

GET INVOLVED

Getting Started

TRA Registration and Funding

This section states the requirements a TRA needs to be formally recognised by the council.

TRA registration with the Council offers a number of benefits:

- An annual grant towards the costs of running your TRA
- A working relationship that allows clear channels of communication and cooperation with LBHF Housing Services Officers
- Support from the Resident Involvement team in terms of training and support

In return the Council ask that the TRA:

- Complete the New TRA pack or Existing TRA pack as provided
- Providing the Resident Involvement team with up to date contact details of lead committee officers
- Agree to the Model Constitution or one which meets the LBHF's TRA constitution criteria. It will need to be signed by the committee and re-signed when the membership of the committee changes
- Provide audited accounts that have been signed off by the TRA at the AGM

If your TRA manages a hall or room then you also need to:

- Provide the Resident Involvement team with proof of purchase of Public Liability Insurance to value of at least £5,000,000. For more information see section Managing a Hall or Room
- Provide contact details of the TRA keyholder

Annual TRA Grant

TRAs that are registered with the Council are entitled to receive an annual grant towards their running costs.

Funding basis of approved grants:

- The minimum grant of £400 is paid to TRAs that represent an area covering up to 285 properties
- TRAs with more than 285 properties are entitled to a larger grant calculated at a rate of £1.40 for each additional properties

Grant funds can be used for:

- Revenue costs such as gas, electricity, or insurance for the TRA hall
- Stationery and other administrative items such as postage
- Equipment costs (filing cabinet, kettle, etc.)
- Publicity and printing
- Organising social events

The grant will be paid annually on the condition that the TRA is up to date with their LBHF registration

To obtain the relevant forms you need to register and to gain support in completing these – please contact your Community Engagement Officer, see the Contact Us section.



Potential LBHF Fast Track Small Grants

The Council also has a Small Grants budget. This is to deliver small projects, e.g. a mother and toddlers group, or an older people's lunch club. Once your TRA is established and you have enough volunteers you may want to provide this type of activity.

For more information, please contact:

Community Investment Team

Email: cit@lbhf.gov.uk

Tel: 020 8753 2482

Sobus- Advice on Potential Grants

Sobus is the umbrella organisation for the voluntary & community sector organisation in Hammersmith & Fulham. They can also advise you on funding applications from grant providers if you want to develop a project, or projects in your area.

For more information, please contact:

Sobus

Email: info@sobus.org.uk

Tel: 020 7952 1230