0.4281 of a mile)

### Appeals

2 heard, 0 upheld.

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 87

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

## Kenmont Primary School

Valliere Road, London NW10 6AL

**T** 020 8969 4497

**E** admin@kenmont.lbhf.sch.uk

**W** www.kenmont-primary.org

<b>Type of school</b> Community	<b>Admission number</b> 30
<b>DfE number</b> 205 2350	<b>Nursery</b> Yes
<b>Headteacher</b> Julie Howarth	<b>Breakfast club</b> Yes
<b>Nearest Tube station</b> Willesden Junction (Bakerloo Line and Overground)	<b>After-school club</b> Yes
<b>Bus routes</b> 18, 187, 220	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school

## Melcombe Primary School

Fulham Palace Road, London W6 9ER

**T** 020 8748 7411

**E** admin@melcombe.lbhf.sch.uk

**W** www.melcombeprimary.com

<b>Type of school</b> Community	<b>Admission number</b> 60
<b>DfE number</b> 205 2408	<b>Nursery</b> Yes
<b>Headteacher</b> Wayne Leeming	<b>Breakfast club</b> Yes
<b>Nearest Tube stations</b> Barons Court (District and Piccadilly Lines); Hammersmith (Circle, Hammersmith & City, District and Piccadilly Lines)	<b>After-school club</b> Yes
<b>Bus routes</b> 74, 190, 211, 220, 295, 430	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applicants submitted: 98  
1 place reserved for a child with SEN/EHC.

### How places were offered in 2016

Looked After: 1  
Exceptional Need: 1  
Siblings: 11  
Distance: 16 (up to a distance of 0.3074 of a mile)

### Appeals

No appeals were lodged.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 137

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.



## ► For detailed information about each primary school, please visit the school's own website

### Miles Coverdale Primary School

Coverdale Road, London W12 8JJ

**T** 020 8743 5847

**E** [admin@milescoverdale.lbhf.sch.uk](mailto:admin@milescoverdale.lbhf.sch.uk)

**W** [www.milescoverdaleprimary.co.uk](http://www.milescoverdaleprimary.co.uk)

<b>Type of school</b>	<b>Admission number</b>
Community	30
<b>DfE number</b>	<b>Nursery</b>
205 2134	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Taranum Baig	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
Shepherd's Bush Market (Circle and Hammersmith & City Lines); Goldhawk Road (Circle and Hammersmith & City Lines)	Yes
<b>Bus routes</b>	<b>School uniform</b>
94, 207, 237, 260, 283	Yes
	<b>Supplementary form</b>
	No
	<b>Visiting days</b>
	Please contact the school

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 139

### How places were offered in 2016

Siblings: 6

Distance: 24 (up to a distance of 0.4742 of a mile)

### Appeals

No appeals were lodged.

### Normand Croft Primary School

Bramber Road, London W14 9PA

**T** 020 7385 6847

**E** [info@normandcroft.lbhf.sch.uk](mailto:info@normandcroft.lbhf.sch.uk)

**W** [www.normandcroftschoo.co.uk](http://www.normandcroftschoo.co.uk)

<b>Type of school</b>	<b>Admission number</b>
Community	30
<b>DfE number</b>	<b>Nursery</b>
205 3650	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Nick Holt	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
Fulham Broadway (District Line); West Kensington (District Line); West Brompton (District Line and Overground)	Yes
<b>Bus routes</b>	<b>School uniform</b>
28, 74, 190, 391, 430	Yes
	<b>Supplementary form</b>
	No
	<b>Visiting days</b>
	Please contact the school

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 61

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

## Old Oak Primary School

Mellitus Street, London W12 0AS

**T** 020 8743 7629

**E** [admin@oldoak.lbhf.sch.uk](mailto:admin@oldoak.lbhf.sch.uk)

**W** [www.oldoakprimary.co.uk](http://www.oldoakprimary.co.uk)

<b>Type of school</b>	<b>Admission number</b>
Community	60
<b>DfE number</b>	<b>Nursery</b>
205 2444	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Joseph Brown	Yes
<b>Nearest Tube station</b>	<b>After-school club</b>
East Acton (Central Line)	Yes
<b>Bus routes</b>	<b>School uniform</b>
7, 70, 72, 272, 283	Yes
	<b>Supplementary form</b>
	No
	<b>Visiting days</b>
	Please contact the school

## Sir John Lillie Primary School

Lillie Road, London SW6 7LN

**T** 020 7385 2107

**E** [admin@sirjohnlillie.lbhf.sch.uk](mailto:admin@sirjohnlillie.lbhf.sch.uk)

**W** [www.sirjohnlillieprimary.co.uk](http://www.sirjohnlillieprimary.co.uk)

<b>Type of school</b>	<b>Admission number</b>
Community	60
<b>DfE number</b>	<b>Nursery</b>
205 2555	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Sue Hayward	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
Barons Court (District and Piccadilly Lines); West Kensington (District Line); West Brompton (District Line and Underground)	Yes
<b>Bus routes</b>	<b>School uniform</b>
74, 190, 430	Yes
	<b>Supplementary form</b>
	No
	<b>Visiting days</b>
	9.00-11.00am, Thursdays 20 October, 3 November and 10 November. Please phone the school to arrange a visit if you are unable to make these dates

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications: 71

### How places were offered in 2016

All on-time applications offered.

### Appeals

No appeals were lodged.

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 87

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

## ► For detailed information about each primary school, please visit the school's own website

### Wendell Park Primary School

Cobbold Road, London W12 9LB

**T** 020 8743 1372

**E** [admin@wendellpark.lbhf.sch.uk](mailto:admin@wendellpark.lbhf.sch.uk)

**W** [www.wendellparkprimaryschool.co.uk](http://www.wendellparkprimaryschool.co.uk)

<b>Type of school</b> Community	<b>Admission number</b> 60
<b>DfE number</b> 205 2632	<b>Nursery</b> Yes
<b>Interim executive headteacher</b> Julie Howarth	<b>Breakfast club</b> Yes
<b>Nearest Tube stations</b> Stamford Brook (District Line); Ravenscourt Park (District Line)	<b>After-school club</b> Yes
<b>Bus routes</b> 207, 266, 272	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 174

### How places were offered in 2016

Siblings: 33

Distance: 27 (up to a distance of 0.2822 of a mile)

### Appeals

2 heard, 0 upheld.

### Wormholt Park Primary School

Bryony Road, London W12 0SR

**T** 020 8743 5073

**E** [info@wormholtpark.lbhf.sch.uk](mailto:info@wormholtpark.lbhf.sch.uk)

**W** [www.wormholtparkprimary.co.uk](http://www.wormholtparkprimary.co.uk)

<b>Type of school</b> Community	<b>Admission number</b> 60
<b>DfE number</b> 205 2660	<b>Nursery</b> Yes
<b>Headteacher</b> Julie James	<b>Breakfast club</b> Yes
<b>Nearest Tube stations</b> East Acton (Central Line); White City (Central Line); Wood Lane (Hammersmith & City and Circle Lines); Shepherd's Bush Market (Hammersmith & City and Circle Lines)	<b>After-school club</b> Yes
<b>Bus routes</b> 95, 228, 272, 283	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school

### Summarised admission criteria

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 100

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

# Academies, Free Schools and voluntary aided

## Admission criteria for Academies, Free Schools and voluntary aided schools

**All church primary schools provide a supplementary information form (SIF) and/or Priest Reference Form you are advised to complete.**

The forms for Hammersmith & Fulham schools can be obtained direct from the school, on the school's own website or at [www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions)

In all cases, you must include the church school(s) you want to apply for in your list of preferences on the main application. If you only complete a SIF, your application will not be considered.

The SIF and all additional documents required must be returned to the school. The same will apply for church schools in neighbouring local authorities. If you name the

school in your application and do not complete a SIF, your child will be considered but it will reduce the chances of your child being offered a place if the school is oversubscribed. The school will not have any information to consider when judging your application against its admission criteria and, as such, your application will be ranked very low when decisions are made. It is therefore important for both forms to be completed.

The way in which places were offered for September 2016 is indicated at the end of the entry for each school. Please note places were offered in accordance with the policy for 2016-17, so there may be changes in the 2017-18 policies published in this brochure. If you are not sure and need further advice on the chances of your child being eligible for a place at one of these schools, please contact the school directly.



## All Saints C of E Primary School

Bishops Avenue, London SW6 6ED

**T** 020 7736 2803

**E** [admin@allsaintsce.lbhf.sch.uk](mailto:admin@allsaintsce.lbhf.sch.uk)

**W** [www.allsaintsce.lbhf.sch.uk](http://www.allsaintsce.lbhf.sch.uk)

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided	30
<b>DfE number</b>	<b>Nursery</b>
205 3300	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Carol Gray	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
Parsons Green (District Line); Putney Bridge (District Line)	No
<b>Bus routes</b>	<b>School uniform</b>
74, 220, 430	Yes
	<b>Supplementary form</b>
	Yes
	<b>Visiting days</b>
	Please contact the school

### Summarised admission criteria

Where there are more applications than there are places available, the governors will give priority to Looked After Children\*.

Up to 60% of the outstanding places once Looked After Children have been accounted for will be offered as church ones, after which all applications will be treated as open places, taking no account of Christian commitment.

When determining places, applications are sorted into one of the four categories defined below and are ranked within each category by straight-line distance from the school with those living closest ranked highest. Places will be allocated with each category considered in the following order: Category 1, Category 2, Category 3 and Category 4.

### Church places\*\*

Up to 60% of all available places once Looked After Children have been taken into account.

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or Hammersmith & Fulham's website for details of the full policy and admission arrangements.

### Open places

Christian commitment is not required.

### Category 1 church siblings\*

Children of committed and practising families who will have a sibling in the school at the time of attendance, priority will be given in the following order:

- committed and practising members of All Saints (Fulham) Church;
- committed and practising members of St Dionis (Parsons Green), St Etheldreda & St Clements (Fulham), St Peter (Fulham).

### Category 2 open siblings

Children who will have a sibling in the school at the time of attendance.

### Category 3 church places

Children of committed and practising families, priority will be given in the following order:

- committed and practising members of All Saints (Fulham) Church;
- committed and practising members of St Dionis (Parsons Green), St Etheldreda & St Clements (Fulham), St Peter (Fulham).

### Category 4 open places

All other applicants.

### Applications last year

Total number of on-time applications submitted: 155

### How places were offered in 2016

Category 1: 3

Category 2: 8

Category 3: 15 (up to a distance of 0.8745 of a mile)

Category 4: 4 (to a distance of 0.1230 of a mile)

### Appeals

1 heard, 0 upheld.



## Ark Bentworth Primary Academy

Bentworth Road, London W12 7AJ

**T** 020 8743 2527

**E** [info@arkbentworthprimary.org](mailto:info@arkbentworthprimary.org)

**W** [www.arkbentworth.org](http://www.arkbentworth.org)

<b>Type of school</b>	<b>Admission number</b>
Academy	30
<b>DfE number</b>	<b>Nursery</b>
205 2045	Yes
<b>Head of school</b>	<b>Breakfast club</b>
Moira Cruddas	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
East Acton (Central Line); White City (Central, Circle and Hammersmith & City Lines)	Yes
<b>Bus routes</b>	<b>School uniform</b>
7, 70, 72, 95, 272, 283	Yes
	<b>Supplementary form</b>
	No
	<b>Visiting days</b>
	Tuesday 18 October, Wednesday 23 November, Thursday 12 January

## Summarised admission criteria

Where there are more applications than the number of places available, the governing body will issue places according to the following order of priority:

1. Looked After Children\*.
2. Exception need\*.
3. Sibling\*.
4. Distance from home to school\*.

## Tie-break

If Ark Schools is unable to distinguish between applicants using the published criteria, including those who live in blocks of flats with the same building entrance, places will be offered via a random draw, which will be supervised by someone independent of the academy.

## Applications last year

Total of on-time applications submitted: 62

## How places were offered in 2016

All on-time applicants were offered.

## Appeals

No appeals were lodged.

\*Please refer to common definitions page 26.

► For detailed information about each primary school, please visit the school's own website

## Ark Burlington Danes Primary Academy

Wood Lane, London W12 0HR

T 020 8735 5943

E caroline.smith@burlingtondanes.org

W www.burlingtondanesacademy.org

<b>Type of school</b> Academy	<b>Admission number</b> 60
<b>DfE number</b> 205 6901	<b>Nursery</b> Yes
<b>Principal</b> Lisa Crispin	<b>Breakfast club</b> Yes
<b>Nearest Tube stations</b> East Acton (Central Line); White City (Central Line); Wood Lane (Hammersmith & City and Circle Lines)	<b>After-school club</b> Yes
<b>Bus routes</b> 7, 70, 72, 220, 272, 283	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school



Ark Burlington Danes Academy is an all-through school serving students ages 4-18. The primary phase is sited in a separate building on the Burlington Danes site with separate outdoor space and play facilities.

### Summarised admission criteria

Where there are more applications than the number of places available, the governing body will issue places according to the following order of priority:

1. Looked After Children\*.
2. Children of staff where there is a demonstrable skills shortage. Priority will be limited to one place for each form of entry in any year.
3. Sibling\*.
4. Children of staff where there is no demonstrable skills shortage. Priority will be limited to one place for each form of entry in any year.
5. Distance from home to school\*.

\*Please refer to common definitions page 26.

### Tie-break

If Ark Schools is unable to distinguish between applicants using the published criteria, including those who live in blocks of flats with the same building entrance, places will be offered via a random draw, which will be supervised by someone independent of the academy.

### Applications last year

Total number of on-time applications submitted: 103

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.

### Ark Conway Primary Academy

60 Hemlock Road, London W12 0QT

**T** 020 3249 1180

**E** [info@arkconwayprimary.org](mailto:info@arkconwayprimary.org)

**W** [www.arkconway.org](http://www.arkconway.org)

<b>Type of school</b> Free School	<b>Admission number</b> 30
<b>DfE number</b> 205 2000	<b>Nursery</b> No
<b>Executive principal</b> Damian McBeath	<b>Breakfast club</b> Yes
<b>Head of school</b> Lois Osborne	<b>After-school club</b> Yes
<b>Nearest Tube stations</b> East Acton (Central Line); Shepherd's Bush (Central Line and Overground)	<b>School uniform</b> Yes
<b>Bus routes</b> 7, 70, 72, 95, 272, 283	<b>Supplementary form</b> No
	<b>Visiting days</b> All at 10.00am: Wednesday 12 October, Tuesday 8 November, Thursday 8 December and Wednesday 11 January



### Summarised admission criteria

Where there are more applications than the number of places available, the governing body will issue places according to the following order of priority:

1. Looked After Children\*.
2. Children of staff where there is a demonstrable skills shortage. Priority will be limited to one place for each form of entry in any year.
3. Sibling\*.
4. Children of staff where there is no demonstrable skills shortage. Priority will be limited to one place for each form of entry in any year.
5. Distance from home to school\*.

### Tie-break

If Ark Schools is unable to distinguish between applicants using the published criteria, including those who live in blocks of flats with the same building entrance, places will be offered via a random draw, which will be supervised by someone independent of the academy.

### Applications last year

Total number of on-time applications submitted: 138  
1 place reserved for a child with SEN/EHC.

### How places were offered in 2016

Siblings: 12  
Distance: 17 (up to a distance of 0.3907 of a mile)

### Appeals

No appeals were lodged.

\*Please refer to common definitions page 26.



## ► For detailed information about each primary school, please visit the school's own website

### Ark Swift Primary Academy

Australia Road, London W12 7PT

**T** 020 8743 2514

**E** [info@arkswiftprimary.org](mailto:info@arkswiftprimary.org)

**W** [www.arkswift.org](http://www.arkswift.org)

<b>Type of school</b> Academy	<b>Admission number</b> 60
<b>DfE number</b> 205 2003	<b>Nursery</b> Yes
<b>Executive principal</b> Damian McBeath	<b>Breakfast club</b> Yes
<b>Principal</b> Jason Marantz	<b>After-school club</b> Yes
<b>Nearest Tube stations</b> White City (Central, Circle and Hammersmith & City Lines); Wood Lane (Central, Circle and Hammersmith & City Lines); Shepherd's Bush Market (Circle and Hammersmith & City Lines)	<b>School uniform</b> Yes
<b>Bus routes</b> 72, 95, 220, 228, 272, 283	<b>Supplementary form</b> No
	<b>Visiting days</b> Wednesday 19 October, Thursday 24 November and Tuesday 10 January



### Summarised admission criteria

Where there are more applications than the number of places available, the governing body will issue places according to the following order of priority:

1. Looked After Children\*.
2. Children of staff where there is a demonstrable skills shortage. Priority will be limited to one place for each form of entry in any year.
3. Sibling\*.
4. Children of staff where there is no demonstrable skills shortage. Priority will be limited to one place for each form of entry in any year.
5. Distance from home to school\*.

\*Please refer to common definitions page 26.

### Tie-break

If Ark Schools is unable to distinguish between applicants using the published criteria, including those who live in blocks of flats with the same building entrance, places will be offered via a random draw which will be supervised by someone independent of the academy.

### Applications last year

Total number of on-time applications submitted: 55

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.

### Earl's Court Free School Primary

Cambridge Grove, London W6 0LB

**T** 020 8741 9967

**E** [admin@wlfs-primary.org](mailto:admin@wlfs-primary.org)

**W** [www.wlfs-earlscourt.org](http://www.wlfs-earlscourt.org)

#### Type of school

Free School

#### Admission number

30

#### DfE number

205 2004

#### Nursery

No

#### Headteacher

Natalie de Silva

#### Breakfast club

No

#### Nearest Tube stations

Ravenscourt Park (District Line); Goldhawk Road (Circle and Hammersmith & City Lines); Hammersmith (Circle, District, Hammersmith & City and Piccadilly Lines)

#### After-school club

No

#### School uniform

Yes

#### Supplementary form\*

Yes

#### Bus routes

27, 190, 266

#### Visiting days

Please see the school's website: [www.wlfs-earlscourt.org](http://www.wlfs-earlscourt.org)

Unsuccessful applicants will be placed on the reserve list. If fewer than six eligible children apply, the remaining places will be filled under criterion 6.

- After places have been filled under the first five criteria, half the remaining places will be offered to those children who live nearest to the temporary site of the school on Cambridge Grove, measured by straight-line distance, and the other half will be offered to those children who live nearest to Earl's Court Tube station, measured by straight-line distance\*\*.

### Applications last year

Total number of on-time applications submitted: 163

### How places were offered in 2016

Pupil Premium: 1

Siblings: 5

Distance: 24 (to a distance of 0.7383 of a mile from the Earl's Court measuring point, 0.5041 of a mile from the temporary site, Cambridge Grove)

### Appeals

No appeals were lodged.

### Summarised admission criteria

Where there are more applications than the number of places available, the governing body will issue places according to the following order of priority:

- Looked After Children\*\*.
- Children whose parents have been given founder status.
- Siblings\*\*.
- Children of the Earl's Court Free School Primary staff who have been employed for two or more years at the time at which the application for admission to the school is made or who have been recruited to fill a vacant post for which there is a demonstrable skill shortage.
- Up to six children who are eligible for the pupil premium. If more than six children who apply are eligible for the pupil premium, priority will be given to those three children who live nearest to the school, measured by straight-line distance, and those three children who live nearest to Earl's Court Tube station, measured by straight-line distance\*\*.

\*An additional form will only need to be completed if you are applying under category 5.

\*\*Please refer to common definitions page 26.

► For detailed information about each primary school, please visit the school's own website

School information



### The Fulham Bilingual

60 Clancarty Road, London SW6 3AA

**T** 020 7736 1447

**E** [admin@holycrossrc.lbhf.sch.uk](mailto:admin@holycrossrc.lbhf.sch.uk)

**W** [www.fulhambilingual.org.uk](http://www.fulhambilingual.org.uk)

<b>Type of school</b> Voluntary aided, bilingual	<b>Admission number</b> 28
<b>DfE number</b> 205 9901	<b>Nursery</b> No
<b>Headteacher</b> Kathleen Williams	<b>Breakfast club</b> No
<b>Nearest Tube stations</b> Parsons Green (District Line); Putney Bridge (District line); Imperial Wharf (Overground)	<b>After-school club</b> Yes
<b>Bus routes</b> 22, 28, 295	<b>School uniform</b> No
	<b>Supplementary form</b> Yes
	<b>Visiting days</b> Please contact the school



### Summarised admissions criteria

If there are more applicants than places, places will be offered in accordance with the following criteria in order of priority:

1. Looked After Children\*.
2. Exceptional need\*: exceptional educational, medical or social need which can most appropriately be met by the bilingual course at Holy Cross School.
3. Children who will have a sibling\* in the Holy Cross bilingual section at the time when they are admitted.
4. All admissions after priorities 1, 2, 3 will be by random allocation within a defined geographical area (see map).
5. The boundaries of the random allocation zone will be:
  - Both sides of Fulham Palace Road, including Robert Owen House.
  - Continuing along Fulham High Street to Putney Bridge.
  - South side of Lillie Road.
  - River Thames is the south boundary.
  - Railway line is the east boundary.

\*Please refer to common definitions page 26.

### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 150

### How places were offered in 2016

Siblings: 22

Random Allocation: 6

### Appeals

No appeals were lodged.

► For detailed information about each primary school, please visit the school's own website

### The Fulham Bilingual priority area



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## Fulham Primary School

Halford Road, London SW6 1JU

**T** 020 7385 0535

**E** [admin@fulhampri.lbhf.sch.uk](mailto:admin@fulhampri.lbhf.sch.uk)

**W** [www.fulhampri.lbhf.sch.uk](http://www.fulhampri.lbhf.sch.uk)

### Type of school

Community

### Admission number

60

### DfE number

205 2286

### Nursery

Yes

### Headteacher

Leesa Schooneman

### Breakfast club

Yes

### Nearest Tube stations

Fulham Broadway (District Line); West Brompton (District Line and Overground)

### After-school club

Yes

### Bus routes

28, 74, 190, 391, 430

### School uniform

Yes

### Supplementary form

No

### Visiting days

Please contact the school

## Summarised admission criteria\*\*

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

## Applications last year

Total number of on-time applications submitted: 111

## How places were offered in 2016

All on-time applicants were offered.

## Appeals

No appeals were lodged.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

\*\*Please note that Fulham Primary, Sullivan Primary and Queen's Manor Primary are consulting to become a multi-Academy trust – this will not have an effect on the admissions criteria for 2017 intake.

## ► For detailed information about each primary school, please visit the school's own website

### The Good Shepherd

35 Gayford Road, London W12 9BY

**T** 020 8743 5060

**E** [sao1@goodshepherdrc.lbhf.sch.uk](mailto:sao1@goodshepherdrc.lbhf.sch.uk)

**W** [www.goodshepherdrc.lbhf.sch.uk](http://www.goodshepherdrc.lbhf.sch.uk)

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Catholic	30
<b>DfE number</b>	<b>Nursery</b>
205 3602	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Imogen Lavelle	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
Ravenscourt Park (District Line); Stamford Brook (District line)	Yes
<b>Bus routes</b>	<b>School uniform</b>
207, 266	Yes
	<b>Supplementary form</b>
	Yes
	<b>Visiting days</b>
	Please contact the school

### Summarised admissions criteria

Where there are more applications than the number of places available, places will be offered according to the following order of priority:

1. Catholic Looked After Children\*.
2. Baptised Catholic children with a Certificate of Catholic Practice.
  - a) Top priority will be given to siblings within this criteria.
  - b) Up to six places will be made available to Catholic children eligible for the Pupil Premium. Please note that any siblings within this category who are eligible for Pupil Premium will be included within the six available places.
  - c) Baptised Catholic Children whose parent is a qualified teacher who has been employed at The Good Shepherd Catholic Primary School for two or more years at the time of application and/or children of a member of staff who has been recruited to fill a vacancy for which there is a demonstrable skill shortage\*\*.

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or the London Borough of Hammersmith & Fulham's website, for details of the full policy and admission arrangements.

3. Baptised Catholic Children from Catholic families.
4. Other Looked After Children.
5. Children from families practising other Christian faiths\*\* in the following order:
  - a) the Eastern Christian churches (including the Orthodox churches).
  - b) the Church of England.
  - c) other Christian denominations.
6. Any other applicants.

In prioritising applications in each of the above oversubscription criteria, first priority will be given to siblings\*.

### Exceptional need\*

The governing body will give top priority to an application where compelling evidence is provided at the time of application of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 134

### How places were offered in 2016

Category 2 Siblings: 8

Category 2 Distance: 22

### Appeals

No appeals were lodged.

## Greenside Primary School

Westville Road, London W12 9PT

**T** 020 8743 6421

**E** [admin@greenside.lbhf.sch.uk](mailto:admin@greenside.lbhf.sch.uk)

**W** [www.greensideschool.org](http://www.greensideschool.org)

<b>Type of school</b> Academy	<b>Admission number</b> 30
<b>DfE number</b> 205 2913	<b>Nursery</b> Yes
<b>Executive Head</b> Karen Bastick-Styles	<b>Breakfast club</b> No
<b>Deputy Heads</b> Rebecca Tossell and Robin Yeats	<b>After-school club</b> Yes
<b>Nearest Tube stations</b> Goldhawk Road (Circle and Hammersmith & City Lines); Shepherd's Bush Market (Circle and Hammersmith & City Lines)	<b>School uniform</b> Yes
<b>Bus routes</b> 94, 237, 260, 266	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school or visit their website

### Summarised admission criteria

If there are more applications than places available, places will be offered according to the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 172

### How places were offered in 2016

Siblings: 12

Distance: 18 (up to a distance of 0.1982 of a mile)

### Appeals

No appeals were lodged.



\*Please refer to common definitions page 26.



## ► For detailed information about each primary school, please visit the school's own website

### Holy Cross Catholic Primary

Basuto Road, London SW6 4BL

**T** 020 7736 1447

**E** [admin@holycrossrc.lbhf.sch.uk](mailto:admin@holycrossrc.lbhf.sch.uk)

**W** [www.holycrossfulham.org.uk](http://www.holycrossfulham.org.uk)

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Catholic	60
<b>DfE number</b>	<b>Nursery</b>
205 3354	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Kathleen Williams	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
Parsons Green (District Line); Putney Bridge (District Line)	Yes
<b>Bus routes</b>	<b>School uniform</b>
14, 22, 414, 424	Yes
	<b>Supplementary form</b>
	Yes
	<b>Visiting days</b>
	Please contact the school

### Summarised admissions criteria

Where there are more applications than the number of places available, places will be offered according to the following order of priority:

1. Catholic Looked After Children\*.
2. Baptised Catholic children\*\* from practising Catholic families who have a sibling at the school at the time of admission.
3. Baptised Catholic children from practising Catholic families who are resident in the parishes of Holy Cross or Our Lady of Perpetual Help.
4. Baptised Catholic children from practising Catholic families who are resident outside the parishes of Holy Cross and Our Lady of Perpetual Help.
5. Other Looked After Children\*.
6. Catechumens and members of Eastern Christian church.

\*Please refer to common definitions page 26.

\*\*The admission criteria have been summarised. You are advised to read the full policy and notes contained within the school's published arrangements so you are fully informed of the requirements in relation to the religious elements. The full policy and admission arrangements can be found in the school prospectus or website, or the London Borough of Hammersmith & Fulham's website.

7. Christians of other denominations whose parents or legal guardians wish for them to have a Catholic education and whose application is supported by their priest or minister of religion.
8. Children of other faiths whose application is supported by their religious leader.
9. Any other children.

### Exceptional need\*

The governing body will give top priority after the appropriate category of Looked After Children to an application where compelling evidence is provided at the time of application of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

### Children of staff

The governing body will give top priority after the appropriate category of Looked After Children to a member of staff (ie teaching staff, support staff and anyone employed by the governing body) who has completed two years of service at the time of application.

### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 181

### How places were offered in 2016

Children of staff: 3

Category 2: 19

Category 3: 22

Category 4: 16

### Appeals

No appeals were lodged.



► For detailed information about each primary school, please visit the school's own website

## John Betts Primary

Paddenswick Road, London W6 0UA

📞 020 8748 2465

✉ admin@johnbetts.lbhf.sch.uk

🌐 www.johnbetts.lbhf.sch.uk

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided	30
<b>DfE number</b>	<b>Nursery</b>
205 3368	No
<b>Headteacher</b>	<b>Breakfast club</b>
Jessica Mair	No
<b>Nearest Tube station</b>	<b>After-school club</b>
Ravenscourt Park (District Line)	No
<b>Bus routes</b>	<b>School uniform</b>
94, 237, 266	Yes
	<b>Supplementary form</b>
	No
	<b>Visiting days</b>
	Please contact the school



### Summarised admissions criteria

If there are more applications to the school than there are places available, allocation will be made in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Distance from home to school\*.

#### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 317

#### How places were offered in 2016

LAC: 1

Siblings: 11

Distance: 18 (up to a distance of 0.1156 of a mile)

#### Appeals

Please contact the school for this information.

\*Please refer to common definitions page 26.



## Langford Primary School

Gilstead Road, London SW6 2LG

**T** 020 7736 4045

**E** [admin@langford.lbhf.sch.uk](mailto:admin@langford.lbhf.sch.uk)

**W** [www.langfordprimaryschool.co.uk](http://www.langfordprimaryschool.co.uk)

### Type of school

Academy

### Admission number

45

### DfE number

205 2005

### Nursery

Yes

### Headteacher

Seamus Gibbons

### Breakfast club

Yes

### Nearest Tube stations

Imperial Wharf (Overground);  
Parsons Green (District Line)

### After-school club

No

### Bus routes

28, 295, 391, 424, C3

### School uniform

Yes

### Supplementary form

No

### Visiting days

Please contact the school

## Summarised admission criteria

If there are more applications than places available, allocations will be made in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Distance from home to school\*.

## Applications last year

Total number of on-time applications submitted: 38

## How places were offered in 2016

All applicants were offered.

## Appeals

No appeals were lodged.

\*Please refer to common definitions page 26.

## ► For detailed information about each primary school, please visit the school's own website

### Larmerier & Sacred Heart Catholic Primary School

41a Brook Green, London W6 7BL

T 020 8748 9444

E admin@larshrc.lbhf.sch.uk

W www.larshrc.lbhf.sch.uk

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Catholic	60
<b>DfE number</b>	<b>Nursery</b>
205 3649	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Jennifer McGinty	No
<b>Nearest Tube stations</b>	<b>After-school club</b>
Hammersmith (Circle, Hammersmith & City and Piccadilly Lines); Kensington Olympia (District Line and Overground)	Yes
<b>Bus routes</b>	<b>School uniform</b>
9, 10, 27, 391	Yes
	<b>Supplementary form</b>
	Yes
	<b>Visiting days</b>
	1.30pm on Wednesdays 5 October, 19 October, 16 November and 1 February
	Visitors are requested to register their intention to attend by contacting the school office

### Summarised admissions criteria

Where there are more applications than the number of places available, places will be offered according to the following order of priority:

1. Catholic Looked After Children\*.
2. A Catholic child with a Certificate of Catholic Practice baptised Catholic within 12 months of birth from Catholic families who are resident in the parish of Brook Green.

\*Please refer to common definitions page 26.

\*\*The admission criteria have been summarised. You are advised to read the full policy and notes contained within the school's published arrangements so you are fully informed of the requirements in relation to the religious elements. The full policy and admission arrangements can be found in the school prospectus or website, or the London Borough of Hammersmith & Fulham's website.

3. A Catholic child with a Certificate of Catholic Practice baptised Catholic within 12 months of birth from Catholic families who are resident in other parishes.
4. A Catholic child with a Certificate of Catholic Practice baptised Catholic after 12 months from the date of birth from Catholic families.
5. Other baptised Catholics.
6. Other 'Looked After' children\*.
7. Catechumens and members of the Eastern Christian Church whose application is supported by a minister of religion.
8. Christians of other denominations and whose application is supported by a minister of religion.
9. Children of other faiths whose parents and whose application is supported by a religious leader.
10. Any other applicant.

The Governing Body will give top priority within each category (1-10) in the following numerical order:

1. Children who will have a sibling\* in the school in September 2017.
2. The proximity of the child's home to the school.

### Applications last year

Total number of on-time applications submitted: 176

### How places were offered in 2016

Criteria 2: 58 offers

Criteria 3: 2 offers (up to a distance of 0.723 with sibling priority)

### Appeals

2 appeals lodged. Please contact the school for the outcome.

## Lena Gardens Primary School

Lena Gardens, London, W6 7PZ

**T** 020 7603 4043

**E** [admin@lenagardens.lbhf.sch.uk](mailto:admin@lenagardens.lbhf.sch.uk)

**W** [www.lenagardens.lbhf.sch.uk](http://www.lenagardens.lbhf.sch.uk)

<b>Type of school</b> Academy	<b>Admission number</b> 30
<b>DfE number</b> 205 2383	<b>Nursery</b> Yes
<b>Executive Head</b> Karen Bastick-Styles	<b>Breakfast club</b> Yes
<b>Deputy Head</b> James Benn	<b>After-school club</b> Yes
<b>Nearest Tube stations</b> Goldhawk Road (Circle and Hammersmith & City Lines); Hammersmith (Circle, Hammersmith & City, District and Piccadilly Lines)	<b>School uniform</b> Yes
<b>Bus routes</b> 72, 220, 283, 295	<b>Supplementary form</b> No
	<b>Visiting days</b> The school holds regular open mornings and tours for prospective parents All at 9.30am: 20 October, 17 November, 8 December



### Summarised admission criteria

If there are more applications to the school than there are places available, allocations will be made in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Distance from home to school\*.

### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 83

### How places were offered in 2016

All applicants were offered.

### Appeals

No appeals were lodged.

\*Please refer to common definitions page 26.

## ► For detailed information about each primary school, please visit the school's own website

### The London Oratory School Junior House

Seagrave Road, London, SW6 1RX

T 020 7385 0102

E admin@los.ac

W www.london-oratory.org

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Catholic	20
—	—
<b>DfE number</b>	<b>Nursery</b>
205 5400	No
—	—
<b>Headteacher</b>	<b>Breakfast club</b>
David McFadden	Yes
—	—
<b>Nearest Tube stations</b>	<b>After-school club</b>
Fulham Broadway (District Line), West Brompton (District Line and Overground)	Yes
—	—
<b>Bus routes</b>	<b>School uniform</b>
14, 11, 41	Yes
—	—
	<b>Supplementary form</b>
	Yes
	—
	<b>Visiting days</b>
	Wednesday 19 October at 6.00pm and Thursday 17 November at 6.00pm

### Junior House information

The school admits up to 20 Catholic boys at age seven for a specialist music education.

There are two opportunities for prospective candidates and parents to visit.

### How places were offered in 2016

20 places offered. For information on the criterion that the last applicant offered a place met please contact the school directly.

### Queen's Manor Primary School

Lysia Street, London SW6 6ND

T 020 7385 4343

E admin@queensmanor.lbhf.sch.uk

W www.queensmanor.co.uk

<b>Type of school</b>	<b>Admission number</b>
Community	30
—	—
<b>DfE number</b>	<b>Nursery</b>
205 2484	Yes
—	—
<b>Headteacher</b>	<b>Breakfast club</b>
Sonja Harrison	Yes
—	—
<b>Nearest Tube stations</b>	<b>After-school club</b>
Barons Court (District and Piccadilly Lines); Hammersmith (Circle, Hammersmith & City, District and Piccadilly Lines)	Yes
—	—
<b>Bus routes</b>	<b>School uniform</b>
74, 220, 424, 430	Yes
—	—
	<b>Supplementary form</b>
	No
	—
	<b>Visiting days</b>
	Please contact the school

### Summarised admission criteria\*\*

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

### Applications last year

Total number of on-time applications received on offer date: 99

### How places were offered in 2016

Looked After Children: 1

Siblings: 9

Distance: 20 (up to a distance of 0.5668 of a mile)

### Appeals

1 heard, 0 upheld.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

\*\*Please note that Fulham Primary, Sullivan Primary and Queen's Manor Primary are consulting to become a multi-Academy trust – this will not have an effect on the admissions criteria for 2017 intake.

### St Augustine's Catholic Primary

Disbrowe Road, London W6 8QE

**T** 020 7385 4333

**E** [admin@staugustinesrc.lbhf.sch.uk](mailto:admin@staugustinesrc.lbhf.sch.uk)

**W** [www.staugustinesrc.lbhf.sch.uk](http://www.staugustinesrc.lbhf.sch.uk)

#### Type of school

Voluntary aided, Catholic

#### DfE number

205 3378

#### Headteacher

Mary Kelliher

#### Nearest Tube stations

Barons Court (Piccadilly and District Lines), West Brompton (District Line)

#### Bus routes

74, 190, 430

#### Admission number

30

#### Nursery

No

#### Breakfast club

No

#### After-school club

No

#### School uniform

Yes

#### Supplementary form

Yes

#### Visiting days

Please contact the school

- Christians of other denominations whose application is supported either by a certificate of baptism or by a letter confirming membership of their faith community.
- Children of other faiths whose application is supported by a letter confirming membership of their faith community.
- Any other children.

#### Exceptional need\*

The governing body will give top priority after the appropriate category Looked After Children to an application where compelling evidence is provided at the time of application of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

#### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

#### Applications last year

Total number of on-time applications submitted: 199

#### How places were offered in 2016

Criterion 1: 0

Criterion 2: 15

Criterion 3: 15

#### Appeals

1 appeal lodged, 0 upheld.

### Summarised admissions criteria

Where there are more applications than the number of places available, places will be offered according to the following order of priority:

- Catholic Looked After Children\*.
- Baptised Catholic children with a certificate of Catholic Practice who have a sibling at the school at the time of admission.
- Baptised Catholic children with a Certificate of Catholic Practice, who are resident in the parish of St Augustine's, Hammersmith.
- Baptised Catholic children with a Certificate of Catholic Practice, who are resident in another parish and who attend Mass on a weekly basis.
- Other baptised Catholic children.
- Other Looked After Children\*.
- Child of Catechumens and members of an Eastern Christian church.

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or the London Borough of Hammersmith & Fulham's website, for details of the full policy and admission arrangements.



## ► For detailed information about each primary school, please visit the school's own website

### St John XXIII Primary School

1 India Way, London W12 7Q

**T** 020 8743 9428

**E** [admin@stjohnxxiii.lbhf.sch.uk](mailto:admin@stjohnxxiii.lbhf.sch.uk)

**W** [www.stjohnxxiii.lbhf.sch.uk](http://www.stjohnxxiii.lbhf.sch.uk)

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Catholic	60
<b>DfE number</b>	<b>Nursery</b>
205 3645	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Karen Cunningham	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
White City (Central and Hammersmith & City Lines); Wood Lane (Circle and Hammersmith & City Lines); Shepherd's Bush Market (Circle and Hammersmith & City Lines)	Yes
<b>Bus routes</b>	<b>School uniform</b>
95, 228, 283	Yes
	<b>Supplementary form</b>
	Yes
	<b>Visiting days</b>
	13 October at 6.30pm, 20 October at 10.00am, 3 November at 6.30pm, 10 November at 10.00am

### Summarised admissions criteria

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Catholic Looked After Children\*.
2. Baptised Catholic children with a Certificate of Catholic Practice who are **resident** within the parishes of White City and East Acton and who have a sibling\*.
3. Other baptised Catholic children with a Certificate of Catholic Practice who have a sibling\*.
4. Baptised Catholic children with a Certificate of Catholic Practice who are **resident** within the parishes of White City and East Acton.

\*Please refer to common definitions page 26.

\*\*The admission criteria have been summarised. You are advised to read the full policy and notes contained within the school's published arrangements so you are fully informed of the requirements in relation to the religious elements. The full policy and admission arrangements can be found in the school prospectus or website, or the London Borough of Hammersmith & Fulham's website.

5. Other baptised Catholic children with a Certificate of Catholic Practice.
6. Baptised Catholic children who are **resident** within the parishes of White City and East Acton.
7. Other baptised Catholic children.
8. Other Looked After Children\*.
9. Catechumens and members of the Eastern Christian church\*\*.
10. Christians\*\* of other denominations and whose application is supported by a letter confirming membership of the faith community.
11. Children of other faiths and whose application is supported by a letter confirming membership of the faith community.
12. Any other children.

### Exceptional need\*

The governing body will give top priority after the appropriate category of Looked After Children to an application where compelling evidence is provided at the time of application of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 93

### How places were offered in 2016

All on-time applicants were offered.

### Appeals

No appeals were lodged.

## St John's Walham Green C of E Primary School

Filmer Road, London W6 6AS

**T** 020 7731 5454

**E** [admin@stjohnsce.lbhf.sch.uk](mailto:admin@stjohnsce.lbhf.sch.uk)

**W** [www.stjohnsce.lbhf.sch.uk](http://www.stjohnsce.lbhf.sch.uk)

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Church of England	60
—	—
<b>DfE number</b>	<b>Nursery</b>
205 3463	Yes
—	—
<b>Headteacher</b>	<b>Breakfast club</b>
Barbara Wightwick	Yes
—	—
<b>Nearest Tube stations</b>	<b>After-school club</b>
Parsons Green (District Line); Putney Bridge (District Line)	Yes
—	—
<b>Bus routes</b>	<b>School uniform</b>
14, 424	Yes
—	—
—	<b>Supplementary form</b>
—	Yes
—	—
—	<b>Visiting days</b>
—	Please contact the school

### Summarised admissions criteria

Overriding priority will be given to Looked After Children\*.

The remaining places will be split on the basis of 60% foundation places for those who are practising Christians and 40% open places. Siblings will be placed into the applicable category.

### Foundation places

Places will be offered according to the following criteria, which are listed in order of priority:

1. Children whose families are committed regular members\*\* of the congregation at St John with St James, Walham Green.
2. Children whose families are committed regular member\*\* of the Church of England in a neighbouring Anglican parish church, which has no church school of its own.

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or the London Borough of Hammersmith & Fulham's website, for details of the full policy and admission arrangements.

3. Children who are members\*\* of another Christian denomination and who live within one mile of the school.

The school will seek a reference from the applicant's parish priest or minister. In each category, priority will be given to children with a sibling\* already attending the school.

### Open places

Places will be offered according to the following criteria, which are listed in order of priority:

1. Siblings\*.
2. Children living nearest the school\*.

### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 168

### How places were offered in 2016

LAC: 1

Foundation:

Category 1: 7 offers

Category 2: 8 offers

Category 3: 4 offers

Open:

Category 1: 11 offers

Category 2: 29 offers (up to a distance of 0.4887 of a mile)

### Appeals

No appeals were lodged.

► For detailed information about each primary school, please visit the school's own website

School information



### St Mary's Catholic Primary School

Masbro Road, London W14 0LT

**T** 020 7603 7717

**E** [admin@stmarysrc.lbhf.sch.uk](mailto:admin@stmarysrc.lbhf.sch.uk)

**W** [www.stmarysrc.lbhf.sch.uk](http://www.stmarysrc.lbhf.sch.uk)

<b>Type of school</b> Voluntary aided, Catholic	<b>Admission number</b> 30
<b>DfE number</b> 205 3529	<b>Nursery</b> Yes
<b>Headteacher</b> Robina Maher	<b>Breakfast club</b> No
<b>Nearest Tube stations</b> Shepherd's Bush (Central Line and Underground); Kensington Olympia (District Line and Underground); Hammersmith (Circle, Hammersmith & City, District and Piccadilly Lines)	<b>After-school club</b> Yes
<b>Bus routes</b> 10, 49, C1	<b>School uniform</b> Yes
	<b>Supplementary form</b> Yes
	<b>Visiting days</b> Tuesday 8 November at 9.30am. Visits by appointment please contact school office

### Summarised admissions criteria

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Catholic Looked After Children and Catholic children\*.
2. Baptised Catholics\*\* who are resident in the parish of Holy Trinity, Brook Green whose application is supported by a Certificate of Catholic Practice and who have a sibling\* in the school at the time of admission.
3. Baptised Catholics who are resident in the parish of Holy Trinity, Brook Green whose application is supported by a Certificate of Catholic Practice.
4. Other baptised Catholics, whose application is supported by a Certificate of Catholic Practice.
5. Other baptised Catholic children.
6. Other Looked After Children.
7. Catechumens and practising members of an Eastern

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or the London Borough of Hammersmith & Fulham's website, for details of the full policy and admission arrangements.



Christian church whose application is supported by a letter from their Religious Leader.

8. Christians of other denominations whose application is supported by a letter from their Religious Leader.
9. Children of other faiths whose application is supported by a letter from their Religious Leader.
10. Any other applicants.

### Exceptional need\*

The governing body will give top priority after the appropriate category of Looked After Children to an application where compelling evidence is provided at the time of application of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

### Tie-break

Tie-break in any category will be determined by distance from home to school\*.

### Applications last year

Total number of on-time applications submitted: 120

### How places were offered in 2016

Criteria 1: 2 offers  
Criteria 2: 4 offers  
Criteria 3: 5 offers  
Criteria 4: 19 offers

### Appeals

No appeals were lodged.

## ► For detailed information about each primary school, please visit the school's own website

### St Paul's C of E Primary School

Worlidge Street, London W6 9BP

**T** 020 8748 4951

**E** enquiries@stpaulsce.lbhf.sch.uk

**W** www.stpaulsprimary.org

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Church of England	30
—	<b>Nursery</b>
<b>DfE number</b>	Yes
205 3566	—
—	<b>Breakfast club</b>
<b>Headteacher</b>	Yes
Claire Fletcher	—
—	<b>After-school club</b>
<b>Nearest Tube station</b>	Yes
Hammersmith (Circle, Hammersmith & City, District and Piccadilly Lines)	—
—	<b>School uniform</b>
<b>Bus routes</b>	Yes
9, 10, 27, 72, 220, 391	—
	<b>Visiting days</b>
	9.30am on Thursday 6 October, Friday 4 November, Tuesday 6 December and Monday 9 January
	Please contact the school to register for a visit as numbers will be limited

3.2) regularly worship\*\* at another Christian church and live within the Deanery of Hammersmith & Fulham\*\*.

4. Open places. The remaining 50% will be given to children who live nearest the school and live within the Deanery of Hammersmith & Fulham\*\*.

5. Any remaining places will be offered to children who live nearest the school\*.

### Applications last year

Total number of on-time applications submitted: 109

### How places were offered in 2016

Category 2: 16

Category 3: 7

Category 4: 7 (up to a distance of 0.1267 of a mile)

### Appeals

No appeals were lodged.

### Summarised admissions criteria

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Looked After Children\*.
2. Sibling\*.
3. Church places\*\*. After the first two criteria have been decided, 50% of the remaining places will be offered in the following order to children who, with their parent/s or guardian/s:
  - 3.1) regularly worship\*\* at St Paul's Church, Hammersmith\*\*.
  - 3.2) regularly worship\*\* at another Christian church and live within the Deanery of Hammersmith & Fulham\*\*.

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or the London Borough of Hammersmith & Fulham's website, for details of the full policy and admission arrangements.

### St Peter's C of E Primary School

33 St Peter's Road, London W6 9BA

**T** 020 8748 7756

**E** [admin@stpetersce.lbhf.sch.uk](mailto:admin@stpetersce.lbhf.sch.uk)

**W** [www.stpetersce.lbhf.sch.uk](http://www.stpetersce.lbhf.sch.uk)

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Church of England	30
—	—
<b>DfE number</b>	<b>Nursery</b>
205 3578	No
—	—
<b>Headteacher</b>	<b>Breakfast club</b>
Karen Frazer	Yes
—	—
<b>Nearest Tube stations</b>	<b>After-school club</b>
Stamford Brook (District Line); Ravenscourt Park (District Line)	Yes
—	—
<b>Bus routes</b>	<b>School uniform</b>
27, 190, 267, 391	Yes
—	—
	<b>Supplementary form</b>
	Yes
	—
	<b>Visiting days</b>
	Please contact the school

### Summarised admissions criteria

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

C1. Looked After Children\*.

A maximum of 75% of the remaining places will be offered as foundation places, after which all applications will be considered as being for open places, taking no account of Christian commitment.

#### Foundation places

A child may be considered for a foundation place if his/her parent(s) are practising members of a Christian church. The school will seek supportive evidence of this from the applicant's parish priest or minister (Supportive Church Reference).

If there are more applications with a Supportive Church Reference than foundation places available, candidates will be ranked as follows:

C2. Supportive Church Reference\*\* + Sibling\*.

C3. Supportive Church Reference\*\*.

#### Open places

After the foundation places have been allocated, the remaining candidates will be considered under the open place category and ranked as follows:

C4. Sibling\*.

C5. All other candidates.

#### Oversubscription in any of the above categories

If there is a need to sort between applications in any of the above categories, the governors will do so using the criteria listed below in order of priority:

1. Children with social/medical needs\*.

2. Children who live closest to the school\*.

This method of sorting between applications will be used only when there is oversubscription within any of the categories C1 to C5 in stated priority order.

### Applications last year

Total number of on-time applications submitted: 124

#### How places were offered in 2016

C1: 0 (Looked After Children)

Foundation:

C2: 8 (siblings with supportive church reference)

C3: 15 (supportive church reference sorted by distance – furthest place offered 0.898)

Open:

C4: 4 (siblings)

C5: 3 (sorted by distance – furthest place offered 0.083)

#### Appeals

No appeals were lodged.

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or the London Borough of Hammersmith & Fulham's website, for details of the full policy and admission arrangements.

## ► For detailed information about each primary school, please visit the school's own website

### St Stephen's C of E Primary School

Uxbridge Road, London W12 8LH

**T** 020 8743 4483

**E** [admin@ststephensce.lbhf.sch.uk](mailto:admin@ststephensce.lbhf.sch.uk)

**W** [www.ststephensce.lbhf.sch.uk](http://www.ststephensce.lbhf.sch.uk)

<b>Type of school</b>	<b>Admission number</b>
Voluntary aided, Church of England	60
—	<b>Nursery</b>
<b>DfE number</b>	Yes
205 3600	—
—	<b>Breakfast club</b>
<b>Headteacher</b>	Yes
Michael Schumm	—
—	<b>After-school club</b>
<b>Nearest Tube stations</b>	Yes
Shepherd's Bush Market (Circle and Hammersmith & City Lines); Goldhawk Road (Circle and Hammersmith & City Lines)	—
—	<b>School uniform</b>
<b>Bus routes</b>	Yes
72, 148, 207, 260, 283	—
—	<b>Supplementary form</b>
	Yes
	—
	<b>Visiting days</b>
	Most Thursdays at 9.45am
	Please contact the school office on 020 8743 4483 to book a place on a school tour

congregation at St Stephen and St Thomas Shepherd's Bush and live in the parish. The school will seek a supportive Christian reference from the applicant's parish priest.

3. Church Reference: the child and its family are practising members of a Christian church. The school will seek a supportive Christian reference from the applicant's parish priest.

#### Open places

1. World faith: four open places to children who live in the parish and are members of another world faith. The school will seek a supportive reference from the applicant's religious leader. Priority will be given to children with a sibling in the main school at the point of entry.
2. Distance from home to school\*.

If there is a need to sort between applications in any of the above categories, the governors will do so using the criteria listed below in order of priority.

1. Children with an exceptional need\*.
2. Children who live closest to the school\*.

#### Applications last year

Total number of on-time applications submitted: 218

#### How places were offered in 2016

Looked After Children: 1  
Siblings: 18  
Church: 25  
World faith: 5  
Distance: 11 (up to 0.1976 of a mile)

#### Appeals

No appeals were lodged.

#### Summarised admissions criteria

The school is a two-form entry primary school. Should there be more applications than places available the governors of St Stephen's have agreed to offer (after Looked After Children\*), in proportion, 43 foundation places and 17 open places, of which four will be for other world faiths, against the following criteria for admission to the school, in order:

##### Foundation places

1. Church Reference\*\* + sibling\*: the child and its family are practising members of a Christian church and the child will have a sibling attending the main school at the point of entry. The school will seek a supportive Christian reference from the applicant's parish priest or minister.
2. St Stephen's Church Reference\*\* + parish resident\*\*: the child and its family are practising members of the

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or the London Borough of Hammersmith & Fulham's website, for details of the full policy and admission arrangements.

### St Thomas of Canterbury

Estcourt Road, London SW6 7HB

**T** 020 7385 8165

**E** [admin@stthomasrc.lbhf.sch.uk](mailto:admin@stthomasrc.lbhf.sch.uk)

**W** [www.stthomasrc.lbhf.sch.uk](http://www.stthomasrc.lbhf.sch.uk)

<b>Type of school</b> Voluntary aided, Catholic	<b>Admission number</b> 60
<b>DfE number</b> 205 3468	<b>Nursery</b> Yes
<b>Headteacher</b> J Flower	<b>Breakfast club</b> No
<b>Nearest Tube stations</b> Fulham Broadway (District Line); Parsons Green (District line)	<b>After-school club</b> Yes
<b>Bus routes</b> 28, 74, 211, 295	<b>School uniform</b> Yes
	<b>Supplementary form</b> Yes
	<b>Visiting days</b> Please contact the school

### Summarised admissions criteria

Where there are more applications for places than the number of places available, places will be offered according to the following order of priority:

1. Catholic Looked After Children\*.
2. Baptised Catholic children from practising Catholic families, who have a sibling at the school at the time of admission.
3. Baptised Catholic Children from practising Catholic families who are resident in the parish of St Thomas of Canterbury.
4. Baptised Catholic Children from practising Catholic families who are not resident in the parish of St Thomas of Canterbury.
5. Other baptised Catholic children.
6. Other Looked After Children\*.
7. Catechumens and members of an Eastern Christian church\*\*.

\*Please refer to common definitions page 26.

\*\*The above has been summarised. You must read the full admissions policy and notes contained within the school's published arrangements. Please refer to the school prospectus or website, or the London Borough of Hammersmith & Fulham's website, for details of the full policy and admission arrangements.

8. Christians of other denominations whose parents or legal guardians wish for them to have a Catholic education and whose application is supported by their priest or minister.
9. Any other applicants.

Where the final place is offered to a child who has other siblings applying for a place in the same class/year, these siblings will also be admitted.

### Exceptional need\*

The governing body will give top priority after the appropriate category of Looked After Children to an application where compelling evidence is provided at the time of application of an exceptional social, medical, pastoral or other need of the child, which can only be met at this school.

### Tie-break

Tie-break in any category will be determined by distance from home to school\*. Where two or more applicants for the last remaining space live an equal distance from the school, the Governing Body will draw lots in the presence of an independent witness.

### Applications last year

Total number of on-time applications submitted: 119

### How places were offered in 2016

All applicants were offered.

### Appeals

No appeals were lodged.



► For detailed information about each primary school, please visit the school's own website



## Sullivan Primary School

Peterborough Road, London SW6 3BN

T 020 7736 5869

E [admin@sullivan.lbhf.sch.uk](mailto:admin@sullivan.lbhf.sch.uk)

W [www.sullivanprimaryschool.co.uk](http://www.sullivanprimaryschool.co.uk)

<b>Type of school</b> Community	<b>Admission number</b> 45
<b>DfE number</b> 205 2577	<b>Nursery</b> Yes
<b>Headteacher</b> Wendy Aldridge	<b>Breakfast club</b> Yes
<b>Nearest Tube stations</b> Parsons Green (District Line); Putney Bridge (District Line)	<b>After-school club</b> Yes
<b>Bus routes</b> 22, 424	<b>School uniform</b> Yes
	<b>Supplementary form</b> No
	<b>Visiting days</b> Please contact the school

## Summarised admission criteria\*\*

If there are more applications than places available, Hammersmith & Fulham Council, as the admission authority, will allocate places in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Children of staff\*.
5. Distance from home to school\*.

## Applications last year

Total number of on-time applications submitted: 148

## How places were offered in 2016

Siblings: 22

Distance: 38 (up to a distance of 0.729 of a mile)

15 additional places were offered for the 2016 entry only.

## Appeals

No appeals were lodged.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

\*\*Please note that Fulham Primary, Sullivan Primary and Queen's Manor Primary are consulting to become a multi-Academy trust – this will not have an effect on the admissions criteria for 2017 intake.



► For detailed information about each primary school, please visit the school's own website

## Thomas's Academy

New King's Road, London SW6 4LY

T 020 7736 2318

E [info@academy.thomas-s.co.uk](mailto:info@academy.thomas-s.co.uk)

W [www.academy.thomas-s.co.uk](http://www.academy.thomas-s.co.uk)

<b>Type of school</b>	<b>Admission number</b>
Academy	30
<b>DfE number</b>	<b>Nursery</b>
205 2309	Yes
<b>Headteacher</b>	<b>Breakfast club</b>
Miles Chester	Yes
<b>Nearest Tube stations</b>	<b>After-school club</b>
Parsons Green (District Line); Putney Bridge (District Line)	Yes
<b>Bus routes</b>	<b>School uniform</b>
14, 22, 414, 424	Yes
	<b>Supplementary form</b>
	No
	<b>Visiting days</b>
	Visits are welcome at any time
	There are regular tours for prospective parents on Thursdays at 9.30am, however if this time is not convenient, simply email the school to arrange an appointment



### Summarised admission criteria

Thomas's Academy uses the same admissions policy and criteria as all London Borough of Hammersmith & Fulham community schools.

If there are more applications than places available, allocations will be made in the following order of priority:

1. Looked After Children\*.
2. Exceptional need\*.
3. Siblings\*.
4. Distance from home to school\*.

\*Please refer to page 28 for the full admission policy and criteria for the London Borough of Hammersmith & Fulham community schools.

### Applications last year

Total number of on-time applications submitted: 133

#### How places were offered in 2016

Siblings: 15

Distance: 15 (up to a distance of 0.4607 of a mile)

#### Appeals

2 heard, 0 upheld.

### West London Free School Primary

Cambridge Grove, London W6 0LB

**T** 020 8741 9967

**E** [admin@wlfs-primary.org](mailto:admin@wlfs-primary.org)

**W** [www.wlfs-primary.org](http://www.wlfs-primary.org)

<b>Type of school</b> Free School	<b>Admission number</b> 60
<b>DfE number</b> 205 2001	<b>Nursery</b> No
<b>Executive headteacher</b> L Lund	<b>Breakfast club</b> No
<b>Interim headteacher</b> Ben McMullen	<b>After-school club</b> No
<b>Nearest Tube stations</b> Hammersmith (Circle, Hammersmith & City, District and Piccadilly Lines); Ravenscourt Park (District Line)	<b>School uniform</b> Yes
<b>Bus routes</b> 27, 190, 266	<b>Supplementary form*</b> Yes
	<b>Visiting days</b> Please see the school's website: <a href="http://www.wlfs-primary.org">www.wlfs-primary.org</a>

- Up to 12 children who are eligible for free school meals. If more than 12 children who apply are eligible for free school meals, priority will be given to those children who live nearest to the school, measured by straight-line distance, and unsuccessful applicants will be placed on the reserve list. If fewer than 12 eligible children apply, the remaining places will be filled under criterion six.
- After places have been filled under the first five criteria, the remaining places will be offered to those children who live nearest to the school, measured as a straight-line distance\*\*.

### Applications last year

Total number of on-time applications submitted: 393

### How places were offered in 2016

Pupil Premium: 3

Siblings: 33

Distance: 24 (up to a distance of 0.2552 of a mile)

### Appeals

No appeals were lodged.

### Summarised admission criteria

Where there are more applications than the number of places available, the governing body will issue places according to the following order of priority:

- Looked After Children\*\*.
- Children whose parents have been given founder status; and where their children are not yet old enough to attend the West London Free School Primary, the parents continue to play a significant and ongoing role in the school.
- Children who will have siblings\*\* in the West London Free School (primary or secondary) at the time when they are admitted to the school.
- Children of the West London Free School Primary staff who have been employed for two or more years at the time at which the application for admission to the school is made or who have been recruited to fill a vacant post for which there is a demonstrable skill shortage.

\*An additional form will only need to be completed if you are applying under category (5).

\*\*Please refer to common definitions page 26.

# Additional information



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# Additional information

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## In-year admissions

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**W** [www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions)

**T** 020 7745 6434

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An in-year admission is when an application for a school place needs to be made outside the normal admission round (the first year of entry to a school). In most cases your reason for making an application will be you have moved to a new address, moved from abroad or you would like to transfer your child from one school to another. There is a separate process for applying in-year for a school place.

## Support for school attendance

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**T** 020 8753 6600

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After you have been allocated a school place, making sure your child attends school regularly and on time every day is really important, not only to make sure they have the best possible chance to get the most out of their education but also because children who are not in school are more likely to get into trouble outside school or be vulnerable. Parents have a legal responsibility to get their children to school, but if you are having difficulties with this, it is important you talk to school staff, who are there to help you.

You or school staff may feel you need some extra help. Each borough has professional staff who work with families with children who are not attending school. They are based in the Early Help Team if you live in Hammersmith & Fulham and you can contact them on **020 8753 6600**. This multi-disciplinary team will work with schools, children and parents to improve children's attendance and reduce unnecessary absence and truancy.

There is also a central team – the ACE Team – concentrating on the following areas of work: attendance (processing legal action for entrenched non-attendance and issuing penalty notices), child employment and children in entertainment and elective home education and children missing education. This team is based at Kensington Town Hall and can be contacted on **020 7745 6610**.

## Children with Disabilities Team

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**T** 020 8753 3321

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This team offers information, advice, support and practical help to families with children who have a permanent and substantial disability or long-term illness that affects their everyday living. The team offers advice on how to access services available for children and young people who have disabilities. The initial way to contact the team is through the duty social worker who is available on **020 7598 4921**, 9.00am-5.00pm.

## Special Educational Needs and Education, Health and Care needs assessments

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**W** <http://search3.openobjects.com/kb5/lbhf/fis/localoffer.page?localofferchannel=3>

**T** 020 7361 3311

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The majority of children and young people with Special Educational Needs (SEN) or disabilities will have their needs met within local mainstream early years settings, schools or colleges. Hammersmith & Fulham Council ensures there are arrangements in place within these settings for identifying, assessing and making provision for pupils with SEN.

If you believe your child has a special learning need, it is always advisable to discuss this with the headteacher when you visit the school to which you are thinking of applying. Each school has a budget for meeting the needs of pupils with SEN and will be able to talk to you about the support they provide for children with learning needs and how they will meet your child's needs. The local authority expects mainstream schools to work with parents to track children's progress and record the outcomes and agreed provision in an SEN support resourced plan.

Some children and young people with SEN or disabilities may need a level or type of support that cannot be provided by a mainstream school and/or within a mainstream school's budget. For such pupils it may be necessary to carry out an Education, Health and Care (EHC) needs assessment. The local authority can then decide whether an EHC plan should be written. An EHC plan details how a child's additional needs will be met.

If your child has an EHC plan or a statement of SEN, the information set out in this brochure relating to the application process does not apply to you.

To discuss the arrangements which will need to be made for your child please contact **020 7361 3311**.

### Educational Psychology Service

**020 7361 3311**

Every school has the support of an educational psychologist – a specialist in how children, young people and young adults develop and learn. Help may be asked for when pupils show difficulties with their social-emotional (including well-being/mental health), behaviour, learning or progress generally in school.

Educational psychologists can only directly work with a named pupil if parents/carers give informed consent. Parents/carers themselves may ask for their help through the school. Educational psychologists can also provide general consultative support and guidance for groups or school wide issues as well as research and training.

### Assistance with home-to-school travel

**www.lbhf.gov.uk/admissions**

**020 7745 6433**

All children under 16 in full-time education can travel free on bus and tram services. All school pupils will be required to carry a Zip Oyster photocard to travel free on buses and trams. For further information, please visit the Transport for London (TfL) website at **www.tfl.gov.uk**

It is expected children who are resident in Hammersmith & Fulham make use of the concessions offered by TfL, including free travel across London. However, there may be circumstances where travel assistance is required outside the scope of free arrangements offered by TfL. In this instance, the London Borough of Hammersmith & Fulham will take account of the statutory requirements.

The full policy and application form are available at **www.lbhf.gov.uk/admissions** or by contacting the admissions team.



### Family Information Service (FIS)

**www.lbhf.gov.uk/fisd**

**0845 313 3933**

The Family Information Service (FIS) provides impartial information and advice on the range of facilities for children and young people aged 0-19 years old. These include services provided by the council, as well as the voluntary, private and independent sectors.

The FIS can advise on how to choose the type of childcare or early years' service that best suits your needs and those of your child. The service can also provide you with information on help with childcare costs, including the three- and four-year-old offer for nursery education. You may also find the information on nursery and early years centres useful, please refer to page 74.

The FIS can also direct to you to other local and national organisations offering help with adult employment and training, careers guidance, family support, health and special educational needs. Contact the service on **0845 313 3933** or email **fis@lbhf.gov.uk**, or alternatively visit the service's online directory at **www.lbhf.gov.uk/fisd**

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## Free school meals and school clothing grants

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W [www.lbhf.gov.uk/contact\\_counciltax\\_benefits](http://www.lbhf.gov.uk/contact_counciltax_benefits)

T 020 8753 6681 (option 4)

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Free school meals are available on application to children attending state maintained schools in Hammersmith & Fulham whose parent(s) or guardian(s) are receiving one of these benefits:

- Income Support
- Income Based Job Seekers Allowance
- National Asylum Seekers Support Scheme (NASS)
- Pension Credit
- Child Tax Credit (gross annual income less than £16,190) but not Working Tax Credit
- Income Related Employment and Support Allowance
- Working Tax Credit "run on" – the payment someone may receive for a further four weeks (only) after they stop qualifying for Working Tax Credit
- Universal Credit.

Children already receiving free school meals at primary school will continue to receive them at secondary school as long as their parent/carer still qualifies for these benefits, but you will need to advise the team which secondary school your child will be attending.

You can contact the team by calling **020 8753 6681** between 9.00am and 5.00pm. You can also book an appointment online or download an application form at **[www.lbhf.gov.uk/contact\\_counciltax\\_benefits](http://www.lbhf.gov.uk/contact_counciltax_benefits)**

The service is located at h&f Direct Centre, 1st Floor, Town Hall Extension, King Street, London W6 9JU and is open Monday to Friday, 9.00am to 5.00pm.

School clothing grants are available to help parents resident in Hammersmith & Fulham buy school uniform for their children. If you live outside Hammersmith & Fulham you should apply to your own authority. The criteria for qualifying for clothing grants are the same as listed above for free school meals entitlement, as are the contact and appointment details.





# Nurseries and early years



# Nurseries and early years

## Community nursery schools and early years centres

### Information and how to apply

Attending a nursery school or class gives your child a valuable introduction to school. It provides children with the opportunity to develop their skills and mix with girls and boys of their own age.

Hammersmith & Fulham Council will ensure a free or subsidised nursery place is available for three- and four-year-olds in the borough. In addition to the free places provided in our own nursery schools and classes, funded part-time places are available in private, voluntary and independent sector nurseries and pre-schools, giving parents a range of provision to choose from. This funding is called the “three- and four-year-old offer” – visit [www.lbhf.gov.uk](http://www.lbhf.gov.uk) for details.

Nursery schools and primary school nursery classes admit children after their third birthday. Check with your nursery or school for details of their own admission arrangements.

A list of private, voluntary and independent sector nursery schools and pre-schools, including details of which ones offer the three- and four-year-old funding, is available from the **Family Information Service (FIS)**. The service provides impartial information and advice on the range of services in the borough for children and young people. You can get advice on how to choose the type of childcare or early years service that best suits your needs and those of your child.

Up-to-date lists with contact details are available for child-minders, nurseries, pre-schools, crèches, after-school care, holiday play schemes, children’s centres, parent and toddler groups and activities for children and young people. Call **0845 313 3933** or email [fis@lbhf.gov.uk](mailto:fis@lbhf.gov.uk) or alternatively look online at the FIS directory at [www.lbhf.gov.uk/fisd](http://www.lbhf.gov.uk/fisd) for full listings.

### How places are allocated

If you wish to apply for a nursery place, contact the school or centre for an application form. The decision whether your child is admitted to a community nursery school or class is taken by the headteacher, who makes offers according to the admissions criteria. The criteria used are the same as those for community primary schools (see page 28).

Voluntary aided or church schools make their own decisions about who should be admitted to the nursery, based on their published admissions criteria. Details are available from the headteacher. Contact details for voluntary aided schools can be found from page 36.

## Bayonne Nursery School

Head: Pat Logan

50 Paynes Walk W6 8PF

**T** 020 7385 5366

**E** [admin@bayonne.lbhf.sch.uk](mailto:admin@bayonne.lbhf.sch.uk)

**W** [www.bjlfed.lbhf.sch.uk](http://www.bjlfed.lbhf.sch.uk)

## James Lee Nursery School

Head: Pat Logan

Gliddon Road W14 9BH

**T** 020 8741 8877

**E** [admin@jameslee.lbhf.sch.uk](mailto:admin@jameslee.lbhf.sch.uk)

**W** [www.bjlfed.lbhf.sch.uk](http://www.bjlfed.lbhf.sch.uk)

## Normand Croft School for Early Years and Primary Education

Head: Nick Holt

Bramber Road W14 9PA

**T** 020 7385 6847

**E** [info@normandcroft.lbhf.sch.uk](mailto:info@normandcroft.lbhf.sch.uk)

**W** [www.normandcroftschoo.co.uk](http://www.normandcroftschoo.co.uk)

## Randolph Beresford Early Years Centre

Interim Executive Head: Michelle Barrett

Australia Road W12 7PH

**T** 020 8743 7339

**E** [admin@randolphberesford.lbhf.sch.uk](mailto:admin@randolphberesford.lbhf.sch.uk)

**W** [www.randolphberesford.lbhf.sch.uk](http://www.randolphberesford.lbhf.sch.uk)

## Vanessa Nursery School

Head: Michele Barrett

14 Cathnor Road W12 9JA

**T** 020 8743 8196

**E** [admin@vanessa.lbhf.sch.uk](mailto:admin@vanessa.lbhf.sch.uk)

**W** [www.vanessanurseryschool.org.uk](http://www.vanessanurseryschool.org.uk)

## Nursery school locations

For nursery locations refer to the map on the inside back cover.

# Locations and contacts



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# Locations and contacts

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## Contact details for diocesan authorities

The Diocese of Westminster Education Service and London Diocesan Board for Schools provide additional information about education in Catholic and Church of England schools respectively.

## Diocese of Westminster Education Service (Catholic)

- W [www.rcdow.org.uk/education](http://www.rcdow.org.uk/education)
- E [education@rcdow.org.uk](mailto:education@rcdow.org.uk)
- T 020 7798 9005

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## London Diocesan Board for Schools (Church of England)

- W [www.schools.london.anglican.org](http://www.schools.london.anglican.org)
- T 020 7932 1100

## Contact details for neighbouring boroughs

Detailed information about schools outside of Hammersmith & Fulham, Kensington and Chelsea and Westminster is available directly from schools or the local authority in which they are situated.

Please remember to check the admission arrangements for your preferred schools to assess whether you are likely to be offered a place. You may also be required to complete a supplementary form.

If you live outside Hammersmith & Fulham but wish to apply for a school in the borough, you will need to apply on the common application form of the local authority where you live.

### Brent

- W** [www.brent.gov.uk/admissions](http://www.brent.gov.uk/admissions)
- E** [school.admissions@brent.gov.uk](mailto:school.admissions@brent.gov.uk)
- T** 020 8937 3110

### Ealing

- W** [www.ealing.gov.uk](http://www.ealing.gov.uk)
- E** [mainroundadmissions@ealing.gov.uk](mailto:mainroundadmissions@ealing.gov.uk)
- T** 020 8825 5511/020 8825 5522

### Hounslow

- W** [www.hounslow.gov.uk](http://www.hounslow.gov.uk)
- E** [admissions@hounslow.gov.uk](mailto:admissions@hounslow.gov.uk)
- T** 020 8583 2721

### Richmond upon Thames

- W** [www.richmond.gov.uk](http://www.richmond.gov.uk)
- E** [richmond.admissions@achievingforchildren.org.uk](mailto:richmond.admissions@achievingforchildren.org.uk)
- T** 020 8891 7514

### Wandsworth

- W** [www.wandsworth.gov.uk/admissions](http://www.wandsworth.gov.uk/admissions)
- E** [admissions@wandsworth.gov.uk](mailto:admissions@wandsworth.gov.uk)
- T** 020 8871 7316



# London Borough of Hammersmith & Fulham

## Locations of H&F primary schools, nurseries and early years centres

### Community primary schools

- 1 Addison Primary School**  
Addison Gardens W14 0DT
- 2 Avonmore Primary School**  
Avonmore Road W14 8RL
- 3 Brackenbury Primary School**  
Brackenbury Road W6 0BA
- 4 Flora Gardens Primary School**  
Dalling Road W6 0UD
- 5 Fulham Primary School\***  
Halford Road SW6 1JU
- 6 Kenmont Primary School**  
Valliere Road NW10 6AL
- 7 Melcombe Primary School**  
Fulham Palace Road W6 9ER
- 8 Miles Coverdale Primary School**  
Coverdale Road W12 8JJ
- 9 Normand Croft Community School for Early Years and Primary Education**  
Bramber Road W14 9PA
- 10 Old Oak Primary School**  
Mellitus Street W12 0AS
- 11 Queen's Manor Primary School\***  
Lysia Street SW6 6ND
- 12 Sir John Lillie Primary School**  
Lillie Road SW6 7LN
- 13 Sullivan Primary School\***  
Peterborough Road SW6 3BN
- 14 Wendell Park Primary School**  
Cobbold Road W12 9LB
- 15 Wormholt Park Primary School**  
Bryony Road W12 0SR

### Voluntary aided primary schools

- 1 All Saints C of E Primary School**  
Bishops Avenue SW6 6ED
- 2 The Good Shepherd Catholic Primary School**  
Gayford Road W12 9BY
- 3 Holy Cross Catholic Primary School**  
Basuto Road SW6 4BL
- 4 John Betts Primary School**  
Paddenswick Road W6 0UA
- 5 Larmenier and Sacred Heart Catholic Primary School**  
41a Brook Green W6 9BL

- 6 St John XXIII Primary School**  
(formerly Pope John Catholic Primary School)  
Commonwealth Avenue W12 7QR
- 7 St Augustine's Catholic Primary School**  
Disbrowe Road W6 8QE
- 8 St John's Walham Green C of E Primary School**  
Filmer Road SW6 6AS
- 9 St Mary's Catholic Primary School**  
Masbro Road W14 0LT
- 10 St Paul's C of E Primary School**  
Worldidge Street W6 9BP
- 11 St Peter's C of E Primary School**  
33 St Peter's Road W6 9BA
- 12 St Stephen's C of E Primary School**  
Uxbridge Road W12 8LH
- 13 St Thomas of Canterbury Catholic Primary School**  
Estcourt Road SW6 7HB
- 14 The London Oratory School – Junior House**  
Seagrave Road SW6 1RX  
Please note that this school does not form part of the primary admissions process, applications are made directly to the school

### Academies and free schools

- 1 Ark Bentworth Primary Academy**  
Bentworth Road W12 7AJ
- 2 Ark Conway Primary Academy**  
Hemlock Road W12 0QT
- 3 Ark Swift Primary Academy**  
Australia Road W12 7PT
- 4 Ark Burlington Danes Primary Academy**  
Wood Lane W12 0HR
- 5 Earl's Court Free School Primary\*\***  
Cambridge Grove W6 0LB
- 6 Lena Gardens Primary School**  
Lena Gardens W6 7PZ
- 7 West London Free School Primary**  
Cambridge Grove W6 0LB
- 8 Greenside Primary School**  
Westville Road W12 9PT
- 9 Langford Primary School**  
Gilstead Road SW6 2LG
- 10 Thomas's Academy**  
New King's Road SW6 4LY

### Voluntary aided bilingual schools

- 1 The Fulham Bilingual**  
Clancarty Road SW6 3AA  
Affiliated with Holy Cross Catholic Primary School (3)

### Community nursery schools and early years centres

- 1 Bayonne Nursery**  
50 Paynes Walk W6 8PF
- 2 James Lee Nursery School**  
Gliddon Road W14 9BH
- 3 Normand Croft School for Early Years and Primary Education**  
Bramber Road W14 9PA
- 4 Randolph Beresford Early Years Centre**  
Australia Road W12 7PH
- 5 Vanessa Nursery School**  
Cathnor Road W12 9JA

### Special educational needs schools

- 1 Cambridge School (11-16)**  
61 Bryony Road W6 0LB
- 2 The Courtyard at Langford Primary School (5-11)**  
Gilstead Road SW6 2LG
- 3 Jack Tizard School (5-11)**  
South Africa Road W12 7PA
- 4 Miles Coverdale School Language Impairment Unit (5-11)**  
Coverdale Road W12 8JJ
- 5 Queen's Manor Primary School Learning Difficulties Unit (5-11)**  
Lysia Street SW6 6ND
- 6 Queensmill School (3-19)**  
Askham Road W12 0NW
- 7 Woodlane High School (11-16)**  
Du Cane Road W12 0TN

\*In the process of converting to an academy  
\*\*Temporary site

## Locations of H&F secondary schools



- 1 Ark Burlington Danes Academy**  
Academy, Church of England mixed aged 11-18
- 2 Fulham Cross Girls' School**  
Academy, girls aged 11-16.  
Part of the Fulham College Academy Trust
- 3 Fulham College Boys' School**  
Academy, boys aged 11-16.  
Part of the Fulham College Academy Trust

- 4 Fulham Enterprise Studio**  
Academy status studio school, boys and girls aged 14-19. Part of the Fulham College Academy Trust.  
(Please note that the studio school is not part of the secondary admissions process, students aged 14 join at Year 10)
- 5 Hammersmith Academy**  
Academy, mixed aged 11-18
- 6 Hurlingham Academy**  
Federation, Academy mixed aged 11-16.
- 7 Lady Margaret School**  
Academy, Church of England, girls aged 11-18
- 8 Phoenix High School**  
Foundation, mixed aged 11-19
- 9 Sacred Heart High School**  
Academy, Catholic, girls aged 11-18
- 10 The Fulham Boys School\*\***  
Free school, boys aged 11-16
- 11 The London Oratory School**  
Academy, Catholic, boys 11-18 (mixed sixth form)
- 12 West London Free School**  
Free school, mixed aged 11-16
- 13 William Morris Sixth Form**  
Provision for students aged 16-19  
(Please note this school provides Sixth Form provision only and is not part of the secondary admissions process)

# Apply online: [www.lbhf.gov.uk/ eadmissions](http://www.lbhf.gov.uk/eadmissions)

The Pan-London eAdmissions site opens  
on 1 September 2016.

If your child was born between 1 September  
2012 and 31 August 2013, you will need to  
apply for a primary (reception) school place  
by 15 January 2017.

**For further information contact:**  
Admissions Team, Green Zone, 2nd Floor  
Town Hall, Hornton Street W8 7NX

020 7745 6434

Email: [school.admissions@lbhf.gov.uk](mailto:school.admissions@lbhf.gov.uk)  
[www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions)



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Art and craft credits: Page 26 by pupils of Addison Primary School

The information provided in this brochure is correct at the time of going to print in August 2016. The admissions process and school admission arrangements are set out in accordance with the current Admissions Code (issued December 2014), Section 84 of the School Standards and Framework Act 1998. Any corrections, updates and additions will be published on our website: [www.lbhf.gov.uk/admissions](http://www.lbhf.gov.uk/admissions)