

**London Borough of Hammersmith & Fulham**

Leisure & Parks, Sports Bookings Team,  
Sports Booking Office, The Stable Yard, Ilchester Place, LONDON, W8 6LU

Tel: 020 3763 4088

Web: [www.lbhf.gov.uk/sportsbookings](http://www.lbhf.gov.uk/sportsbookings)

Email: [sportsbookingshf@idverde.co.uk](mailto:sportsbookingshf@idverde.co.uk)



**APPLICATION FOR FOOTBALL PITCHES – 2020/21 SEASON.**

**ALL SECTIONS OF THIS APPLICATION FORM MUST BE COMPLETED.**

I, the undersigned, on behalf of the above club, agree that any use of the ground shall be subject to, and in accordance with, the regulations of the London Borough of Hammersmith and Fulham and I undertake to ensure all fees are paid on behalf of the club when requested.

Club Name .....

Name of secretary .....

Signature of secretary .....Date .....

Address .....

.....

Telephone:           Weekday .....

  Weekend .....

Email: .....

Age Range of Players: ..... To .....

**Applications should be returned as soon as possible to the address at the top of this form.**

**PLEASE RETURN ALL FORMS BY 24th August 2020**

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**Pitch Hire Fees:**

<b>1 Booking (Full Size Pitch)</b>	<b>£99.60 Inc VAT</b>
<b>1 Booking (Junior 9v9 Size Pitch)</b>	<b>£60.45 Inc VAT</b>
<b>1 Booking (Junior 7v7 Size Pitch)</b>	<b>£49.15 Inc VAT</b>
<b>1 Booking (Junior 5v5 Size Pitch)</b>	<b>£40.95 Inc VAT</b>

**Block Booking Discount Rates:**

As of 1<sup>st</sup> April 2016 the Council has abolished all discounted rates.

Where 10 or more *fixed date* bookings are made, these may still be eligible for the VAT exempt rate. See appendix for full details.

**All applications will be sent by email, and can be returned by post or email.  
Emailed applications will be accepted at any time.**

**Football pitches are available at:**

**FULL SIZE :** Hurlingham Park (x2), South Park (x2) and Wormwood Scrubs (x5).

**JUNIOR :** Wormwood Scrubs (x4 9v9, x4 7v7, x4 5v5 only available until end of March)

**Junior Pitches:**

In line with the FA standards for junior pitches, we offer pitch sizes to as follows:

9v9 - 80yd x 50yd (goals 21ft x 7ft)

7v7 - 60yd x 40yd (goals 12ft x 6ft)

5v5 - 40yd x 30yd (teams must supply portable goals)

**Please briefly detail your connection/affiliation to the borough:**

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Please indicate on the next page the **DATES** you require, stating if fixtures are to be **AM** or **PM**, and specify in order of preference where you wish to play.

If you require junior size pitches please indicate this below, clearly stating which size (9v9, 7v7,5v5) is required.

If your first or second choice venue is not available we will try to allocate an alternative pitch.

Please state which league your team plays in .....

Please state if you will require junior size pitches & what size .....

**Please note that pitches are allocated on a first come, first served basis. Separate applications must be submitted for each team.**



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Please list below the current members of your football team and their respective addresses:

**NAME**

**ADDRESS**

1

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**PLEASE USE SEPARATE SHEET IF YOU REQUIRE MORE ROOM**

Initial application forms must be returned by the 18/08/2019. Applications received after this date can be made but availability at popular sites may be limited.

Please note that no fee should be sent with this application and no guarantee is given that this application will be granted.

ALL BOOKINGS MUST BE PAID FOR BEFORE THE FIRST BOOKING TAKES PLACE.

AMOUNT DUE WILL BE PROVIDED WITH YOUR BOOKING CONFIRMATION.

Please return applications to the address at the top of this form.

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### Site Facilities

Changing facilities are available at Wormwood Scrubs without showers and Hurlingham Park with showers.

South Park does not have showers or changing facilities.

### APPENDIX

#### Vat Exemption Rules

As per HM Revenue & Customs ruling **5.4 Lets for a series of sessions**.

If you let out sports and physical recreation facilities for a series of sessions your supply is exempt (unless you have opted to tax) when you meet all the following conditions:

#### **Step**

#### **Conditions**

1. The series consist of 10 or more sessions,
2. Each session is for the same sport or activity
3. Each session is in the same place, although a different pitch, court or lane, or different number of pitches, courts or lanes is acceptable,
4. The interval between each session is at least 1 day but not more than 14 days. The duration of the sessions may be varied; however there is no exception for intervals greater than 14 days through the closure of the facility for any reason.
5. The series is to be paid for as a whole and there is written evidence to the fact. This must include evidence that payment is to be made in full whether or not the right to use the facility for any specific session is actually exercised. Provision for a credit given by the provider in the event of the unforeseen non-availability of their facility would not affect this condition,
6. The facilities are let out to a school, club, association or an organisation representing affiliated clubs or constituent associations, such as a local league. **We will need a copy of either the club constitution, minutes of the clubs AGM or minutes of the leagues AGM minutes at the time of your bookings.**
7. The person to whom the facilities are let has exclusive use of them during the sessions.

If you wish to take advantage of the VAT exempt rate, your booking must meet all of the above conditions. If your booking qualifies, you will automatically be offered the VAT exempt rate, but please note that VAT exempt bookings cannot be amended or cancelled, so all dates must be firm if you choose to take this up.

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