

Thank you for requesting to pay your Commercial Waste account by Direct Debit. Please return completed form to **incomenforcement@lbhf.gov.uk**. Incomplete forms may not be processed, please contact Commercial Waste on 020 8753 3021 for any assistance.

Customer number	1									
Registered company name and billing address										

Instruction to your Bank or Building Society to pay Direct Debits

756889	
ank or Building	
_	Branch sort code
	Bank or Building Society account number
	Subscription account reference (your customer number)

Instruction to your Bank or Building Society: Please pay London Borough of Hammersmith and Fulham Direct Debits from the account detailed on this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with LBH&F and if so, will be passed electronically to my Bank Building Society.

Signature and date										

Banks and Building Societies may not accept Direct Debit Instructions for some type of accounts

The Direct Debit Guarantee

- This guarantee is offered by all banks and building societies that take part in the Direct Debit scheme. The efficiency and security of the scheme is monitored and protected by your own bank or building society.
- If the amounts to be paid or the payment dates change, London Borough of Hammersmith and Fulham with notify you ten working days in advance of your account being debited or as otherwise agreed.
- If an error is made by London Borough of Hammersmith and Fulham or your Bank or Building society, you are entitled to a full and immediate refund of the amount from your branch of the amount paid.
- You can also cancel a Direct Debit at any time by writing to your Bank or Building society. Please also notify us.