

## ESTATE INSPECTION REPORT (E2)

**To be circulated within 7 days of the estate inspection**

### Name of estate or block

Churchward House

### Date of inspection

9<sup>th</sup> June 2022

### Attendees

Name	Contact details	Representing
Jennifer Dunrod	07778 927 909	Pinnacle
Andy West	07780004220	DLO Works Manager
Mark Hill	07773355746	Contract Monitoring
Daniel Roberts	07739034944	Officer
		Estate services
		supporting officer

### Housing management

Responsible officer: Jennifer Dunrod

Contact details: 0208 753 4327

Action requested	Location of issue	Reference	Target date
	N/A	N/A	N/A

### Repairs

Responsible officer: Tom Hall

Contact details: 07825833463

Action requested	Location of issue	Reference	Target date
Replace 12 missing floor tiles on the 9 <sup>th</sup> floor. 11 missing tiles on 7 <sup>th</sup> floor. 17 missing tiles on 6 <sup>th</sup> floor.	9 <sup>th</sup> floor	432315 X 40	10/07/22
Ease door near 70. Repair door frame and hinge near 59.	Flat 70 & flat 59	324101 X 1	10/07/22
Remove burnt floor tiles near 42. Asbestos team	Near 42	342321 X 1 324101 X 1	10/07/22
Blocked chute near 33. Pinnacle	Near flat 33	n/a	n/a
Replace glass near 20.	Near flat 20432315 x 1	515005 x 2	10/07/22

Glass externally glazed, can we use PPM scaffold, or can they replace the glass? PPM			
Replace floor tiles 1st floor 20. 432315 x 1		007007 x 1	10/07/22

### Planned or cyclical works

Responsible officer: PLANNED AND PREVENTED MAINTENANCE

Contact details: ppm@lbhf.gov.uk

Action requested	Location of issue	Reference	Target date
N/A	N/A	N/A	N/A

### Grounds maintenance

Responsible officer: Mr Jim Shoesmith

Contact details: [jim.shoesmith@lbhf.gov.uk](mailto:jim.shoesmith@lbhf.gov.uk)

Action requested	Location of issue	Reference	Target date
N/A	N/A	N/A	N/A

### Pinnacle caretaking

Responsible officer: : Mr Daniel Roberts

Contact details: [diroberts@pinnaclegroup.co.uk](mailto:diroberts@pinnaclegroup.co.uk)

Action requested	Location of issue	Reference	Target date
N/A	N/A	N/A	N/A

### Other (for example street lighting, highways, planning)

Responsible officer: N/A

Contact details: N/A

Action requested	Location of issue	Reference	Target date
N/A	N/A	N/A	N/A

### Time and date of next inspection

September 2022