

[2010-20]

Margravine Cemetery Park Management Plan



**10 years
Management and
Maintenance
Plan**



■■■ Hammersmith and Fulham ■■■

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1 Introduction

Margravine (or Hammersmith) Cemetery is one of the London Borough of Hammersmith and Fulham's most important public open spaces. The cemetery is located in the middle of the borough a short walk from Charing Cross Hospital and the Hammersmith Town centre and is accessible from the London Underground station of Barons Court. The 6.2-hectare open space is big enough to give the visitor a feeling of having escaped the urban sprawl. The cemetery is well used and loved by local residents and visitors from neighbouring boroughs many of whom access the cemetery on their way to the tube or the hospital.

The cemetery is a Victorian 'closed' cemetery, founded in 1869 and located on land formerly used as market garden and orchards. It covers an area measuring approximately six hectares between Charing Cross Hospital, Queens Tennis Club and Baron's Court Underground Station.

While new burials are rare, the cemetery strategically provides much needed future burial space. Because of its underlying function the cemetery has formed an important community open space asset and forms part of the wider structural open space network of Greater London.

Hammersmith and Fulham Council recognises that our open spaces are very important to residents and the wider community. They contribute to healthier lifestyles, social cohesion and encourage safer communities. The cemetery provides not only for quiet enjoyment and leisure but an important place for local wildlife conservation and a connection to the local history of the area. The space is popular and highly valued by local residents which is evident in the active involvement of the Friends of Margravine Cemetery.

Aims

The aims of the management plan is to set out a comprehensive framework and information regarding Margravine Cemetery from policy and statutory framework, asset audit, its importance to the local community, operational management and a strategic development until 2014. It is a live document which will be reviewed annually to ensure that the site remains a quality park and can adapt to public needs and an essential environmental resource.

Objectives

The objectives for the sustainable management and future development of Margravine are structured around the eight key criteria set by the Green Flag Award:

1. Creating a Welcoming Space;
2. Providing a Park that is Healthy, Safe and Secure;
3. A Park that is Clean and Well Maintained;
4. Sustainable Management of Resources;
5. Appropriate Management of Conservation and Heritage Features;
6. Encouraging Community Involvement;
7. Marketing the Facility Effectively;
8. Implementation of Effective Management Strategies.

1.1 Action Plan Progress Summary

Progress against the action plan projects in Section 6 of this Management Plan is summarised below. Projects are added to this list upon completion.

	Description	Objective	Date Completed	Funding Source	Value
	Extend the existing hedgerow with same species to follow fence line to the junction of pathway	1	2009	Revenue	£1.5K
	Replace worn tarmac paving at key locations around the cemetery.	1	2009	Revenue	£3000
	Remove existing signage clutter.	2	2010	Revenue	Staff Time
	Install Friends of Margravine interpretive signage at central bed.	2	2009	Revenue	£500
	Schedule regular meetings with stakeholder groups – establish Friends of Parks Groups	6	2010		Staff Time
	To survey and prioritise a planned replacement programme for all litter bins throughout the cemetery.	12	2010	Revenue	Staff Time
	Remove duplicate bins.	12	2010	Revenue	Staff Time
	Review the provision dog waste bins.	12	2010	Revenue	Staff Time
	Remove existing shrubs and ameliorate the ground and plant Phormium Tenax 'variegata'	19	2009	Revenue	Staff Time
	Plant Hydrangea petiolaris behind war memorial and along the newly turfed area	19	2009	Revenue	Staff Time
	Remove all shrubs/vegetation to perimeters of the chapel.	19	2009	Revenue	Staff Time
	Install interpretive panels and leaflet dispensers.	21	2010	Revenue	£1500
	Encourage use of GreenSTAT to gather information about issues in the park	6	Ongoing	Capital	Staff Time
	Ensure that Memorandum of Understanding for Friends Group is adopted fully – through annual review of Groups constitutions.	27	2010	Revenue	Staff Time
	Update of borough wide signage including Margravine Cemetery	11	2011	Revenue	£2K
	Agree 10% reduction of pesticide use and monitor implementation.	17	2011	Revenue	Staff Time
	Ensure all mulching of site is completed from Green Waste resource at Wormwood Scrubs.	17	2011	Revenue	Staff Time
	Improve existing green waste recycling facility within the park to provide contractor with mulch and compost.. Off site option was considered the most viable option and implemented in 2011	18	2011	Revenue	£25K

2 Strategic Context

2.1 Introduction

This Management Plan articulates the vision for the improvement and management of Margravine Cemetery and provides detailed objectives and action plans to direct Hammersmith and Fulham Parks and Recreation Team to achieve this vision over the next 5 years. The objectives of the management plan are aligned to the criteria for the Green Flag Award administered by the Civic Trust.

Significantly, the objectives for all of the Management Plans for Hammersmith and Fulham's open spaces have been developed with the wider strategic objectives across the borough in mind. These objectives are defined in the Hammersmith and Fulham Community Strategy and Parks and Open Spaces Strategy.

2.2 Hammersmith and Fulham Community Strategy

The Hammersmith and Fulham Community Strategy's focus is on making improvements that matter to the local community. Developed in partnership with residents, local businesses, voluntary and community groups and the public sector, the Community Strategy puts residents first and provides a vision and framework for the future of the borough:

*To work with the Borough Partnership to create a **borough of opportunity for all**.*

The key priorities are to:

- Provide a top quality education for all;
- Tackle crime and antisocial behaviour;
- Deliver a cleaner, greener borough;
- Promote home ownership;
- Set the framework for a healthy borough;
- Deliver high quality, value for money public services;
- Regenerate the most deprived part of the borough.

2.3 Parks and Open Spaces Strategy

Hammersmith and Fulham's Parks & Open Spaces Strategy encompasses all public and private open spaces across the borough including parks, open spaces, housing open land and civic spaces. It is based on the results of audits, surveys and ongoing consultation and is aligned with key national and regional guidance on open space.

The purpose of the Strategy is to coordinate improvements in provision, quality, management, and accessibility and to promote the use and enjoyment of parks and open spaces to more individuals and groups in the community. Facilities will be improved in response to areas of deficiency identified in the 2006 Open Space Study (Supply) and the Residents Survey (2008).

The Parks and Open Spaces Strategy will provide a framework for the delivery of services and future improvement actions for the London Borough of Hammersmith and Fulham, and our community partners and stakeholders involved in providing, managing and enjoying open spaces across the borough. This will involve working in partnership both within the council and with external partners and stakeholders, including local residents' and friends' groups. The Strategy will be monitored and reviewed annually to ensure we are working towards the Parks and Open Spaces vision.

The Strategy will be essential in:

- Presenting a framework for protecting and improving Hammersmith and Fulham's parks and open spaces network;
- Raising standards of open space management and maintenance;
- Informing decision-making for the future of parks and open spaces;
- Supporting policy development for open space in the borough's Local Development Framework and when negotiating planning obligations;
- Determining capital expenditure on parks and open spaces;

- Linking into borough wide programmes such as Building Schools for the Future, the Play Builders project; Neighbourhood Renewal Areas and the Local Area Agreements;
- Working with partners such as Groundwork West London, and the Thames Strategy (Kew to Chelsea).

2.4 Significance of Margravine Cemetery

As one of the borough's Flagship Sites, Margravine has a variety of facilities and features that assist the Council in delivering the Borough of Opportunity.

The table below illustrates how Margravine Cemetery contributes to Hammersmith and Fulham's wider strategic objectives.

Table: Margravine Cemetery and Hammersmith and Fulham's Strategic Objectives

Top Quality Education for all	Tackling crime and antisocial behaviour	Cleaner Greener	Framework for Healthy Borough	High Quality Public Services
Access to local wildlife.	CCTV enhancing safety.	Well maintained green space	Working with Hospital Cardiac Clinic.	Provision for future burial space.
Urban studies centre working with local schools.	Frequent patrols by Parks Constabulary	High standards of horticultural maintenance.	Opportunities for quiet relaxation.	Link to the bereavement service.
Link to local history.	Secure perimeter.	Green waste recycling.	Opportunities for volunteering.	Genealogy searches through borough archives
Interpretive panels	Community reporting.	Reduction in chemical use.	Safe walking routes.	

The Margravine Cemetery Management Plan is the method by which the Parks Department deliver the objectives set out in the Parks and Open Spaces Strategy.

■■■Margravine Cemetery ■■■

3 Margravine Cemetery Site Information

3.1 Site Details

Name	Margravine (Hammersmith) Cemetery
Address	Margravine Gardens, Hammersmith, London W6.
Contacts	General enquiries: 020 8753 2292 or parks@lbhf.gov.uk Friends Group: info@margravinecemetery.org.uk
Web	www.lbhf.gov.uk
Grid Reference	TQ 240 782
Designation	Open Space Archaeological Priority Area Conservation Area Nature Conservation Area of Local Importance
Ownership	London Borough of Hammersmith and Fulham
Size	6.53 Ha
Type	Cemetery Flagship Site
Legal Interest	
Byelaws	See appendix 6
Access	Opening hours: Monday – Friday ; 0800 to dusk Saturday, Sunday and Bank Holidays 0900 to dusk
Local Facilities	Buildings of interest Historic features Formal planting Listed buildings War memorials Wildlife conservation
Transport	Tube: District and Piccadilly Lines, Barons Court Station. Buses:
Parking	On street pay and display parking.

4 Key site Information and Description

4.1 Location

One of the largest open spaces in the Borough, Margravine Cemetery is located very close to Barons Court Underground Station, in the west of the borough. The Park forms part of the Barons Court Conservation Area in the Fulham Reach Ward of the London Borough of Hammersmith and Fulham.

The main entrance to the site is Margravine Road. Other pedestrian entrances to the Park are located on Field Road and Margravine Gardens.

Figure 4.2 Location Map of Margravine Cemetery



4.2 Soils

Most of the borough of Hammersmith and Fulham is flat, lying on the flood plain of the Thames, with the land rising very gradually northwards.

Margravine Cemetery is located on River Terrace Gravel deposits on London Clay. River Brickearth (a fine stoneless loam thought to be produced by the reworking by rivers of earlier deposits of desert dust or loess) overlays River Gravel deposits.

4.3 Hydrology

The cemetery falls within the general basin of the Thames Estuary Catchment area. It does not have visible water bodies.

4.4 Trees, Flora, fauna and Nature Conservation

Nature Conservation

Margravine Cemetery is designated a Nature Conservation Area of Local Importance. The large size and tree cover make this one of the best sites in the borough to look for migrating songbirds, such as warblers and flycatchers. Migrating birds include willow warblers chiffchaff, blackcaps and pied flycatchers and redstarts.

■■■Margravine Cemetery ■■■

It does also have areas of species rich grassland such as yarrow, creeping buttercup, common mouse ear and wall flora. Several species of yellow-flower composites, autumn hawk bit and beaked hawk's beard are also present.

Particularly relevant to the specific niche of cemetery is the several species of stonecrop on gravestones providing an invaluable source of nectar for bees and butterflies.

Trees

Margravine Cemetery (also known as Hammersmith Cemetery) contains over 350 trees of 67 different species which is very diverse for an area of 6.2 hectares devoted to burials.

Trees would have been planted after the cemetery was laid out in 1869, although many native trees and fruit trees were felled to create the cemetery on land covered in market gardens and orchards then known as Fulham Fields.

Numerous mature trees help mask the buildings beyond the cemetery boundary.

There are some fine specimen trees; including a 28m tall Lombardy poplar *Populus nigra* 'Italica', some old pollarded London planes *Platanus acerifolia* and a variety of flowering cherries *Prunus* spp. There are many mature ash *Fraxinus excelsior*, small leaved and large leaved limes *Tilia cordata* and *Tilia platyphyllos*, and peach trees *Prunus persica*. There are also some rarely seen trees such as Chinese tree privet *Ligustrum lucidum*, Siberian elm *Ulmus pumila*, and the southern beeches *Nothofagus* spp.

4.5 Facilities and Features

Margravine Cemetery provides a range of facilities and services for informal recreation and educational opportunities for all ages.

Outdoor Furniture

The park contains Benches, Lamp Columns, directional signs which all contribute to the usability of the Cemetery.

Car Park

There is no on site car parking facility available for the public.

Public Telephone

A public telephone is available on Margravine Gardens, nearby the site.

Toilets

There are no publicly accessible toilets on site.

4.6 History of Margravine Cemetery

Below is an excerpt from local historian and Friend of Margravine Cemetery which provides the events that have shaped Margravine cemetery:

Now a pleasant open space in a heavily built-up area, Margravine Cemetery was declared a Garden of Rest in 1951. After over eighty years of good service to the Borough and a not untroubled history the cemetery probably thought it was due for a rest. Now, almost sixty years later, it rests still. And long may it do so.

The need for a cemetery in our Borough was the result of an Act of Parliament passed in the middle of the 19th century banning any further interments in the churchyards of the Metropolis due to overcrowding and unsanitary conditions. This may have been an unwelcome law for many authorities ("where's the money to come from!?) and certainly Hammersmith Vestry didn't exactly rush into providing a new burial ground. The first thing it did, in fact, was set up a Committee, the Burial Grounds Committee. It took this Committee fifteen years actually to open a Burial Ground. In the meantime interments of residents took place in adjoining parishes. A Good Neighbour Policy of a different sort.

After considering and rejecting sites as far apart as Hampton, Tooting and Leatherhead the Committee which in 1863 became the Hammersmith Burial Board found a sudden and overdue sense of urgency when in 1866 there was an outbreak of cholera in the area. In September of that year the Board purchased nearly ten acres of land in Fulham Fields, land that was to become the first Hammersmith or Margravine Cemetery. The

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land cost £600 (now about £36,660) an acre and the transaction took 18 months to complete.

The land purchased had been used as market gardens and orchards and the tenants were told to quit after the next year's harvest. Uprooted tenants must have been followed by uprooted trees as the cemetery took shape.

In 1867 plans for the ground and buildings were submitted and on 25th November 1869 the cemetery, which then comprised 10 acres and reckoned to have space for 12,000 graves, was officially opened. After a fifteen year delay one feels there might have been something of a queue at the gates. And it's worth remembering that the first cremation in London did not take place until 1885.

The cemetery was divided into two unequal parts, the larger part being consecrated for Anglicans, the lesser un-consecrated part for the nonconformists, each with its own chapel of rest. There was something of an anti-establishment fuss about this but when the cemetery was extended to the east and later to the west this seemed to ease the situation; but it created another problem when as part of a land-exchange deal with Sir William Palliser the land-owning knight failed to complete his part of the bargain to provide a wall along the eastern boundary. Legal action was threatened and it was still uncompleted at his death in 1882.

The original gates, and the superintendent's house, were in Margravine Road. Gravediggers were accommodated in the South Lodge by the Field Road gate and the North Lodge by the Margravine Gardens gate which was opened in 1887. The wife of the gravedigger who occupied the North Lodge acted as gate-keeper for this new entrance. If her ghost were to return she would, no doubt, be somewhat taken aback by the attire of some of the people who parade through her gate in this modern day and age. Once bustles and bowlers; now baggy jeans and baseball caps. But this parade also includes the doctors, nurses and other members of staff using the now well-established shortcut between Barons Court station and Charing Cross Hospital.

The cemetery was filling steadily and in 1904 the Council purchased 32 acres of land in Lower Richmond Road, Kew, to create a new burial ground. Following in the foot-dragging tradition of the old Hammersmith Vestry and its successors it took the council more than twenty years to open this new Hammersmith Cemetery.

Though known and shown on old maps as Hammersmith Cemetery the old cemetery, as the original name of the land tells us, was in Fulham. The new cemetery was in Kew. Hammersmith, it seems, has never had a cemetery within its own boundaries.

The new burial ground opened in 1926, relieving the pressure on Margravine Cemetery. By then, after many event-filled years – a superintendent's drunken foul mouthed wife upsetting visitors and creating "a crowd" on Christmas Day 1879, belligerent gravediggers demanding higher wages and having fist-fights in the tool house, the nonconformists' objections, the battle with Sir William Palliser, a fair amount of wheeling and dealing when acquiring or exchanging land - a cemetery planned for 12,000 had had to find space for over 83,000 interments. An area used as a pathway was dug up to provide more graves; the residents in Palliser Road were complaining about the stench, and there were other problems so by October of that year the 33 remaining private burial spaces in consecrated land were reserved for the remains of long-standing residents who had rendered outstanding service to the borough while the remains of Hammersmith's less distinguished departed were sent to find rest at Upper Richmond Road.

During the Second World War the cemetery was bombed three times, in September and November of 1940. Official reports were carefully worded but there was mention of a "crater". This must have been a most unpleasant experience for those living nearby.

The 16½ acres of Margravine Cemetery became a Garden of Rest in 1951 when the then Hammersmith Council concerned at its dilapidated appearance decided to remove as many memorials and bury as many tombstones as possible and lay the cleared land to grass; there were many local objections but in general the Council paid heed only to those received from the registered grave owners and left such plots undisturbed, as were those in the care of the Commonwealth War Graves Commission. Some of the

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more significant memorials also were retained, including the Young family mausoleum, the only one in the cemetery.

By 1965 this “clear-up” operation was completed, leaving behind the fascinating mix of grave stones and grass, tombstones, turf and trees that we enjoy today

With thanks to Trevor Neilsen January 2007

Built Heritage Features

The Cemetery forms part of the Barons Court Conservation area, designated in April 1989. The cemetery was opened in 1868 and laid out by local architect George Saunders who designed the modest Gothic style lodges and two chapels in the Gothic style. Only one chapel of rest survives, the other being demolished in 1939. It is a single storey building constructed from rough hewn Sandstone with ashlar dressings, and has a slate roof with gables, a rose window over the arched entrance, and an octagonal side turret. There is also an octagonal brick mortuary building with a pyramidal slate roof near the rear of 17 St Dunstan’s Road. The first burial took place on 3 November 1869.

The cemetery is crossed by footpaths linking the three entrances, on Margravine Road, Margravine Gardens and Field Road. The main processional entrance is from Margravine Road and is defined by sombre wrought iron gates hung on substantial brick piers capped with carved coping stones. Two pedestrian side gates beneath Gothic arches and long boundary walls with railings are situated either side of the central double gate, which is wide enough to accommodate a hearse. The entrance from Margravine Gardens also has a central double gate flanked by pedestrian gates, but they are set into a substantial brick wall with stone banding and copings. The matching entrance from Field Road has now been bricked up, leaving only a single pedestrian gate. Lodges of modest design and in good original condition remain adjacent to all the entrance gates. These boundary compositions of combined gates walls and railings and their lodges are included in the Council’s register of local listed Buildings of Merit, as is the south lodge, the chapel and the mortuary.

The cemetery is well stocked with gravestones and tombs, some of which display particularly fine carving and statuary. The mausoleum of Frederick Harold Young and the tombs of George Broad and Abraham Smith are listed Grade II.

From within the cemetery there are views of the backs of the houses in St Dunstan’s Road, Claxton Grove and Palliser Road. The majority of these elevations have remained unaltered above ground floor level, so they provide a uniform backcloth to this open space. These restricted views, together with the planting, give a sense of enclosure and help to define the boundary of the cemetery.

To the west the view is dominated by Charing Cross Hospital, the bulk of which looms over the cemetery’s open space. Other more distant landmarks on the skyline include The Ark to the north, and the Empress State Building to the south west. The majority of these are seen in medium range views in the context of the longer range view of Hammersmith town centre, the immediate setting of the cemetery remaining unspoilt from unsympathetic development.

4.7 Present Use

Margravine Cemetery is first and foremost a cemetery and is managed as such to provide a dignified, well maintained environment. Visitor facilities are limited to those that encourage passive enjoyment of the landscape, wildlife and heritage of the site.

The Cemetery is an extremely popular open space that serves a variety of users from all backgrounds. The majority of visits are due to people traversing the space on the way to either Charing Cross Hospital or Barons Court. Often seen in the cemetery are young people socialising with friends, parents and grandparents accompanying children and dog walkers.

4.8 Management

The Parks and Recreation Team, located at 77 Glenthorne Road, coordinate the management of Margravine Cemetery and green spaces across the borough. A restructured service was established in 2007 to manage the Grounds Maintenance

Contract that was being market tested to improve service delivery which included outsourcing all maintenance operations to an external contractor.

The Cemeteries office, who are part of the Parks Department, deal with bookings and manage the bereavement service at Margravine Cemetery and other Council Owned Cemeteries.

4.9 Security

The Parks Constabulary, also based at 77 Glenthorne Road, patrol the Park and are responsible for enforcing the Park Byelaws and providing a visual presence enhancing the sense of safety and security in Margravine Cemetery. They are also responsible for locking and unlocking the cemetery, resolving disputes and issuing fixed penalty notices for failing to pick up after dogs, littering and antisocial behaviour.

4.10 Stakeholders

As a testament to the popularity of this park, there is a dedicated interest group who have an interest to protect the open space as a recreational facility for future generations and wildlife.

Friends of Margravine Cemetery

The Friends of Margravine Cemetery was formed in May 2006 and is now a registered, not for profit organisation.

The mission of the Friends is:

'To promote for the public benefit, the conservation of the flora, fauna, monuments, buildings and burial records of the Margravine Hammersmith Cemetery London and the introduction of improvements to the cemetery and its management so long as they are compatible with the conservation of nature'

The Friends Group brings together the variety of resident, historical, amenity and volunteer groups with an interest in the management and future of the Cemetery. This group is the principal stakeholder for the Cemetery.

As of January 2009 the group has yet to formally adopt a constitution but has broadly agreed to sign up to the principles of a Memorandum of Understanding (MOU) between the Council and the Friends Group.

The MOU outlines how the working relationship with the Friends of Margravine will be managed and resourced by the Council. Council officers will attend a minimum of 2 evening meetings with the Friends and there will be two walkabouts with Operational Staff to highlight and discuss solutions to park issues.

- Activities and Events held by Margravine Cemetery
- The Friends of Margravine host a number of events in the cemetery:
- Discussion with the council on future management of the cemetery
- Guided tree walks in the Spring and/or Autumn
- A visit to the Borough archives where we heard a presentation on the history of the Cemetery
- Bat surveys
- Monthly bird counts
- Flower identification walks and talks
- A squirrel (nest) count
- A joint talk given by the parks and community constabulary
- Participation in the biological survey for London (data on flowers bats and birds)
- Talk on some of the most interesting of the graves
- Fungi talks and walks
- Tree and hedge planting
- Working with the local primary school
- Weed clearance and mulching of the newly planted trees and hedging

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4.11 Leases, Covenants and Legal Interest

Title

Margravine Cemetery is a freehold land registered on 18/05/2005 with absolute title number BGL53431, the registered proprietor being the Mayor and Burgesses of the London Borough of Hammersmith and Fulham.

Matters affecting the land

1. Wayleave Agreement dated 1/4/1999 between the Council and Hammersmith Hospitals National Health Service Trust – relating to the installation and maintenance of a CCTV security camera and associated apparatus.
2. Deed dated 6/7/1933 between (1) The Mayor Aldermen & Councillors of the Metropolitan Borough of Hammersmith and (2) James Henery Simpton and Henry Gabriel Sheldon - relating to the erection, overhang, inspection and repair of guttering.
3. Such part of the Land affected thereby are consecrated for burial are subject to exclusive rights for burial created by various deeds.
4. Deed dated 25/07/2001 between (1) Allied Domecq and (2) the Council relating to memorial of war memorial wall and obelisk.
5. The Land has the benefit of the rights reserved by but is subject to the rights granted by transfer of land dated 21/03/2006 between the (1) Council and (2) James Robert York and registered under title no BGL57592 – being transfer of North lodge.
6. The Land has the benefit of rights reserved by but is subject to the rights granted by Transfer dated 15/12/2008 between (1) the Council and (2) David Ashton – being transfer of South Lodge.

5 Vision for Margravine Cemetery

“To encourage healthier lifestyles, strong inclusive communities and an appreciation of nature and heritage through the provision of an attractive, high quality space with facilities that are safe, clean, sustainable and accessible to all”.



6 What we want to achieve

This section presents the aspirations for Margravine Cemetery from 2009 – 2014. The format is closely aligned to the key criteria set by the Civic Trust and CABI Space for the Green Flag Award. The current status of the Cemetery, measured against the Green Flag criteria highlights current condition, recent development and areas for improvement. Objectives have been developed based on our assessment of the current status of the park. They define our intentions for achieving the vision for the park.

The management actions that follow the objectives describe how we will allocate funding and resources and monitor our progress toward achieving our vision.

The Key Green Flag Criteria are:

1. Creating a Welcoming Space
2. Ensuring the Park is Healthy, Safe and Secure
3. Keeping the Park Clean and Well Maintained
4. Sustainable Management of Resources
5. Appropriate Management of Conservation and Heritage Features
6. Encouraging Community Involvement
7. Marketing the Facility Effectively
8. Implementation of Effective Management Strategies

The vision and objectives for Margravine Cemetery are aligned with and may be in addition to the Hammersmith and Fulham Community Strategy, the Council's corporate objectives and the 2008 Hammersmith and Fulham Parks and Open Space Strategy vision and objectives.

The Management Actions described in the following section include likely timeframes, responsibility for implementation, cost estimates and funding sources. Most of the Management Plan objectives have specific actions against them. In some cases the objective relates to how we work. In these cases there will be no related actions.

This information will be reviewed regularly and is expected to evolve as opportunities arise.

6.1 Creating a Welcoming Space

The overall impression for someone approaching and entering the site should be positive and inviting.

Features of particular importance are:

- *Good and safe access*
- *Effective signage to and in the park; and*
- *Equal access for all members of the community.*



Photo: Children Playing in Margravine Cemetery

6.1.1 Current Condition and Issues

Transport Options

Margravine Cemetery's location is accessible to the Hammersmith and north Fulham Community using a variety of transport modes. There is limited pay and display parking available in the surrounding streets. Visitors travelling by London Underground have a 1-minute walk to the northern entrance on Margravine Gardens from Barons Court Station on the District and Piccadilly Lines. The nearest bus stops, on routes 220 295 are on Fulham Palace Road, towards Hammersmith Broadway or Putney Bridge approximately 10 minutes walk from the western entrance via St Dunstan's and Margravine Road. Bus routes run frequently Monday to Sunday.

Pedestrian Access

Pedestrian access to Margravine Cemetery is through gates at three points around the site. The busiest pedestrian entrance is located on Margravine Gardens in the north west corner of the site. Visitors are then led past the North Lodge along a low beech hedge with recently resurfaced tarmac paving. This leads to a central planted bed. The east –west route leads directly toward Charing Cross hospital.

Signage and Information

To ensure visitors know where they are and what facilities are available for their enjoyment, new interpretive panels and notice boards have been developed and are

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located at all key entrances to Margravine Cemetery. The signs provide a map of the site with facilities and features of interest, policies on litter, dogs, and acceptable behaviour in the park and contact details for the parks service and the parks constabulary.

The size, layout and variety of features in the park requires careful consideration of directional signage to guide visitors to various facilities and destinations in the park. This has been developed with assistance from partners and has been piloted at Frank Banfield Park. Some small changes have been made and roll out to a pilot group of parks has been approved, including Margravine Cemetery.

Over the years, as signage design and messages have changed, more signage has been added. Unfortunately this signage, mostly highlighting prohibited activities has contributed to visual clutter throughout the park. The Signage Improvement project aims to remove this unnecessary clutter to improve the welcoming feel of the park and encourage responsible park use through a consistent information format. Flyposting is also a significant issue across the borough's parks and open spaces but is not a significant issue in Margravine. This is addressed in the next chapter of the management plan.

Site Facilities and Furniture

Good Quality Tarmac footpaths link all areas and points of interest in Margravine Cemetery. The features are accessible to varying degrees for visitors with pushchairs or those in wheelchairs or with other mobility impairments. Whilst tarmac repairs are underway to either patch repair small areas or to resurface entire stretches of the footpath infrastructure, a number of areas require further surfacing improvements. These are listed in the action plans.

Good quality benches, waste bins and dog bins are located conveniently around the site. However, there is inconsistency of style, location and function of site furniture that will need to be resolved to improve the visual appearance and enjoyment of the site.

The design and condition of shrub beds, planting, trees, facilities and features in Margravine contribute to the visitor experience and satisfaction with the open space. Improvements such as replacement of furniture, new shrub and hedge planting and replacement of worn facilities will make Margravine Cemetery a much more welcoming open space.

Funding is available from the Council's special fund for implementing the Disability Discrimination Act (DDA) to ensure that buildings in the Park and other parks are accessible and that appropriate facilities for people with disabilities are available.

6.1.2 Objectives

1. Maintain boundary walls and fencing, hedging, gates and access paths to a consistently high standard.
2. Improve signage in the surrounding neighbourhood to the park and provide more directional and interpretive signs within the park.
3. Meet the accessibility requirements of all users.
4. Provide everybody with a range of high quality, well-maintained and relevant facilities that are accessible, safe, and clean.

6.1.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 1. Maintenance of boundary fencing, hedging, gates and access paths to a consistently high standard						
	Extend the existing hedgerow with same species to follow fence line to the junction of pathway	Completed	Parks Op	1.5K	Revenue	Yes
	Replace worn tarmac paving at key locations around the cemetery.	Completed	Parks Ops / works teams	3k	Revenue	Yes
1	Resurface with bonded gravel surface. Part of a wider Heritage Lottery Bid with Friends of Margravine Cemetery.	2012	Parks Dev	30k	Capital	No
Objective 2. Improve signage in the surrounding neighbourhood to the park and provide more directional and interpretive signs within the park						
	Remove existing signage clutter.	Complete	Parks Ops /Constab	Staff Time	Revenue	Yes
	Install Friends of Margravine interpretive signage at central bed.	Complete	Small works team	0.5k	Revenue	Yes
	Install new entrance signage and notice boards	Complete	Parks Dev	3k	Capital	Yes
	Install directional signage throughout parks	Complete	Parks Dev	15k	Capital	Yes
Objective 3. Meet the accessibility requirements of all users						
	Assess and implement measures to improve access to park facilities for people with mobility difficulties.	2012	Parks Ops	Staff time	Revenue	Yes
Objective 4. Provide everybody with a range of high quality, well-maintained and relevant facilities that are accessible, safe and clean.						
	Remove duplicate bins.	Completed	Parks Ops	1k	Revenue	Yes
	Replace worn benches and wearing pads with a consistent furniture design.	In progress	Parks Ops	5k	Revenue	Yes

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6.2 Ensuring the park is a Healthy, Safe and Secure.

The park or green space must be a healthy, safe and secure place for all members of the community to use. Relevant issues must be addressed in management plans and implemented on the ground. New issues which arise must be addressed promptly and appropriately. Particularly important issues include:

- *Equipment and facilities must be safe to use;*
- *The park must be a secure place for all members of the community to use or traverse;*
- *Dog fouling must be adequately dealt with;*
- *Health and safety policies should be in place, in practice and reviewed; and*
- *Toilets, drinking water, first aid, public telephones and emergency equipment where relevant (e.g. lifebelts by water) should be available on or near the site and clearly signposted.*



Photo: Margravine Cemetery in the fall

6.2.1 Current Condition and Issues

Margravine Cemetery is an important borough facility where Hammersmith and Fulham Council can promote healthy living through the practical provision of new facilities and the continuing improvement and maintenance of existing features. Dog walking (although restricted to leads), walks, links into the walking network all play a role in encouraging healthy living in the area.

Asset Lifecycle Management

The Parks Asset Management Strategy and Plan will guide the planning, acquisition, maintenance, renewal and disposal of assets as laid out in the yearly Works Plan that will also feed into asset specific lifecycle management. The Works Plan has been based on a primary assessment of Council's parks hard assets including:

- The physical condition of existing assets.
- Forecasted asset life expectancies in years.
- Forecasted valuation of existing assets.

- Projected annual maintenance costs for each asset category.

This new Asset Management Plan includes Lifecycle analysis which will continue to highlight the most effective and safe outdoor furniture for parks over time. The primary assessment undertaken is planned to be repeated every three years to pick up on slowly failing assets and any assets that may be missed by other teams patrolling the parks on a more regular basis.

Inspection Regime

The Parks Constabulary undertakes visual inspections daily and the Small Works Team inspect the condition of footpaths, waste bins, benches, planting and fencing four times a year. The cemetery is also assessed on a monthly basis by the Grounds Maintenance Monitoring Officers as part of the service's Key Performance Indicator reporting. This is an assessment of the contractor Quadron Services Limited, performance against the specification of the Grounds Maintenance Contract. The assessment of condition of seats, litterbins, etc is undertaken on a daily basis by Parks Constabulary. Unsafe facilities are repaired or replaced immediately by the Small Works Team to ensure user safety and discourage vandalism.

Equipment, facilities and park infrastructure are of high quality and are inspected regularly (see Inspection and Maintenance Regime – Appendices 1 & 2) by Grounds Maintenance Monitors to ensure their safety for users.

The local authorities Cemeteries Department is legally responsible for all memorials in Margravine Cemetery. All memorials were tested by in 2005-06 in line with the **Management of Health and Safety at Work Regulations 1999** at which time all memorials posing an immediate risk were dealt with.

Since then the Ministry of Justice submitted a Joint Letter to Burial Authorities on Managing the Safety of Burial Grounds 2007 (Practical advise for dealing with unstable memorials) which gave the Burial Authorities a more watching brief on memorials, which are inspected by the Small Works Team quarterly and QSL during normal duties in the cemetery and reporting any issues to the Parks Operations Teams.

The council fulfils its legal obligations to regularly inspect and maintain trees in our parks by carrying out a full survey of all trees in parks every three to four years. But owing to the number of ancient trees in the cemetery and many of the feature town park There are also more frequent, less detailed inspections of trees in areas of higher public use such as along footpaths and around sports pitches and play areas.

As part of the Green Flag process LBHF will be conducting a full tree inspection and generate a prioritised tree management plan for all Green Flag sites including Margravine Cemetery to allow more pro active tree management.

Safety and Security of Parks Visitors

The Parks and Recreation Service has invested considerable resources into the improvement of the facilities in the Cemetery to meet community needs and provide a public spaces that safe, secure and enjoyable to visit. Due to the number of visitors, and partners working visibly within the cemetery, security in the cemetery has improved remarkably in the past few years. The site benefits from having permanent grounds maintenance staff based on site providing surveillance and assistance when required.

The site is locked at night and this has reduced incidents of anti-social behaviour which invariably occur after daylight hours.

The most sustainable solution for future safety and security in the cemetery is to ensure that Margravine Cemetery is a well-used and respected facility. With trained on site staff and sensible management of planting and trees, H&F can provide a safe and secure facility for the local community. Incorporating the local knowledge and expertise of our partners is essential to ensure effective management and development of the cemetery. Our partners in this goal include:

- Quadron Services Limited;
- Parks Constabulary;

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- Local Metropolitan Police Beat Manager;
- Safer Neighbourhood Teams.

Involvement and respect between managers, users and enforcement agencies is very important for the continued effective management and enjoyment by all.

Maintenance work is undertaken frequently. There are facilities for staff in the depot yard in the north of the site Contact information is available on the notice boards and Grounds Maintenance Staff are able to respond quickly to any relevant issues arising.

Parks Constabulary

The Parks Constabulary was established to reduce crime and antisocial behaviour in the boroughs parks and open spaces. The team is comprised of 1 Inspector, 20 Constables and 3 Sergeants providing a uniformed patrol service for the borough's 54 parks, open spaces and cemeteries.

The constabulary operates 365 days a year. Patrolling commences at 6am daily and finishes at 12.30am during the summer months and at 10pm during the winter months.

The parks constabulary's duties include:

- Locking and unlocking parks;
- Dealing with fly-tipping in parks;
- Reporting crime within the parks;
- Detaining offenders;
- Assisting the Metropolitan Police at Fulham Football Club matches;
- Enforcing byelaws;
- Security at park events such as fireworks, the University Boat Race and flower shows;
- Assisting with the Junior Citizens' Project;
- Training the borough's street wardens;
- Attending park user group meetings;
- Safety checks on play equipment;
- Lost property;
- Truancy patrols;
- Recovery of hypodermic needles;
- Recovery of stolen motorcycles;
- Securing the landing site for the Helicopter Emergency Service (HEMS);
- Assisting the borough's emergency planning unit during major incidents such as major gas leaks and terrorist attacks;
- Rounding up of stray dogs within parks.

Enquiries about our Parks Constabulary should be directed to:

Inspector Stan Davies
 Stamford House
 77 Glenthorne Road
 London
 W6 0LJ
 Telephone: 020 8753 3898
parksconstabulary@lbhf.gov.uk

LBHF Parks Constabulary Reportable Parks Incidents "Safer Parks Stats"			
PARK Name	2009	2010	2011
Bentworth Road	1	0	1
Bishops Park	18	11	14

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Brook Green	9	9	5
Cathnor Park	6	4	8
Eel Brook Common	37	26	15
Frank Banfield Park	2	6	8
Furnival Gardens	12	5	12
Godolphin Road	0	0	3
Gwendyr Gardens	5	2	4
Hammersmith Park	17	14	21
Hurlingham Park	3	4	4
Lillie Rec	6	3	1
Marcus Garvey	9	1	3
Norland North	0	1	0
Normand Park	18	15	7
Parsons Green	4	1	2
Ravenscourt Park	24	32	28
South Park	6	5	6
Shepherds Bush Green	77	67	113
St Johns Church	0	1	0
St Pauls Open Space	8	4	1
St Peters Square	0	0	0
Starch Green	0	1	0
Wendell Park	4	3	2
Wormholt Park	11	18	11
William Parnell Park	2	5	2
Wormwood Scrubs	16	11	17
Margravine Cemetery	0	1	0
All crimes listed in parks above are those crimes that lead to a Police CAD number being generated.			

Constabulary Enforcement Activity in Margravine Cemetery

The Cemetery is locked and unlocked by the Constabulary on a daily basis in line with other parks in the Borough. It is a popular 'cut through' by persons travelling to and from the Barons Court tube station and hospital workers, who like to use the cemetery as a quiet place to sit and read/eat lunch on a sunny day.

Previously, the cemetery has become a favourite place for students from a local college to gather socially which has led to some conflict with mourners or those paying respect to their bereaved. Increased patrolling and close liaison with the local school and college, the problems have decreased these conflicts dramatically.

The Cemetery is also a favourite place for people to walk their dogs and prior to the introduction of the Dog Control Orders by the Council, they had little regard for the fact that it was a Cemetery, allowing their dogs to roam freely over gravestones etc and not picking up after them. However, since the introduction, the Cemetery is one of the places where Dogs must be kept on a lead and as a result 19 Penalty Charge Notices have been issued in the last year for people allowing their dogs to be off the lead in the cemetery.

Encouraging Responsible Dog Ownership

Dog walkers represent 20% of visits all visits to parks across Hammersmith and Fulham. Therefore the safety of parks users relies heavily on responsible dog owners and effective enforcement against dog fouling, irresponsible owners and dangerous dogs.

Recognising the special status of the site as a cemetery all dogs in the site must be kept on a lead at all times. There is a £75 fixed penalty for failure to comply with a maximum fine of £1000.

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The control of Dogs in the borough is the responsibility of the Parks Constabulary. The following dog control orders took effect in Hammersmith and Fulham on 15 March 2007.

- Failure to comply with these orders will mean a £75 fine or prosecution.
- Fouling of Land by Dogs Order;
- Dogs on Leads by Direction;
- Dogs on Leads Order;
- Exclusion of Dogs Order;
- Maximum Number of Dogs Order.

Borough Action for Responsible K9s (BARK) is a multi-agency group which proactively tackles irresponsible dog owners. BARK stands for Borough Action for Responsible K9s and is a joint project between the Council, H&F Homes, local 'Safer Neighbourhood' Police, the Mayhew Animal Home and the RSPCA. It is responsible for promoting responsible dog ownership in the borough and for tackling dangerous dogs.

BARK operates regular proactive patrols of the borough to educate the community on dog health and welfare, responsible ownership and dog related legislation. We also visit properties where we have been made aware of a dog related welfare complaint or environmental concern such as fouling or noise or where we suspect a banned type dog is being kept.

Health and Safety around Trees

Where management of trees is necessary the priority for management of the borough's trees is public safety. Tree pruning, felling and planting will always be guided by the health and safety of the public, council officers and our contractor's employees.

Management of the tree population (the number, density, species choice and location) is important to ensure the safety and perceived safety of park users (e.g. trying not to obscure lamp columns or obstruct emergency access routes.) The management of individual trees is also important to ensure the safety of the public (e.g. to ensure they have no major defects such as fungal decay that might cause structural failure of the trunk or branches.) Pruning of park tree branches where these might obstruct the adjacent highway or paths and play areas within the parks is done routinely. Basal growth' (tree shoots that grow at the bottom of some types of tree) is cut 3 times each year to help keep sight lines clear, allow for 'foliage free' views as CCTV's scan the area and to make it easier for pedestrians to pass. During storm conditions parks are usually closed to prevent public access for safety reasons.

Health and Safety Policy Statement - Quadron Services Limited

Quadron Services undertake the operational management and maintenance of most of the Borough's parks and open spaces including Margravine Cemetery (Appendix 7).

The Health and Safety at Work Act 1974 imposes a statutory duty on employers to ensure in so far as is reasonably practicable the health and safety and welfare of their employees whilst at work and any other person who may be affected by their business activities. It is therefore our policy to comply, through normal operational activity, with the 1974 Act, all applicable Regulations and other legal requirements relating to health and safety.

The Company also recognises that Health & Safety is amongst the measurable indicators of overall business performance, and will therefore constantly seek to improve its Health & Safety performance.

Employees also have a statutory duty to take care of themselves and others who may be affected by their acts and omissions. To enable these duties to be carried out, it is our intention to ensure that responsibilities for Health and Safety matters are effectively defined, assigned, accepted, understood and fulfilled at all levels within the Company.

The Company will, so far as is reasonably practicable:

- Provide and maintain work equipment and systems of work that are safe and without risks to health;
- Ensure that articles and substances are used, handled, stored and transported safely and without risks to health;
- Provide at all levels information, instruction, training and supervision so that all employees are competent to carry out their duties and responsibilities;
- Ensure that all workplaces under the Company's control, including means of access thereto and access there from, are safe and without risks to health;
- Provide and maintain a working environment which is healthy, safe, without risks to health, and which has adequate facilities and arrangements for the welfare at work of employees;
- Conduct its business so that other persons (e.g. contractors, visitors and members, of the general public) who may be affected by the Company's activities, are not exposed to risks to their health and safety.

The Company will take reasonable steps to ensure that our employees fulfil their statutory responsibilities:

- To take care of their own health and safety and that of others who may be affected by their actions;
- To co-operate with the Company in matters relating to health and safety; and
- To take care of anything provided in the interests of health and safety.

The Company's Health & Safety Policy will be reviewed at least annually, and revised as and when necessary. All employees have a responsibility to comply with the provisions for the organisation and arrangements for health and safety as set out in the Company's Health & Safety Policy manual.

Safety Information

Information for emergency contacts, public telephones, hospital, and local services is provided on the main park signage.

6.2.2 Objectives

5. All cemetery facilities and features to be maintained providing a safe, secure and inclusive space.
6. Work with local residents, parks constabulary, police and other stakeholders to increase informal surveillance of the cemetery and enforce cemetery byelaws.
7. Address all safety issues promptly and effectively through timely monitoring and reporting.
8. Encourage responsible dog ownership through education, provision and maintenance of dog bins, and active enforcement by Parks Constabulary.
9. Enforce safe working practices to protect all park staff and visitors.
10. Implement the Health and Safety Policy.
11. Review safety signage to ensure the safety messages are being clearly understood.

6.2.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 5. All cemetery facilities and features to be maintained providing a safe, secure and inclusive space						
	Ongoing maintenance works in line with existing GM Contract Specification.	Ongoing	Quadron	Contract	Revenue	Yes
	Monthly performance inspection by	Monthly	Park Ops	Officer	Revenue	Yes

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Grounds Maintenance Monitoring Officers' for KPI reporting.			time		
Four monthly inspections by Small Works Team.	Four Monthly	Small works	Officer time	Revenue	Yes
Audit of cemetery facilities and features	Annually	Parks Ops	Officer Time	Revenue	Yes
Objective 6. Work with local residents, rangers, police and other stakeholders to increase informal surveillance of the cemetery and enforce park byelaws.					
Schedule regular meetings with stakeholder groups – establish Friends of Parks Groups	Completed	Parks Dev	Officer Time		
Encourage use of GreenSTAT to gather information about issues in the park. Park user survey of 2009 was the last Greenstat event.	2012	Parks Dev	0.5k	Capital	Yes
Objective 7. Address all safety issues addressed promptly and effectively through timely monitoring and reporting					
Use of CONFIRM system to record and allocate reported safety issues within the park to relevant officer to rectify.	Ongoing	Parks Ops	Officer time	Revenue	Yes
QSL H&S reporting of incidents as and when and depot H&S inspection.	Ongoing	Quadron	Contract	Revenue	Yes
Ensure complaints are addressed promptly.	Ongoing	Parks and Rec	Officer time	Revenue	Yes
Objective 8. Encourage responsible dog ownership through education, provision and maintenance of dog bins, and active enforcement by Parks Constabulary;					
Continue to support BARK initiatives and ensure publicity is given wherever possible	Ongoing	Parks Events	Staff Time		
Ensure signage is clear and concisely explains responsible dog ownership	Ongoing	Parks Dev	Staff Time		
Objective 9. Enforce safe working practices to protect all park staff and visitors					
Review buildings and depots – checks for Fire, H&S, electrical etc.	Annually	Operation	Officer time	Revenue	Yes
Safety Review of all vehicles and plan used by contractors	Annually	Parks Ops	Officer time	Revenue	Yes
QSL to work within GM contract specification and existing in house H&S policies.	Ongoing	Quadron	Contract	Revenue	Yes
Objective 10. Implement the Health and Safety Policy					
Review all staff training and update as necessary QSL Staff training program in place.	Annually	Park Ops	Officer Time	Revenue	Yes
Objective 11. Review safety signage to ensure the safety messages are being					

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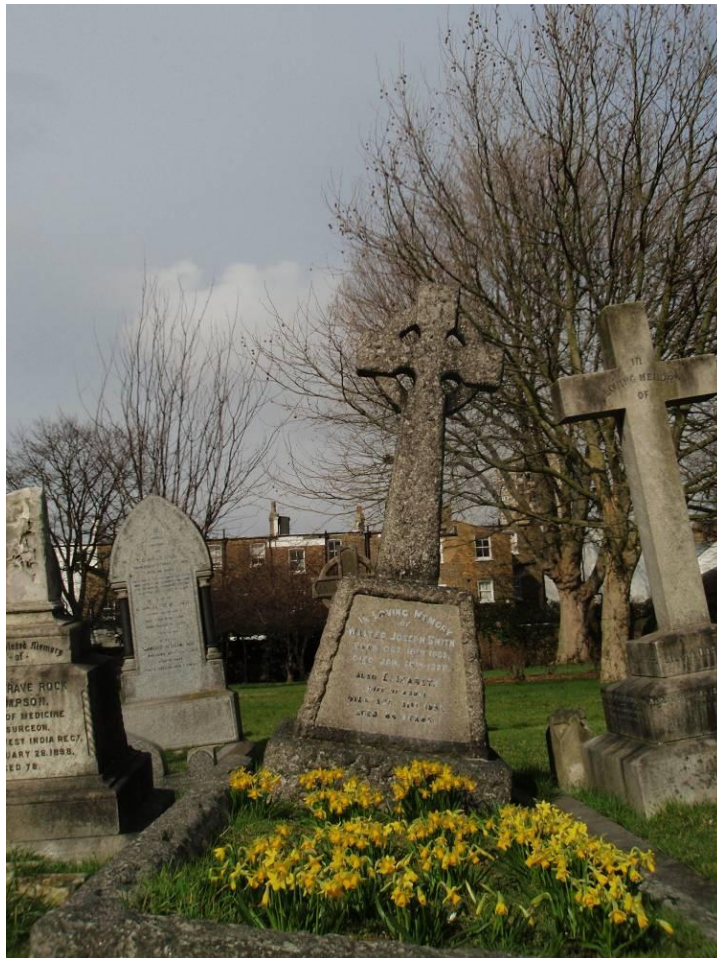
clearly understood.						
	Update of borough wide signage including Margravine Cemetery	Complete	Park Dev	Staff time		
	Undertake review of signage and make changes where required	Complete	Park Dev	Staff time		

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6.3 Keeping the park Clean and well Maintained

For aesthetic as well as health and safety reasons issues of cleanliness and maintenance must be addressed, in particular:

- *Litter and other waste management issues must be adequately dealt with;*
- *Grounds, buildings, equipment and other features must be well maintained; and*
- *A policy on litter, vandalism and maintenance should be in place, in practice and regularly reviewed.*



Picture: Flowers and preservation of the tombstones make Margravine Cemetery a beautiful tidy place to visit

6.3.1 Current Condition and Issues

External contractor, Quadron, undertakes the horticultural maintenance within Margravine Cemetery. They are also responsible for the litter picking and bin emptying elements of the Park.

Park users are also able to place a request for maintenance on any issue they note within the parks via the phone numbers posted on the Park signage. This is explained further below. We also encourage park users to use an online reporting system to report a problem with a tree in a park.

Litter and Waste Management

Margravine Cemetery is used extensively by a variety of groups and individuals and litter is a serious management issue, especially during the weekend when the park is not staffed. A quality standard has been set in the grounds maintenance contract

specification which is based on the Environmental Protection Act grades and also provides response times to return a site to acceptable standards.

Litterbins are invariably emptied on a daily basis and are not permitted to remain filled for more than 24 hours by Quadron Services. Quadron staff also litter pick across the park. The Parks and Recreation service work closely with the Constabulary and Communications team to educate, inform and enforce the council's litter policies.

Managing dog waste is also a significant issue across the borough's parks and open spaces. Dog bins are emptied by Quadron Services and regular inspections address the disposal of stray dog waste.

Sustainable waste management is a high priority for the Council and Margravine Cemetery has a role in demonstrating its feasibility across the parks network. The Parks Department is currently investigating options to install recycling facilities in the Park. Green waste is currently removed from the site as per the contract agreement with the grounds maintenance team. A borough wide green waste facility is currently being investigated to collect, process and reuse green waste within the borough.

Inspection and Maintenance operations

Margravine Cemetery is maintained to a very high standard. After routine inspections have ensured that the park is safe, secure and tidy by the Constabulary and Park Staff a wide range of maintenance and horticultural operations are undertaken. Park Staff work regularly with the area grounds maintenance team and our other partners to undertake specific maintenance and refurbishment. The Small works team are employed to undertake any reactive maintenance in Margravine Cemetery and also undertake inspections of the park on a regular basis.

The council fulfils its legal obligations to regularly inspect and maintain trees in public places by carrying out a full survey of all trees in parks every three to four years. Trees are pruned every three to four years if required, although some larger trees are pruned more regularly. Occasionally trees work is undertaken if they need attention before they are next due to be pruned.

Graffiti

In addition to other inspection regimes the Grounds maintenance contractors, Monitoring officers, Parks Constabulary and Small Works team will report and follow up on any incidences of graffiti to the councils Graffiti Action Team. The Graffiti Action Team in Environmental Enforcement & Protection is responsible for graffiti removal from the borough's parks and open spaces. Racist or offensive graffiti will be removed by the Graffiti Action Team within 24 hours of being reported. All other graffiti will be removed within five working days.

Members of the public can report incidences of graffiti directly to the council by going to the council's website, www.lbhf.gov.uk, contacting the Cleaner Greener Hotline on 020 8753 1100 or email cleaner.greener@lbhf.gov.uk. Contact details for Clean Greener are displayed on the Key Contacts poster in all the large notice boards at Margravine Cemetery to enable volunteers and the community to report incidences of graffiti directly to the council.

Flyposting

"Flyposting" is an important management issue in Margravine Cemetery and across the rest of the network. Flyers advertising commercial and community events and services regularly appear tied to railings and attached to trees. This practice is unsightly and contributes to a sense of clutter and untidiness in the park.

In order to reduce the prevalence of fly posting the Parks and Recreation Service has designed a new temporary notice holder for official notices of works, events, meetings and warnings. Also, the new main entrance signage has notice cabinets available for community groups to publicise their activities. Unofficial notices will be removed regularly. A more robust policy is currently under development.

6.3.2 Objectives

12. Ensure high standards of maintenance for lawns, trees and shrubs, visitor facilities and park features.

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13. Provide adequate facilities for the disposal of visitor's rubbish and dog waste.
14. Discourage vandalism and graffiti through education, innovative design of facilities and building community alliances.
15. Monitor the maintenance programme to ensure improvements can be celebrated and weaknesses addressed.

6.3.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 12. Ensure high standards of maintenance for play areas, lawns, bedding areas, trees and shrubs, user facilities and park and water features.						
	Scheduled felling or pruning as a result of comprehensive tree surveys.	2008/09	Arbs Section	Staff time	Revenue	Yes
	Maintenance to be carried out in line with existing GM contract specification.	Ongoing	Quadron	Contract	Revenue	Yes
	Continued development of shrubs and borders to improve the horticultural quality of the site.	Ongoing	Parks Ops	Staff time	Revenue	Yes
	Develop a planned programme of tree inspections to maintain a safe and healthy tree stock within the park.	Completed	Arbs Section	Staff time	Revenue	Yes
	Commission a prioritised tree management plan for all Green Flag sites including Margravine Cemetery	2012	Arbs Section	£10K	Revenue	Yes
Objective 13. Provide adequate facilities for the disposal of visitor's rubbish and dog waste.						
	Review the provision dog waste bins.	Completed	Park Ops	Staff time	Revenue	Yes
	To survey and prioritise a planned replacement programme for all litter bins throughout the cemetery.	Completed	Park Ops	Staff time	Revenue	Yes
	Remove duplicate bins.	Completed	Parks Ops/ Small works team	Staff time	Revenue	Yes
Objective 14. Discourage vandalism and graffiti through education, innovative design of facilities and building community alliances.						
	Promote responsible behaviour in parks through poster campaigns	Ongoing	Parks Constab	£3K	Revenue	
Objective 15. Monitor the maintenance programme to ensure improvements can be celebrated and weaknesses addressed.						

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#	Description	When	Who	Budget (£000)	Source	Secured
	Implement and review the Asset Management Plan on a 3 year basis to monitor condition deterioration of assets with planned maintenance	2012-14	Parks Dev	Staff time £50	Capital	Yes
	Continue to monitor grounds maintenance by Park Operations staff	Ongoing	Parks Op	Staff time		



Picture: Memorial at Margravine Cemetery

6.4 Sustainable Management of Resources

Methods used in maintaining the green space and its facilities should be environmentally sound, relying on best practice according to current knowledge. Management should be aware of the range of techniques available to them, and demonstrate that informed choices have been made and are regularly reviewed. Specifically:

- *An environmental policy or charter and management strategy should be in place, in practice, and regularly reviewed;*
- *Pesticide use should be minimised and justified;*
- *Horticultural peat use should be eliminated;*
- *Waste plant material generated in the park should be recycled;*
- *High horticultural and arboricultural standards should be demonstrated; and*
- *Energy conservation, pollution reduction, waste recycling and resource conservation measures should be used.*

6.4.1 Current Condition and Issues

Policy Context

Many of Hammersmith and Fulham's environmental policies with regard to protecting local biodiversity, amenity, air, soil and water quality are contained within H&F Unitary Development Plan and the future Local Development Framework. However, Hammersmith and Fulham's corporate vision underlines the importance of environmental sustainability in the achievement of the Council's wider objectives. Furthermore the Hammersmith and Fulham Community Strategy also stresses the importance of delivering a cleaner, greener borough. The Parks and Open Spaces Strategy 2008 is essential in presenting a framework for protecting and improving Hammersmith and Fulham's Parks and open spaces network. These strategies are reviewed regularly with the UDP required to be reviewed by law every 5 years and replaced every 10 years.

Tree Policies

Trees are highly valued in the borough, and every season more are planted where appropriate. The borough's tree policy is central to our commitment to make the borough a green and pleasant place. The Policy and principles have been developed to guide the management of trees throughout LBHF including:

- Maintaining the existing tree cover in parks and open spaces.
- Planning for the replacement of old trees with new tree planting.
- Where appropriate, increase tree cover with new tree planting to provide trees for the future.
- Ensuring new trees planted will survive in the current environment (including the effects of climate change)
- Recognise that trees in parks are a valuable wildlife habitat and ensure that tree management contributes to biodiversity.

Trees work where this will be detrimental to the health of the tree or tree removals are only undertaken where necessary such as when they are dead, diseased, dangerous or causing a legal concern (such as damage to neighbouring properties).

Ensure that trees are considered as part of development proposals in parks, or when management plans are created or reviewed, to reflect the importance of trees within the parks.



Picture: Shade and solitude in Margravine Park

Trees in parks and open spaces are important as they:

- Help to create pleasant surroundings and contribute to park users' sense of security and well-being.
- Ameliorate environmental extremes by reducing air temperature in summer and increasing air temperature in winter.
- Intercept rainfall, slow run-off and reduce the risk of floods.
- Improve air quality by filtering particulate pollutants out of the air.
- Play a crucial role in sequestering the atmospheric carbon dioxide that fuels global warming.
- Encourage wildlife.
- Provide shelter and shade for park users.
- Are often the largest trees in a neighbourhood.
- Are attractive throughout the seasons helping create a sense of time and place.
- May have historic or commemorative value.
- Can be used as an educational resource.
- Can help define an informal area for play.
- Contribute to local distinctiveness and the visual amenity of the area.
- Improve mental and physical health.
- Reduce anti-social behaviour.
- Increase the value of adjacent property (i.e. House prices can be between 10 to 25% higher when near a park)

Tree Officers ensure that the trees we are planting now will thrive in the face of a changing climate and also help us cope with the predicted warmer temperatures and changes in weather patterns we will experience for the rest of the century. Trees also act as a carbon sink and can help reduce the carbon dioxide levels in the atmosphere that cause global warming.

■■■Margravine Cemetery ■■■

Air Quality Action Plan Measure 26 of the Air Quality Action Plan 2002-2005 states: Trees in parks help to reduce particulate pollution and we will promote the use of trees to help improve local air quality.

The draft Biodiversity Action Plan 2004-2006 states that the adjoining nature of trees in parks creates a series of linked habitats.

The Unitary Development Plan policy EN26 states: The council will continue to plant appropriate trees in suitable locations. Normally native species should be planted. If felling is necessary trees must be replaced with other suitable species, normally native species. Newly-planted trees must be nurtured until well-established, and subsequently maintained.

Horticulture, Pesticide and Peat Use

In order to protect the health of Park users, staff and the wildlife of the Cemetery, the Parks and Recreation team have a general policy to reduce the use of pesticides in the maintenance of all parks and open spaces.

The use of pesticides has been significantly reduced from all areas of the Cemetery. Within most of the Park areas weed growth is suppressed with hand weeding, hoeing and mulching. The council is currently putting in place a target for an annual 10% reduction in volume of pesticides used over the next 5 years for all contractors which will be closely monitored as all chemical treatment require authorisation from the client.

Peat based composts are not used at Margravine Cemetery.

Biodiversity and Environmental issues

Parks and green spaces offer people the opportunity to interact with the outdoor and natural world, and LBHF works to manage its parks sustainably and in line with the needs of people and wildlife.

The Draft Biodiversity Action Plan refers to how management techniques affect habitats and species and recommends:

- Carrying out tree pruning outside of the breeding season;
- Not using chemical pesticides which pose a threat to non target species;
- Carrying out a programme of tree planting to provide trees for the future, taking advantage of the fact that parks offer opportunities to grow larger species and trees from a wider variety of families
- Using consultants to carry out a comprehensive tree survey (including details of their amenity value.)

LBHF is committed to ensuring these management techniques are followed wherever possible. Site specific Habitat and Species Action Plans will be produced to supplement the Biodiversity Action Plan.

Biodiversity is taken into account at the design stage of any new tree planting programs in parks.

Where appropriate we will try and increase the diversity of varieties of plants and tree to provide greater interest and wider habitats for wildlife. The immediate environment, landscape and soil conditions are also taken into account. Native species of tree will be used where appropriate.

Although Margravine Cemetery does not have any copse of woods, the few wooded areas within our parks are managed sustainably where possible. Such practices would include:

- Encouraging natural regeneration
- Leaving standing decaying wood and fallen timber on site where appropriate to provide a habitat and food source for wildlife
- Encouraging the well-being of desired native species through removal of undesired competing specimens
- Wildflower planting amongst trees when and where appropriate
- Removal of invasive, non-native species to encourage ground flora
- Promotion of biodiversity and environmental education

Tree maintenance techniques and timing affect biodiversity. We occasionally carry out pollarding or coppicing for wildlife. We do not prune trees unless strictly necessary and we time tree work to avoid disturbing wildlife (i.e. we undertake no tree work from March to June.)

Green Waste and Recycling

The green waste from horticultural works (shrub beds and occasional tree work) is transported to the green waste facility off-site at Wormwood Scrubs for composting and reuse around the site.

The existing leaf store on site was removed due to complaints of rats and security issues. Mulch is now created from green waste which is distributed straight back onto the shrub beds.

Sustainable Practices

Vehicle use in Margravine Cemetery is kept to a minimum. All park machinery is used correctly and is maintained to a very high standard. Any hazardous chemicals are safely stored in a lock up off site.

The council also encourages the contractors to use plant machinery and vehicles to use energy from sustainable sources. Many of the smaller vehicles are powered using electricity, which has lower carbon emissions. As an ISO14001 accredited company Quadron Services strive to make improvements in this area in line with Environment and Sustainability Policy.

Replacement cemetery furniture and fixtures is made from sustainable and recycled resources where available. The emphasis is on maintaining existing facilities to a high standard to avoid waste. Water, electricity and gas bills are closely monitored to ensure leaks and efficiencies are addressed promptly.

Lights are turned off when the park is closed and are only used during darkness hours when the park is open.

A rain water system is to be investigated for its feasibility within Margravine Cemetery in order to supplement lower rainfall periods.

Environmental procurement

The council promotes financial procurement and seeks suppliers who reduce the global environmental footprint and affiliated with accredited schemes such as Forestry Stewardship Council and Fairtrade.

6.4.2 Objectives

- 16. Ensure environmental policies are in place, implemented and reviewed annually.
- 17. Minimise on site pesticide use.
- 18. Recycle all green waste.
- 19. Review the use of energy, water and other materials on site.

6.4.3 Management Actions

	Description	When	Who	Budget (£000)	Source	Secured
Objective 16. Ensure environmental policies are in place, implemented and reviewed annually.						
	Update LBHF Biodiversity Action Plan and generate site specific BAP for Margravine Cemetery and implement actions	2012-14	Parks Dev	Staff time	Revenue	Yes
Objective 17. Reduce on site pesticide use						
	Agree 10% reduction of	Comple	Quadron	Contract	Revenue	Yes

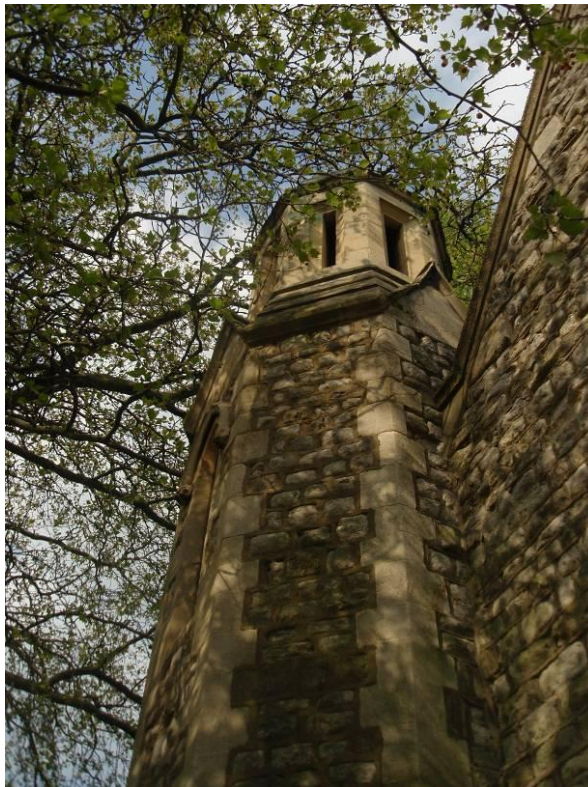
■■■Margravine Cemetery ■■■

	pesticide use and monitor implementation.	e			e	
	Ensure all mulching of site is completed from Green Waste resource at Wormwood Scrubs.	Complete	Quadron	Contract	Revenue	Yes
Objective 18. Recycle green waste						
	Improve existing green waste recycling facility within the park to provide contractor with mulch and compost.. Off site option was considered the most viable option and implemented in 2011	Complete	Park Ops /Quadron	Unknown	Revenue	Yes
	Where possible wood from arboriculture works are utilised within the open space.	Ongoing	Park Ops / ATS	Staff time	Revenue	Yes
	If the opportunity were to arise we would like to retain standing dead wood for wildlife habitat and to create sculptures within the park.	Ongoing	Arbs	Staff time	Revenue	Yes
Objective 19. Review the use of energy, water and other materials on site.						
	Investigate feasibility of introducing a rainwater catchment system	2011	Parks Op	Unknown	Revenue	
	Audit of resource consumption particularly utilities.					
	Review the use of energy and water within the café, contractor yard, and pond to determine whether we can further reduce their usage.	Ongoing	Park Ops	Staff time	Revenue	Yes
	Increase grey water recycling where possible.					

6.5 Appropriate Management of Conservation and Heritage Features

Particular attention should be paid to the conservation and appropriate management of:

- *Natural features, wildlife and flora;*
- *Landscape features; and*
- *Buildings and structural features.*
- *These features should serve their function well without placing undue pressure on the surrounding environment.*



Picture: Historical building in Margravine Cemetery

6.5.1 Current Condition and Issues

The cemetery is designated as a site of local importance and often referred to as Hammersmith Cemetery. Originally laid out by local architect George Saunders in 1869 with two chapels in the gothic style, only one chapel remains the other demolished in 1939. Other structures still standing include octagonal mortuary, the building locally known as 'the Farm', the circular brick building in the north of the park which is used as a depot, as well as the boundary walls and gates. The cemetery main infrastructure include pathways, furniture and fittings are all in very good order. Regular building maintenance is undertaken to help preserve the buildings around the site by the Small Works Team. The contractors are also required to upkeep and maintain the buildings that they use within Margravine Cemetery.

Heritage Conservation

An asset register was undertaken in 2010 which has highlighted unused or unnecessary buildings in the parks around the borough. These buildings are currently under review and it is expected that the conservation value of the buildings will be considered at this time.

Margravine Cemetery is currently very lucky to have a Friend of Margravine Member who is knowledgeable in English heritage.

The tombstones are covered lichen and moss which is considered to help preserve the stone. While the maintenance contract specifies cleaning of all ornamental features, the

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Grounds Maintenance Monitoring officers discourage regular cleaning of the tombstones as this is expected to reduce the life expectancy of the tombstones.

Nature Conservation and Biodiversity

There has, over the last two years, been extensive work to improve nature conservation and biodiversity. This has been greatly assisted by the funding from the Greater London Authority and Natural England to increase access nature through undertaking biodiversity surveys and developing a Conservation Management Plan. This Conservation Management Plan, once developed, is to be implemented in partnership by the grounds maintenance contractors, quadron with the involvement of the Friend of Margravine Cemetery Group.

Set aside areas were trialled in 2008 with the scope of possibly introducing smaller areas but essentially to gather information for the Botanical and terrestrial invertebrate surveys. There are particular areas of interest of species rich grassland and wall flora noted.



Picture: Wild Flower growth in the Long Grass Area at Margravine Cemetery

6.5.2 Objectives

19. Protect and enhance the biodiversity value of Margravine Cemetery.
20. Conserve the historic character, design, layout and relationship to surrounding environment.
21. Educate the public on the habitats, species and features of the nature conservation area around the open space.

6.5.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 19. Protect and Enhance the Biodiversity value of the park.						
1	Implement findings of Conservation Management	Ongoing	Parks Ops /Dev	TBC	Revenue	No

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#	Description	When	Who	Budget (£000)	Source	Secured
	Plan and feed into LBHF BAP and Site Specific BAP for the cemetery.					
2	Encourage species at risk such as stag beetles by setting more log piles.	Ongoing	Parks Ops	Staff time	Revenue	Yes
	Remove all shrubs/vegetation to perimeters of the chapel.	Completed	Parks Ops/Friends	Staff Time	Revenue	
	Remove existing shrubs and ameliorate the ground and plant Phormium Tenax 'variegata'	Completed	Parks Ops/Friends	Staff Time	Revenue	
	Plant Hydrangea petiolaris behind war memorial and along the newly turfed area	Completed	Parks Ops/Friends	Staff Time	Revenue	
Objective 20. Conserve the character, design, layout and relationship to the surrounding environment.						
3	To ensure any new planting is sympathetic to the historical values of the park and is in keeping with the existing structure of the cemetery.	Ongoing	Parks Ops / Dev	Staff time	Revenue	Yes
Objective 21. Educate the public on the habitat, species and features of the nature conservation area of Margravine Cemetery						
	Install interpretive panels and leaflet dispensers.	Completed	Parks Op/Small works team	£1.5	Revenue	Yes

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6.6 Encouraging Community Involvement

Park management authorities should actively pursue the involvement of members of the community, with representation of as many park user groups as possible. Management should be able to demonstrate:

- *Knowledge of the user community and levels and pattern of use;*
- *Evidence of community involvement in park management and / or development and results achieved; and*
- *That there are appropriate levels of provision or recreational facilities for all sectors of the community.*

6.6.1 Current Condition and Issues

Stakeholders and Volunteers

Margravine Cemetery is a well-used community facility that provides opportunities for local people to take part in a number of open space activities. The support of local people, user groups, partners and other stakeholders is recognised by the Council as fundamental to the success of the facility as a safe, healthy, clean and sustainably managed open space.

The park has a number of active stakeholder groups:

- Friends of Margravine Cemetery;
- The Hammersmith Historic Buildings Group; and
- Local Residents Groups.

The Friends of Margravine Cemetery was established in 2008 to represent park users and work with the council to proactively seek solutions to problems in the park. Hammersmith and Fulham Council will also, with the assistance of the Friends of Margravine Cemetery, engage proactively with adjoining properties and local residents and users of the Park.

There are also other stakeholders and volunteers in the Margravine Area who are also involved in the use, management and promotion of the Park. Hammersmith and Fulham is seeking to further develop partnership opportunities including:

- National, regional and local parks and open spaces, environmental and heritage agencies;
- Development organizations and agencies;
- Funding Agencies;
- Friends Groups;
- Local ward councillors;
- Recreational and Sports Organisations;
- Private sports facility providers;
- Health organizations including the H&F Primary Care Trust;
- Educational establishments including schools;
- Local businesses;
- Community and voluntary groups, particularly those for and representing children and young people, older people, the disabled and ethnic minorities;
- Police and community Safety Agencies.

Management of Friends of Cemetery Groups

Friends of Parks Groups are the principle stakeholders for Parks and Open Spaces in Hammersmith and Fulham. Until recently parks have been a focus for a number of formal and informal groups including Residents Associations (representing residents in defined streets or a geographical area) and Amenity Societies (interested in the borough's built heritage and natural features).

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In 2009 the Parks Development Team has been working with the local community and existing groups to formalise Friends of Parks Groups at key sites. Existing groups have been formalised and new groups have been inaugurated.

A model constitution has been developed and Friends Groups work, through a volunteer working group, adapt the document to the groups needs. The constitution assists the group in defining their objectives, membership and how the group will be administered.

Alongside the constitution is a Memorandum of Understanding between the Council and the Friends Group. This important document is signed by the Council and Officers of the Friends Group and outlines the working relationship between the Council and Friends Group. Friends Groups are guaranteed two park walkabouts to discuss operational issues and two evening meeting to discuss strategic and wider issues each year as well as other in-kind support.



Picture: Margravine Cemetery in the snow

Friends of Parks Forum

Improving the coordination, communication and cooperation between different stakeholders in the Park is vital to the success of this management plan. A dedicated forum to encourage closer working relationships between the other various park user groups is being established.

The Friends of Parks Forum, where friends groups can share ideas and will have its first meeting in the summer of 2009.

LBHF and Groundwork Trust are also developing friendsof.org.uk web portal where all current friends of parks groups can share their experiences and share good practice.

Community Involvement

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The management plans have been derived from the user surveys conducted and comments received by local residents. We consider management plans as live documents which will be updated annually to measure achievements against targets.

There are many distinct areas where the community have involved direct management of which include designing the central bed, whip planting and hedge gapping which they fundraised for.



Photo: Friends Native cherry planting



Photo: Friends litter pick at the cemetery



Photo: Friends weeding on site.

LBHF has looked into the possibility of holding events in the Cemetery however this is a different open space with particular requirements from the community and therefore most events are not suitable for the cemetery as they would conflict with the use of the space as a cemetery. The Friends of Margravine cemetery have hosted the following events which are more conducive to the spaces primary use as a cemetery:

- Discussion with the council on future management of the cemetery
- Guided tree walks in the Spring and/or Autumn
- A visit to the Borough archives where we heard a presentation on the history of the Cemetery
- Bat surveys

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- Monthly bird counts
- Flower identification walks and talks
- A squirrel (nest) count
- A joint talk given by the parks and community constabulary
- Participation in the biological survey for London (data on flowers bats and birds)
- Talk on some of the most interesting of the graves
- Fungi talks and walks
- Tree and hedge planting
- Working with the local primary school - a class of 10 year olds learnt about the cemetery and also helped with the hedge planting
- Weed clearance and mulching of the newly planted trees and hedging



Picture: Friend of Margravine Park work day

The Parks and Culture Division works closely with the Arboriculture Officers to play inspirational and proactive role by using trees and woodland as an important educational resource for local communities and children.

Resident Associations and Friends of Parks groups have initiated parks tree planting events. We have also held tree planting sessions with local school children.

Parks and Culture consult the community in a variety of ways including carrying out events where people can contribute ideas for tree planting and encouraging people to contact us by letter, telephone or email to discuss any tree issue.

We encourage people to use an online reporting system to report a problem with a tree in a park or make a request for tree work or tree planting.

We are seeking to organise regular guided tree walks in parks. Parks and Culture, the Arboricultural Section and the Friends groups, will produce signs, leaflets and other interpretative material. There have also been various tree related articles in local and national newspapers and websites.

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Photo :Guided Fungi walk in the cemetery.

In summer 2009, representatives from HMRC took part in a volunteering initiative, where old tired shrubs were dug out and removed from the beds and the ground prepared for new planting.

User Surveys and Consultations

There have been several surveys of park users showing the standard of maintenance of parks trees is consistently rated higher than other features in parks. In the 1998 postal survey of over 3000 people 90% said the trees in parks were very attractive and 86% said their upkeep was good or excellent. Ten years later in the online element of the parks 2008 consultation process 99% of respondents said the attractiveness of the trees was good to excellent and 88% said the upkeep of trees was good to excellent.

2008 Parks and Open Spaces Residents Survey

The 1998 Parks and Open Spaces Residents Survey was updated in 2008 with a questionnaire survey of 10000 randomly selected households. The results of this survey will be used to understand patterns of use and important issues across the parks network.

GreenSTAT

In addition to the Resident Survey the Parks and Recreation team also use a visitor survey system of parks and green spaces known as GreenSTAT. GreenSTAT is a comprehensive survey system for parks and green spaces, examining the nature of people's visits, their perceptions and satisfaction.

Developed and managed by parks charity Green Space, GreenSTAT allows people to comment on either their whole parks service or any individual park or green space.

Respondents can complete a questionnaire online at www.greenstat.org.uk

Alternatively, the Parks and Recreation service can distribute hard copy questionnaires in their local areas, or use them for on-site and off-site interviews.

Feedback and Complaints

The council is aware that there will be occasions that general enquiries and feedback is essential process of ensuring services and facilities meet public expectation. The council has recently restructured its services with an emphasis on putting 'Residents First'.

There is a dedicated centralised call centre and enquiries are directly forwarded to the relevant section. All park enquiries and complaints are answered promptly by the responsible officer within 15 working days.

All correspondence should be directed to:

- parks@lbhf.gov.uk
- www.Residentsservicescomplaints.gov.uk
- Telephone 020 8753 3226

6.6.2 Objectives

22. Work closely with existing stakeholders and partners to address local residents' needs, aspirations and concerns and encourage a sense of ownership.
23. Identify potential users and encourage them to participate in the development and management of the park.
24. Consult the wider Hammersmith and Fulham community about future plans, proposals and current projects in the park.
25. Utilise feedback from surveys to further improve user satisfaction
26. Provide support to the Friends of Margravine Cemetery to ensure successful grant applications for improvements.
27. Foster closer relationships with local schools and institutions.
28. Encourage a complementary working relationship between the council and community volunteers.

6.6.3 Management Actions

#	Description	When	Who	Budget	Source	Secured
Objective 22. Work closely with existing stakeholders and partners to address local residents' needs, aspirations and concerns and encourage a sense of ownership.						
	Twice yearly walkabouts with local residents and councillors to address any concerns and maintenance issues.	Bi annual	Parks Ops	Staff time	Revenue	Yes
	Council officer attendance at Friends meeting to develop closer working relationship in maintaining and developing the park.	Bi-annual	Parks Dev	Staff time	Revenue	Yes
Objective 23. Identify users and encourage them to participate in the development and management of the park.						
	Advertising of Friends of Groups within the cemetery, local press and well as council and external websites to promote local community involvement in the community garden.	Ongoing	Parks Dev	Staff time	Revenue	Yes
Objective 24. Consult the wider Margravine Cemetery community about future plans, proposals and current projects in the park						
	Advertising parks improvements within the park, local press and website including how to provide feedback and comments.	Ongoing	Parks Dev	Staff time	Revenue	Yes
	Mail shots to local residents within the immediate area of the park.	As required	Parks Dev	Staff time	Revenue	Yes
	Utilise the Friends of Groups and their membership to consult with the local community.	As required	Parks and Rec	Staff time	Revenue	Yes
Objective 25. Utilise feedback from surveys to further improve user satisfaction						
	Investigate the feasibility of undertaking a yearly push of GrenSTAT surveys to better	2012	Parks Dev	Staff Time	Capital	

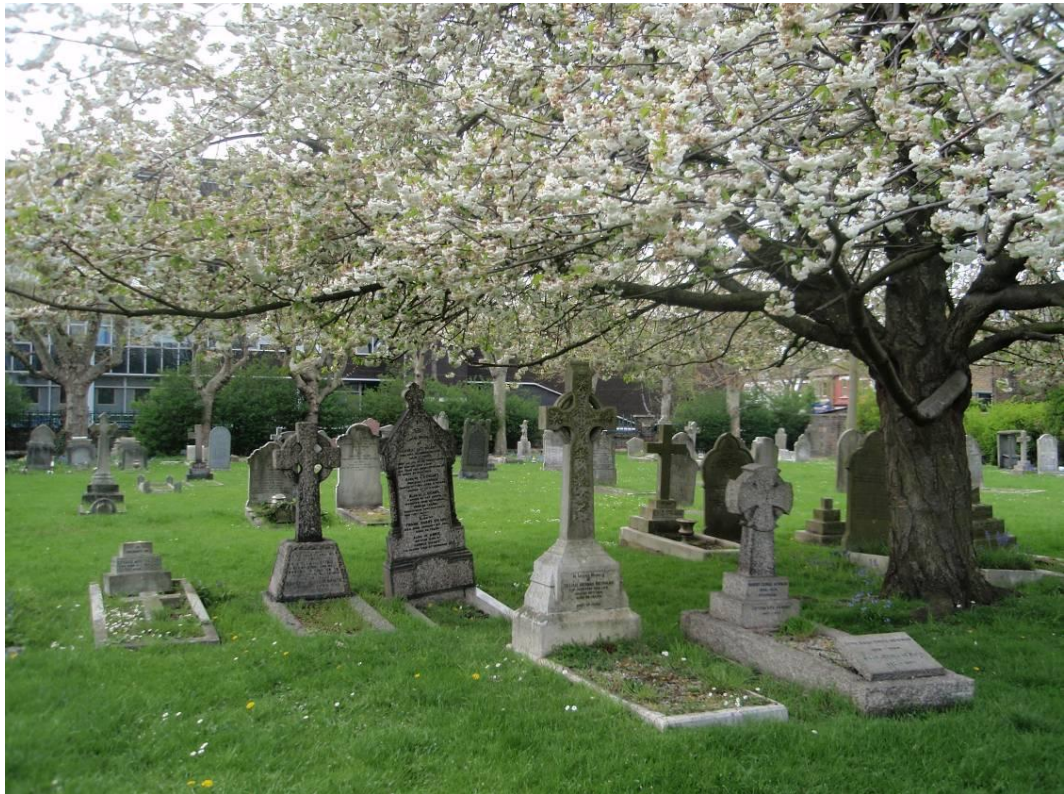
■■■Margravine Cemetery ■■■

#	Description	When	Who	Budget	Source	Secured
	inform customer feedback					
Objective 25. Provide support to Friends of Margravine Cemetery to ensure successful grant applications for improvements.						
	Attend Friends of groups meetings to support them in applications. Heritage Lottery Application in process with Friends.	2011-12	Parks Dev	Staff time	Revenue	Yes
Objective 26. Foster closer relationships with local schools and institutions.						
	Further develop the work carried out by Friends group and engage with local schools in the cemetery	Friends of Margravine				
Objective 27. Encourage a complementary working relationship between the council and community volunteers.						
	Develop new ways of promoting and supporting volunteer work days with Quadron Services Ltd, Groundwork, using Friendof.gov.uk web portal	Ongoing	Parks Dev	Staff time	Revenue	Yes
	Ensure that Memorandum of Understanding for Friends Group is adopted fully – through annual review of Groups constitutions.	Completed	Parks Dev	Staff time	Revenue	Yes

6.7 Marketing

Is there:

- *A marketing strategy in place? Is it in practice and regularly reviewed?*
- *Good provision of information to users e.g. about management strategies, activities, features, ways to get involved? and*
- *Effective promotion of the park as a community resource.*



Picture: Margravine Cemetery Picturesque settings

6.7.1 Current Condition and Issues

Margravine Cemetery is currently promoted, along with the borough's other parks and leisure facilities, through the various council initiatives including signage outside the park, pamphlets for potential users and information on the council website. Word of mouth is also important. Friends Groups produce a number of newsletters to publicise their specific park.

Marketing of the park currently concentrates on effective signage leading potential users to the park and the promotion of specific events and sports facility availability. A Marketing Strategy has been developed to address the effective marketing of all Parks and Recreation Grounds in the borough. Its implementation specific to Margravine Cemetery will be reviewed and implemented in conjunction with this Management Plan.

Signage and Information

New notice boards and signage were installed to improve the information available to visitors. The service will continue to support and encourage the local community to use the park as a venue for appropriate community events. (see Appendix 9)

Marketing and Communication Plan

The Parks Marketing and Communication Plan is available from H&F Parks and Recreation. Key objectives of the plan are:

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- To increase usage of H&F's Parks by providing timely and accurate information about parks and open spaces, their features and facilities and management;
- To effectively advertise events in H&F's Parks and Open Spaces and attract other activities appropriate to the Park and surrounding community;
- To promote positive news about the parks and open spaces to a wide audience;
- To ensure all parks staff and volunteers receive adequate marketing training;
- To regularly review customer satisfaction with the condition of sports pitches, and facilities within H&F's parks and open spaces.

6.7.2 Objectives

29. Implement Borough Wide Park Marketing Strategy
30. Provide information about the park in a variety of media both on and off site
31. Actively promote the features and facilities of the park and encourage community ownership.

6.7.3 Marketing Actions

#	Description	When	Who	Budget	Source	Secured
Objective 28. Implement Borough Wide Park Marketing Strategy						
	Inform users of park strategy and new developments through park forum meetings	Ongoing	Parks Dev	Staff time	Revenue	Yes
Objective 29. Provide information about the park in a variety of media both on and off site						
	Further development of the LBHF website.	2011/12	Parks Ops	Staff time	Revenue	Yes
	Develop a marketing plan with the communications team to promote the park in the local press.	Ongoing	Parks Dev	£1	Revenue	Yes
	New signage at entrances.	Completed	Parks Dev	£5	Capital	Yes
Objective 30. Actively promote the features and facilities of the park and encourage community ownership						
	Utilise the marketing strategy to promote new features and facilities.	Ongoing	Parks Dev	Staff time	Revenue	Yes

6.8 Management

A Green Flag site must have a management plan. It must set out the balance between all the priorities, policies and partners that apply to a particular green space. It should establish a timescale for putting the objectives into practice. It should also identify the contribution the site is making towards an area's wider strategic aims. It must be actively implemented and regularly reviewed.



Park Management team from Quadron and ATS

6.8.1 Current Status and Issues

Margravine Cemetery is owned and managed by Hammersmith and Fulham Council and is accessible to the general public year round. This Management Plan for Margravine Cemetery has been developed to advance the aspirations of Hammersmith and Fulham Council and those of our local communities. The management plan has been developed around our commitment to the objectives of Green Flag and is key to the implementation of our Parks and Open Spaces Strategy (2007). It provides a clear and coordinated management strategy based on the characteristics of the site and the communities that use it. It will be a living document, updated annually to reflect new knowledge, successes and failures.

Resident Services – Management Structure

Residents Services was established in 2007 under the new Conservative administration bring together complementary community facing council services under one department. Originally Residents Direct (contact centre activities), Arts and Events and Parks and Recreation formed the new directorate. In March 2009 Community Safety (Constabulary, Safer Communities and crime prevention teams) joined the department.

The Parks and Recreation Team, located on 77 Glenthorne Road, coordinate the management of Margravine Cemetery. The Service was established in 2007 to manage the Grounds Maintenance Contract that was being market tested to improve service delivery. Also the new Parks Development Team manages the development and improvement of the open space network in partnership with the local community. The Environment department previously undertook grounds Maintenance and Development activities.

The *Head of Parks and Recreation* is the head of service and oversees the ongoing development and maintenance of the borough's parks, open spaces, cemeteries, sports facilities and leisure centres.

The *Parks Development Manager* is responsible for developing and implementing the Strategic Vision for the borough's Parks and Open Spaces and delivering improvement

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projects in open spaces. Parks Project Officers work with local stakeholders, including Friends of Parks Groups to ensure that parks meet the current and future aspirations of all users.

Grounds Maintenance operations are managed by the Parks and *Recreation Operations Manager* who is responsible for managing the Grounds Maintenance Contract and the *Grounds Maintenance Monitors, Small Works Team, and Cemetery Manager*.

Quadron Services Limited delivers grounds Maintenance and horticultural works. The same dedicated work group based in the park generally carries out the day-to-day management and maintenance of Margravine Cemetery. Quadron Service's Area Managers oversee the workforce that provides the litter picking and horticultural works element to the Open Space and they place particular emphasis on the interface between Hammersmith and Fulham and the Park's users.

The Parks Constabulary, based at 77 Glenthorne Road, patrols the Cemetery and is responsible for enforcing the Park Byelaws and providing a visual presence enhancing the sense of safety and security in Margravine Cemetery. They are also responsible for locking and unlocking the park, resolving disputes and issuing fixed penalty notices for failing to pick up after dogs, littering and antisocial behaviour.

External partnerships are also noted including the Grounds Maintenance Contractor, Quadron Services Limited. Internal partners include the arboriculture team and the Parks Constabulary.

Parks Asset Management Strategy and Asset Management Plan

The Parks Asset Management Strategy is designed to ensure that all asset related decisions align with the Parks Departments priorities, as laid out within this Management Plan, and support service delivery objectives.

In order for Hammersmith and Fulham Council's Parks Department to be able to further enhance the quality of parks and maintenance levels of service being delivered to the community, it is essential for a Parks Asset Management Plan (AMP) to be implemented. This will, in turn, provide evidence for informed decision making on maintenance schedules and will also increase the efficiency and effectiveness of the maintenance and capital budgets.

The Parks Asset Management Strategy and Plan will guide the planning, acquisition, maintenance, renewal and disposal of assets as laid out in the yearly Works Plan. The Works Plan has been based on a primary assessment of Council's parks hard assets including:

- The physical condition of existing assets.
- Forecasted asset life expectancies in years.
- Forecasted valuation of existing assets.
- Projected annual maintenance costs for each asset category.

Confirm Infrastructure Management System

To assist in the management of the grounds maintenance contract, the council uses integrated computer software called CONFIRM that is also used to centrally gather information from other services in the council and track issues. Our Grounds Maintenance Team uses CONFIRM for asset and maintenance management particularly to manage maintenance activities, tree work programmes and track customer feedback.

CONFIRM improves service delivery by allowing customers (in this case parks visitors) to log a maintenance or safety issue (e.g. litter, unsafe tarmac surface, dog mess etc) on Hammersmith and Fulham's website, by phone or by email. The system assigns the issue a job number and assigns the task of rectifying the issue to the appropriate council officer. This is known as a confirm enquiry (an example is displayed in Figure 6.1 below). The Enquiry is closed when the job has been completed.

The system is excellent for ensuring complaints and maintenance issues are logged and followed up. Subsequent monitoring of the system allows Parks and Recreation to

monitor the type, location and frequency of maintenance issues and complaints. This can help to inform the deployment of resources.

Figure 5.8 Example Confirm Enquiry Form

Job Item No.	SOR Item Code	SOR Item Name	Item Quantity
10	02.20545	Transport any items to and/or from Council depot or other store within a 10 km radius when directed by the Engineer.	1.00
20	30.10505	General Operative on County and Trunk Roads: Monday to Friday; normal working hours.	1.00

Management of Trees

Trees in the borough's parks and open spaces are managed by the Arboricultural Section of the Highways & Engineering Division (Environment). The diversity of types of trees and their habitats mean that they are managed in different ways. The tree stock is managed to ensure that all individual or groups of trees are kept in a safe condition, are suitable for the location and offer as little nuisance as possible to neighbours or users of the park in which they are located.

The management of the trees takes into account national and local government policies that relate to trees and adheres to legislation affecting trees such as the Highways Act, the Town & Country Planning Act and Health & Safety at Work Act.

The Arboricultural Section of the Highways & Engineering Division has just finished compiling a detailed database of all trees in parks and open spaces and is developing a programmed maintenance schedule to ensure that these trees are inspected and maintained at an equivalent level to the borough's street trees, which are currently inspected and pruned every three to four years. The Arboricultural Section also aims in the long term to develop a schedule that will see every tree subjected to a brief, annual inspection.

The full detailed surveys of trees in parks will be professional tree inspections carried out by an experienced arboriculturalist to the standards specified by Lantra (the Sector Skills Council for the environmental and land-based sector). These surveys will be by our own staff or external qualified arboriculturalists and will be used to guide the day to day and long term management of all significant individual or groups of trees within parks. Special annual safety checks will be carried out on individual trees known to be in poor condition.

The Parks Department and the Arboricultural Section have recently been working towards standardising the inspection scheduled for Park Trees across the Borough. It is anticipated that this will be rolled by March 2012.

The new contract for grounds maintenance services awarded to Quadron Services Ltd includes specifications for basic tree inspections and maintenance in parks as below:

■■■Margravine Cemetery ■■■

Basic tree inspections shall be carried out at three intervals during the year: February/March; May/June; September/October.

Works carried out at the time of inspection shall include:

- Removal of Suckers and Epicormic growth.
- Crown Lifting to 2m over grass areas and 3m over paths and roadways.
- It is estimated that 10% of the trees inspected will require work in any one year and the contractors' tendered sum shall allow for all such maintenance work.
- Work will be in accordance with 'The Pruner's Handbook' by John Malins, and good arboricultural practice.

Other work carried out as Schedule of Rates items include:

- Tree Planting;
- Removal of Trees up to 20cm girth (including reinstatement of ground to surrounding levels);
- Removal of Tree Stakes;
- Remedial Pruning including the removal of dead, dying, diseased, dangerous or crossing limbs;
- Watering and Aftercare of young trees.

Financial Implications

At present Margravine Cemetery is funded by the LBHF with most costs being absorbed within the current maintenance agreement with Quadron, paid for out of the Parks Department Revenue budget. The cost of the Small works team varies greatly from month to month within Margravine Cemetery with works being reactive to the issues arising. As a borough wide service the team is budgeted a total of £81,000 per annum including salaries, tools and vehicles. It is hoped that with the implementation of the Asset Management Plan, which predicts a yearly maintenance and renewal cost, that the reactive works costs will drop.

The running of the Parks Constabulary and Bark initiative are a borough wide costs which are funded by the council.

6.8.2 Objectives

32. To continue to bid for capital and 106 funding for money toward improvements. When it is available, it will be allocated on a basis of priorities for improvements.
33. Ensure sufficient budget allocated to maintain the park to the standards of this management plan
34. Encourage greater user ownership and involvement in facility management to promote responsible use

6.8.3 Management Actions

#	Description	When	Who	Budget (000)	Source	Secured
Objective 31. To continue to bid for capital and 106 funding for money toward improvements. When it is available, it will be allocated on a basis of priorities for improvements.						
1	Develop closer working relationship with planning to secure S106 funding for site improvements.	Ongoing	Parks Dev	Officer time	Revenue	Yes
Objective 32. Ensure sufficient budget allocated to maintain the park to the standards of this management plan.						
2	Current GM works are performance based and sufficient revenue funding	Ongoing	Parks Ops	Officer time	Revenue	Yes

■■■ Hammersmith and Fulham ■■■

	is available. Likewise the Small Works Team budget is adequate to maintain all hard landscaped elements although capital funds will be required for some hard landscaping elements and development of the railway arches.					
Objective 33. Encourage greater user ownership and involvement in facility management to promote responsible use.						
3	Review existing building leases to ensure maintenance arrangements are suitable and sustainable.	2012/13	Parks Ops	Officer time	Revenue	Yes

7 Monitoring and Plan Review

This management plan has been adopted in 2009 and will act as a working document for the management of Margravine Cemetery over a five-year period.

The day-to-day management of the Park and the progress of individual development projects will be monitored regularly with LBHF Park Staff, other stakeholders and the Friends of Margravine Cemetery

The Action Targets presented in this Management Plan are reviewed annually in October with stakeholders and updated to reflect recent developments. Information and Identified action areas will inform the budget process in December.

A formal review of this management plan will be undertaken in 2014 when the plan will be amended to advance the development and management of the Park until 2019.

8 References and Supporting Documents

Hammersmith & Fulham Council(2005)Conservation Area Character Profile – Barons Court

Friends of Margravine Cemetery – website materials

Ecology Consultants Limited (2008) Margravine Cemetery: Botanical and Terrestrial Invertebrate Surveys.

Current Marketing Materials

Parks Asset Management Strategy and Extracts from the Parks Asset Management Plan

Health and Safety Policy

Tree Inspection Policy and Tree Management Policies

Biodiversity Action Plan (BAP)

Community Involvement Materials

Marketing Materials

Park users Surveys and Feedback

Botanical and Terrestrial Invertebrate Surveys

9 Appendices

APPENDIX 1:	Inspection Schedule
APPENDIX 2:	Maintenance Regime
APPENDIX 3:	Corms Report
APPENDIX 4:	Park Plan
APPENDIX 5:	Park Management Structure
APPENDIX 6:	Park Byelaws
APPENDIX 7:	Health and Safety Policy
APPENDIX 8:	Environmental Sustainability Policy
APPENDIX 9:	Marketing Material
APPENDIX 10:	Green waste recycling
APPENDIX 11:	Lantra Training
APPENDIX 12:	Flora Survey
APPENDIX 13:	St. Peter's Asset Condition Survey
APPENDIX 14:	Pesticide Reduction Policy
APPENDIX 15:	Park Signage Example

Appendix 1 Inspection Schedule

Who	What	When	Action
Park Constabulary	Anti-social behaviour impacts Furniture and fittings – bins, benches Play areas	Daily informal checks	Action Anti social through fixed penalty notice Report to Monitoring officer Cordon off dangerous areas or equipments
RSS	Play facilities	Monthly and full annual comprehensive	Produce monthly reports with priority. Action repairs when instructed by Client
Monitoring Officer	All facilities and furniture	Minimum monthly and ad hoc to investigate issues or faults	Instruct Works team to repair dangerous faults or programme repairs, inform Parks development team if major development
Parks Development Officer	All facilities and furniture	Biannual	Programme major renovation as part of capital budget
Friends of Margravine Cemetery	All facilities including furniture and fittings	Biannual walkabout	Report issues to LBHF to action
Quadron	All facilities furniture and fittings	Daily	Reports to client to action. Amend work schedule to address grounds maintenance issues if within contract requirements

Appendix 2 Maintenance Regime

General

Ground maintenance required by the Council broadly comprises, grass cutting, grass edging, maintenance of horticultural features, planting of bedding plants and bulbs, weed control, collection and removal of litter, refuse and abandoned Waste, maintenance and marking of sports pitches and school grounds, erection of equipment, renovation of grass areas, seeding and turfing, planting and cultivation of shrubs and roses, leaf clearing, weed killing, fertilising and top dressing, burials, tree planting and low level maintenance, special events, toilet cleansing, ice and snow clearance, emergency work and natural habitat maintenance.

The Contractor shall be required to assist the Parks Constabulary with the enforcement of byelaws applying to the Contract Locations, including parks, pleasure grounds, playing fields and open spaces. A copy of each relevant byelaw currently in force can be inspected by the Contractor at the Council's offices at the Town Hall, Hammersmith.

Performance/Routine work shall be the type of work/task that is carried out on a regular basis and as such is completed by the Contractor to achieve the specified standards or frequencies. The Contractor shall be required to submit for approval an annual programme of work prior to the commencement of the Contract. The annual programme shall be further confirmed by the submission by the Contractor of a monthly programme of work to the Authorised Officer for approval. The Contractor shall make allowance for the inclusion of non-routine work within this monthly programme of work whenever possible.

The Council sees this Contract as an important vehicle for delivering its environmental priorities. The Contractor shall in providing the Services help give practical effect to these priorities and shall observe good environmental practice and shall comply with any relevant statutes, codes of practice, industry guidance, the Council's Environmental Policy and any amendments or modifications thereof.

Hours of work

Work shall only be undertaken outside of these hours with the express prior permission of the Authorised Officer, but use of machinery close to residential areas is not permitted before 07:30 hours or after 17:30 hours. The only exception to this shall be work of an emergency nature, designated and authorised by the Authorised Officer, and work required to be undertaken outside these hours by the Specification or Authorised Officer.

Waste and recycling

The Contractor shall be required on completion of any operation or at the end of each working day, whichever is sooner, to remove from site all Waste materials and arisings as required by this Specification. All Waste materials and arisings shall be taken only to authorised disposal/treatment/recycling facilities, at the expense of the Contractor.

The Council and H&F Homes are committed to the provision of a Grounds Maintenance Service that adopts good practice in terms of environmental sustainability. The Contractor shall therefore be required to make every effort to reuse (e.g. the direct use of wood chippings produced in the parks either as plant mulch or as surfacing for paths) or recycle green Waste arisings from his operations on this Contract.

Chemicals

All materials/substances used shall be reduced to the lowest hazardous rating possible (in accordance with the COSHH Regulations 1999, or any amendments to this or other legislation during the period of the Contract). All materials/substances used shall wherever possible be environmentally friendly.

Graffiti

The Contractor shall not be required to remove graffiti from the Locations in this Contract, since this service will be undertaken by a separate service provider.

Security

The Contractor shall not be responsible for unlocking and locking responsibilities at Locations in terms of public access, except for the public conveniences at the specified Locations. The contractor shall liaise with the parks constabulary.

Grass

Establishment of Standards

The standards required shall be established by setting out one or more or a combination of the following:

- Minimum height of grass after cutting and maximum height of growth allowed;
- Type of grass cutting machine;
- Indicative frequency of cutting;

Minimum Height of Grass after Cutting and Maximum Height before Cutting. The height of cut or minimum height of cut is determined to be the height of the cutting blades of the appropriate machine above a true level surface. In determining the height of cut, all rollers/skids will be clean and free from mud and build-up of cuttings.

Maximum height is determined to be the maximum height of 90% of the grass or vegetation which is of a non-woody nature in any one Location within the Contract Area.

The indicative number of cuts is a guideline to the minimum number required to meet the performance standards.

Type F - Cemetery Grass (105)

This category comprises areas of grass within cemeteries and burial grounds, requiring careful cutting around headstones, graves, memorials etc on each and every occasion. Flail-type mowers must not be used. Any grass deposits left on graves, memorials etc must be carefully removed. The cost of repair/replacement of any damage to any memorial, caused by the Contractor through the use of inappropriate machinery, through lack of care or through negligence, shall be borne wholly by the Contractor.

Period Height of Cut

All year round 15 – 50 mm

(Indicative number of cuts is a minimum of 20)

Wild flower meadows are cut and left to remain on site for the seeds to be dispersed naturally and to aid future generations of planting. This happens in late September.

Hedges

All hedges must be cut using mechanically operated shears or reciprocating handheld cutters. When cutting hedges, the severity of cut shall be such that the current year's growth is removed back to the old wood, so that a level surface and uniform height can be achieved.

Beds and borders

Beds and borders comprise roses, shrubs and herbaceous plants and shall be maintained in a way that presents an attractive amenity and allows development of plants to be in keeping with the type, shape, size and aspect of the beds. Grass edges shall be trimmed with long handled shears or other method to maintain the cut line of the edge and is included as part of

■■■Margravine Cemetery ■■■

the grass cutting operations in 100 Series Grass Cutting Specification. Strimmers may not be used. All works undertaken in the maintenance of shrubs, roses, herbaceous borders or similar features must be carried out in accordance with good horticultural practices as prescribed by the RHS and the relevant British Standards.

Cleansing

Cleansing operations for parks, open space, cemeteries and housing areas shall be subject to summer and winter programmes as follows:

- a) the summer programme shall apply from 1st April to 30th September inclusive; and Undertake a daily manual and mechanical litter picking operation on all hard surfaced areas within the Location, seven days per week;
- b) The winter programme shall apply from 1st October to 31st March inclusive. Undertake a twice weekly manual and mechanical litter picking operation on all hard surfaced areas within the Location, once on Monday and once on Friday,



QUADRON SERVICES LIMITED
 THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM
 4 WEEK PERIOD PROGRESS REPORT




Period No. 5 20 July to 16 August 2009

KEY TO VARIANCE REPORT																								
A = Not Required B = Removed From Contract C = Client Request D = Weather Condition E = To be Recheduled F = Operational Shortfall																								
Site No.		CLIENT	FEATURE	TASK DESCRIPTION	AREA	PERIOD TOTAL	WEEK 17		WEEK 18		WEEK 19		WEEK 20		Actual Total	Variance to Date	Variance Report						COMMENTS	
							Schedule	Actual	Schedule	Actual	Schedule	Actual	Schedule	Actual			A	B	C	D	E	F		
61	Margravine Cemetery	Parks	Grassed Area - General (Type B - High Amenity)	Collect Litter Prior to Mowing / Mow Grass area	225.22 m ²	2	1	1			1				1.00	-1.00								
61	Margravine Cemetery	Parks	Grassed Area - General (Type B - High Amenity)	Remove Arisings from Adjacent Hard Standing	22.52 m ²	2	1	1			1				1.00	-1.00								
61	Margravine Cemetery	Parks	Grassed Area - General (Type B - High Amenity)	Maintain Edges of General Amenity Grass	36.04 Lin m	2	1	1			1				1.00	-1.00								
61	Margravine Cemetery	Parks	Grassed Area - General (Type F - Cemeteries)	Collect Litter / Mow Grass Area / Strim Obstacles	58407.75 m ²	2	1	1			1				1.00	-1.00								
61	Margravine Cemetery	Parks	Grassed Area - General (Type F - Cemeteries)	Remove Arisings from Adjacent Monuments and Hard Standing	9345.24 m ²	2	1	1			1				1.00	-1.00								
61	Margravine Cemetery	Parks	Half-moon/Mechanical Edging	Reform Grass Edges	5840.77 Lin m																			
61	Margravine Cemetery	Parks	Hedge Cutting/Maintenance	Inspect Hedge Prior To Cutting For Nesting Birds / Trim Hedge Growth	760.61 m ²	1			1	1					1.00									
61	Margravine Cemetery	Parks	Hedge Cutting/Maintenance	Hedge Base - Remove Weed, Litter and Debris	760.61 m ²	1			1	1					1.00									
61	Margravine Cemetery	Parks	Annual Bedding	Lift & Remove Spent Plants/Bulbs	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Supply and Incorporate Organic Material	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Single Dig Bed	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Tread Bed Area to Consolidate	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Grade Bed Area by Raking	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Reduce Soil Level at Bed Edge	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Annual Bedding	Edge Bed Half Moon Edging Iron	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Supply and Incorporate Fertiliser	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Irrigate Bed Area	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Set Out/Plant Bedding Plants	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Water in Planted Bedding	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Hoe Bed Area Following Planting	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Report Instances of Vandalism / Theft	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Annual Bedding	Report Instances of Pest / Disease	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Annual Bedding	Hoe / Hand Weed Bedding	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Annual Bedding	Dead Head Bedding	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Annual Bedding	Remove Rogue Plants / Bulbs	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Annual Bedding	Remove Litter and Debris	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Annual Bedding	Firm Back Loose Plants	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Annual Bedding	Remove Autumn Leaf Fall	43.01 m ²																			
61	Margravine Cemetery	Parks	Annual Bedding	Check / Tie Dot Plants as Required	43.01 m ²	2			1	1			1		1.00	-1.00								
61	Margravine Cemetery	Parks	Hardstanding Area - Concrete	Sweep to Remove Litter and Debris	54.68 m ²	8	2	2	2	2	2		2		4.00	-4.00								
61	Margravine Cemetery	Parks	Hardstanding Area - Paved	Sweep to Remove Litter and Debris	84.63 m ²	8	2	2	2	2	2		2		4.00	-4.00								


Site No.		CLIENT	FEATURE	TASK DESCRIPTION	AREA	PERIOD TOTAL	WEEK 17		WEEK 18		WEEK 19		WEEK 20		Actual Total	Variance to Date	Variance Report						COMMENTS
							Schedule	Actual	Schedule	Actual	Schedule	Actual	Schedule	Actual			A	B	C	D	E	F	
61	Margravine Cemetery	Parks	Path Area - Tarmac	Sweep to Remove Litter and Debris	72.65 m ²	8	2	2	2	2	2	2	2	4.00	-4.00								
61	Margravine Cemetery	Parks	Path Area - Concrete	Sweep to Remove Litter and Debris	3680.92 m ²	8	2	2	2	2	2	2	2	4.00	-4.00								
61	Margravine Cemetery	Parks	Leaf Clearance	Remove Autumn Leaf Fall	65627.32 m ²																		
61	Margravine Cemetery	Parks	Litter/Dog Bins	Remove Liner and Replace with New	6.00 No.	28	7	7	7	7	7	7	7	14.00	-14.00								
61	Margravine Cemetery	Parks	Litter/Dog Bins	Clean Interior and Exterior of Bin	6.00 No.	1	1	1						1.00									
61	Margravine Cemetery	Parks	Litter/Dog Bins	Inspect Condition and Report Defects	6.00 No.	28	7	7	7	7	7	7	7	14.00	-14.00								
61	Margravine Cemetery	Parks	Litter Pick Cemeteries	Collect All Litter and Debris Including Dog Faeces From Hard and Soft Areas	65627.32 m ²	8	2	2	2	2	2	2	2	4.00	-4.00								
61	Margravine Cemetery	Parks	Water Fountains and Other Ornamental Features	Inspect Condition and Report Defects / Clean Water Fountain or Feature	9.00 No.	4	1		1	1	1	1	1	1.00	-3.00								
61	Margravine Cemetery	Parks	Seats/Benches	Inspect Condition and Report Defects / Wash Clean Park Seats	11.00 No.	1							1		-1.00								
61	Margravine Cemetery	Parks	Seats/Benches	Paint / Preserve Seats	11.00 No.																		
61	Margravine Cemetery	Parks	Hardstanding Area - Concrete	Apply Herbicide	54.68 m ²																		
61	Margravine Cemetery	Parks	Hardstanding Area - Paved	Apply Herbicide	84.63 m ²																		
61	Margravine Cemetery	Parks	Path Area - Tarmac	Apply Herbicide	3680.92 m ²																		
61	Margravine Cemetery	Parks	Path Area - Concrete	Apply Herbicide	72.65 m ²																		
61	Margravine Cemetery	Parks	Site Boundaries	Apply Herbicide	1372.98 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Prune Main Annual Prune	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Remove Dead Diseased and Damaged Wood	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Remove Sucker Growth	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Firm Back all Roses Following Winter	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Fork Bed and Rake to Fine Tilth	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Apply Granular Fertiliser	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Inspect Condition / Collect Litter and Debris	138.77 m ²	1	1	1						1.00									
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Apply Casoron Barrier Weed Control	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Spot Treat to Remove all Weed Growth	138.77 m ²	1	1	1						1.00									
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Remove Autumn Leaf Fall	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Dead Head / Summer Prune / Remove Sucker Growth	138.77 m ²	2			1	1			1	1.00	-1.00								
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Apply Insecticide	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Apply Fungicide	138.77 m ²																		
61	Margravine Cemetery	Parks	Rose Bed (Residual)	Inspect Bed and Report Damaged / Missing Stock	138.77 m ²	1			1	1				1.00									
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Prune Shrubs to Enhance Flowering / Remove Suckers / Dead Wood /	2126.53 m ²	1	1	1						1.00									
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Fork Bed and Rake to Fine Tilth	2126.53 m ²																		
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Apply Casoron Barrier Weed Control	2126.53 m ²																		
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Spot Treat to Remove all Weed Growth	2126.53 m ²	1	1	1						1.00									
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Apply Granular Fertiliser	2126.53 m ²																		
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Inspect Condition / Collect Litter and Debris	2126.53 m ²	1	1	1						1.00									
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Remove Autumn Leaf Fall	2126.53 m ²																		
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Dead Head / Summer Prune / Remove Sucker Growth	2126.53 m ²	2			1	1			1	1.00	-1.00								
61	Margravine Cemetery	Parks	Shrub Bed (Residual)	Inspect Bed and Report Damaged / Missing Stock	2126.53 m ²	1			1	1				1.00									

Appendix 4 Margravine Cemetery Map

Welcome to Margravine Cemetery



a cleaner, greener borough



A History of Margravine Cemetery

The cemetery was opened in November 1869 in response to the lack of burial space in local churchyards – made all the more urgent by outbreaks of cholera. The land was formerly used as market gardens and orchards.

Over 80,000 burials have taken place but the only burials now allowed are in privately owned graves.

Margravine Cemetery was laid out by local architect George Saunders who designed the lodges and two chapels all in the Victorian Gothic style.

In 1940, bombs damaged many of the gravestones.

The 6.2 hectares of Margravine Cemetery became a Garden of Rest in 1951 when the process of burying many of the headstones was begun and the area laid to grass. In 1952 the Anglican chapel was demolished.

The Cemetery forms part of the Barons Court Conservation area. With over 200 trees, grassland rich in wild flowers and a wide variety of birds, its mix of greenery and gravestones makes Margravine Cemetery an invaluable conservation habitat and local heritage.

The cemetery gates open by 7.30am and close at:

Good users guide to parks

- Please be aware of other park users and be considerate. Formal byelaws apply to this site.
- Keep your park tidy and use bins provided.
- All entrances are wheelchair accessible unless denoted by a red cross
- We welcome responsible dog owners. Please dispose of dog mess in the bins provided. This park is in a Dog Control Zone.

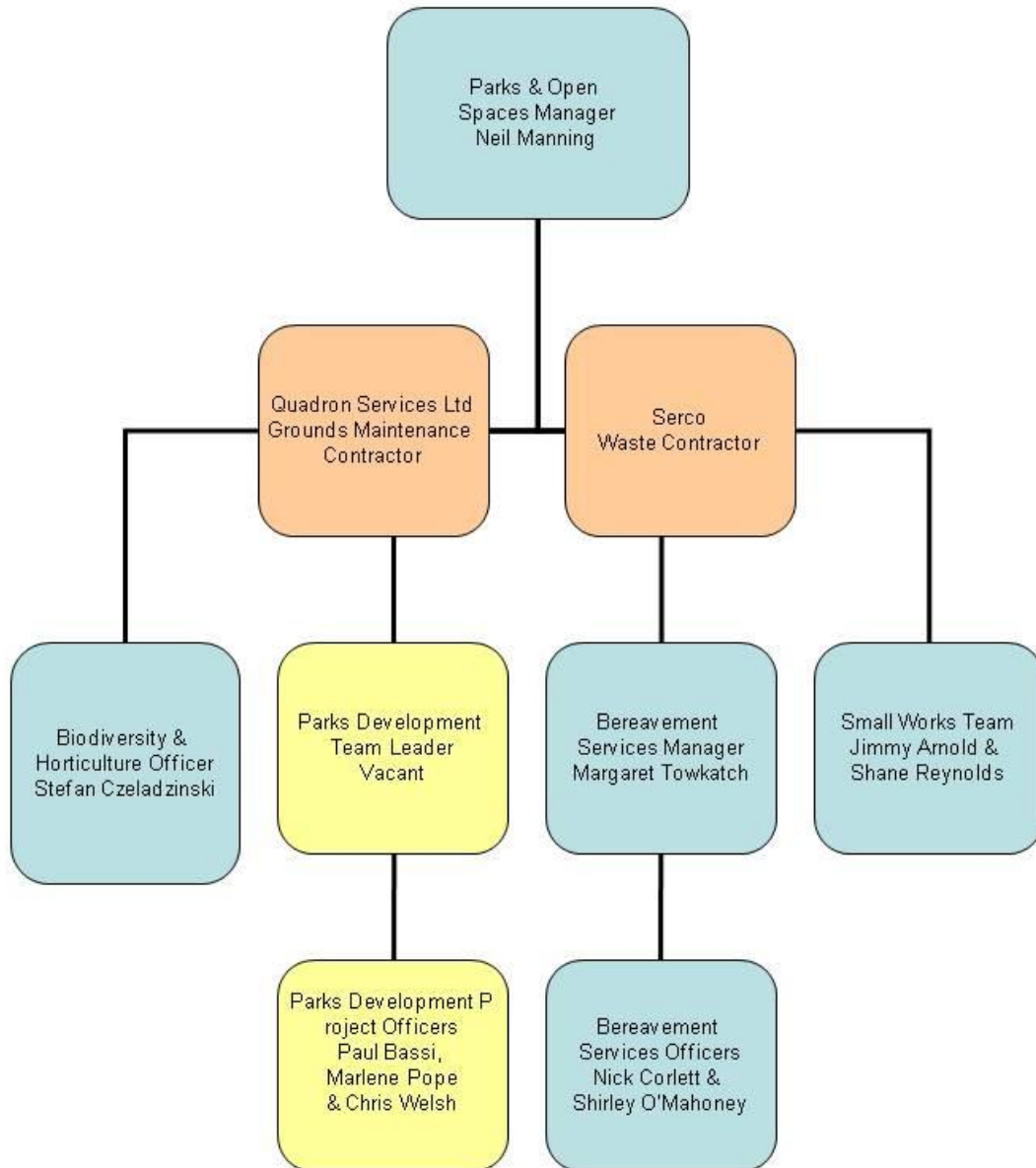
This site is managed by Hammersmith & Fulham Council

For further information or bookings please telephone 020 8748 3020 or email parks@hbf.gov.uk
 If you require assistance from Parks Constabulary telephone 020 8753 5999 otherwise in case of an emergency dial 999

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Appendix 5 Park Management Structure

Existing H&F Parks Structure



Appendix 6 Park Byelaws

London Borough of Hammersmith and Fulham .

BYELAWS FOR PLEASURE GROUNDS, PUBLIC WALKS AND OPEN SPACES

Notice is hereby given that the Council of the London Borough of Hammersmith and Fulham intends after the expiry of the period mentioned below to apply to the Secretary of State for confirmation of byelaws made by the Council for the regulation of, admission to, and preservation of order and prevention of nuisances in its parks and open spaces in the borough.

Copies of the byelaws will be kept at the offices of the Council at Reception Desk, Hammersmith Town Hall, King Street, London W6 9JU and will be open to inspection without payment on any weekday during the usual office hours for one calendar month from and after the date of the publication of this notice. Copies of the byelaws will also be supplied on request.

Any objection to the application for the confirmation of the byelaws may be made by letter addressed to Mark Coram, Communities and Local Government Byelaws Section, 3/J5 Eland House, Bressenden Place, London SW1E 5DU or email byelaws@communities.gsi.gov.uk (no later than one week after the closing date for inspection) before the byelaws are confirmed.

(Signed) .Michael Cogher. Proper Officer of the Council

(Dated) 8th July 2011

London Borough of Hammersmith & Fulham

**BYELAWS FOR PLEASURE GROUNDS, PUBLIC
WALKS AND OPEN SPACES**

ARRANGEMENT OF BYELAWS

PART 1

GENERAL

1. General interpretation
2. Application
3. Opening times

PART 2

PROTECTION OF THE GROUND, ITS WILDLIFE AND THE PUBLIC

4. Protection of structures and plants
5. Unauthorised erection of structures
6. Climbing
7. Grazing
8. Protection of wildlife
9. Gates
10. Camping
11. Fires
12. Missiles
13. Interference with life-saving equipment

PART 3

HORSES, CYCLES AND VEHICLES

14. Interpretation of Part 3
15. Horses - Horse riding prohibited except in certain grounds (subject to
bridleway, etc)
16. Cycling
17. Motor vehicles
18. Overnight parking

PART 4
PLAY AREAS, GAMES AND SPORTS

19. Interpretation of Part 4
20. Children's play areas
21. Children's play apparatus
22. Skateboarding, etc - Skateboarding, etc permitted only in designated area
23. Ball games - Prohibition of ball games
24. Ball games - Ball games permitted throughout the ground but designated area
for ball games also provided
25. Ball games - Rules
26. Cricket
27. Archery
28. Golf - Prohibited

PART 5
WATERWAYS

29. Interpretation of Part 5
30. Bathing
31. Ice skating
32. Model boats
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SCHEDULE 1 - Grounds to which byelaws apply generally

SCHEDULE 2 - Grounds referred to in certain byelaws

SCHEDULE 3 - Rules for playing ball games in designated areas

Byelaws made under section 164 of the Public Health Act 1875 and sections 12 and 15 of the Open Spaces Act 1906 by the London Borough of Hammersmith & Fulham with respect to pleasure grounds, public walks and open spaces.

PART 1

GENERAL

General Interpretation

1. In these byelaws:

“the Council” means the London Borough of Hammersmith & Fulham;

“designated area” means an area in the ground which is set aside for a specified purpose, that area and its purpose to be indicated by notices placed in a conspicuous position;

“the ground” means any of the grounds listed in Schedule 1;

“invalid carriage” means a vehicle, whether mechanically propelled or not,

- (a) the unladen weight of which does not exceed 150 kilograms,
- (b) the width of which does not exceed 0.85 metres, and
- (c) which has been constructed or adapted for use for the carriage of a person suffering from a disability, and used solely by such a person.

Application

2. These byelaws apply to all of the grounds listed in Schedule 1 unless otherwise stated.

Opening times

3. (1) No person shall enter or remain in the ground except during opening hours.

(2) “Opening hours” means the days and times during which the ground is open to the public and which are indicated by a notice placed in a conspicuous position at the entrance to the ground.

(3) Byelaw 3(1) applies only to the grounds listed in Part 1 of Schedule 2.

PART 2

PROTECTION OF THE GROUND, ITS WILDLIFE AND THE PUBLIC

Protection of structures and plants

4. (1) No person shall without reasonable excuse remove from or displace within the ground:
 - (a) any barrier, post, seat or implement, or any part of a structure or ornament provided for use in the laying out or maintenance of the ground; or
 - (b) any stone, soil or turf or the whole or any part of any plant, shrub or tree.
- (2) No person shall walk on or ride, drive or station a horse or any vehicle over:
 - (a) any flower bed, shrub or plant;
 - (b) any ground in the course of preparation as a flower bed or for the growth of any tree, shrub or plant; or
 - (c) any part of the ground set aside by the Council for the renovation of turf or for other landscaping purposes and indicated by a notice conspicuously displayed.

Unauthorised erection of structures

5. No person shall without the consent of the Council erect any barrier, post, ride or swing, building or any other structure.

Climbing

6. No person shall without reasonable excuse climb any wall or fence in or enclosing the ground, or any tree, or any barrier, railing, post or other structure.

Grazing

7. No person shall without the consent of the Council turn out or permit any animal for which he is responsible to graze in the ground.

Protection of wildlife

8. No person shall kill, injure, take or disturb any animal, or engage in hunting or shooting or the setting of traps or the laying of snares.

Gates

9. (1) No person shall leave open any gate to which this byelaw applies and which he has opened or caused to be opened.

(2) Byelaw 9(1) applies to any gate to which is attached, or near to which is displayed, a conspicuous notice stating that leaving the gate open is prohibited.

Camping

10. No person shall without the consent of the Council erect a tent or use a vehicle, caravan or any other structure for the purpose of camping.

Fires

11. (1) No person shall light a fire or place, throw or drop a lighted match or any other thing likely to cause a fire.

(2) Byelaw 11(1) shall not apply to the lighting of a fire at any event for which the Council has given permission that fires may be lit.

Missiles

12. No person shall throw or use any device to propel or discharge in the ground any object which is liable to cause injury to any other person.

Interference with life-saving equipment

13. No person shall except in case of emergency remove from or displace within the ground or otherwise tamper with any life-saving appliance provided by the Council.

PART 3

HORSES, CYCLES AND VEHICLES

Interpretation of Part 3

14. In this Part:

“designated route” means a route in or through the ground which is set aside for a specified purpose, its route and that purpose to be indicated by notices placed in a conspicuous position;

“motor cycle” means a mechanically-propelled vehicle, not being an invalid carriage, with less than four wheels and the weight of which does not exceed 410 kilograms;

“motor vehicle” means any mechanically-propelled vehicle other than a motor cycle or an invalid carriage;

“trailer” means a vehicle drawn by a motor vehicle and includes a caravan.

Horses.

15. (1) No person shall ride a horse except:
- (a) in any of the grounds listed in Part 2 of Schedule 2; or
 - (b) in the exercise of a lawful right or privilege.
- (2) Where horse-riding is permitted in any ground by virtue of byelaw 15(1)(a) or a lawful right or privilege, no person shall ride a horse in such a manner as to cause danger to any other person.

Cycling

16. No person shall without reasonable excuse ride a cycle in the ground except in any part of the ground where there is a right of way for cycles or on a designated route for cycling.

Motor vehicles

17. No person shall without reasonable excuse bring into or drive in the ground a motor cycle, motor vehicle or trailer except in any part of the ground where there is a right of way for that class of vehicle.

Overnight parking

18. No person shall without the consent of the Council leave or cause or permit to be left any motor vehicle in the ground between the hours of 10 p.m. and 6 a.m.

PART 4

PLAY AREAS, GAMES AND SPORTS

Interpretation of Part 4

19. In this Part:

“ball games” means any game involving throwing, catching, kicking, batting or running with any ball or other object designed for throwing and catching, but does not include cricket;

“self-propelled vehicle” means a vehicle other than a cycle, invalid carriage or pram which is propelled by the weight or force of one or more persons skating, sliding or riding on the vehicle or by one or more persons pulling or pushing the vehicle.

Children’s play areas

20. No person aged 14 years or over shall enter or remain in a designated area which is a children’s play area unless in charge of a child under the age of 14 years.

Children’s play apparatus

21. No person aged 14 years or over shall use any apparatus stated to be for the exclusive use of persons under the age of 14 years by a notice conspicuously displayed on or near the apparatus.

Skateboarding, etc

22. (1) No person shall skate, slide or ride on rollers, skateboards or other self-propelled vehicles except in a designated area for such activities.

(2) Where there is a designated area for skating, sliding or riding on rollers, skateboards or other self-propelled vehicles, no person shall engage in those activities in such a manner as to cause danger or give reasonable grounds for annoyance to other persons.

Ball games

23. (1) No person shall play ball games in the grounds listed in Part 3 of Schedule 2.

24. No person shall play ball games outside a designated area for playing ball games in such a manner:

(a) as to exclude persons not playing ball games from use of that part;

(b) as to cause danger or give reasonable grounds for annoyance to any other person in the ground; or

- (c) which is likely to cause damage to any tree, shrub or plant in the ground.
25. It is an offence for any person using a designated area for playing ball games to break any of the rules set out in Schedule 3 and conspicuously displayed on a sign in the designated area when asked by any person to desist from breaking those rules.

Cricket

- 26 No person shall throw or strike a cricket ball with a bat except in a designated area for playing cricket.

Archery

27. No person shall engage in the sport of archery except in connection with an event organised by or held with the consent of the Council.

Golf

28. No person shall drive, chip or pitch a hard golf ball.

PART 5
WATERWAYS

Interpretation of Part 5

29. In this Part:

“power-driven” means driven by the combustion of petrol vapour or other combustible substances;

“waterway” means any river, lake, pool or other body of water and includes any fountain.

Bathing

30. No person shall without reasonable excuse bathe or swim in any waterway except in a designated area for bathing and swimming.

Ice skating

31. No person shall step onto or otherwise place their weight upon any frozen waterway.

Model boats

32. No person shall operate a power-driven model boat on any waterway.

Fishing

33. No person shall in any waterway cast a net or line for the purpose of catching fish or other animals.

PART 6
MODEL AIRCRAFT

Interpretation of Part 6

34. In this Part:

“model aircraft” means an aircraft which weighs not more than 7 kilograms without its fuel;

“power-driven” means driven by:

- (a) the combustion of petrol vapour or other combustible substances;
- (b) jet propulsion or by means of a rocket, other than by means of a small reaction motor powered by a solid fuel pellet not exceeding 2.54 centimetres in length; or
- (c) one or more electric motors or by compressed gas.

“radio control” means control by a radio signal from a wireless transmitter or similar device.

General prohibition

35. No person shall cause any power-driven model aircraft to:

- (a) take off or otherwise be released for flight or control the flight of such an aircraft in the ground; or
- (b) land in the ground without reasonable excuse.

Model aircraft permitted in certain grounds on specified days at specified times

36. Byelaw 35 does not apply to the grounds listed in column 1 of the table in Part 4 of Schedule 2 on the days and times indicated for each ground in column 2 of that table.

Model aircraft permitted in designated areas

37. No person shall cause any power-driven model aircraft to:

- (a) take off or otherwise be released for flight or control the flight of such an aircraft; or
- (b) land in the ground without reasonable excuse;

other than in a designated area for flying model aircraft.

PART 7

OTHER REGULATED ACTIVITIES

Provision of services

38. No person shall without the consent of the Council provide or offer to provide any service for which a charge is made.

Excessive noise

39. (1) No person shall, after being requested to desist by any other person in the ground, make or permit to be made any noise which is so loud or so continuous or repeated as to give reasonable cause for annoyance to other persons in the ground by:
- (a) shouting or singing;
 - (b) playing on a musical instrument; or
 - (c) by operating or permitting to be operated any radio, amplifier, tape recorder or similar device.
- (2) Byelaw 39(1) does not apply to any person holding or taking part in any entertainment held with the consent of the Council.

Public shows and performances

40. No person shall without the consent of the Council hold or take part in any public show or performance.

Kites

41. No person shall fly any kite in such a manner as to cause danger or give reasonable grounds for annoyance to any other person.

Metal detectors

42. No person shall without the consent of the Council use any device designed or adapted for detecting or locating any metal or mineral in the ground.

PART 8

MISCELLANEOUS

Obstruction

43. No person shall obstruct:
- (a) any officer of the Council in the proper execution of his duties;
 - (b) any person carrying out an act which is necessary to the proper execution of any contract with the Council; or
 - (c) any other person in the proper use of the ground.

Savings

44. (1) It shall not be an offence under these byelaws for an officer of the Council or any person acting in accordance with a contract with the Council to do anything necessary to the proper execution of his duty.
- (2) Nothing in or done under these byelaws shall in any respect prejudice or injuriously affect any public right of way through the ground, or the rights of any person acting lawfully by virtue of some estate, right or interest in, over or affecting the ground or any part of the ground.

Removal of offenders

45. Any person offending against any of these byelaws may be removed from the ground by an officer of the Council or a constable.

Penalty

46. Any person offending against any of these byelaws shall be liable on summary conviction to a fine not exceeding level 2 on the standard scale.

Revocation

47. The byelaws made by the London Borough of Hammersmith and Fulham on 20th April 2000 and confirmed by the Secretary of State for the Home Office on 29th June 2000 relating to the ground are hereby revoked.

SCHEDULES

SCHEDULE 1

GROUND TO WHICH BYELAWS APPLY GENERALLY

The grounds referred to in byelaw 2 are:

Bayonne Park - Hammersmith London W6
Bentworth Open Space, London W12
Berestede Open Space, Hammersmith, London W6
Bishop's Park, Fulham Palace Rd, London SW6
Brook Green , London, W6
Cathnor Park, London W12 9HZ
Dalling Road Open Space, London W6
Edith Road Open Space, London W14
Eel Brook Common, London SW6
Frank Banfield Park, London W6 9PL
Fulham Palace Grounds, Fulham Palace Rd, London SW6
Furnivall Gardens, Hammersmith, London W6 9DJ
Godolphin Road Open Space, London W12
Grand Union canal site 3, London NW10
Great West Road Open Spaces, London W6
Gwendwr Gardens, London W14
Gwendwr Road Open Space, London W14
Hammersmith Park, South Africa Rd, London W12
Hurlingham Park, London SW6
Lillie Road Recreation Ground, Fulham Palace Rd London SW6
Little Wormwood Scrubs, London W10
Loris Road Community Gardens and Open Spaces, London W6
Marcus Garvey Park, London W14 8XS
Margravine Gardens, London W6 8LL
Maxwell Road Open Space, London SW6
Mitre Bridge Park, London NW10
Norland North Open Space, Shepherds Bush, London W11
Normand Park , London SW6 7QA
North Pole Road Open Space, London W10 6BA
North Verbena Gardens, London W6

Novetel Podium, London, W6 8PN
Parsons Green, London SW6
Purcell Crescent Recreation Ground, Fulham, London SW6
Ravenscourt Park, Hammersmith, London W6 0TW
Richmond Way Open Space, London W12
Rowberry Mead, Open Space, London SW6 6PE
Sands Wharf Open Space, London SW6
Shepherd's Bush Common, Shepherds Bush, London W12
Silver Birch Sidings – NW10
South Park, Fulham, London SW6
St Andrew's Church Gardens, London W14
St John's Churchyard, London SW6 1PB
St Mary's Churchyard, Hammersmith Road, London W14
St Paul's Garden & Open Space, Hammersmith Road, London W14
St Paul's Church (the grounds of St Paul's Church) & Green, London W6 9PJ
St Peter's Churchyard, London W6 9BE
St Peter's Square, London W6 9AB
Starch Green, London W12
Stevenage Park, Fulham London SW6
Upper Mall Open Space, London W6
Vicarage Gardens at All Saints Church Gardens, London SW6
Wendell Park, London W12
Westcroft Square, London W6
White City Playground, White City Estate, London W12 7DE
William Parnell Park, London SW6
William Powell Almshouse - SW6
Woodman Mews Open Space – W6 0LJ
Wormholt Park, White City, London W12
Wormwood Scrubs, Wood Lane, London W12

SCHEDULE 2
GROUNDS REFERRED TO IN CERTAIN BYELAWS

PART 1

OPENING TIMES (BYELAW 3(1))

Bishop's Park, Fulham Palace Rd, London SW6
Brook Green children's play area, Brook Green, London W14
Eel Brook Common children's play area, Eel Brook Common London SW6
Fulham Palace Grounds, Fulham Palace Rd, London SW6
Gwendwr Gardens, London W14
Hammersmith Park, South Africa Rd, London W12
Hurlingham Park, London SW6
Lillie Road Recreation Area, Fulham Palace Rd, London SW6
Margravine Gardens, London W6 8LL
Maxwell Road play area, Maxwell Road Open Space, London SW6
Norland North Open Space, Shepherds Bush, London W11
Normand Park – lockable areas, Normand Park, London SW6 7QA
Purcell Crescent Recreation Ground, Fulham, London SW6
Ravenscourt Park, Hammersmith, London W6 0TW
Rowberry Mead Open Space, London SW6 6PE
South Park, Fulham, London SW6
St. Paul's Church (the grounds of St Paul's Church) & Green, London W6 9PJ
St. Paul's Garden & Open Space, Hammersmith Road, London W14
St. Peter's Square, London W6 9AB
Vicarage Gardens at All Saints Church Gardens, London SW6
Wendell Park, London W12
Westcroft Square, London W6
White City Playground, White City Estate, London W12 7DE
William Parnell Park, London SW6
Wormholt Park, White City, London W12

PART 2

**HORSE-RIDING PROHIBITED EXCEPT IN CERTAIN GROUNDS (SUBJECT TO
BRIDLEWAY, ETC) (BYELAW 15(1)(a))**

Wormwood Scrubs, Wood Lane, London W12

PART 3

NO BALL GAMES (BYELAW 23(1))

Fulham Palace Grounds, Fulham Palace Rd, London SW6

The Peace Garden, Bishop's Park, Fulham Palace Rd, London SW6

The Disused Burial site at Furnivall Gardens, Hammersmith, London W6 9DJ

Gwendwr Gardens, London W14

Frank Banfield Park, London W6 9PL

PART 4

USE OF MODEL AIRCRAFT PERMITTED ON SPECIFIED DAYS AT SPECIFIED TIMES (BYELAW 36)

<i>Name or description of ground</i>	<i>Days and times at which use of model aircraft is permitted</i>
Wormwood Scrubs – designated area	Monday – 1pm to 7.30pm Tuesday – 9am to 6pm Wednesday – 4pm to 7.30pm Thursday – 9am to 6pm Friday – 1pm to 7.30pm Saturday – 9.30am to 1pm Sunday – 10am to 1pm and even then, in relation to the period from 30 th September to 30 th April inclusive, not during a time when the Council has indicated, by a notice conspicuously exhibited in the ground, that the ground is being used for other activities.

SCHEDULE 3

RULES FOR PLAYING BALL GAMES IN DESIGNATED AREAS (BYELAW 25).

Any person using a designated area for playing ball games is required by byelaw 25 to comply with the following rules:

- (1) No person shall play any game other than those ball games for which the designated area has been set aside.
- (2) No person shall obstruct any other person who is playing in accordance with these rules.
- (3) Where exclusive use of the designated area has been granted to a person or group of persons by the Council for a specified period, no other person shall play in that area during that period.
- (4) Subject to paragraph (5), where the designated area is already in use by any person, any other person wishing to play in that area must seek their permission to do so.
- (5) Except where they have been granted exclusive use of the designated area for more than two hours by the Council, any person using that area shall vacate it if they have played continuously for two hours or more and any other person wishes to use that area.
- (6) No person shall play in the designated area when a notice has been placed in a conspicuous position by the Council prohibiting play in that area.

THE COMMON SEAL OF THE COUNCIL OF THE
LONDON BOROUGH OF HAMMERSMITH AND FULHAM
was affixed to these Byelaws in the presence of:

The Officer duly authorised on behalf of the Council

Dated:

Appendix 7 Health & Safety Policy



Statement of Health & Safety Policy

Quadron Services Ltd is committed to promoting the health and safety of all its employees and also anyone else who may be affected by the way it carries out its business.

Our scope of operations covers a wide variety of disciplines including the general horticultural maintenance of parks and public open spaces, sport pitch maintenance and burial grounds including burial services.

Health and safety compliance is an important aspect of our business and we will do everything that is reasonably practicable to achieve this. Quadron will set objectives and targets which will be subject to annual review.

We will ensure –

- Safe and healthy working environments that include safe systems of work thereby reducing risk and preventing injury and ill health.
- The provision of adequate and appropriate training and supervision that allows tasks to be completed safely.
- That colleagues and customers alike are aware of our health and safety procedures.
- That accidents and near misses are investigated and monitored to reduce the likelihood of these occurrences.
- The provision of competent, specialist health and safety advice.
- Two way consultations on health and safety issues through the participation of our people.
- That consideration is given to the health and safety implications of new activities.
- Compliance with current legislation and any other applicable requirements as a minimum standard.
- The Continual Improvement of our Health and Safety Performance and Management System.

Managers are responsible for managing health and safety issues within their areas of control. They must ensure that safety procedures are not only in place but that they are implemented, communicated, understood and monitored.

All employees are asked to be actively involved in promoting health and safety standards; they also have a legal duty to –

- Take care of their own safety and that of anyone else who may be affected by their actions whilst at work.
- Co-operate and comply with Quadron's health and safety policies and procedures.
- Report any hazards encountered to their line manager.

Ultimate responsibility for health and safety rests with the Chief Executive and the Board.

All policies will be reviewed and updated regularly.

Handwritten signature of Michael C. Martin in black ink.

MICHAEL C. MARTIN, MIH, MBIM, DMS, Dip.M
Chief Executive Officer
Date : 1st August 2011

Handwritten signature of Clive Ivil in black ink.

CLIVE IVIL
Managing Director
Date : 1st August 2011

Appendix 8 Environmental Sustainability Policy



Environmental Sustainability Policy

Quadron Services Ltd has provided horticultural and grounds maintenance services to a broad customer base since 1993. We pride ourselves in doing what is best for our customers and employees, whilst taking into consideration social, economic and sustainability issues.

Our scope of operations covers a wide variety of disciplines including the general horticultural maintenance of parks and public open spaces, sport pitch maintenance and burial grounds including burial services.

Our Environmental Management System provides a framework to manage our environmental impacts. The system is integrated with our existing Business Management System which also covers Health and Safety and Quality. We will do everything that is reasonably practicable to ensure good governance and achieve our environmental objectives.

Quadron is committed to:

- The prevention of pollution
- Addressing climate change by reducing the carbon emissions produced during our operations
- Improving processes, equipment and materials under its control that have significant negative impacts on the environment
- Minimising energy usage, waste and the usage of natural materials by using replacing, reducing, re-using and recycling methods
- Providing the training and resources identified as necessary to ensure objectives are met
- Ensuring positive environmental impacts continue by providing necessary resources
- Continually improving the effectiveness, management and performance of the Environmental Management System

In order to ensure the success of this Policy Quadron will:

- Communicate its plan to address significant negative impacts
- Appoint competent persons to monitor and review the Environmental Management System
- Ensure all relevant information and training (where applicable) is available to all persons working for or on behalf of Quadron
- Implement controls to ensure compliance with applicable current legislation, accreditations and other requirements
- Actively encourage all persons working for or on behalf of Quadron to contribute to the success of the Environmental Management System

To achieve the above Quadron sets yearly objectives and targets and these are reviewed as a minimum at the annual management review meeting, along with this Policy.

This Policy is communicated to all persons working for or on behalf of Quadron and is made available upon request to the public and interested parties.

Objectives, targets and this policy are defined and authorised by senior management.

A handwritten signature in black ink, appearing to read "Michael C. Martin".

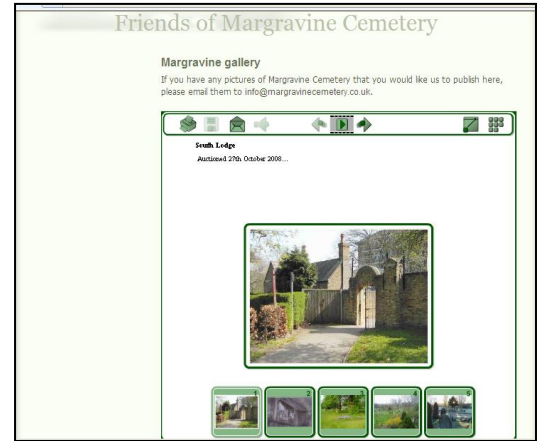
MICHAEL C. MARTIN, MIH, MBIM, DMS, Dip.M
Chief Executive Officer
Date: 10th January 2012

A handwritten signature in black ink, appearing to read "Clive Ivil".

CLIVE IVIL
Managing Director
Date: 10th January 2012

■ ■ ■ Margravine Cemetery ■ ■ ■

Appendix 9 Marketing material



Website: www.margravinecemetery.org.uk



Friends of Margravine cemetery Leaflets



Friends of Park Noticeboard



Park signage providing educative information about the park

Appendix 10 Green waste recycling

Processing Green Waste to create Compost

Because the total quantity of Green Waste / Compost at Quadron's Wormwood Scrubs Depot is less than 60 tonnes at any one time, and it's intended use is by Quadron (the person operating the site) for the enrichment of areas under our control, a T23 exemption can be obtained to carry out composting.

Quadron currently has a T23 exemption for the production of compost at the Wormwood Scrubs depot and various U11 exemptions in place to allow us to use this compost at various locations around the Borough.



Appendix 11 Lantra Staff Training

Focus on Training!

Supervisors Keith Hall & Rick Jelley have recently qualified as Lantra-Awards instructors in Groundscare machinery. The intensive training involved a 5 day “Instructional Techniques” course, two days of Operator training on Ride-on and Pedestrian mowers and a further four days of technical standards training.

Keith commented: “I am very grateful for Quadron putting me forward for the Lantra-Awards Training Instructor course. I now hope to put my 24 years experience and the Lantra-Awards training into practice and show the trainees how to use the machinery correctly and safely and teach them some knowledge of health & safety regulations and codes of practice. Also, show them the pre-start checks and to get them involved with the machines so that they go away with a lot more understanding of how the machines work and keeping them maintained. I hope to become a good trainer because I know Quadron take their health & safety very seriously and I would like to do them proud.”

Rick added: “The Lantra-Awards training I received was rewarding personally as well as professionally. The structure and intensity of the course provided a valuable learning experience. I believe that Quadron are laying the groundwork that will enable our workforce to become some of the best trained operatives in the industry.”



■■■Margravine Cemetery■■■

Appendix 12 Flora Survey

Species name	Common name	Date	Determiner's name
<i>Acer campestre</i>	Field Maple	04/08/2009	Stefan Czeladzinski
<i>Achillea millefolium</i>	Yarrow	04/08/2009	Stefan Czeladzinski
<i>Aethusa cynapium</i>	Fool's Parsley	04/08/2009	Stefan Czeladzinski
<i>Agrostis stolonifera</i>	Creeping bent	04/08/2009	Stefan Czeladzinski
<i>Alliaria petiolata</i>	Garlic Mustard	04/08/2009	Stefan Czeladzinski
<i>Allium sphaerocephalon</i>	Round headed leek	09/05/2011	Stefan Czeladzinski
<i>Allium ursinum</i>	Ramsons	04/08/2009	Stefan Czeladzinski
<i>Allium vineale</i>	Wild Onion	04/08/2009	Stefan Czeladzinski
<i>Anagallis arvensis</i>	Scarlet Pimpernel	04/08/2009	Stefan Czeladzinski
<i>Anemone vulgaris</i>	Pasque flower	09/05/2011	Stefan Czeladzinski
<i>Anthriscus silvestris</i>	Cow Parsley	04/08/2009	Stefan Czeladzinski
<i>Aphanes arvensis</i>	Parsley-piert	04/08/2009	Stefan Czeladzinski
<i>Arctium minus</i>	Lesser Burdock	04/08/2009	Stefan Czeladzinski
<i>Armeria maritima</i>	Sea thrift	15/07/2011	Stefan Czeladzinski
<i>Arrhenatherum elatius</i>	False Oat-grass	04/08/2009	Stefan Czeladzinski
<i>Artemisia absinthium</i>	Wormwood	04/08/2009	Stefan Czeladzinski
<i>Artemisia vulgaris</i>	Mugwort	04/08/2009	Stefan Czeladzinski
<i>Ballota nigra</i>	Black Horehound	04/08/2009	Stefan Czeladzinski
<i>Bellis perennis</i>	Daisy	04/08/2009	Stefan Czeladzinski
<i>Betula pendula</i>	Silver Birch	04/08/2009	Stefan Czeladzinski
<i>Buxus sempervirens</i>	Box	04/08/2009	Stefan Czeladzinski
<i>Calystegia sepium</i>	Hedge Bindweed	04/08/2009	Stefan Czeladzinski
<i>Campanula glomerata</i>	Clustered Bellflower	10/08/2010	Stefan Czeladzinski
<i>Campanula trachelium</i>	Nettle-leaved Bellflower	10/08/2010	Stefan Czeladzinski
<i>Capsella bursa-pastoris</i>	Shepherd's-purse	04/08/2009	Stefan Czeladzinski
<i>Cardamine flexuosa</i>	Wavy Bitter-cress	04/08/2009	Stefan Czeladzinski
<i>Cardamine hirsuta</i>	Hairy Bitter-cress	04/08/2009	Stefan Czeladzinski
<i>Carex pendula</i>		04/08/2009	Stefan Czeladzinski
<i>Carex remota</i>	Remote sedge	04/08/2009	Stefan Czeladzinski
<i>Carpinus betulus</i>	Hornbeam	04/08/2009	Stefan Czeladzinski
<i>Cerastium arvense</i>	Field Mouse-ear	04/08/2009	Stefan Czeladzinski
<i>Cerastium fontanum</i>	Common Mouse-ear	04/08/2009	Stefan Czeladzinski
<i>Cerastium glomeratum</i>	Sticky Mouse-ear	04/08/2009	Stefan Czeladzinski
<i>Chaerophyllum temulum</i>	Rough Chervil	04/08/2009	Stefan Czeladzinski
<i>Chamaemelum nobile</i>	Chamomile	15/07/2011	
<i>Chamerion angustifolium</i>	Rosebay Willowherb	04/08/2009	Stefan Czeladzinski
<i>Chelidonium majus</i>	Greater Celandine	04/08/2009	Stefan Czeladzinski
<i>Chenopodium album</i>	Fat-hen	04/08/2009	Stefan Czeladzinski
<i>Circaea lutetiana</i>	Enchanter's-nightshade	04/08/2009	Stefan Czeladzinski
<i>Cirsium arvense</i>	Creeping Thistle	04/08/2009	Stefan Czeladzinski
<i>Cirsium vulgare</i>	Spear Thistle	04/08/2009	Stefan Czeladzinski
<i>Clinopodium ascendens</i>	Common Calamint	10/08/2010	Stefan Czeladzinski
<i>Convolvulus arvensis</i>	Field Bindweed	04/08/2009	Stefan Czeladzinski
<i>Cornus sanguinea</i>	Dogwood	04/08/2009	Stefan Czeladzinski
<i>Coronopus squamatus</i>	Swine-cress	04/08/2009	Stefan Czeladzinski
<i>Corylus avellana</i>	Hazel	04/08/2009	Stefan Czeladzinski
<i>Crataegus monogyna</i>	Hawthorn	04/08/2009	Stefan Czeladzinski

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Crepis capillaris	Smooth hawk's- Beard	04/08/2009	Stefan Czeladzinski
Cytisus scoparius	Broom	04/08/2009	Stefan Czeladzinski
Dactylis glomerata	Cock's-foot	04/08/2009	Stefan Czeladzinski
Daucus carota	Wild Carrot	04/08/2009	Stefan Czeladzinski
Digitalis purpurea	Foxglove	04/08/2009	Stefan Czeladzinski
Diploxys muralis	Annual wall rocket	04/08/2009	Stefan Czeladzinski
Dryopteris filix-mas	Male-fern	04/08/2009	Stefan Czeladzinski
Elytrigia repens	Common couch	15/10/2008	ECL
Epilobium hirsutum	Great Willowherb	04/08/2009	Stefan Czeladzinski
Epilobium montanum	Broad-leaved Willowherb	04/08/2009	Stefan Czeladzinski
Equisetum arvense	Field Horsetail	04/08/2009	Stefan Czeladzinski
Euonymus europaeus	Spindle	04/08/2009	Stefan Czeladzinski
Eupatorium cannabinum	Hemp-agrimony	10/08/2010	Stefan Czeladzinski
Euphorbia cyparissius		15/07/2011	
Euphorbia lathyris	Caper Spurge	04/08/2009	Stefan Czeladzinski
Euphorbia peplus	Petty Spurge	04/08/2009	Stefan Czeladzinski
Fagus sylvatica	Beech	04/08/2009	Stefan Czeladzinski
Festuca pratensis	Meadow Fescue	04/08/2009	Stefan Czeladzinski
Festuca rubra	Red Fescue	04/08/2009	Stefan Czeladzinski
Filipendula vulgaris	Dropwort	10/08/2010	Stefan Czeladzinski
Foeniculum vulgare	Fennel	15/07/2011	
Fraxinus excelsior	Ash	04/08/2009	Stefan Czeladzinski
Galium aparine	Cleavers	04/08/2009	Stefan Czeladzinski
Galium mollugo	Hedge Bedstraw	04/08/2009	Stefan Czeladzinski
Galium odoratum	Woodruff	10/08/2010	Stefan Czeladzinski
Galium verum	Lady's Bedstraw	04/08/2009	Stefan Czeladzinski
Geranium dissectum	Cut-leaved Crane's-bill	04/08/2009	Stefan Czeladzinski
Geranium molle	Dove's-foot Crane's-bill	04/08/2009	Stefan Czeladzinski
Geranium pratense	Meadow Crane's-bill	04/08/2009	Stefan Czeladzinski
Geranium pyrenaicum	Hedgerow crane's-bill	15/10/2008	ECL
Geranium robertianum	Herb-Robert	04/08/2009	Stefan Czeladzinski
Geranium rotundifolium	Round-leaved Crane's-bill	04/08/2009	Stefan Czeladzinski
Geranium sanguineum		09/05/2011	Stefan Czeladzinski
Geranium sylvaticum		15/07/2011	
Geum rivale	Water avens	15/07/2011	Stefan Czeladzinski
Geum urbanum	Wood Avens	04/08/2009	Stefan Czeladzinski
Glechoma hederacea	Ground-ivy	04/08/2009	Stefan Czeladzinski
Hedera helix	Ivy	04/08/2009	Stefan Czeladzinski
Helleborus foetidus	Stinking Hellebore	10/08/2010	Stefan Czeladzinski
Hirschfeldia incana	Hoary mustard	15/10/2008	ECL
Holcus lanatus	Yorkshire-fog	04/08/2009	Stefan Czeladzinski
Holcus mollis	Creeping soft grass	15/10/2008	ECL
Hordelymus europaeus	Wood Barley	04/08/2009	Stefan Czeladzinski
Hordeum marinum	Sea Barley	04/08/2009	Stefan Czeladzinski
Hordeum murinum	Wall Barley	04/08/2009	Stefan Czeladzinski
Hordeum secalinum	Meadow Barley	04/08/2009	Stefan Czeladzinski
Hypericum perforatum	Perforate St John's-wort	04/08/2009	Stefan Czeladzinski
Hypochaeris radicata	Cat's-ear	04/08/2009	Stefan Czeladzinski

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Ilex aquifolium	Holly	04/08/2009	Stefan Czeladzinski
Iris foetidissima	Stinking Iris	04/08/2009	Stefan Czeladzinski
Knautia arvensis	Field Scabious	10/08/2010	Stefan Czeladzinski
Lactuca serriola	Prickly Lettuce	04/08/2009	Stefan Czeladzinski
Lamium album	White Dead-nettle	04/08/2009	Stefan Czeladzinski
Lamium purpureum	Red Dead-nettle	04/08/2009	Stefan Czeladzinski
Lapsana communis	Nipplewort	04/08/2009	Stefan Czeladzinski
Leontodon autumnnalis	Autumn hawkbit	15/10/2008	ECL
Leontodon hispidus	Rough Hawkbit	04/08/2009	Stefan Czeladzinski
Leucanthemum vulgare	Oxeye Daisy	04/08/2009	Stefan Czeladzinski
Leucojum vernum	Spring Snowflake	04/08/2009	Stefan Czeladzinski
Ligustrum vulgare	Wild Privet	04/08/2009	Stefan Czeladzinski
Linum perenne		09/05/2011	Stefan Czeladzinski
Lolium perenne	Perennial Rye-grass	04/08/2009	Stefan Czeladzinski
Lonicera periclymenum	Honeysuckle	04/08/2009	Stefan Czeladzinski
Lotus corniculatus	Common Bird's-foot-trefoil	04/08/2009	Stefan Czeladzinski
Luzula campestris	Field Wood-rush	04/08/2009	Stefan Czeladzinski
Luzula sylvatica	Great Wood-rush	04/08/2009	Stefan Czeladzinski
Lythrum salicaria	Purple-loosestrife	10/08/2010	Stefan Czeladzinski
Malva moschata	Musk-mallow	04/08/2009	Stefan Czeladzinski
Malva neglecta	Dwarf Mallow	04/08/2009	Stefan Czeladzinski
Malva sylvestris	Common Mallow	04/08/2009	Stefan Czeladzinski
Marrubium vulgare	White Horehound	04/08/2009	Stefan Czeladzinski
Matricaria recutita	Scented Mayweed	04/08/2009	Stefan Czeladzinski
Medicago lupulina	Black Medick	04/08/2009	Stefan Czeladzinski
Melica uniflora	Wood Melick	04/08/2009	Stefan Czeladzinski
Mercurialis annua	Annual Dog's Mercury	04/08/2009	Stefan Czeladzinski
Papaver rhoeas	Common Poppy	04/08/2009	Stefan Czeladzinski
Parietaria judaica	Pellitory-of-the-wall	04/08/2009	Stefan Czeladzinski
Persicaria lapathifolia	Pale Persicaria	04/08/2009	Stefan Czeladzinski
Phragmites australis	Common Reed	04/08/2009	Stefan Czeladzinski
Phyllitis scolopendrium	Hart's-tongue	04/08/2009	Stefan Czeladzinski
Picris hieracioides	Hawkweed Oxtongue	04/08/2009	Stefan Czeladzinski
Pilosella officinarum	Mouse-ear-hawkweed	04/08/2009	Stefan Czeladzinski
Plantago lanceolata	Ribwort Plantain	04/08/2009	Stefan Czeladzinski
Plantago major	Greater Plantain	04/08/2009	Stefan Czeladzinski
Plantago media	Hoary Plantain	04/08/2009	Stefan Czeladzinski
Poa annua	Annual Meadow-grass	04/08/2009	Stefan Czeladzinski
Poa pratensis	Smooth Meadow-grass	04/08/2009	Stefan Czeladzinski
Poa trivialis	Rough Meadow-grass	04/08/2009	Stefan Czeladzinski
Polemonium caeruleum	Jacob's ladder	15/07/2011	
Polygonum aviculare	Knotgrass	04/08/2009	Stefan Czeladzinski
Potentilla fruticosa	Shrubby Cinquefoil	04/08/2009	Stefan Czeladzinski
Potentilla reptans	Creeping Cinquefoil	04/08/2009	Stefan Czeladzinski
Primula elatior	Oxlip	21/04/2011	Stefan Czeladzinski
Primula vulgaris	Primrose	10/08/2010	Stefan Czeladzinski
Prunella vulgaris	Selfheal	04/08/2009	Stefan Czeladzinski
Prunus avium	Wild Cherry	04/08/2009	Stefan Czeladzinski
Prunus spinosa	Blackthorn	04/08/2009	Stefan Czeladzinski
Pulmonaria longifolia	Lungwort	09/05/2011	Stefan Czeladzinski

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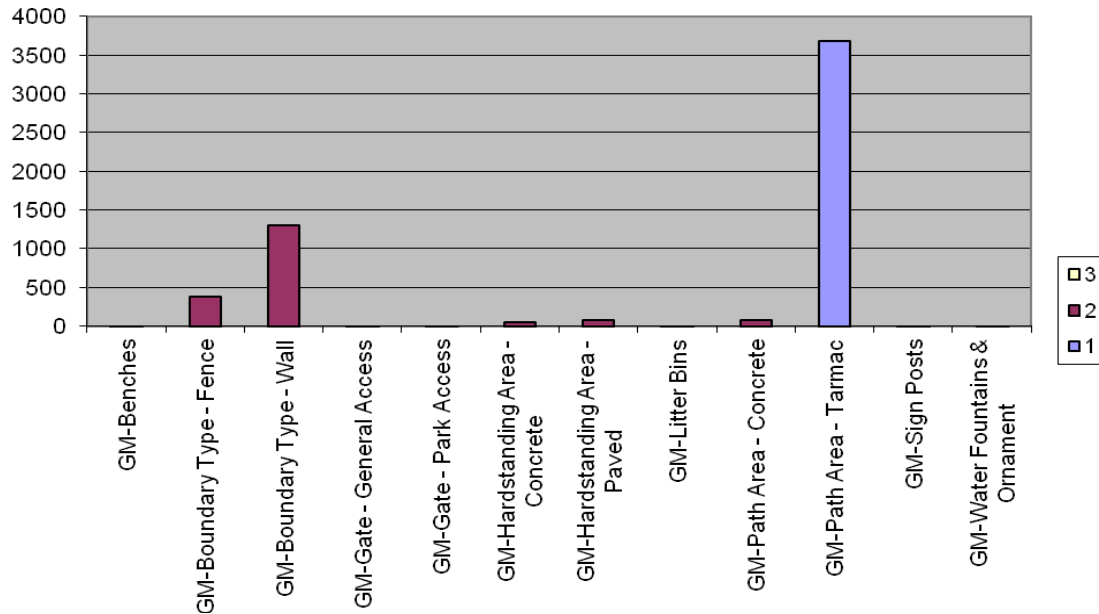
Quercus robur	Pedunculate Oak	04/08/2009	Stefan Czeladzinski
Ranunculus acris	Meadow Buttercup	04/08/2009	Stefan Czeladzinski
Ranunculus ficaria	Lesser Celandine	04/08/2009	Stefan Czeladzinski
Ranunculus repens	Creeping Buttercup	04/08/2009	Stefan Czeladzinski
Rhamnus cathartica	Buckthorn	21/02/2011	Stefan Czeladzinski
Ribes alpinum	Mountain Currant	04/08/2009	Stefan Czeladzinski
Rosa canina	Dog-rose	04/08/2009	Stefan Czeladzinski
Rubus fruticosus	Bramble Raspberry	04/08/2009	Stefan Czeladzinski
Rumex acetosa	Common Sorrel	04/08/2009	Stefan Czeladzinski
Rumex obtusifolius		04/08/2009	Stefan Czeladzinski
Rumex crispus	Curled Dock	04/08/2009	Stefan Czeladzinski
Sagina apetala	Annual Pearlwort	04/08/2009	Stefan Czeladzinski
Sagina procumbens	Procumbent Pearlwort	04/08/2009	Stefan Czeladzinski
Salix caprea	Goat Willow	04/08/2009	Stefan Czeladzinski
Salix cinerea	Grey Willow	04/08/2009	Stefan Czeladzinski
Salvia pratensis	Meadow Clary	10/08/2010	Stefan Czeladzinski
Sambucus nigra	Elder	04/08/2009	Stefan Czeladzinski
Scabiosa columbaria	Small Scabious	10/08/2010	Stefan Czeladzinski
Sedum acre	Biting Stonecrop	04/08/2009	Stefan Czeladzinski
Sedum album	White Stonecrop	15/10/2008	Stefan Czeladzinski
Sedum telephium	Orpine	09/05/2011	Stefan Czeladzinski
Senecio jacobaea	Common Ragwort	04/08/2009	Stefan Czeladzinski
Senecio vulgaris	Groundsel	04/08/2009	Stefan Czeladzinski
Silene dioica	Pink Champion	09/05/2011	Stefan Czeladzinski
Silene vulgaris		15/07/2011	
Silene uniflora	Sea Champion	09/05/2011	Stefan Czeladzinski
Sinapis arvensis	Charlock	10/08/2010	Stefan Czeladzinski
Sisymbrium officinale	Hedge Mustard	04/08/2009	Stefan Czeladzinski
Solanum dulcamara	Bittersweet	04/08/2009	Stefan Czeladzinski
Sonchus asper	Prickly Sow-thistle	04/08/2009	Stefan Czeladzinski
Sonchus oleraceus	Smooth Sow-thistle	04/08/2009	Stefan Czeladzinski
Sorbus aria	Common Whitebeam	04/08/2009	Stefan Czeladzinski
Sorbus aucuparia	Rowan	04/08/2009	Stefan Czeladzinski
Sorbus torminalis	wild Service tree	15/10/2008	ECL
Stachys sylvatica	Hedge Woundwort	04/08/2009	Stefan Czeladzinski
Stellaria graminea	Lesser Stitchwort	04/08/2009	Stefan Czeladzinski
Stellaria media	Common Chickweed	04/08/2009	Stefan Czeladzinski
Tanacetum vulgare	Tansy	10/08/2010	Stefan Czeladzinski
Taraxacum officinale	Dandelion	04/08/2009	Stefan Czeladzinski
Taxus baccata	Yew	04/08/2009	Stefan Czeladzinski
Thalictrum flavum	Common Meadow-rue	10/08/2010	Stefan Czeladzinski
Thalictrum minus	Lesser Meadow-rue	10/08/2010	Stefan Czeladzinski
Tilia cordata	Small leaved lime	04/08/2009	Stefan Czeladzinski
Tragopogon pratensis	Goat's-beard	04/08/2009	Stefan Czeladzinski
Trifolium campestre	Hop Trefoil	04/08/2009	Stefan Czeladzinski
Trifolium pratense	Red Clover	04/08/2009	Stefan Czeladzinski
Trifolium repens	White Clover	04/08/2009	Stefan Czeladzinski
Tripleurospermum inodorum	Scentless Mayweed	04/08/2009	Stefan Czeladzinski
Ulex europaeus	Gorse	04/08/2009	Stefan Czeladzinski
Urtica dioica	Common Nettle	04/08/2009	Stefan Czeladzinski

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Urtica urens	Small Nettle	04/08/2009	Stefan Czeladzinski
Veronica chamaedrys	Germander Speedwell	04/08/2009	Stefan Czeladzinski
Veronica hederifolia	Ivy-leaved Speedwell	04/08/2009	Stefan Czeladzinski
Veronica polita	Grey Field-speedwell	04/08/2009	Stefan Czeladzinski
Veronica serpyllifolia	Thyme-leaved Speedwell	04/08/2009	Stefan Czeladzinski
Veronica spicata		15/07/2011	Stefan Czeladzinski
Viburnum lantana	Wayfaring-tree	04/08/2009	Stefan Czeladzinski
Viburnum opulus	Guelder-rose	04/08/2009	Stefan Czeladzinski
Viola canina	Heath Dog-violet	10/08/2010	Stefan Czeladzinski
Viola odorata	Sweet Violet	04/08/2009	Stefan Czeladzinski
Viola riviniana	common dog violet	15/10/2008	ECL

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Appendix 13 Asset Condition survey



Asset Condition Features Graph

Location	MARGRAVINE CEMETERY			
Sum of Quantity	Condition (1 to 5)			
	1	2	3	Grand Total
GM-Benches	8	4		12
GM-Boundary Type - Fence		377		377
GM-Boundary Type - Wall		1297		1297
GM-Gate - General Access		4	5	10
GM-Gate - Park Access		14		14
GM-Hardstanding Area - Concrete		55		55
GM-Hardstanding Area - Paved		85		85
GM-Litter Bins	6	2		8
GM-Path Area - Concrete		73		73
GM-Path Area - Tarmac	3681			3681
GM-Sign Posts	3	1		4
GM-Water Fountains & Ornament	10			10
Grand Total	3708	1912	5	5625

Asset Condition Survey Chart

Appendix 14 Pesticide Reduction

London Borough of Hammersmith and Fulham and Quadron Services Pesticide Reduction Policy

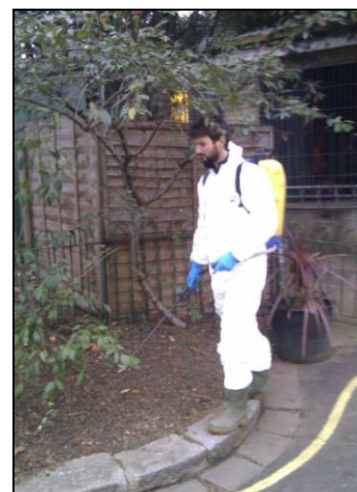
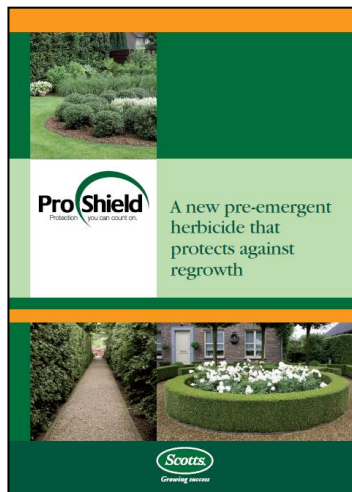
In the past 12 months January 2010 – January 2011 LBHF Parks Operations and Quadron Services Ltd have been reviewing the use of herbicide on the Parks Contract.

The first step was to review the historic sole use of CONTACT acting herbicides to control weeds.

In 2010 the adoption of a RESIDUAL herbicide in association with CONTACT herbicide, which has significantly improved the EFFICIENCY of the herbicides in use. This in turn has lead to a massive drop in the total VOLUME of herbicide application and the NUMBER of applications, thus a dropping LABOR and VEHICLE MOVEMENTS and thus the carbon footprint of the whole operation.

Total volume of the 3 main chemicals used in 2011:

CHIKARA	3600 Grams
PROSHIELD	180 Ltrs
HIAKTIV	120 Ltrs



This represents a reduction of approximately 360 Ltrs of Glyphosate based products from the total herbicide usage in 2010.

This process will be reviewed again in 2012 by LBHF Parks Ops and QSL including application rate and visual inspections of success rates.

Under the LANTRA staff training program QSL are also ensuring staff involved in contract spraying on the contract are kept up to date on application technique and monitored to ensure that chemical is being applied safely and efficiently.

The product generated from the Green Waste Recycling facility at Wormwood Scrubs is also helping the fight to reduce herbicide application by culturally treating many beds with suitable dressings to reduce the need for herbicide applications.

Appendix 15 Park Signage Examples



Photo: Example of Biodiversity Signage in Margravine Cemetery