

ESTATE INSPECTION REPORT (E2)

To be circulated within 7 days of the estate inspection

Name of estate or block

Edward Woods (Poynter, Boxmoor, Swanscombe and Mortimer Houses)

Date of inspection

14 June 2022

Attendees

Name	Contact details	Representing
Tanbir Talukder	07769-255489	Neighbourhood Services
Courtney Vincent	07551-680515	Estate Services
Jeetash Bhandari	07824-840480	DLO
Simon Upperton	07717-853141	Pinnacle Caretaking

Housing management (for example ASB, tenancy condition and concerns)

Responsible officer: Tanbir Talukder

Contact details: 07769-255489

Action requested	Location of issue	Reference	Target date
Items in communal areas	Swanscombe, Boxmoor and Mortimer Houses	Not applicable	24/06/2022

Repairs

Responsible officer: Jeetash Bhandari

Contact details: 07824-840480

Action requested	Location of issue	Reference	Target date
Reglaze door	Mortimer House Main Entry	1190742/1	14/06/2022
Renew upvc ducting	Mortimer House Near flat 2	1190745/1	14/06/2022
Lift and rebed paving slabs	Mortimer House Outside main entry	1190747/1	14/06/2022
Clear blocked chute	Swanscombe House Near flat 30	1190753/1	14/06/2022
Renew rotten handrail	Swanscombe House Outside flat 27	1190756/1	14/06/2022
Overhaul hopper	Swanscombe House Near flat 6	1190757/1	14/06/2022
Renew light complete	Boxmoor House Top floor stairwell near flat 74	1190760/1	14/06/2022
Ease & adjust door	Boxmoor House main entry nearest to Norland house	1190763/1	14/06/2022



Approved
by residents
2017



Ease and adjust door	Poynter House Door leading to penthouse near flat 175	1190768/1	14/06/2022
Overhaul hopper	Poynter House 8th floor	1190771/1	14/06/2022
Close of gap at bottom of screen to stop pigeons entering	Poynter House 1st floor chute room	1190773/1	14/06/2022

Time and date of next inspection

13 September 2022 at 10am