



ESTATE INSPECTION REPORT (E2)

To be circulated within 7 days of the estate inspection

Name of estate or block

Sulgrave Gardens

Date of inspection

26 April 2022

Attendees

Name	Contact details	Representing
Sequoia Bousquet	07818-510808	Neighbourhood Services
Courtney Vincent	07551-680515	Estate Services
Tom Hall	07825-833463	DLO
Simon Upperton	07717-853141	Pinnacle Caretaking

Housing management (for example ASB, tenancy condition and concerns)

Responsible officer: Sequoia Bousquet

Contact details: 07818-510808

Action requested	Location of issue	Reference	Target date
Items in communal areas	Sulgrave Gardens 1-48	Not applicable	03/05/2022

Repairs

Responsible officer: Tom Hall

Contact details: 07825-833463

Action requested	Location of issue	Reference	Target date
Remove and dispose of broken stack and waste pipes RHS of block.	1-48 Sulgrave Gardens	Not provided	27/06/2022
Replace missing section of stack and waste pipes serving boiler condensate pipes – high level - scaffold needed.	1-48 Sulgrave Gardens	Not provided	27/06/2022
Nosing 1st floor stairwell. Re fit wood ducting in ground floor near lift.	1-48 Sulgrave Gardens	Not provided	27/06/2022
Re fit electrical trunking in basement lobby – the cover is in the caretakers cupboard.	1-48 Sulgrave Gardens	Not provided	27/06/2022
Replace manhole cover and frame to electrical	1-48 Sulgrave Gardens	Not provided	27/06/2022



pit on corner of carpark.

Pinnacle caretaking

Responsible officer: Simon Upperton

Contact details: 07717-853141

Resident score: No score given as no residents attended the inspection

Action requested	Location of issue	Reference	Target date
Deep clean required	Sulgrave Gardens 1-48	Not applicable	08/05/2022

Time and date of next inspection

26 July 2022 at 2pm