

LONDON BOROUGH OF HAMMERSMITH & FULHAM

APPLICATION TO ACQUIRE THE FREEHOLD INTEREST

PROPERTY DETAILS

Address of Building 	Postcode
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Total Number Of Flats In The Building	
Number Of Leased Flats In The Building	
Number Of Loft Spaces That Have Not Been Demised To Any Property	

LEASEHOLD DETAILS

Flat Number	Leaseholder's Name(s) (print clearly)	Lease Date	Date Lease From	Length of Lease	Ground Rent
Example	Mr First Name Surname	23/03/1985	25/12/1984	125	£10

Please include the lease and lease plans for each property. Where alterations have been carried out, please include plans showing the current set up of properties in addition to the original lease plan.

**Please Nominate A Leaseholder Or A Representative To Act
As The Main Contact**

Main Contact's Name	
Daytime Telephone	
Evening Telephone	
Mobile Number	
Email Address	

Important Note

All those wishing to purchase the freehold must sign this form below agreeing to the joint purchase. The Council will not voluntarily sell the freehold unless all parties agree to joint purchase.

FLAT NUMBER	NAME & CONTACT DETAILS	SIGNATURE	DATE

Return this form along with your cheque to:

**h&f Home Buy
145-155 King Street
Hammersmith
London
W6 9XY**

NOTES FOR APPLICANTS.

Please note the following conditions relating to the purchase of the Council's freehold interest.

1. The council will only voluntarily dispose of the freehold where all the units are sold on a long lease.
2. The purchase must be made jointly by all the leaseholders of the property. All leaseholders must sign the attached form.
3. Where any of the leases are less than five years old, the consent of the Office of the Deputy Prime Minister (ODPM) will be required. This will be obtained by the council but will delay the process by a few weeks, as the application cannot be progressed until the consent is received.
4. The Council's valuer will assess the purchase price. This is broadly based on a formula relating to the life of the lease, value of the ground rent and the number of flats in the building, plus any redevelopment potential of the building and properties within the building.
5. Where the building contains a loft space that is capable of being converted into additional living accommodation, this will be included in the valuation amount to be determined by the Council's appointed valuers. Loft spaces are not included in the sale of the flats.
6. You will be liable for the councils costs including administration fee £150*, Legal fees £420* and valuation fees*. (You will be notified of cost of the valuation before proceeding with the application)
****Please note that these fees are an approximate only and can vary depending on the application.***

We strongly recommend you seek independent legal advice before proceeding with the application. You will also be required to appoint a solicitor to act on all of the leaseholders behalf in order to complete the freehold purchase.