

APPLICATION FORM FOR REGISTRATION OF NON-COMMERCIAL SOCIETY

If you are completing this form by hand, please write legibly in block capitals using ink.

To: The Licensing Authority.
Town Hall, King Street, London, W6 9JU



SECTION A – Details of society applying for registration

1. Name of society
2. Address (including postcode) of office or head office of society
3. Telephone number of society
4. Please state the purpose(s) for which the society is established and conducted
5. If the society is a registered charity, please give the society's unique charity registration number
6. Has the society held an operating licence under the Gambling Act 2005 in the period of five years ending with the date of this application? Yes No
7. If the answer to question 6 is 'Yes', has the operating licence been revoked in the period of five years ending with the date of this application? Yes No
8. If the answer to question 7 is 'Yes', please state the reasons for revocation and enclose a copy of the notice of revocation if one is available

9. Has the society applied for and been refused an operating licence in the period of five years ending with the date of this application? Yes No

SECTION B – General information about person applying on behalf of society

10. Name

11. Capacity

12. Address (including postcode)

13. Daytime telephone number

SECTION C – Contact details for correspondence associated with this application

14. Please tick one box as appropriate to indicate address for correspondence in relation to this application:

Address in section A

Address in section B

Address below

Address (including postcode)

Telephone number

Email address (if the applicant is happy for correspondence in relation to this application to be sent via e-mail)

SECTION D – Declaration

15. Please complete the following declaration and checklist:

I *[Full Name]*

a. make this application on behalf of the society referred to in Section A and have authority to act on behalf of that society.

b. enclose payment of the registration fee of £40.

c. confirm that, to the best of my knowledge, the information contained in this application is true. I understand that it is an offence under section 342 of the Gambling Act 2005 to give information which is false or misleading in, or in relation to, this application.

Signature
Date
Capacity
<p>Note to societies applying for registration:</p> <p>The application will be refused if in the period of five years ending with the date of the application:</p> <p>(a) an operating licence held by the society has been revoked under section 119(1) of the Gambling Act 2005, or</p> <p>(b) an application for an operating licence made by the society has been refused.</p> <p>The application may be refused if the local authority think that:</p> <p>(a) the society is not a non-commercial society,</p> <p>(b) a person who will or may be connected with the promotion of the lottery has been convicted of a relevant offence, or</p> <p>(c) information provided in or with the application is false or misleading.</p>

GAMBLING ACT 2005 SOCIETY LOTTERY—ELM FORM

It is common practice in the lottery sector for organisers of lotteries to employ third parties to provide materials and services to assist in the promotion of lotteries.

Those third parties are generally commercial companies and include ticket printers, advertising agencies, response handling, telemarketing and direct mail companies etc. In many cases those third parties will simply be acting as ‘service providers’ rather than being involved in the promotion or facilitation of the lottery and they will not require a licence or any other specific permission under the Gambling Act 2005 (the Act).

What is an External Lottery Manager (ELM)?

Under the Act a third party will require an operating licence from the Commission if the services the third party provides amounts to the promotion or facilitation of a lottery under section 252 or 259. Under the Act a society or local authority lottery may employ a third party (an ELM) to promote all or part of its lottery. Section 257 of the Act defines an ELM as a person or body that makes arrangements for a lottery on behalf of a society or authority of which they are not a member, officer or employee.

Further advice on the distinction between ELMs and service providers is given in sections 7 and 8 of the Commission’s advice document: **Promoting society and local authority lotteries (November 2009)**, available on the Gambling Commission website.

<http://www.gamblingcommission.gov.uk/>

1	Society Details	
	Name	
	Full Address	
	Telephone No	
	Main contact details at the premises (if any)	
	Name	
	Contact Number	
	Email address	

2	Do you employ an ELM?	
	Yes	No
	Please provide details of the ELM	

Signature..... Date

Please return the form to Licensing Team, Town Hall, King Street, London, W6 9JU