

**ESTATE INSPECTION REPORT (E2)****To be circulated within 7 days of the estate inspection****Name of estate or block**

Da Palma Court

**Date of inspection**4<sup>th</sup> May 2022**Attendees**

Name	Contact details	Representing
<b>Sarah Fearon-Hales</b>	Sarah Fearon-Hales@lbhf.gov.uk	Housing Manager
<b>Andrew West</b>	Andrew.west@lbhf.gov.uk	DLO
<b>Mark Hill</b>	Mark.hill@lbhf.gov.uk	Contractor

**Housing management (for example ASB, tenancy condition and concerns)**

Responsible officer: Sarah Fearon-Hales

Contact details: Sarah Fearon-Hales@lbhf.gov.uk

Action requested	Location of issue	Reference	Target date
<b>No action requested</b>	N/A	N/A	N/A

**Repairs**

Responsible officer: Andrew West

Contact details: Andrew.west@lbhf.gov.uk

Action requested	Location of issue	Reference	Target date
<b>Refix handle to the main entrance door</b>	Block 25-33	4/7/22	

**Planned or cyclical works**

Responsible officer: Not Known

Contact details:

Action requested	Location of issue	Reference	Target date
<b>No action requested</b>	N/A	N/A	N/A

**Grounds maintenance**

Responsible officer: Not Known

Contact details:

**Resident score: No score given as no residents attended the inspection**

Action requested	Location of issue	Reference	Target date
<b>No action requested</b>	N/A	N/A	N/A



### **Pinnacle caretaking**

Responsible officer: Daniel Roberts

Contact details: [D.roberts@pinnacle.co.uk](mailto:D.roberts@pinnacle.co.uk)

Resident score: No score given as no residents attended the inspection

Action requested	Location of issue	Reference	Target date
No action requested	N/A	N/A	N/A

### **Other (for example street lighting, highways, planning)**

Responsible officer: Not Known

Contact details:

Action requested	Location of issue	Reference	Target date
No action requested	N/A	N/A	N/A

### **Time and date of next inspection**

10:00am Thursday 7<sup>th</sup> July 2022