

[2008-18]

Frank Banfield Park Management Plan



**10 Years
Management and
Marketing Plan**



■■■ Frank Banfield Park ■■■

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1 Introduction

Frank Banfield Park is one of the London Borough of Hammersmith and Fulham's most recently refurbished parks completed in 2008. Designed by Capita Lovejoy and funded and executed by Goodmans, original developers of the adjacent Hammersmith Embankment Business Park, the refurbishment of Frank Banfield represents the council's commitment to enduring partnerships with the local business community to sustainably improve the local environment. Following the refurbishment during 2008, the partnership extends to 10 years of soft landscape management by a grounds maintenance company employed by the developer.

The park is located a short walk from the Hammersmith Broadway and is accessible from the London Underground station of the same name. The 1.25 hectare open space is well used and enjoyed by local residents and visitors to the borough. This popular space attracts many different users due to its mixture of interesting landscape design, children's play facilities and opportunities for informal sport. Its location near Charing Cross hospital and the Hammersmith Embankment Business Park provides a haven of green space in very densely populated urban area.

The Park is an important community asset and forms part of the wider structural open space network of Greater London. Hammersmith and Fulham Council recognises that our open spaces are very important to residents and the wider community. They contribute to healthier lifestyles, social cohesion and encourage safer communities. The park provides for a variety of active and passive leisure activities and casual sports. The space is popular and highly valued by local residents.

The park is currently owned and managed by Hammersmith and Fulham Council in partnership with St Georges PLC who owns the neighbouring site currently under development. St Georges organises the soft landscape grounds maintenance under a 10-year agreement. Serco Group PLC undertakes litter picking and bin emptying and the Parks Constabulary are responsible for patrolling the space. ARD undertake the inspection and repair of the playground.

1.1 Aims

The aims of the management plan is to set out a comprehensive framework and information regarding Frank Banfield Park from policy and statutory framework, asset audit, its importance to the local community, operational management and a strategic development until 2014. It is a live document which will be reviewed annually to ensure that the site remains a quality park and can adapt to public needs and an essential environmental resource.

1.2 Objectives

The objectives for the sustainable management and future development of Frank Banfield are structured around the eight key criteria set by for the Green Flag Award:

1. Creating a welcoming Space
2. Providing a park that is healthy, safe and secure
3. A Park that is clean and well maintained
4. Sustainable management of resources
5. Appropriate management of conservation and heritage Features
6. Encouraging community involvement
7. Marketing the facility effectively
8. Implementation of effective management strategies

2 Action Plan Progress Summary

Progress against the action plan projects in Section 6 of this Management Plan is summarised below. Projects are added to this list upon completion.

#	Description	Objective	Date Completed	Funding Source	Value
1	Install play area signage and review.	2	2011	Revenue	£0.5K
2	Remove unnecessary signage causing clutter	2	2010	Revenue	£0.5K
3	Conduct a full site hard asset survey of condition and repair value	11	2011	Revenue	£30K
4	Implement Borough wide green waste management off site at Wormwood Scrubs	12	2011	Contract	£25K
5	Agree 10% reduction of pesticide use and monitor implementation.	16	2012	Parks Ops / QSL	Staff Time
6	Implement all mulching of site from Green Wasate facility at Wormwood Scrubs	17	2011	Contractor	Staff time
7	Audit of resource consumption particularly utilities, vehicles and Machinery in line with QSL ISO14001 committments.	18	2011	QSL	Revenue
8	Conduct full ecological survey of fauna and flora. Flora survey complete 2011 Fauna survey to follow 2012	19	2011	Staff Time	Revenue
9	Work with LBHF Parks Forum and Groundwork Trust to develop friendsof.org.uk web portal to allow LBHF Parks Friends to communicate and share good practice.	27	2011	£5K	Capital
10	Utilise new notice board in entrance signs to promote park services.	28	Ongoing	NIL	Staff Time
11	New signage at entrances.	29	2008	Revenue	£2,500
12	Research and produce an Asset Management Plan for the Parks that gives clear indications to the state of assets in the parks	33	2/2011	Revenue	£30K

3 Strategic Context

3.1 Introduction

This Management Plan articulates the vision for the improvement and management of Frank Banfield Park and provides detailed objectives and action plans to direct Hammersmith and Fulham Parks and Recreation Team to achieve this vision over the next 5 years. The objectives of the management plan are aligned to the criteria for the Green Flag Award.

Significantly, the objectives for all of the Management Plans for Hammersmith and Fulham's open spaces have been developed with the wider strategic objectives across the borough in mind. These objectives are defined in the Hammersmith and Fulham Community Strategy and Parks and Open Spaces Strategy.

3.2 Hammersmith and Fulham Community Strategy

The Hammersmith and Fulham Community Strategy's focus is on making improvements that matter to the local community. Developed in partnership with residents, local businesses, voluntary and community groups and the public sector, the Community Strategy puts residents first and provides a vision and framework for the future of the borough:

*To work with the Borough Partnership to **create a borough of opportunity for all.***

The key priorities are to:

- Provide a top quality education for all;
- Tackle crime and antisocial behaviour;
- Deliver a cleaner, greener borough;
- Promote home ownership;
- Set the framework for a healthy borough;
- Deliver high quality, value for money public services;
- Regenerate the most deprived part of the borough.

3.3 Parks and Open Spaces Strategy

Hammersmith and Fulham's Parks & Open Spaces Strategy encompasses all public and private open spaces across the borough including parks, open spaces, housing open land and civic spaces. It is based on the results of audits, surveys and ongoing consultation and is aligned with key national and regional guidance on open space.

The purpose of the Strategy is to coordinate improvements in provision, quality, management, and accessibility and to promote the use and enjoyment of parks and open spaces to more individuals and groups in the community. Facilities will be improved in response to areas of deficiency identified in the 2006 Open Space Study (Supply) and the Residents Survey (2008).

The Parks and Open Spaces Strategy will provide a framework for the delivery of services and future improvement actions for the London Borough of Hammersmith and Fulham, and our community partners and stakeholders involved in providing, managing and enjoying open spaces across the borough, including Frank Banfield Park. This will involve working in partnership both within the council and with external partners and stakeholders, including local residents' and friends' groups. The Strategy will be monitored and reviewed annually to ensure we are working towards the Parks and Open Spaces vision.

The Strategy will be essential in:

- Presenting a framework for protecting and improving Hammersmith and Fulham's parks and open spaces network;
- Raising standards of open space management and maintenance;
- Informing decision-making for the future of parks and open spaces;

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- Supporting policy development for open space in the borough’s Local Development Framework and when negotiating planning obligations;
- Determining capital expenditure on parks and open spaces;
- Linking into borough wide programmes such as Building Schools for the Future, the Play Builders project; Neighbourhood Renewal Areas and the Local Area Agreements;
- Working with partners such as Groundwork West London, and the Thames Strategy (Kew to Chelsea).

3.4 Significance of Frank Banfield Park

As one of the borough’s community Parks, Frank Banfield has a variety of facilities and features that assist the Council in delivering the **Borough of Opportunity**.

The table below illustrates how Frank Banfield Park contributes to Hammersmith and Fulham’s wider strategic objectives set out in the community strategy.

Table 3.4 Frank Banfield Park and Hammersmith and Fulham’s Strategic Objectives

Top Quality Education for all	Tackling crime and antisocial behaviour	Cleaner Greener	Framework for Healthy Borough	High Quality Public Services
Variety of habitat and wildlife	Accessible facilities for people living with disabilities	Lawn management improving local water, soil and air quality	Relationship to the Distillery Centre for supervised play	Quality site furniture
Distillery Centre for supervised play	Inspected and well-maintained facilities	Accessible by Public Transport	School Use of Sports Facilities	Community Events
Local history	Good policies and facilities for safe dog walking	Good pedestrian access to all parts of the site	Safe and accessible paths	Sports Opportunities
Play opportunities	Engagement with the local community Safer Parks Awards	Protecting local urban amenity	Play Area	
	New Friends of Frank Banfield Park			

The Frank Banfield Management Plan is the method by which the Parks Department deliver the objectives set out in the Parks and Open Spaces Strategy.

4 Frank Banfield Park Site Information & Description

4.1 Site Details

Name	Frank Banfield Park
Address	Frank Banfield, Fulham Palace Road, Hammersmith, London W6.
Contacts	General enquiries: 020 8753 3226 or parks@lbhf.gov.uk
Web	Friends Group: Hammersmith Embankment Residents Association www.lbhf.gov.uk
Grid Reference	523436m E, 178108m N
Designation	Open Space
Ownership	London Borough of Hammersmith and Fulham
Size	1.25 Ha
Type	Community Park
Legal Interest	None
Byelaws	See Appendix
Access	Opening hours: Monday – Friday ; 0730 to dusk Saturday, Sunday and Bank Holidays 0730 to dusk
Local Facilities	Play area Amenity grass for informal sports Distillery Play Centre Quality site furniture
Transport	Tube: District Line, Piccadilly and Hammersmith and City Lines, Hammersmith Broadway. Buses: 220, 295, 211, 190.
Parking	On street pay and display parking.

4.2 Location

One of the many popular and attractive parks in the Borough, Frank Banfield Park, Fulham Reach is located a short distance from Hammersmith Broadway and the Hammersmith Bridge in the middle of the borough.

The main entrance to the site is located on Chancellors Road near Fulham Palace Road. Other pedestrian entrances to the Park are located on Distillery Road and Winslow Road, Playfair Street and at the end of Distillery Lane.

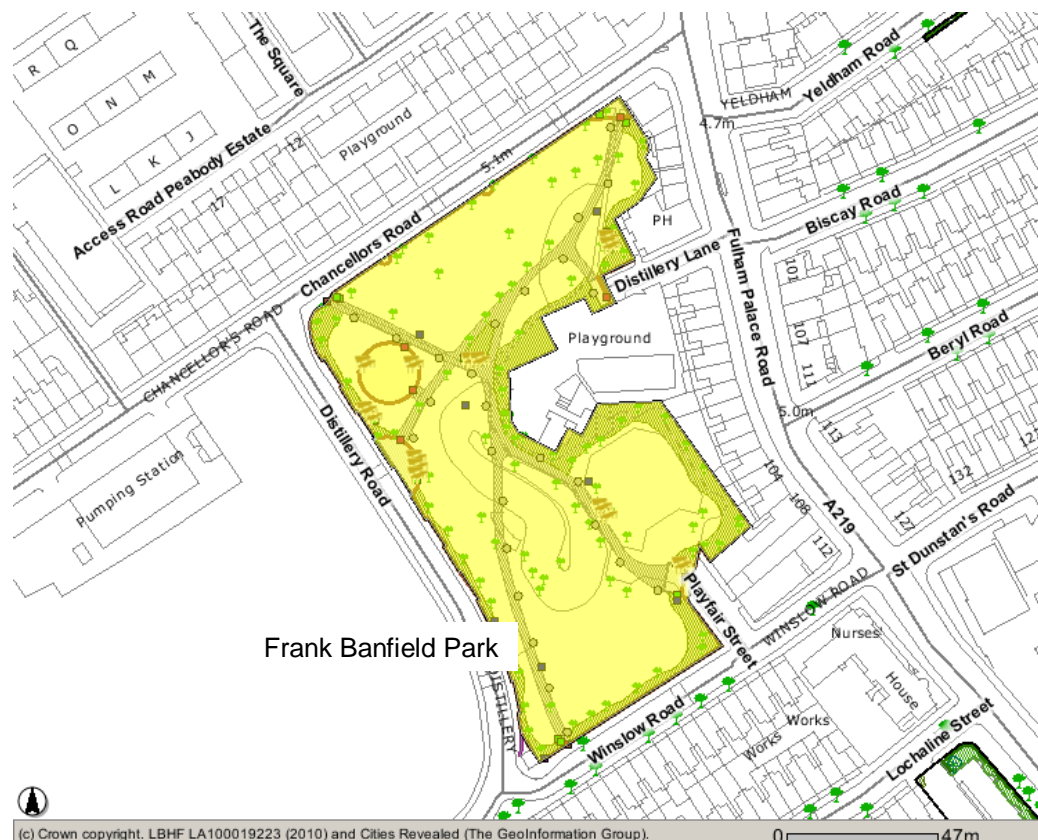


Figure 4.2 Location Map of Frank Banfield Park

4.3 Soils

Most of the borough of Hammersmith and Fulham is flat, lying on the flood plain of the Thames, with the land rising very gradually northwards.

Frank Banfield Park is located on River Terrace Gravel deposits on London Clay. River Brickearth (a fine stoneless loam thought to be produced by the reworking by rivers of earlier deposits of desert dust or *loess*) overlays River Gravel deposits on the site.

4.4 Hydrology

Frank Banfield Park lies within the Thames River basin.

4.5 Trees, Flora, fauna and Nature Conservation

The recently landscaped and replanted park has greatly improved this site's ecological value particularly with some more native species introduced. However, due to the size of the site there is limited scope to have dedicated area set aside for nature conservation, but site specific BAPs are being developed for all Green Flag Sites in line with LBHF's borough wide BAP review which will highlight potential areas for habitat enhancements or alterations to standard maintenance practices to help create varied habitats on site while retaining amenity fell Frank Banfield Park

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The newly refurbished park, in partnership with the developer, now contains 115 trees from 21 different species.

Most of the larger trees are sycamore *Acer pseudoplatanus*, common lime *Tilia x europea*, false acacia *Robinia pseudoacacia* and cherry *Prunus* spp. which are robust enough to have survived the extensive redevelopment of the park and the damage caused by irresponsible dog owners in the past. Many of the trees have wire mesh guards wrapped around their trunks to prevent further dog damage.

Frank Banfield Park had a full survey of tree health soon after redevelopment where it was found very little work is necessary to the trees over the next year apart from the removal of dead wood and adjustment or removal of the tree guards.

It is possible that a few of the mature trees may need attention if they decline because their root systems have been unwittingly damaged during the recent refurbishment.

4.6 Facilities and Features

Frank Banfield Park provides a range of facilities and services for formal and informal play, sport, recreation and educational opportunities for all ages.

Children's Facilities

There has a recently refurbished single play area in Frank Banfield Park with equipment catering to a variety of age groups. The play area equipment currently includes:

- Playworld Systems Junior Multiplay Unit
- Playworld Systems T-swing, 2 Bay / 2 Seat (Cradle)
- Huna designs Climbing Boulder
- Safer surfacing

Out door Furniture

The park contains Benches, Lamp columns and directional signs which all contribute to the usability of the park.

Car Parking

There is no on-site car parking facility available for the public.

Public Telephone

A public telephone is available on Fulham Palace Road.

4.7 History of Frank Banfield Park

This park has a very short history and is one of our newest parks. It was originally laid out by the Hammersmith and Fulham Parks Department in the 1970s by H&F Council and named after Frank Banfield J.P, L.C.C, GLC who was on the Fulham Council for 36 years. Serving as the mayor of Fulham 1952 – 1953.

The latest refurbishment has modernised the site and provided attractive and relevant facilities for the local community.



*Doris Banfield cuts the ribbon at the official opening of the redeveloped Frank Banfield Park
9 October 2008*

4.8 Present Use

Frank Banfield Park is an extremely popular local park that serves a variety of users from all backgrounds. The mix of features and facilities and good transport links ensure that the park is a destination for local community and residents in Hammersmith,

Aside from the informal recreational use, there is presently demand for sports which regrettably the park cannot accommodate. It is evident that prior to its redevelopment this site was an established cut through to Hammersmith Embankment offices but the new interest in the park have attracted more visitors to stay and enjoy the space. Increasingly more users are young people socialising with friends, parents and grandparents accompanying children to the play area and dog walkers.

4.9 Management Team

The Parks and Recreation Team, located in 77 Glenthorne Road, coordinate the management of Frank Banfield Park and green spaces across the borough. They are guided by the Open Spaces Strategy and the Parks Asset Management Strategy and Plan which are currently being developed.

The management of Frank Banfield Park is unique from other sites managed by LBHF due to engagement of two external grounds maintenance contractors undertaking the soft landscaping and waste management responsibilities until 2018. This has been set up along with the redevelopment of the Park under a Section 106 agreement with the developer of the neighbouring site, currently St Georges PLC, where a residential development is proposed.

External contractors, organised by St Georges PLC, undertake soft landscape grounds maintenance in Frank Banfield Park. Serco Group PLC oversees a static workforce of ground staff that provides the litter picking and bin emptying element to the Frank Banfield Park. Repairs and replacements of hard assets are managed internally by the Parks Department. The Parks Department also commission ARD, a specialist in

playground design, inspection and maintenance, to monitor and repair the playground on a quarterly basis.

4.10 Security

The Parks Constabulary, based in the same building as the Parks team, patrols the Park and is responsible for enforcing the Park Byelaws and providing a visual presence enhancing the sense of safety and security in Frank Banfield Park. They are also responsible for locking and unlocking the park, resolving disputes and issuing fixed penalty notices for failing to pick up after dogs, littering and antisocial behaviour.

4.11 Stakeholders

There are a number of groups which the council has been actively engaging with particularly throughout the recent redevelopment of this park. Most were local residents and businesses, as residential properties and the busy Fulham Palace road business community border this site.

Hammersmith Embankment Residents Association

The Hammersmith Embankment Residents Association (HERA) has a long association with the park and worked closely with the developers and council to ensure the redevelopment addressed local concerns.

Friends of Frank Banfield Park

In 2008 the council noted the significant contribution individual groups have made to conserve the park and considered that it should formally recognise them as key stakeholders and is currently setting up a single user forum which the council will support. The group to be established is the Friends of Frank Banfield Park Group, which aims to bring together all interested parties to share and participate in the management of the park. Presently this is still an informal group which has low membership but is being encouraged to be constituted and adopt the council's Friends of Park memorandum of understanding.

The Fulham and Hammersmith Historical Society

The Fulham and Hammersmith Historical Society (FHHS) is a relatively active society within the borough and provide a wealth of information, when consulted, on the parks in the borough. The FHHS was formed in May 1971 by the amalgamation of the Fulham History Society (founded 1934) and the Hammersmith Local History Group (founded 1955). Its purpose is:

- To foster and encourage the study of local history and archaeology;
- To compile and publish historical material relating to the area of the London Borough of Hammersmith and Fulham
- To encourage interest in local history and archaeology by meetings, visits and other appropriate means.

www.fhhs.org.uk

4.12 Activities and Events

There are a few activities that occur throughout the year, both informal and formal, that benefit the park and community. Recent events that have taken place in the park are:

- The Church Fun-day; and
- London Bike-a-thon water stop.

4.13 Leases and Covenants

Site is owned by the Mayor and Burgesses of the London Borough of Hammersmith and Fulham.

5 Vision for Frank Banfield Park

“To encourage healthier lifestyles, strong inclusive communities and an appreciation of nature through the provision of an attractive, high quality space with facilities that are safe, clean, sustainable and accessible to all”.



Photo: View to the Play ground from the South. Taken by Leigh Quinnell.

6 What we want to achieve

This section presents the aspirations and actions for Frank Banfield Park from 2009 – 2014. The format is closely aligned to the key criteria set by for the Green Flag Award. The current status of the park, measured against the Green Flag criteria highlights current condition, recent development and areas for improvement. Objectives have been developed based on our assessment of the current status of the park. They define our intentions for achieving the vision for the park. The management actions that follow the objectives describe how we will allocate funding and resources and monitor our progress toward achieving our vision.

The Key Green Flag Criteria are:

- Creating a Welcoming Space
- Ensuring the Park is Healthy, Safe and Secure
- Keeping the Park Clean and Well Maintained
- Sustainable Management of Resources
- Appropriate Management of Conservation and Heritage Features
- Encouraging Community Involvement
- Marketing the Facility Effectively
- Implementation of Effective Management Strategies

The vision and objectives for Frank Banfield Park are aligned with and may be in addition to the Hammersmith and Fulham Community Strategy, the Council's corporate objectives, the 2008 Hammersmith and Fulham Parks and Open Space Strategy vision and objectives and the Parks Asset Management Strategy.

The Management Actions described in the following section include likely timeframes, responsibility for implementation, cost estimates and funding sources. Most of the Management Plan objectives have specific actions against them. In some cases the objective relates to *how* we work. In these cases there will be no related actions. This information will be reviewed regularly and is expected to evolve as opportunities arise.

6.1 Creating a Welcoming Park

The overall impression for someone approaching and entering the site should be positive and inviting.

Features of particular importance are:

- *Good and safe access*
- *Effective signage to and in the park; and*
- *Equal access for all members of the community.*



Photograph: View of Frank Banfield Park from the northwest corner facing south.

Taken by Leigh Quinnell

6.1.1 Current Condition and Issues

Transport Options

Frank Banfield Park's location is accessible to the Fulham Reach and wider community using a variety of transport modes. There is limited pay and display parking available in the surrounding streets. Visitors travelling by London Underground have a 10-minute walk from Hammersmith (Broadway) Station on the District, Piccadilly and Hammersmith and City Lines. The nearest bus stops, towards Hammersmith or Putney Bridge are approximately 3-5 minutes walk from the main entrances on Chancellors or Winslow Roads. Bus routes run frequently Monday to Sunday.

Pedestrian Access

Pedestrian access to Frank Banfield Park is through gates at five (5) points around the park. The main pedestrian entrance is located on Chancellors Road in the north-east corner of the site.

A popular pedestrian entrance is also located on Winslow Road; this entrance is popular for people cutting through the park to Hammersmith Underground station from Fulham. A pedestrian crossing provides safe access across the busy Fulham Palace road toward Charing Cross Hospital.

The new design and layout of the site has paid special attention to the need of pedestrians with new wide, high quality, surfacing throughout. The popular north-east

to south-west route is used heavily by officer workers on the nearby Hammersmith Embankment site.

Signage and Information

To ensure visitors know where they are and what facilities are available for their enjoyment, new interpretive panels and notice boards have been developed and are located at all key entrances to Frank Banfield Park. The signs provide a map of the site with facilities and features of interest, policies on litter, dogs, and acceptable behaviour in the park and contact details for the parks service and the constabulary.

The play area has separate signage informing users on the playground’s age restrictions, safety precautions and contact details.

The size, layout and variety of features in the park requires careful consideration of directional signage to guide visitors to various facilities and destinations in the park. This has been developed with assistance from partners and has been piloted at Frank Banfield Park. Some small changes have been made and roll out to a pilot group of parks has been approved.

Over the years, as signage design and messages have changed, more signage has been added. Unfortunately this signage, mostly highlighting prohibited activities has contributed to visual clutter throughout the park. The Signage Improvement project aims to remove this unnecessary clutter to improve the welcoming feel of the park and encourage responsible park use through a consistent information format. Fly posting is also a significant issue in the borough’s parks. This is addressed in the next chapter of the Management Plan.

Site Facilities and Furniture

High quality boundary fencing and gates was introduced with the refurbishment of the park. The result is a welcoming feel to the park that increases enjoyment of the park.

High quality resin bonded surfacing on tarmac footpaths link all areas and points of interest in Frank Banfield Park. The facilities and features are accessible to visitors with pushchairs or those in wheelchairs or with other mobility impairments.

The high quality design and condition of shrub beds, planting, trees, facilities and features in Frank Banfield contribute to the visitor experience and satisfaction with the open space.

Good quality benches, waste bins and dog bins are located conveniently around the site. Funding is available from the Council’s special fund for implementing the Disability Discrimination Act (DDA) to ensure all aspect of the Park and features are accessible and that appropriate facilities for people with disabilities are available.

6.1.2 Objectives

- 1.Maintain boundary fencing, hedging, gates and access paths to a consistently high standard.
- 2.Improve signage in the surrounding neighbourhood to the park and remove clutter with more concise directional and interpretive signs within the park
- 3.Meet the accessibility requirements of all users.
- 4.Provide everybody with a range of high quality, well-maintained and relevant facilities that are accessible, safe, and clean.

6.1.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 1. Maintenance of boundary fencing, hedging, gates and access paths to a						

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#	Description	When	Who	Budget (£000)	Source	Secured
consistently high standard						
	Ensure transfer of maintenance is programmed and resourced	Adoption 2018/19	Parks Ops	0	0	0
Objective 2. Improve signage in the surrounding neighbourhood to the park and remove clutter with more concise directional and interpretive signs within the park						
	Install play area signage and review.	Complete	Parks Dev	Staff Time	£0.5K	Yes
	Remove unnecessary signage causing clutter	Complete	Parks Dev	Staff Time	£0.5K	Yes
Objective 3. Meet the accessibility requirements of all users						
	Minimise barriers to access of site and facilities through maintaining site infrastructure through regular inspections	Ongoing	Parks Dev/Ops	Staff Time	0	yes
	Minimise barriers to access of site and facilities through targeted information to all user groups – survey users profile and friends groups	Ongoing	Parks Dev	Staff Time	0	yes
Objective 4. Provide everybody with a range of high quality, well-maintained and relevant facilities that are accessible, safe and clean.						
	Conduct user survey to confirm appropriateness of facilities and standard of site	Ongoing	Parks Dev	Staff Time	0	Yes

6.2 A Healthy, Safe and Secure Park

The park or green space must be a healthy, safe and secure place for all members of the community to use. Relevant issues must be addressed in management plans and implemented on the ground. New issues which arise must be addressed promptly and appropriately. Particularly important issues include:

- *Equipment and facilities must be safe to use;*
- *The park must be a secure place for all members or the community to use or traverse;*
- *Dog fouling must be adequately dealt with;*
- *Health and safety policies should be in place, in practice and reviewed; and*
- *Toilets, drinking water, first aid, public telephones and emergency equipment where relevant (e.g. lifebelts by water) should be available on or near the site and clearly signposted.*



Photo: Leigh Quinnell

6.2.1 Current Conditions and Issues

Asset Lifecycle Management

The Parks Asset Management Strategy and Plan will guide the planning, acquisition, maintenance, renewal and disposal of assets as laid out in the yearly Works Plan that will also feed into asset specific lifecycle management. The Works Plan has been based on a primary assessment of Council's parks hard assets including:

- The physical condition of existing assets.
- Forecasted asset life expectancies in years.
- Forecasted valuation of existing assets.
- Projected annual maintenance costs for each asset category.

This new Asset Management Plan includes Lifecycle analysis which will continue to highlight the most effective and safe outdoor furniture for parks over time. The primary assessment undertaken is planned to be repeated every three years to pick up on slowly failing assets and any assets that may be missed by other teams patrolling the parks on a more regular basis.

Inspection Regimes

Equipment, facilities and park infrastructure are of high quality and are inspected regularly by Grounds Maintenance Monitoring Officers to ensure their safety for users. Parks Constabulary, Grounds Maintenance Monitoring Officers, and the Small Works Team inspect the condition of footpaths, waste bins, benches, planting and fencing four times a year. The condition of seats, waste bins and playgrounds etc is also checked on a daily basis by Parks Constabulary. Unsafe facilities are reported and repaired or replaced immediately to ensure user safety and discourage vandalism.

The council fulfils its legal obligations to regularly inspect and maintain trees in our parks by carrying out a full survey of all trees in parks every three to four years. There are also more frequent, less detailed inspections of trees in areas of higher public use such as along footpaths and around sports pitches and play areas.

Playground Safety

ARD Playgrounds are specialists in the inspection, repair and maintenance of children's play areas; working closely with Hammersmith and Fulham Council on our outdoor play facilities. Playground equipment is inspected by ARD quarterly with any defaults recorded and reported. Fixes are then undertaken either by ARD or the Small Works team. See (**Appendix 15**) for copy of ARD Playground Inspection Report

The playground in Frank Banfield is designed for children of the ages 5 years to 10 years. All playground equipment in Frank Banfield is surrounded by national standard safety surfacing.

Safety and Security of Parks Visitors

The Parks and Recreation Service in partnership with St Georges PLC, and the former neighbouring site owners, Goodman UK, have invested considerable resources into the improvement of the facilities in the Park to meet community needs and provide a public spaces that safe, secure and enjoyable to visit. Due to the number of visitors, and partners working visibly within the park, security in the park has improved remarkably in the past few years. This has also been due to CCTV camera now operating on site. There are however, minor problems with graffiti and vandalism that occur occasionally. These incidents often occur outside normal visiting hours.

The most sustainable solution for future safety and security in the park is to ensure that Frank Banfield Park is a well-used and respected facility. With trained mobile staff and sensible management of planting and trees, H&F can provide a safe and secure facility for the local community. Incorporating the local knowledge and expertise of our partners is essential to ensure effective management and development of the park. Our partners in this goal include:

- St Georges PLC
- Serco Group;
- Parks Constabulary;
- Local Metropolitan Police Beat Manager;
- Safer Neighbourhood Teams.

Involvement and respect between managers, users and enforcement agencies is very important for the continued effective management and enjoyment by all.

Maintenance work is undertaken frequently. Contact information is available on the notice boards and Grounds Maintenance Staff are able to respond quickly to any relevant issues arising.

Parks Constabulary

The Parks Constabulary was established to reduce crime and antisocial behaviour in the boroughs parks and open spaces. The team is comprised of 1 Inspector, 20 Constables and 3 Sergeants providing a uniformed patrol service for the borough's 54 parks, open spaces and cemeteries.

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There is a dedicated Parks Constable for Frank Banfield Park who has in-depth local knowledge of the site issue and also to build closer liaison with residents. The constabulary operates 365 days a year. Patrolling commences at 6am daily and finishes at 12.30am during the summer months and at 10pm during the winter months.

The parks constabulary's duties include:

- Locking and unlocking the park;
- Dealing with fly-tipping in the park;
- Reporting crime within the park;
- Detaining offenders;
- Assisting the Metropolitan Police at Fulham Football Club matches in the nearby area;
- Enforcing byelaws;
- Security at park events such as fireworks, the University Boat Race and flower shows;
- Assisting with the Junior Citizens' Project;
- Training the borough's street wardens;
- Attending park user group meetings;
- Safety checks on play equipment;
- Lost property;
- Truancy patrols;
- Recovery of hypodermic needles;
- Recovery of stolen motorcycles;
- Securing the landing site for the Helicopter Emergency Service (HEMS);
- Assisting the borough's emergency planning unit during major incidents such as major gas leaks and terrorist attacks;
- Rounding up of stray dogs within parks.

Enquiries about our Parks Constabulary should be directed to:

Inspector Stan Davies
 Stamford House
 25 Cathnor Road
 London
 W12 9PA
 Telephone: 020 8740 3417
 Fax: 020 8740 3418
parcsconstabulary@lbhf.gov.uk

Constabulary Enforcement Activity in Frank Banfield Park

Frank Banfield Park has recently undergone a major refurbishment and is now locked and unlocked by the Constabulary; previously it was an open space walkthrough. This is a much quieter park and although quite small in size, is very popular with families with young children who use the playground daily. The playground is part of an inspection programme carried out by constabulary.

Frank Banfield Park, there have been a total of 115 incidents dealt with by the Parks Constabulary. These include 40 people being approached in order to stop them from drinking alcohol and leave the park. Four fixed penalties for littering have also been issued and three repair reports submitted. Before the refurbishment, the park was a gathering place for students from a nearby academy and street drinkers. The students were largely responsible for copious amounts of litter being left behind during lunch hour but as a result of increased patrolling by staff, the issue of Penalty Charge

LBHF Parks Constabulary Reportable Parks Incidents "Safer Parks Stats"			
PARK Name	2009	2010	2011

■■■ Frank Banfield Park ■■■

Bentworth Road	1	0	1
Bishops Park	18	11	14
Brook Green	9	9	5
Cathnor Park	6	4	8
Eel Brook Common	37	26	15
Frank Banfield Park	2	6	8
Furnival Gardens	12	5	12
Godolphin Road	0	0	3
Gwendyr Gardens	5	2	4
Hammersmith Park	17	14	21
Hurlingham Park	3	4	4
Lillie Rec	6	3	1
Marcus Garvey	9	1	3
Norland North	0	1	0
Normand Park	18	15	7
Parsons Green	4	1	2
Ravenscourt Park	24	32	28
South Park	6	5	6
Shepherds Bush Green	77	67	113
St Johns Church	0	1	0
St Pauls Open Space	8	4	1
St Peters Square	0	0	0
Starch Green	0	1	0
Wendell Park	4	3	2
Wormholt Park	11	18	11
William Parnell Park	2	5	2
Wormwood Scrubs	16	11	17
Margravine Cemetery	0	1	0
All crimes listed in parks above are those crimes that lead to a Police CAD number being generated.			

Table: LBHF Parks Constabulary Park Crime Statistics 2009-11

Notices for littering the problem has diminished considerably. Patrols by staff are carried out on a daily basis but are directed by the amount of crime reported and intelligence received and as such, due to the low level of reported crime in the park, less time is spent in this park than other higher profile parks. The neighbouring properties around Frank Banfield are reported to be a very active neighbourhood watch community which is considered to be helpful in keeping crime to a minimum in the area. The parks constabulary try to encourage this type of neighbourhood watch as more known surveillance of the area is productive in deterring crime.

Encouraging Responsible Dog Ownership

Dog walkers represent 20% of visits all visits to parks across Hammersmith and Fulham. Therefore the safety of parks users relies heavily on responsible dog owners and effective enforcement against dog fouling, irresponsible owners and dangerous dogs.

All of the children's play areas are designated dog free areas in Frank Banfield Park to protect the health and safety of children from dog fouling and dangerous dogs.

■ ■ ■ Frank Banfield Park ■ ■ ■

Managing dog waste is also a significant issue across the borough's parks and open spaces. Dog bins in Frank Banfield Park are emptied by Serco Group and regular inspections address the disposal of stray dog waste.

The control of Dogs in the borough is the responsibility of the Parks Constabulary. The following dog control orders took effect in Hammersmith and Fulham on 15 March 2007. Failure to comply with these orders will mean a £75 fine or prosecution.

- Fouling of Land by Dogs Order;
- Dogs on Leads by Direction;
- Dogs on Leads Order;
- Exclusion of Dogs Order;
- Maximum Number of Dogs Order

Borough Action for Responsible K9s (BARK) is a multi-agency group that proactively tackles irresponsible dog owners. BARK is a joint project between the Council, H&F Homes, local 'Safer Neighbourhood' Police, the Mayhew Animal Home and the RSPCA. It is responsible for promoting responsible dog ownership in the borough and for tackling dangerous dogs.

BARK operates regular proactive patrols of the borough to educate the community on dog health and welfare, responsible partnership and dog related legislation. We also visit properties where we have been made aware of a dog related welfare complaint or environmental concern such as fouling or noise or where we suspect a banned type dog is being kept.

Health and Safety around trees

Where management of trees is necessary the priority for management of the borough's trees is public safety. Tree pruning, felling and planting will always be guided by the health and safety of the public, council officers and our contractor's employees.

Management of the tree population (the number, density, species choice and location) is important to ensure the safety and perceived safety of park users (e.g. trying not to obscure lamp columns or obstruct emergency access routes.) The management of individual trees is also important to ensure the safety of the public (e.g. to ensure they have no major defects such as fungal decay that might cause structural failure of the trunk or branches.) Pruning of park tree branches where these might obstruct the adjacent highway or paths and play areas within the parks is done routinely. Basal growth' (tree shoots that grow at the bottom of some types of tree) is cut 3 times each year to help keep sight lines clear, allow for 'foliage free' views as CCTVs scan the area and to make it easier for pedestrians to pass. During storm conditions parks are usually closed to prevent public access for safety reasons.

Health and Safety Policy Statements

We are currently awaiting Health and Safety Policy details of the new contractor to undertake maintenance work in Frank Banfield Park. The maintenance contract is currently out to tender.

The operational safety of tree contractors when working in parks is closely monitored. Any tree company working without the correct safety precautions and equipment would have their contract cancelled. Risk assessments are made by the Arboricultural Officer when specifying work and by the contractor before carrying it out.

Safety Information

Information for emergency contacts, public telephones, hospital, and local services is provided on the main park signage.



Encouraging Healthy Lifestyles

Hammersmith and Fulham Council have developed the Sport, Health and Physical Activity Strategy to provide a plan that encourages healthier communities through getting involved in sport.

The Sports and Physical Activity Strategy sets out the Council's plans to:

- Promote and encourage participation in sport and physical activity and the involvement of local people in the staging of the Olympic and Paralympics London Games in 2012.
- Use sport and physical activity to assist people in improving their physical and mental health through the adoption of healthier lifestyles.
- Create pathways for personal development at all levels in a wide range of sports activities via sports clubs and governing bodies

Frank Banfield Park is an important borough facility where Hammersmith and Fulham Council can promote healthy living through the practical provision of play facilities which is complemented with the many informal recreational uses that occur in the park. Dog walking, walks, links into the walking network all play a role in encouraging healthy living in the area.

6.2.2 Objectives

5. All park facilities and features to be inspected regularly and maintained providing a safe, secure and inclusive space.
6. Work with local residents, parks constabulary, police and other stakeholders to increase informal surveillance of the park and enforce park byelaws.
7. Address all safety issues promptly and effectively through timely monitoring and reporting.
8. Encourage responsible dog ownership through education, provision and maintenance of dog bins, and active enforcement by Parks Constabulary.
9. Enforce safe working practices to protect all park staff and visitors.
10. Review safety signage to ensure the safety messages are being clearly understood.

6.2.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 5. All park facilities and features to be maintained providing a safe, secure and inclusive space						
	Ongoing maintenance works in line with existing 106 Agreement specifications	Ongoing	St Georges PLC and Serco Group	Contract	Revenue	Yes
	Four monthly inspections by Small Works Team.	Four monthly	Small Works	Contract	Revenue	Yes
	Audit of park play ground facilities and features and repair/replace as soon as possible	Quarterly	Parks Dev	Contract	Capital	Yes
	Audit of park facilities and features as part of the Asset management plan	3 yearly	Parks Dev	Staff Time	Capital	Yes
Objective 6. Work with local residents, parks constabulary, police and other						

■■■ Frank Banfield Park ■■■

stakeholders to increase informal surveillance of the park and enforce park byelaws.						
Schedule regular meetings with stakeholder groups – establish Friends of Parks Groups	Quarterly	Parks Dev	Staff Time	Revenue	Yes	
Encourage use of GreenSTAT to gather information about issues in the park	Yearly	Parks Dev	0.5k	Capital	Yes	
Objective 7. Address all safety issues addressed promptly and effectively through timely monitoring and reporting						
Use of CONFIRM system to record reported safety issues within the park and report to relevant party to rectify.	Ongoing	Parks Ops	Staff Time	Revenue	Yes	
Grounds Maintenance contractors reporting of incidents as and when they happen	Ongoing	Contractor	Staff Time	Revenue	Yes	
Ensure complaints are addressed promptly.	Ongoing	Parks Ops	Staff Time	Revenue	Yes	
Objective 8. Encourage responsible dog ownership through education, provision and maintenance of dog bins, and active enforcement by Parks Constabulary;						
Continue to support BARK initiatives and ensure publicity is given wherever possible	Ongoing	Parks Events	Staff Time			
Ensure signage is clear and concisely explains responsible dog ownership	Ongoing	Parks Dev	Staff Time			
Objective 9. Enforce safe working practices to protect all park staff and visitors						
Contractors to work within GM contract specification and existing H&S policies.	Ongoing	Contractor	Staff time			
Implement the Health and Safety Policy. Review all staff training and update as necessary	Annually	Park Ops	Staff Time	Revenue	Yes	
Objective 10. Review safety signage to ensure the safety messages are being clearly understood						
Update of borough wide signage	Trialled in Frank Banfield	Park Dev	Staff time			
Undertake review of signage and make changes where required	2012	Park Dev	Staff time			

6.3 A Well Maintained and Clean Park

For aesthetic as well as health and safety reasons issues of cleanliness and maintenance must be addressed, in particular:

- *Litter and other waste management issues must be adequately dealt with;*
- *Grounds, buildings, equipment and other features must be well maintained; and*
- *A policy on litter, vandalism and maintenance should be in place, in practice and regularly reviewed.*



6.3.1 Current Condition and Issues

External contractors will undertake horticultural maintenance as part of the agreement with the developer St Georges. Serco Group PLC is responsible for the litter picking and bin emptying elements of the Park.

Park users are also able to place a request for maintenance on any issue they note within the parks via the phone numbers posted on the Park signage. This is explained further below. We also encourage park users to use an online reporting system to report a problem with a tree in a park.

Litter and Waste Management

Frank Banfield Park is used extensively by a variety of groups and individuals and litter is a serious management issue, especially during the weekend when the park is not staffed. A quality standard has been set in the grounds maintenance contract specification which is based on the Environmental Protection Act 1990 grades and also provides response times to return a site to acceptable standards.

Litterbins and dog bins are invariably emptied on a daily basis and are not permitted to be remain filled for more than 24 hours by Serco Group. Serco Group staff also litter pick across the park and undertake regular inspections to address the disposal of stray dog waste. The Parks and Recreation service work closely with the Constabulary and Communications team to educate, inform and enforce the council's litter policies.

Sustainable waste management is a high priority for the Council and Frank Banfield Park has a role in demonstrating its feasibility across the parks network. The Parks Department is currently investigating options to install recycling facilities in the Park. Green waste is currently removed from the site as per the contract agreement with the grounds maintenance team. A borough wide green waste facility has now been established off site at Wormwood Scrubs which is managed by Quadron Services and green waste is then recycled on the boroughs high profile site..(See **Appendix 10**)



Inspection and Maintenance operations

Frank Banfield Park is maintained to a very high standard. Routine inspections by the Parks Constabulary ensure that the park is safe, secure and tidy. Landscape contractors employed by St Georges PLC undertake a wide range of maintenance and horticultural operations. Park Staff work regularly with the area grounds maintenance team and our other partners to undertake specific maintenance and refurbishment. A recent site survey developed as part of the Parks Hard Asset Management Plan has allowed the Parks Department to undertake a stock take of all hard assets in Frank Banfield and other parks in the Borough (See Appendix 10)

The council fulfils its legal obligations to regularly inspect and maintain trees in public places by carrying out a full survey of all trees in parks every three to four years. Trees are pruned every three to four years if required, although some larger trees are pruned more regularly. Occasionally trees work is undertaken if they need attention before they are next due to be pruned.

The Small works team are employed to undertake any reactive maintenance in Frank Banfield Park and also undertake inspections of the park on a regular basis.

Graffiti

In addition to other inspection regimes the Grounds maintenance contractors, Monitoring officers, Parks Constabulary and Small Works team will report and follow up on any incidences of graffiti to the councils Graffiti Action Team. The Graffiti Action Team in Environmental Enforcement & Protection is responsible for graffiti removal from the borough's parks and open spaces. Racist or offensive graffiti will be removed by the Graffiti Action Team within 24 hours of being reported. All other graffiti will be removed within five working days.

Members of the public can report incidences of graffiti directly to the council by going to the council's website, www.lbhf.gov.uk, contacting the Cleaner Greener Hotline on 020 8753 1100 or email cleaner.greener@lbhf.gov.uk. Contact details for Clean Greener are displayed on the Key Contacts poster in all the large notice boards at Frank Banfield Park to enable volunteers and the community to report incidences of graffiti directly to the council.

Flyposting

"Flyposting" is a significant management issue in Frank Banfield Park and across the rest of the network. Flyers advertising commercial and community events and services regularly appear tied to railings and attached to trees. This practice is unsightly and contributes to a sense of clutter and untidiness in the park.

In order to reduce the prevalence of fly posting the Parks and Recreation Service has designed a new temporary notice holder for official notices of works, events, meetings and warnings. Also, the new main entrance signage has notice cabinets available for community groups to publicise their activities. Unofficial notices will be removed regularly. A more robust policy is currently under development.

6.3.2 Objectives

11. Ensure high standards of maintenance for play areas, lawns, trees and shrubs, user facilities and park features.
12. Provide adequate facilities for the disposal of visitor's rubbish and dog waste including further recycling opportunities and green waste opportunities.
13. Discourage vandalism and graffiti through education, innovative design of facilities and building community alliances.
14. Monitor the maintenance programme to ensure improvements can be celebrated and weaknesses addressed.

6.3.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 11. Ensure high standards of maintenance for play areas, lawns, bedding areas, trees and shrubs, user facilities.						
	Conduct full tree condition survey	2011/12	Arb section	Staff time	Revenue	Yes
	Conduct a full site hard asset survey of condition and repair value	Completed	Parks Dev	£30K	Capital	Yes
	Tree planting to replace trees removed during year and in response to resident's requests.	2012/13	Arb Section	Staff time	Revenue	Yes
	Maintenance to be carried out in line with existing GM contract specifications.	Ongoing	Contractor	Contract	Revenue	Yes
	Continued development of shrubs and borders to improve the horticultural quality of the site.	Ongoing	Parks Ops	Staff time	Revenue	Yes
Objective 12. Provide adequate facilities for the disposal of visitor's rubbish and dog waste including further recycling opportunities and green waste opportunities.						
	Install recycling bins along side existing rubbish bins and develop maintenance regime for these	2012/13	Parks Dev	Unknown		
	Implement Borough wide green waste management off site at Wormwood Scrubs	Complete	Parks Op/Parks Dev	£24K	Parks	No
Objective 13. Discourage vandalism and graffiti through education, innovative design of facilities and building community alliances.						
	Promote responsible behaviour in parks through poster campaigns	2011/12	Parks Constab	£3k	Revenue	No
Objective 14. Monitor the maintenance programme to ensure improvements can be celebrated and weaknesses addressed.						
	Implement and review the Asset Management Plan on a 3 year basis to monitor condition deterioration of assets with planned maintenance	Complete and reviewed 3 yearly	Parks Dev	Staff time	£30K	Yes
	Continue to monitor grounds maintenance by Park Operations staff	Ongoing	Parks Op	Staff time		

6.4 Achieving Sustainable Spaces

Methods used in maintaining the green space and its facilities should be environmentally sound, relying on best practice according to current knowledge. Management should be aware of the range of techniques available to them, and demonstrate that informed choices have been made and are regularly reviewed: Specifically:

- *An environmental policy or charter and management strategy should be in place, in practice, and regularly reviewed;*
- *Pesticide use should be minimised and justified;*
- *Horticultural peat use should be eliminated;*
- *Waste plant material generated in the park should be recycled;*
- *High horticultural and arboricultural standards should be demonstrated; and*
- *Energy conservation, pollution reduction, waste recycling and resource conservation measures should be used.*



Main Pedestrian route through Frank Banfield Park

Photograph: Leigh Quinnell

6.4.1 Current Condition and Issues

Policy Context

Many of Hammersmith and Fulham's environmental policies with regard to protecting local biodiversity, amenity, air, soil and water quality are contained within H&F Unitary Development Plan and the future Local Development Framework. However, Hammersmith and Fulham's corporate vision underlines the importance of environmental sustainability in the achievement of the Council's wider objectives. Furthermore the Hammersmith and Fulham Community Strategy also stresses the importance of delivering a cleaner, greener borough. The Parks and Open Spaces Strategy 2008 is essential in presenting a framework for protecting and improving Hammersmith and Fulham's Parks and open spaces network. These strategies are reviewed regularly with the UDP required to be reviewed by law every 5 years and replaced every 10 years.

Tree Policies

■■■ Frank Banfield Park ■■■

Trees are highly valued in the borough, and every season more are planted where appropriate. The borough's tree policy is central to our commitment to make the borough a green and pleasant place. The Policy and principles have been developed to guide the management of trees throughout LBHF including:

- Maintaining the existing tree cover in parks and open spaces.
- Planning for the replacement of old trees with new tree planting.
- Where appropriate, increase tree cover with new tree planting to provide trees for the future.
- Ensuring new trees planted will survive in the current environment (including the effects of climate change)
- Recognise that trees in parks are a valuable wildlife habitat and ensure that tree management contributes to biodiversity.
- Trees work where this will be detrimental to the health of the tree or tree removals are only undertaken where necessary such as when they are dead, diseased, dangerous or causing a legal concern (such as damage to neighboring properties).
- Ensure that trees are considered as part of development proposals in parks, or when management plans are created or reviewed, to reflect the importance of trees within the parks.

Trees in parks and open spaces are important as they:

- Help to create pleasant surroundings and contribute to park users' sense of security and well-being.
- Ameliorate environmental extremes by reducing air temperature in summer and increasing air temperature in winter.
- Intercept rainfall, slow run-off and reduce the risk of floods.
- Improve air quality by filtering particulate pollutants out of the air.
- Play a crucial role in sequestering the atmospheric carbon dioxide that fuels global warming.
- Encourage wildlife.
- Provide shelter and shade for park users.
- Are often the largest trees in a neighborhood.
- Are attractive throughout the seasons helping create a sense of time and place.
- May have historic or commemorative value.
- Can be used as an educational resource.
- Can help define an informal area for play.
- Contribute to local distinctiveness and the visual amenity of the area.
- Improve mental and physical health.
- Reduce anti-social behavior.
- Increase the value of adjacent property (i.e. House prices can be between 10 to 25% higher when near a park)
- Tree Officers ensure that the trees we are planting now will thrive in the face of a changing climate and also help us cope with the predicted warmer temperatures and changes in weather patterns we will experience for the rest of the century. Trees also act as a carbon sink and can help reduce the carbon dioxide levels in the atmosphere that cause global warming.

Air Quality Action Plan Measure 26 of the Air Quality Action Plan 2002-2005 states: Trees in parks help to reduce particulate pollution and we will promote the use of trees to help improve local air quality.

The draft Biodiversity Action Plan 2004-2006 states that the adjoining nature of trees in parks creates a series of linked habitats.

■ ■ ■ Frank Banfield Park ■ ■ ■

The Unitary Development Plan policy EN26 states: The council will continue to plant appropriate trees in suitable locations. Normally native species should be planted. If felling is necessary trees must be replaced with other suitable species, normally native species. Newly-planted trees must be nurtured until well-established, and subsequently maintained.

Horticulture, Pesticide and Peat Use

In order to protect the health of Park users, staff and the wildlife of the Park, the Parks and Recreation team have a general policy to reduce the use of pesticides in the maintenance of all parks and open spaces.

The use of pesticides has been significantly reduced from previous years with all areas of the Park. Within most of the Park areas weed growth is suppressed with hand weeding, hoeing and mulching. The council is currently putting in place a target for an annual 10% reduction in volume of pesticides used over the next 5 years for all contractors which will be closely monitored as all chemical treatment require authorisation from the client. See **Appendix 14** Pesticide Reduction Policy.



Peat based composts are not used at Frank Banfield Park.

Biodiversity and Environmental issues

Parks and green spaces offer people the opportunity to interact with the outdoor and natural world, and LBHF works to manage its parks sustainably and in line with the needs of people and wildlife.

The Draft Biodiversity Action Plan refers to how management techniques affect habitats and species and recommends:

- Carrying out tree pruning outside of the breeding season;
- Not using chemical pesticides which pose a threat to non target species;
- Carrying out a program of tree planting to provide trees for the future, taking advantage of the fact that parks offer opportunities to grow larger species and trees from a wider variety of families
- Using consultants to carry out a comprehensive tree survey (including details of their amenity value.)

LBHF is committed to ensuring these management techniques are followed wherever possible. Site specific Habitat and Species Action Plans will be produced to supplement the Biodiversity Action Plan. This project should be complete 2012-13

Biodiversity is taken into account at the design stage of any new tree planting programs in parks.

Where appropriate we will try and increase the diversity of varieties of plants and tree to provide greater interest and wider habitats for wildlife. The immediate environment, landscape and soil conditions are also taken into account. Native species of tree will be used where appropriate. At present there are very few self sustainable planting methods in Frank Banfield Park. Our policy on planting within the park now aims to increase this wherever possible.

Although Frank Banfield does not have any copse of woods, the few wooded areas within our parks are managed sustainably where possible. Such practices would include:

- Encouraging natural regeneration
- Leaving standing decaying wood and fallen timber on site where appropriate to provide a habitat and food source for wildlife

■ ■ ■ Frank Banfield Park ■ ■ ■

- Encouraging the well-being of desired native species through removal of undesired competing specimens
- Wildflower planting amongst trees when and where appropriate
- Removal of invasive, non-native species to encourage ground flora
- Promotion of biodiversity and environmental education

Tree maintenance techniques and timing affect biodiversity. We occasionally carry out pollarding or coppicing for wildlife. We do not prune trees unless strictly necessary and we time tree work to avoid disturbing wildlife (i.e. we undertake no tree work from March to June.)

Green Waste and Recycling

The small volume of green waste from horticultural works (shrub beds and occasional tree work) is transported to the green waste facility off-site for composting and reuse around the site. We currently have a green waste recycling facility within the borough at Wormwood Scrubs See **Appendix 10**. Installation of recycling bins in parks is currently being reviewed borough wide and trialled on larger parks sites within LBHF.



Photo: QSL staff mulching at Green Flag site from Wormwood Scrubs green waste store

Sustainable Practices

Vehicle use in Frank Banfield Park is kept to a minimum. All park machinery is used correctly and is maintained to a very high standard. Any hazardous chemicals are safely stored in a lock up off site.

The council also encourages the contractors to use plant machinery and vehicles to use energy from sustainable sources. Many of the smaller vehicles are powered using electricity, which has lower carbon emissions.

QSL the boroughs Grounds Maintenance contractors are ISO 14001 accredited and as such have implemented a number of management reviews of plant and machinery use, staff training and green waste recycling to improve sustainable practices within the borough See **Appendix 8** Environment and Sustainability Policy

Replacement Park furniture and fixtures is made from sustainable and recycled resources where available. The emphasis is on maintaining existing facilities to a high standard to avoid waste. Water, electricity and gas bills are closely monitored to ensure leaks and efficiencies are addressed promptly.



Lights are turned off when the park is closed and are only used during darkness hours when the park is open.

Environmental procurement

The council promotes financial procurement and seeks suppliers who reduce the global environmental footprint and affiliated with accredited schemes such as Forestry Stewardship Council and Fairtrade.

6.4.2 Objectives

- 15. Ensure environmental policies are in place, implemented and reviewed annually.
- 16. Minimise on site pesticide use.
- 17. Recycle all green waste within the borough
- 18. Review the use of energy, water and other materials on site.

6.4.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 15. Ensure environmental policies are in place, implemented and reviewed annually.						
	Implement the Biodiversity Action Plan on the site and implement key actions.	2012/13	Parks Dev	Staff time	Revenue	Yes
	Produce a supplementary Biodiversity Action Plan for Frank Banfield and implement key actions.	2012/13	Parks Dev	Staff time	Revenue	Yes
	Increase the diversity and sustainability of plants in Frank Banfield Park when undertaking planting. Ensure species and stock size is suitable.	Ongoing	Parks Ops	Staff time	Revenue	Yes
Objective 16. Reduce on site pesticide use						
	Agree 10% reduction of pesticide use and monitor implementation.	Complete	Parks ops	Staff time	Revenue	Yes
Objective 17. Recycle green waste						
	Green waste to be collected and processed for recycling within the borough at Wormwoos Scrubs	2011/2012	Parks Ops / Arbs	Staff time	Revenue	Yes
Objective 18. Review the use of energy, water and other materials on site.						
	Audit of resource consumption particularly utilities, vehicles and Machinery in line with QSL ISO14001 commitments.	Ongoing	Small Works	Staff times	Revenue	Yes

6.5 Conservation and Heritage

Particular attention should be paid to the conservation and appropriate management of:

- *Natural features, wildlife and flora;*
- *Landscape features; and*
- *Buildings and structural features.*
- *These features should serve their function well without placing undue pressure on the surrounding environment.*

6.5.1 Current Condition and Issues

Hammersmith and Fulham Council recognises the importance of wildlife and green spaces to people living in the borough and pursues policies to defend sites of interest from development, and manages its open spaces with Nature Conservation and preservation of historic buildings and features in mind.

In terms of wildlife and conservation value, Frank Banfield Park is important for good tree and shrub cover. Its main features of nature conservation interest are limited but through better management and choice of planting we aim to increase its ecological value.

As this is a new park there is little in the way of building heritage in the park. Therefore the main aim for Frank Banfield is to increase the biodiversity and maintain the green friendly nature of the park.

As a part of the management actions, a Flora Survey has recently been carried out by the Parks Operation team. (Refer Appendix 12 –Flora Survey).

Nature Conservation and Biodiversity

The council has taken a strategic view to nature conservation and biodiversity which is set out in the Biodiversity Action Plan. Frank Banfield Park is an integral part of the key actions of the BAP and undertakes this responsibility seriously as mentioned in Section 5.4.

6.5.2 Objectives

- 19.. Protect and enhance the biodiversity value of Frank Banfield Park.
20. Conserve the historic character, design, layout and relationship to surrounding environment.
21. Educate the public on the habitats, species and features of the nature conservation area around the open space.

6.5.3 Management Actions

#	Description	When	Who	Budget (£000)	Source	Secured
Objective 19. Protect and Enhance the Biodiversity value of Frank Banfield Park.						
	Introduce bird and bat boxes with Park Friends and local schools	2012	Parks Ops	£0.2	Revenue	Yes
	Increase the biodiversity within the park with more self sustaining planting in line with LBHF and site specific BAP	Ongoing	Parks Ops	Portion of £30	Revenue	Yes
	Conduct ecological survey	Partially Completed	Parks Dev	Staff Time	Revenue	No

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#	Description	When	Who	Budget (£000)	Source	Secured
Objective 20. Conserve the character, design, layout and relationship to the surrounding environment.						
	Maintain the standard of hard and soft assets in the park and ensure the grounds maintenance commuted sum is suitable .	Ongoing	Parks ops and QSL	Staff Time	Revenue	No
Objective 21. Educate the public on the habitat, species and features of the nature conservation area of Frank Banfield Park						
	Include talks on species and nature conservation within park events	2012/13	Parks Dev	Staff time		
	Erect Posters advertising the importance of species conservation within the Park	2012/13	Parks Dev and 3 rd Sector Partners	Unknown	Capital	No

6.6 Community Involvement

Park management authorities should actively pursue the involvement of members of the community, with representation of as many park user groups as possible. Management should be able to demonstrate:

- *Knowledge of the user community and levels and pattern of use;*
- *Evidence of community involvement in park management and / or development and results achieved; and*
- *That there are appropriate levels of provision or recreational facilities for all sectors of the community.*



Photograph: Park opening October 2008

6.6.1 Current Condition and Issues

Stakeholders and Volunteers

Frank Banfield Park is a well-used community facility that provides opportunities for local people to take part in a number of open space activities. The support of local people, user groups, partners and other stakeholders is recognised by the Council as fundamental to the success of the facility as a safe, healthy, clean and sustainably managed open space.

The council is working with local residents to establish a Friends of Frank Banfield Park to represent park users and work with the council to proactively seek solutions to problems in the park. Hammersmith and Fulham Council will also, with the assistance of the Friends of Frank Banfield Park, engage proactively with adjoining properties and local residents and users of the Park.

Hammersmith and Fulham Council is seeking to further develop partnership opportunities in all parks including:

- National, regional and local parks and open spaces, environmental and heritage agencies;
- Development organizations and agencies;
- Funding Agencies;
- Friends Groups;

- Local ward councilors;
- Recreational and Sports Organisations;
- Private sports facility providers;
- Health organisations including the H&F Primary Care Trust;
- Educational establishments including schools;
- Local businesses;
- Community and voluntary groups, particularly those for and representing children and young people, older people, the disabled and ethnic minorities;
- Police and community Safety Agencies.

2008 Parks and Open Spaces Residents Survey

The 1998 Parks and Open Spaces Residents Survey was updated in 2008 with a questionnaire survey of 10000 randomly selected households. The results of this survey will be used to understand patterns of use and important issues across the parks network.

There have been several surveys of park users showing the standard of maintenance of parks trees is consistently rated higher than other features in parks. In the 1998 postal survey of over 3000 people 90% said the trees in parks were very attractive and 86% said their upkeep was good or excellent. Ten years later in the online element of the parks 2008 consultation process 99% of respondents said the attractiveness of the trees was good to excellent and 88% said the upkeep of trees was good to excellent.

GreenSTAT

In addition to the Resident Survey the Parks and Recreation team also use a visitor survey system of parks and green spaces known as GreenSTAT. GreenSTAT is a comprehensive survey system for parks and green spaces, examining the nature of people's visits, their perceptions and satisfaction.

Developed and managed by parks charity GreenSpace, GreenSTAT allows people to comment on either their whole parks service or any individual park or green space.

Respondents can complete a questionnaire online at www.greenstat.org.uk

Alternatively, the Parks and Recreation service can distribute hard copy questionnaires in their local areas, or use them for on-site and off-site interviews.

In the most recent GreenSTAT survey results:

Community engagement

The recent redevelopment of the park was very much driven by local residents' aspirations through consultation. In order to keep abreast of community attitudes toward the management and maintenance of open spaces Hammersmith and Fulham council carried out a major review of the parks and open spaces service in 2006/07 and updated the 1998 resident survey in 2008.

The Parks and Culture Division works closely with the Arboriculture Officers to use trees and woodlands as an important educational resource for local communities and children. Parks and Culture consult the community in a variety of ways including carrying out events in some parks, encouraging people to contact us by letter, telephone or email to discuss any tree issue and organising regular guided tree walks in parks. There have been various park and tree related articles in local and national newspapers and websites.

LBHF has been looking into the possibility of holding events in Frank Banfield Park that will entice further community involvement. While Frank Banfield Park is not a space conducive to large formal events, smaller events such as the Church Fun day, are available for further community involvement. The park has also been used as a water station for the London Bike-a-thon which presents community and marketing opportunities

Feedback and Complaints

The council recognises the need for enquiries and feedback as this is an essential process for ensuring services and facilities meet public expectation and we deliver the best possible service. The council has recently restructured its services with an emphasis on putting 'Residents First' which emphasises our commitment to our customers.

There is a dedicated centralised call centre and enquiries are directly forwarded to the relevant section. All park enquiries and complaints are answered promptly by the responsible officer within 15 working days.

- All correspondence should be directed to parks@lbhf.gov.uk
- Residentservicescomplaints.gov.uk
- Telephone 020 8753 3226

The Arboriculture officers encourage people to use an online reporting system to report a problem with a tree in a park or make a request for tree work or tree planting.

Management of Friends of Parks Groups

Friends of Parks Groups, once established, will be the principle stakeholders for Parks and Open Spaces in Hammersmith and Fulham. Until recently parks have been a focus for a number of formal and informal groups including Residents Associations (representing residents in defined streets or a geographical area) and Amenity Societies (interested in the borough's built heritage and natural features).

In 2010 the Parks Development Team has been working with the local community and existing groups to formalise Friends of Parks at Frank Banfield Park.

A model constitution has been developed and the Friends Groups work through a volunteer working group. This constitution is then adapted to their group needs. The constitution assists the group in defining their objectives, membership and how the group will be administered.

Alongside the constitution is a Memorandum of Understanding between the Council and the Friends Group. This important document is signed by the Council and Officers of the Friends Group and outlines the working relationship between the Council and Friends Group. Friends Groups are guaranteed two park walkabouts to discuss operational issues and two evening meeting to discuss strategic and wider issues each year as well as other in-kind support.

Friends of Parks Forum

Improving the coordination, communication and cooperation between different stakeholders in the Park is vital to the success of this management plan. A dedicated forum to encourage closer working relationships between the other various park user groups is being established.

The Friends of Parks Forum, where friends groups can share best practice and assist in the strategic development of parks first meeting was held in December of 2009 which representatives from HERA and other local resident groups of Frank Banfield Park attended.

One such issue that needs addressing by the stakeholders is the need for additional, appropriate, facilities for young people within the park. In order to develop a sustainable and respected facility, young people should be consulted and involved in the process.

6.6.2 Quadron-Groundwork GREEN TEAM

Quadron Services have been working with The Groundwork Trust since 2008 helping provide practical work based experience working in the park to those in the local community seeking a return to employment. The Quadron Green Team aims to develop individuals confidence and skills while give them the opportunity to contribute to the regeneration of their own neighbourhood.

GROUNDWORK LONDON



Simon Brandon Photography

THE QUADRON GREEN TEAM, HAMMERSMITH & FULHAM

The Quadron Green Team is a joint venture between Groundwork London and Quadron Services limited to provide supportive, practical and real experience training opportunities for the long term unemployed, working in the borough of Hammersmith and Fulham.

**EMPLOYMENT
& SKILLS**

Groundwork London, 18 - 21 Morley Street, London, SE1 7QZ
Telephone: 020 7922 1230 | E-mail: london@groundwork.org.uk | Fax: 020 7922 1219
www.groundwork.org.uk/london
Registered charity no. 1121105

6.6.3 Objectives

- 22. Work closely with existing stakeholders and partners to address local residents' needs, aspirations and concerns and encourage a sense of ownership.
- 23. Identify potential users and encourage them to participate in the development and management of the park.
- 24. Consult the wider Hammersmith and Fulham community about future plans, proposals and current projects in the park.
- 25. Provide support to the Friends of Frank Banfield Park to ensure successful grant applications for improvements.
- 26. Foster closer relationships with local schools and institutions.
- 27. Encourage a complementary working relationship between the council and community volunteers.

6.6.4 Management Actions

#	Description	When	Who	Budget	Source	Secured
Objective 22. Work closely with existing stakeholders and partners to address local residents' needs, aspirations and concerns and encourage a sense of ownership.						
	Twice yearly walkabouts with local residents and councillors to address any concerns and maintenance issues that they have.	Biannually	Parks Ops	Officer time	Revenue	Yes
	Council officer attendance at Friends meeting to develop closer working relationship in maintaining and developing the park.		Parks Dev			
Objective 23. Identify users and encourage them to participate in the development and management of the park.						
	Advertising of Friends of Groups within the park, local press and well as council and external websites to promote local community involvement and at Park events	Ongoing	Parks Dev	Officer time	Revenue	Yes
Objective 24. Consult the wider Frank Banfield Park community about future plans, proposals and current projects in the park						
	Advertising parks improvements within the park, local press and website including how to provide feedback and comments.	Ongoing	Parks Dev	Officer time	Revenue	Yes
	Utilise the Friends of Groups and their membership to consult with the local community.	Ongoing	Parks Dev	Officer time	Revenue	Yes
Objective 25. Provide support to Friends of Frank Banfield Park to ensure successful grant applications for improvements.						
	Attend Friends of groups meetings to support them in applications.	As required	Parks Dev	Staff time	Revenue	Yes
Objective 26. Foster closer relationships with local schools and institutions.						
	Encourage involvement of all user groups to join Friends of Banfield	Ongoing	Parks Dev	Staff time	Revenue	Yes

■■■ Frank Banfield Park ■■■

#	Description	When	Who	Budget	Source	Secured
	Park					
Objective 27. Encourage a complementary working relationship between the council and community volunteers.						
	Develop new ways of promoting and supporting volunteer work days.	2012	Parks Dev	Staff time	Revenue	Yes
	Ensure that Memorandum of Understanding for Friends Group is adopted fully – through annual review of Groups constitutions.	2011	Parks Dev	Staff time	Revenue	Yes
	Work with LBHF Parks Forum and Groundwork Trust to develop friendsof.org.uk web portal to allow LBHF Parks Friends to communicate and share good practice.	Complete	Parks Dev Groundwork	£5K	Capital	Yes

6.7 Marketing

Is there:

- *A marketing strategy in place? Is it in practice and regularly reviewed?*
- *Good provision of information to users e.g. about management strategies, activities, features, ways to get involved? and*
- *Effective promotion of the park as a community resource.*



Photograph: Doris, Wife of the late Frank Banfield.

6.7.1 Current Condition and Issues

Frank Banfield Park is currently promoted, along with the borough's other parks and leisure facilities, through the various council initiatives including signage outside the park, pamphlets for potential users and information on the council website. Word of mouth is also important. Marketing of the park currently concentrates on effective signage leading potential users to the park and the promotion of specific events and sports facility availability. A Marketing Strategy is being developed to address the effective marketing of all Parks and Recreation Grounds in the borough. Its implementation specific to Frank Banfield Park will be reviewed and implemented in conjunction with this Management Plan.

Signage and Information

New notice boards and signage were installed to improve the information available to visitors. The service will continue to support and encourage the local community to use the park as a venue for appropriate community events.

Marketing and Communication Plan

The Parks Marketing and Communication Plan is available from H&F Parks and Recreation. Key objectives of the plan are:

- To increase usage of H&F's Parks by providing timely and accurate information about parks and open spaces, their features and facilities and management;
- To effectively advertise events in H&F's Parks and Open Spaces and attract other activities appropriate to the Park and surrounding community;

■■■ Frank Banfield Park ■■■

- To promote positive news about the parks and open spaces to a wide audience;
- To ensure all parks staff and volunteers receive adequate marketing training;
- To regularly review customer satisfaction with the condition of sports pitches, and facilities within H&F's parks and open spaces.

6.7.2 Objectives

28. Develop and implement Borough Wide Park Marketing Strategy.
29. Provide information about the park in a variety of media both on and off site.
30. Actively promote the features and facilities of the park and encourage community ownership.

6.7.3 Marketing Actions

#	Description	When	Who	Budget	Source	Secured
Objective 28. Implement Borough Wide Park Marketing Strategy						
	Utilise new notice board in entrance signs to promote park services.	Ongoing	Parks	Staff time	Revenue	Yes
	Prepare brochures and website accessible information on recent Park projects and park information to be published for customer use.	2012	Parks Dev	Staff time	Capital	
Objective 29. Provide information about the park in a variety of media both on and off site						
	Further development of the LBHF website.	Ongoing	Parks Dev	Staff time	Revenue	Yes
	Develop a marketing plan with the communications team to promote the park in the local press.	Ongoing	Parks Dev	Staff time	Revenue	Yes
	New signage at entrances.	Completed	Parks Dev	£2.5	Capital	Yes
Objective 30. Actively promote the features and facilities of the park and encourage community ownership						
	Utilise the marketing strategy to promote new features and facilities.	Ongoing	Parks	Staff time	Revenue	Yes

6.8 Management

A Green Flag site must have a management plan. It must set out the balance between all the priorities, policies and partners that apply to a particular green space. It should establish a timescale for putting the objectives into practice. It should also identify the contribution the site is making towards an area's wider strategic aims. It must be actively implemented and regularly reviewed.

6.8.1 Current Status and Issues

Frank Banfield Park is owned and managed by Hammersmith and Fulham Council and is accessible to the general public year round. This Management Plan for Frank Banfield Park has been developed to advance the aspirations of Hammersmith and Fulham Council and those of our local communities. The management plan has been developed around our commitment to the objectives of Green Flag and is key to the implementation of our Parks and Open Spaces Strategy 2008. It provides a clear and coordinated management strategy based on the characteristics of the site and the communities that use it. It will be a living document, updated annually to reflect new knowledge, successes and failures.



Pictures: New assets installed into Frank Banfield Park

Parks Asset Management Strategy and Asset Management Plan

The Parks Asset Management Strategy is designed to ensure that all asset related decisions align with the Parks Departments priorities, as laid out within this Management Plan, and support service delivery objectives.

In order for Hammersmith and Fulham Council's Parks Department to be able to further enhance the quality of parks and maintenance levels of service being delivered to the community, it is essential for a Parks Asset Management Plan (AMP) to be implemented. This will, in turn, provide evidence for informed decision making on maintenance schedules and will also increase the efficiency and effectiveness of the maintenance and capital budgets.

The Parks Asset Management Strategy and Plan will guide the planning, acquisition, maintenance, renewal and disposal of assets as laid out in the yearly Works Plan. The Works Plan has been based on a primary assessment of Council's parks hard assets including:

■■■ Frank Banfield Park ■■■

- The physical condition of existing assets.
- Forecasted asset life expectancies in years.
- Forecasted valuation of existing assets.
- Projected annual maintenance costs for each asset category.

Confirm Infrastructure Management System

To assist in the management of the grounds maintenance and hard asset management, the council uses integrated computer software called CONFIRM that is also used to centrally gather information from other services in the council and track issues. Our Grounds Maintenance Team uses CONFIRM for asset and maintenance management particularly to manage maintenance activities, tree work programmes and track customer feedback.

CONFIRM improves service delivery by allowing customers (in this case parks visitors) to log a maintenance or safety issue (e.g. litter, unsafe tarmac surface, dog mess etc) on Hammersmith and Fulham's website, by phone or by email. The system assigns the issue a job number and assigns the task of rectifying the issue to the appropriate council officer. This is known as a confirm enquiry. The Enquiry is closed when the job has been completed.

The system is excellent for ensuring complaints and maintenance issues are logged and followed up. Subsequent monitoring of the system allows Parks and Recreation to monitor the type, location and frequency of maintenance issues and complaints. This can help to inform the deployment of resources.

Management of Trees

Trees in the borough's parks and open spaces are managed by the Arboricultural Section of the Highways & Engineering Division (Environment). The diversity of types of trees and their habitats mean that they are managed in different ways. The tree stock is managed to ensure that all individual or groups of trees are kept in a safe condition, are suitable for the location and offer as little nuisance as possible to neighbours or users of the park in which they are located.

The management of the trees takes into account national and local government policies that relate to trees and adheres to legislation affecting trees such as the Highways Act, the Town & Country Planning Act and Health & Safety at Work Act. Before planting we have to make sure the trees will not cause any problems such as damage to nearby buildings or underground cables. We carry out all tree planting during the winter season.

The Arboricultural Section has just finished compiling a detailed database of all trees in parks and open spaces and is developing a programmed maintenance schedule to ensure that these trees are inspected and maintained at an equivalent level to the borough's street trees, which are currently inspected and pruned every three to four years. The Arboricultural Section also aims in the long term to develop a schedule that will see every tree subjected to a brief, annual inspection.

The full detailed surveys of trees in parks will be professional tree inspections carried out by an experienced arboriculturalist to the standards specified by Lantra (the Sector Skills Council for the environmental and land-based sector).

The Parks Department and the Arboricultural Section have recently been working towards standardising the inspection scheduled for Park Trees across the Borough. It is anticipated that this will be rolled by March 2012.

London in Bloom

In 2010 Frank Banfield Park was submitted for the consideration by London in Bloom judges for an award in the category of Best Public Park (Small Park). Frank Banfield Park was awarded a Gold Medal in this category which reflects the excellent management and maintenance teams and the work they do.

Financial Implications

At present Frank Banfield Park has a low level of funding from the LBHF with most cost being absorbed within the current maintenance agreement paid for by St Georges. The cost of the Small works team varies greatly from month to month within Frank Banfield Park with works being reactive to the issues arising. As a borough wide service the team is budgeted a total of £81,000 per annum including salaries, tools and vehicles. It is hoped that with the implementation of the Asset Management Plan, which predicts a yearly maintenance and renewal cost, that the reactive works costs will drop.

The running of the Parks Constabulary and Bark initiative are a borough wide costs which are funded by the council.

6.8.2 Objectives

31. To continue to bid for capital and Section 106 funding for money toward improvements. When it is available, it will be allocated on a basis of priorities for improvements.

32. Ensure sufficient budget allocated to maintain the park to the standards of this management plan.

33. Ensure succinct and clear management procedures are used to provide the best management practices possible.

34. Encourage greater user ownership and involvement in facility management to promote responsible use.

6.8.3 Management Actions

#	Description	When	Who	Budget (000)	Source	Secured
Objective 31. To continue to bid for capital and 106 funding for money toward improvements. When it is available, it will be allocated on a basis of priorities for improvements.						
	Undertake bidding for funding as an when available	Ongoing	Parks	Officer Time	N/A	N/A
Objective 32. Ensure sufficient budget allocated to maintain the park to the standards of this management plan						
	Budget allocation for the small works team is currently sufficient. Set maintenance costs are still covered by St Georges.	Completed	Parks Op	£81 borough wide	Parks Op	Yes
	Build in the ground maintenance cost for the park once the section 106 agreement lapses.	Completed	Parks Op	£36 pa	Parks Op	Yes
Objective 33. Ensure succinct and clear management procedures are used to provide the best management practices possible.						
	Research and produce an Asset Management Plan for the Parks that gives clear indications to the state of assets in the parks	Complete	Parks Dev	£50K	Parks Dev	Yes
	Undertake reviews of the current computer software to ensure the programs provide the most useful information outputs	Ongoing	Parks	Staff time		
Objective 34. Encourage greater user ownership and involvement in facility management to promote responsible use						
	Formalise the Friends of Frank Banfield Park Group	2012	Parks Dev	Staff Time	N/A	N/A

7 Monitoring and Plan Review

This management plan has been adopted in 2009 and will act as a working document for the management of Frank Banfield Park over a five-year period.

The day-to-day management of the Park and the progress of individual development projects will be monitored regularly with LBHF Park Staff, other stakeholders and the Friends of Frank Banfield Park

The Action Targets presented in this Management Plan are reviewed annually in October with stakeholders and updated to reflect recent developments. Information and identified action areas will inform the budget process in December.

A formal review of this management plan will be undertaken in 2014 when the plan will be amended to advance the development and management of the Park until 2019.

8 References and Supporting Documents

Hammersmith and Fulham Council (2005) Conservation Area Character Profile – Barons Court

Current Marketing Materials

Parks Asset Management Strategy and Extracts from the Parks Asset Management Plan

Health and Safety Policy

Tree Inspection Policy and Tree Management Policies

Biodiversity Action Plan

Community Involvement Materials

Marketing Materials

Park users Surveys and Feedback

9 Appendices

APPENDIX 1:	Inspection Schedule
APPENDIX 2:	Maintenance Regime
APPENDIX 3:	Corms Report
APPENDIX 4:	Park Plan
APPENDIX 5:	Park Management Structure
APPENDIX 6:	Park Byelaws
APPENDIX 7:	Health and Safety Policy
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APPENDIX 9:	Marketing Material
APPENDIX 10:	Green waste recycling
APPENDIX 11:	Lantra Training
APPENDIX 12:	Flora Survey
APPENDIX 13:	Asset Condition Survey
APPENDIX 14:	Pesticide Reduction Policy
APPENDIX 15:	Playground Inspection Report
APPENDIX 16:	SJM Landscapes specifications and frequencies
APPENDIX 17:	Parks Building H & S compliance report

Appendix 1 Inspection Schedule

Who	What	When	Action
Park Constabulary	Anti-social behaviour impacts Furniture and fittings – bins, benches Play areas	Daily informal checks	Action Anti social through fixed penalty notice Report to Monitoring officer Cordon off dangerous areas or equipments
ARD Playgrounds	Play facilities	Quarterly comprehensive	Produce monthly reports with priority. Action repairs when instructed by Client
Monitoring Officer	All facilities and furniture	Minimum monthly and ad hoc to investigate issues or faults	Instruct Works team to repair dangerous faults or programme repairs, inform Parks development team if major development
Parks Development Officer	All facilities and furniture	Biannual	Programme major renovation as part of capital budget
Friends of Ravenscourt Park	All facilities including furniture and fittings	Biannual walkabout	Report issues to LBHF to action
Quadron Services LTD	All facilities furniture and fittings	Daily	Reports to client to action. Amend work schedule to address grounds maintenance issues if within contract requirements

Appendix 2 Maintenance Regime

General

Ground maintenance required by the Council broadly comprises, grass cutting, grass edging, maintenance of horticultural features, planting of bedding plants and bulbs, weed control, collection and removal of litter, refuse and abandoned Waste, maintenance and marking of sports pitches and school grounds, erection of equipment, renovation of grass areas, seeding and turfing, planting and cultivation of shrubs and roses, leaf clearing, weed killing, fertilising and top dressing, burials, tree planting and low level maintenance, special events, toilet cleansing, ice and snow clearance, emergency work and natural habitat maintenance.

Grass

Establishment of Standards

The standards required shall be established by setting out one or more or a combination of the following:

- Minimum height of grass after cutting and maximum height of growth allowed.
- Type of grass cutting machine.
- Indicative frequency of cutting.

Minimum Height of Grass after Cutting and Maximum Height before Cutting. The height of cut or minimum height of cut is determined to be the height of the cutting blades of the appropriate machine above a true level surface. In determining the height of cut, all rollers/skids will be clean and free from mud and build-up of cuttings.

Maximum height is determined to be the maximum height of 90% of the grass or vegetation which is of a non-woody nature in any one Location within the Contract Area.

The indicative number of cuts is a guideline to the minimum number required to meet the performance standards.

Type A - General Amenity and Sports Fields

This category relates to general amenity areas that provide recreation use and can be marked out and used for organised sport. Such areas must be cut with cylinder mowers, which can be multi-unit ride-on-type mowers or tractor-mounted gang units; cylinders must be fitted with 4 to 6 cutting blades, giving between 27 and 36 cuts per linear metre.

Period Height of Cut

All Year Round 15 – 25mm

(Indicative number of cuts is a minimum of 30)

Sports facilities to be maintained are:

- Bowling Greens
- Outdoor Courts - Hard Surfaces for Tennis, Basketball
- Multi-use Games Areas
- Running Tracks/Athletics for School Sports

Playing Fixtures

The playing season is April to September, but the actual starting day may vary; the Authorised Officer shall notify the Contractor of the exact dates. During the playing season, the greens must be ready for play by 12:00 noon on weekdays, unless otherwise instructed by the Authorised Officer. On weekends and public holidays, the greens shall be ready for play by 10:00 hours.

During the playing season:

- the position of the rinks is to be altered on a daily basis either in accordance with the marks or on a one metre rotational basis; and
- the direction of play must be altered at least once per week.

Mowing

The green shall be cut using an approved 450-500mm pedestrian-operated 'greens' mower having no less than ten cutting blades on the cylinder, in such a way that a 'striped' effect is created diagonally across the playing surface with alternate cuts rotated at 90 degrees. A collection box must be used at all times and all clippings removed immediately from site for proper disposal or for reclamation/recycling as approved by the Authorised Officer.

The height of the grass shall be maintained as follows:

Period Height of Cut

October-March 5 – 10mm

May-September 3 – 5mm

In April, the Contractor shall gradually reduce the cutting height in several stages from 10mm to 5mm.

During the period May to September inclusive, the green must be cut every other day, including weekends ensuring that there is no ribbing or bruising of the sward. *(Indicative number of cuts a year is a minimum of 80)*

Edge Green

The green edge must be trimmed in conjunction with every second cut, using long arm shears to maintain a distinct edge. Following trimming, the Contractor shall immediately collect arisings and remove them for proper disposal/recycling. *(Indicative number of operations a year is a minimum of 40)*

Banks and Surrounds

The Contractor shall hand-shear grass banks and surrounds of the greens at weekly intervals during the playing season.

Ditches

The Contractor shall clean the bowling green ditches at weekly intervals during the playing season and at monthly intervals during the remainder of the year. All litter, leaves, refuse, abandoned Waste and other debris from this operation shall be immediately removed for proper disposal.

Rolling

The green shall be rolled using a Sisis 'Trulevel' roller or similar machine approved by the Authorised Officer (machine to be between 50-100kg in weight), as often as required to maintain density and evenness. *(Indicative number of operations a year is a minimum of 24)*

Scarification during the Playing Season

During the playing season, the Contractor shall carry out light scarification operations, commencing 20 working days after the start of the season and at regular intervals thereafter, to remove thatch and runners without disturbing the soil surface. A pedestrian-controlled scarifier must be used and all arisings must be boxed off and removed from site for proper disposal/recycling. The depth of tine penetration shall not exceed 3mm.

(Indicative number of operations a year is a minimum of 6)

Aeration during the Playing Season

The green shall be sarrell-rolled as often as required to reduce surface compaction and maintain infiltration rate. *(Indicative number of operations a year is a minimum of 20).*

Tennis and Ball Court Maintenance

The Contractor shall sweep courts, collect all arisings and remove them for proper disposal as often as required to maintain a non-slip surface to the courts. *(Indicative number of operations a year is 12.*

The Contractor shall collect, remove and dispose of leaves, blossom and any other deleterious matter as often as required to maintain a clear surface. Blowers may be used to

assist with this operation. (*Indicative number of operations a year is a minimum of 52*)

Hedges

All hedges must be cut using mechanically operated shears or reciprocating handheld cutters. When cutting hedges, the severity of cut shall be such that the current year's growth is removed back to the old wood, so that a level surface and uniform height can be achieved.

Beds and borders

Annual beds and borders comprise roses, shrubs and herbaceous plants and shall be maintained in a way that presents an attractive amenity and allows development of plants to be in keeping with the type, shape, size and aspect of the beds.

Grass edges shall be trimmed with long handled shears or other method to maintain the cut line of the edge and is included as part of the grass cutting operations in 100 Series Grass Cutting Specification. Strimmers may not be used.

All works undertaken in the maintenance of shrubs, roses, herbaceous borders or similar features must be carried out in accordance with good horticultural practices as prescribed by the RHS and the relevant British Standards.

Rose Beds and Borders

The Contractor shall prune all plants in accordance with the appropriate Royal Horticultural Society and British Standards guidance. Following any operations on rose beds, all prunings, weeds, debris, litter and abandoned Waste must be immediately removed from site for proper disposal. The Contractor shall remove any shoots or branches causing obstruction to any pedestrians or vehicles or footpaths or other hard areas when undertaking any operations on rose beds.

Each year, the Contractor shall undertake the following rose bed operations:

Shrub/Herbaceous Planting

The Contractor shall first cultivate the ground prior to the planting of any plant material. Before planting, and prior to the removal of any containers, plants within each group shall be set out in an informal manner, avoiding straight lines at all times unless otherwise instructed by the Authorised Officer.

Planting holes shall be large enough to accommodate the entire root system, and the sides and base of such pits shall be loosened up.

Excavated topsoil shall be broken down and mixed with approved planting compost at the rate of 1 x 80 litre bag per 12 planting holes.

Following the above operations, plants shall be carefully removed from their container. If roots appear pot-bound, they should be carefully teased out without causing any damage. On no account shall any plant's root system be cut back. The plant shall be positioned in the pit and the pit backfilled. After firming in, and all settlement is complete, the soil levels should be at the original soil mark on the stem of the plant.

Upon completion of all planting, the entire area must be lightly hoed and raked to remove all foot marks and leave a neat level surface.

Cleansing

Cleansing operations for parks, open space, cemeteries and housing areas shall be subject to summer and winter programmes as follows:

a) the summer programme shall apply from 1st April to 30th September inclusive; and undertake a daily manual and mechanical litter picking operation on all hard surfaced areas within the Location, seven days per week.

b) the winter programme shall apply from 1st October to 31st March inclusive. Undertake a twice weekly manual and mechanical litter picking operation on all hard surfaced areas within the Location, once on Monday and once on Friday.

Benches and Seats - Re-painting and Re-application of Preservative

Each year, the Contractor is required to re-paint/re-apply a preservative to park and cemetery benches and seats as appropriate. Where necessary, the Contractor shall wash surfaces to remove dirt, grease and any other deleterious matter, thoroughly rub down and then wipe off with a damp lint-free cloth. Any defects must be reported to the Authorised Officer. Before re-painting, the Contractor must treat any bare wood/metal with an appropriate primer. The Contractor shall then re-paint or reapply preservative to the bench/seat; the colour of paint and wood preservatives must be agreed by the Authorised Officer.

Leaf Clearing

The Contractor is required to clear leaves, litter, debris, twigs, fruits, deleterious matter etc from grassed areas, paths, hard surfaces and horticultural features, beds and borders and be completed by the end of January each year. Leaves that fall on prepared sports pitches shall be removed prior to any new preparation or over marking. Leaves that fall on high amenity, fine turf and horticultural features, beds and borders must be removed at a maximum of seven day intervals. In addition, blown leaves, litter etc must be collected and removed from perimeters, under hedges and around trees.

(Indicative number of operations is a minimum of 5)

MAINTENANCE OF PONDS

The Contractor shall carry out works on ponds and water features so as to maintain a healthy balanced water quality free from any invasive vegetation. All operations shall be carried out in such a manner so as not to disturb wildlife, fish, nesting birds and wildfowl and so as not to damage any aquatic vegetation.

Waste, debris, refuse, litter and other deleterious matter removed from ponds must be left on bank edges overnight to give sufficient time for any aquatic life to migrate back into the water. Such material must be removed for proper disposal promptly the next day.

Pesticides/chemical weed control must not be used in ponds/lakes unless approved with the Authorised Officer.

Heavy machinery is NOT allowed due to the risk of it damaging pond liners.

Where it is necessary to drain down the pond or use a chemical which could harm fish and wildfowl, the Contractor must remove all fish for safekeeping, in temporary storage, until such time it is safe to return them.

Play areas

A specialist detailed inspection and repair service is carried out monthly, by a third party, to check bearings, moving parts, structural fatigue and wear and tear.

The Contractor shall inspect all play areas every day between 09:00 hours and 11:00 hours. Every day, all litter, refuse, abandoned Waste, stones, glass and other debris must be removed from site for proper disposal.



QUADRON SERVICES LIMITED
 THE LONDON BOROUGH OF HAMMERSMITH AND FULHAM
 4 WEEK PERIOD PROGRESS REPORT



Period No. 5 20 July to 16 August 2009

KEY TO VARIANCE REPORT **A = Not Required** **B = Removed From Contract** **C = Client Request** **D = Weather Condition** **E = To be Recheduled** **F = Operational Shortfall**


Site No.	CLIENT	FEATURE	TASK DESCRIPTION	AREA	PERIOD TOTAL	WEEK 17		WEEK 18		WEEK 19		WEEK 20		Actual Total	Variance to Date	Variance Report						COMMENTS	
						Schedule	Actual	Schedule	Actual	Schedule	Actual	Schedule	Actual			A	B	C	D	E	F		
12	Frank Banfield Park	Parks	Grassed Area - Dog Exercise (Type C - Rough Cut)	Collect Litter and Debris / Mow Grass Area / Strim Obstacles	485.26 m ²	1	1								-1.00								
12	Frank Banfield Park	Parks	Grassed Area - Dog Exercise (Type C - Rough Cut)	Remove Arisings from Adjacent Hard Standing	48.53 m ²	1	1								-1.00								
12	Frank Banfield Park	Parks	Grassed Area - Dog Exercise (Type C - Rough Cut)	Maintain Edges of General Amenity Grass	7.76 Lin m	1	1								-1.00								
12	Frank Banfield Park	Parks	Grassed Area - General (Type A - General Amenity, Sports Fields)	Collect Litter and Mow Grass Area GANG	7816.48 m ²	2	1			1					-2.00								
12	Frank Banfield Park	Parks	Grassed Area - General (Type A - General Amenity, Sports Fields)	Collect Litter and Debris / Mow Grass Area / Strim Obstacles	1379.38 m ²	2	1			1					-2.00								
12	Frank Banfield Park	Parks	Grassed Area - General (Type A - General Amenity, Sports Fields)	Remove Arisings from Adjacent Hard Standing	919.59 m ²	2	1			1					-2.00								
12	Frank Banfield Park	Parks	Grassed Area - General (Type A - General Amenity, Sports Fields)	Maintain Edges of General Amenity Grass	1471.34 Lin m	2	1			1					-2.00								
12	Frank Banfield Park	Parks	Hardstanding Area - Concrete	Sweep to Remove Litter and Debris	11.78 m ²	4	1		1	1		1			-4.00								
12	Frank Banfield Park	Parks	Hardstanding Area - Paved	Sweep to Remove Litter and Debris	19.25 m ²	4	1		1	1		1			-4.00								
12	Frank Banfield Park	Parks	Path Area - Paved	Sweep to Remove Litter and Debris	1393.93 m ²	4	1		1	1		1			-4.00								
12	Frank Banfield Park	Parks	Litter/Dog Bins	Remove Liner and Replace with New	13.00 No.	28	7		7	7		7			-28.00								
12	Frank Banfield Park	Parks	Litter/Dog Bins	Clean Interior and Exterior of Bin	13.00 No.	1	1								-1.00								
12	Frank Banfield Park	Parks	Litter/Dog Bins	Inspect Condition and Report Defects	13.00 No.	28	7		7	7		7			-28.00								
12	Frank Banfield Park	Parks	Seats/Benches	Inspect Condition and Report Defects / Wash Clean Park Seats	9.00 No.	1						1			-1.00								
12	Frank Banfield Park	Parks	Seats/Benches	Paint / Preserve Seats	9.00 No.																		
12	Frank Banfield Park	Parks	Hardstanding Area - Concrete	Apply Herbicide	11.78 m ²																		
12	Frank Banfield Park	Parks	Hardstanding Area - Paved	Apply Herbicide	19.25 m ²																		
12	Frank Banfield Park	Parks	Path Area - Paved	Apply Herbicide	1393.93 m ²																		
12	Frank Banfield Park	Parks	Path Area - Dirt with Trim	Apply Herbicide	334.19 m ²																		
12	Frank Banfield Park	Parks	Site Boundaries	Apply Herbicide	661.57 m ²																		
12	Frank Banfield Park	Parks	Childrens Play Area Synthetic	Inspect Play Area and Remove Litter and Debris	1.00 No.	28	7		7	7		7			-28.00								
12	Frank Banfield Park	Parks	Childrens Play Area Synthetic	Sweep Synthetic Area to Remove all Debris	1.00 No.	28	7		7	7		7			-28.00								
12	Frank Banfield Park	Parks	Childrens Play Area Synthetic	Remove Litter and Debris from Area 2m Outside Perimeter	1.00 No.	28	7		7	7		7			-28.00								
12	Frank Banfield Park	Parks	Childrens Play Area Synthetic	Report All Defects to Equipment / Surfaces / Fences etc.	1.00 No.	28	7		7	7		7			-28.00								
12	Frank Banfield Park	Parks	Childrens Play Area Synthetic	Complete Daily Inspection Log	1.00 No.	28	7		7	7		7			-28.00								
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Prune Shrubs to Enhance Flowering / Remove Suckers / Dead Wood /	1131.77 m ²	1	1								-1.00								
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Fork Bed and Rake to Fine Tilth	1131.77 m ²																		
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Apply Casoron Barrier Weed Control	1131.77 m ²																		
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Spot Treat to Remove all Weed Growth	1131.77 m ²	1	1								-1.00								
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Apply Granular Fertiliser	1131.77 m ²																		
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Inspect Condition / Collect Litter and Debris	1131.77 m ²	1	1								-1.00								

Site No.		CLIENT	FEATURE	TASK DESCRIPTION	AREA	PERIOD TOTAL	WEEK 17		WEEK 18		WEEK 19		WEEK 20		Actual Total	Variance to Date	Variance Report						COMMENTS
							Schedule	Actual	Schedule	Actual	Schedule	Actual	Schedule	Actual			A	B	C	D	E	F	
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Remove Autumn Leaf Fall	1131.77 m ²																		
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Dead Head / Summer Prune / Remove Sucker Growth	1131.77 m ²	2			1				1		-2.00								
12	Frank Banfield Park	Parks	Shrub Bed (Residual)	Inspect Bed and Report Damaged / Missing Stock	1131.77 m ²	1			1						-1.00								
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Prune Shrubs to Enhance Flowering / Remove Suckers / Dead Wood /	17.42 m ²	1	1								-1.00								
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Fork Bed and Rake to Fine Tilt	17.42 m ²																		
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Apply Casoron Barrier Weed Control	1.74 m ²																		
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Spot Treat to Remove all Weed Growth	1.74 m ²	1	1								-1.00								
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Apply Granular Fertiliser	17.42 m ²																		
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Inspect Condition / Collect Litter and Debris	17.42 m ²	1	1								-1.00								
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Remove Autumn Leaf Fall	17.42 m ²																		
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Dead Head / Summer Prune / Remove Sucker Growth	17.42 m ²	2			1				1		-2.00								
12	Frank Banfield Park	Parks	Raised Planter Area - Shrub Bed (Residual)	Inspect Bed and Report Damaged / Missing Stock	17.42 m ²	1			1						-1.00								

Frank Banfield Park




Appendix 4 - Park Map


Welcome to Frank Banfield Park




a cleaner, greener borough

Key

-  Playground
-  Bye-Laws
-  You are here






History of Frank Banfield Park

This open space, originally named Chancellors Park, was created as part of the housing clearance of Elm Dale and Playfair Streets in 1974.

Landscaping began in the summer of 1975. Later that year the park was renamed Frank Banfield Park in honour of Frank Banfield, Mayor of Fulham 1952-53, who died on 31 March 1970, aged 64, after a lifetime of public service.

The park was extended in 1979-80 across Distillery Lane to Chancellors Road. In 2008, the park underwent a major transformation. This latest refurbishment has modernised the site and provided attractive facilities for the local community through improved landscaping and reconfiguration of site entrances and boundary.

All park gates open 7:30am and gates close at:



Good users guide to parks

- Good dogs and responsible owners are welcome but if your dog makes a mess please dispose of it in waste bins. This park is in a dog control zone.
- Keep your park tidy and use bins provided.
- Please be aware of other park users and be considerate. Formal bylaws apply to this site.

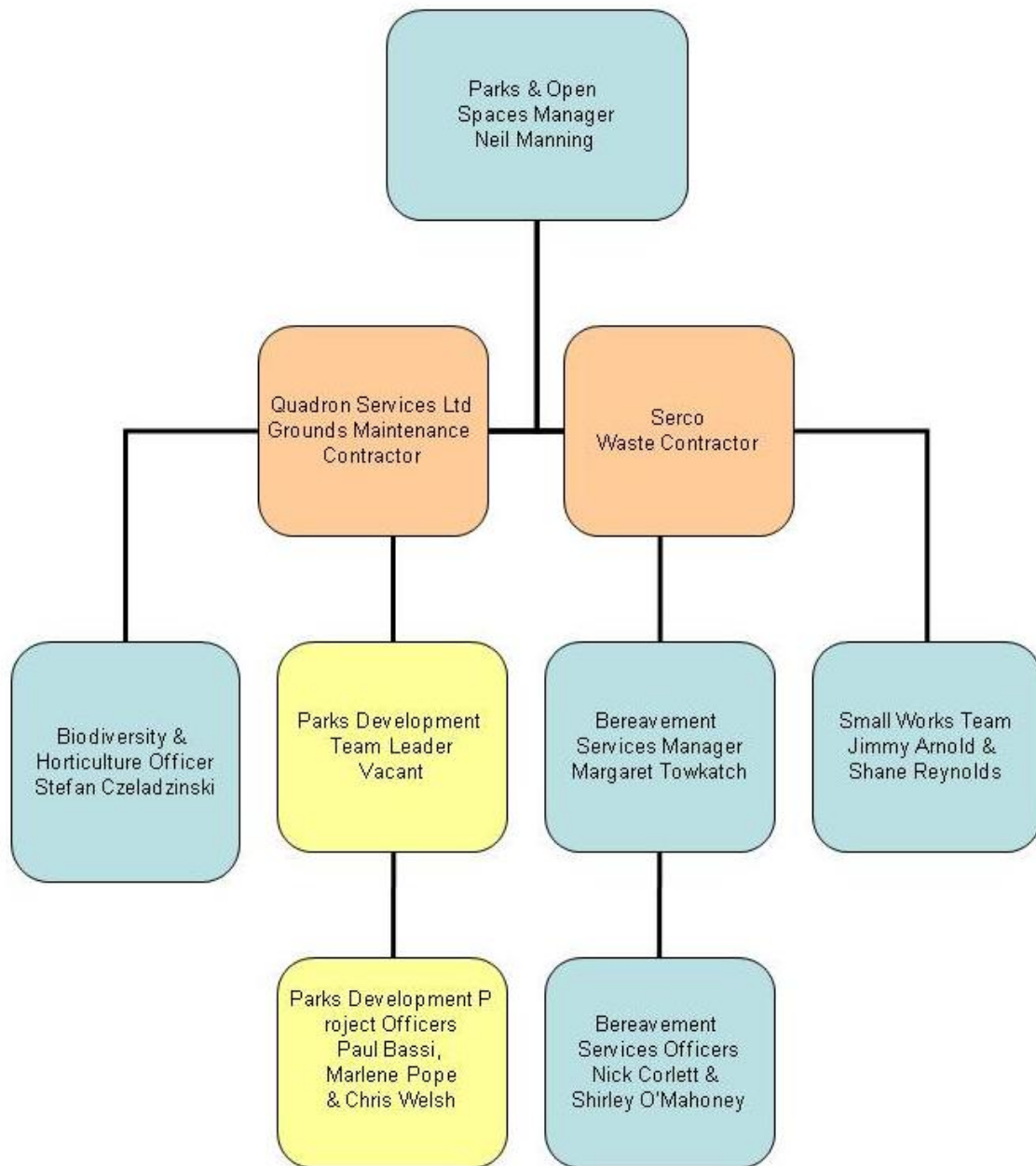
This site is managed by Hammersmith and Fulham Council

For further information or bookings please telephone 020 8748 3020 or email on parks@lbhf.gov.uk

If you require assistance from park constabulary telephone 020 8753 5999 otherwise in case of an emergency dial 999.

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Appendix 5 Parks Management Structure



Appendix 7 Health and Safety Policy



Statement of Health & Safety Policy

Quadron Services Ltd is committed to promoting the health and safety of all its employees and also anyone else who may be affected by the way it carries out its business.

Our scope of operations covers a wide variety of disciplines including the general horticultural maintenance of parks and public open spaces, sport pitch maintenance and burial grounds including burial services.

Health and safety compliance is an important aspect of our business and we will do everything that is reasonably practicable to achieve this. Quadron will set objectives and targets which will be subject to annual review.

We will ensure –

- Safe and healthy working environments that include safe systems of work thereby reducing risk and preventing injury and ill health.
- The provision of adequate and appropriate training and supervision that allows tasks to be completed safely.
- That colleagues and customers alike are aware of our health and safety procedures.
- That accidents and near misses are investigated and monitored to reduce the likelihood of these occurrences.
- The provision of competent, specialist health and safety advice.
- Two way consultations on health and safety issues through the participation of our people.
- That consideration is given to the health and safety implications of new activities.
- Compliance with current legislation and any other applicable requirements as a minimum standard.
- The Continual Improvement of our Health and Safety Performance and Management System.

Managers are responsible for managing health and safety issues within their areas of control. They must ensure that safety procedures are not only in place but that they are implemented, communicated, understood and monitored.

All employees are asked to be actively involved in promoting health and safety standards; they also have a legal duty to –

- Take care of their own safety and that of anyone else who may be affected by their actions whilst at work.
- Co-operate and comply with Quadron's health and safety policies and procedures.
- Report any hazards encountered to their line manager.

Ultimate responsibility for health and safety rests with the Chief Executive and the Board. All policies will be reviewed and updated regularly.

A handwritten signature in black ink, appearing to read "Michael C. Martin".

MICHAEL C. MARTIN, MIH, MBIM, DMS, Dip.M
Chief Executive Officer
Date : 1st August 2011

A handwritten signature in black ink, appearing to read "Clive Ivil".

CLIVE IVIL
Managing Director
Date : 1st August 2011

Appendix 8 Environment & Sustainability policy



Environmental Sustainability Policy

Quadron Services Ltd has provided horticultural and grounds maintenance services to a broad customer base since 1993. We pride ourselves in doing what is best for our customers and employees, whilst taking into consideration social, economic and sustainability issues.

Our scope of operations covers a wide variety of disciplines including the general horticultural maintenance of parks and public open spaces, sport pitch maintenance and burial grounds including burial services.

Our Environmental Management System provides a framework to manage our environmental impacts. The system is integrated with our existing Business Management System which also covers Health and Safety and Quality. We will do everything that is reasonably practicable to ensure good governance and achieve our environmental objectives.

Quadron is committed to:

- The prevention of pollution
- Addressing climate change by reducing the carbon emissions produced during our operations
- Improving processes, equipment and materials under its control that have significant negative impacts on the environment
- Minimising energy usage, waste and the usage of natural materials by using replacing, reducing, re-using and recycling methods
- Providing the training and resources identified as necessary to ensure objectives are met
- Ensuring positive environmental impacts continue by providing necessary resources
- Continually improving the effectiveness, management and performance of the Environmental Management System

In order to ensure the success of this Policy Quadron will:

- Communicate its plan to address significant negative impacts
- Appoint competent persons to monitor and review the Environmental Management System
- Ensure all relevant information and training (where applicable) is available to all persons working for or on behalf of Quadron
- Implement controls to ensure compliance with applicable current legislation, accreditations and other requirements
- Actively encourage all persons working for or on behalf of Quadron to contribute to the success of the Environmental Management System

To achieve the above Quadron sets yearly objectives and targets and these are reviewed as a minimum at the annual management review meeting, along with this Policy.

This Policy is communicated to all persons working for or on behalf of Quadron and is made available upon request to the public and interested parties.

Objectives, targets and this policy are defined and authorised by senior management.

A handwritten signature in black ink, appearing to read "Michael C. Martin".

MICHAEL C. MARTIN, MIH, MBIM, DMS, Dip.M
Chief Executive Officer
Date: 10th January 2012

A handwritten signature in black ink, appearing to read "Clive Ivil".

CLIVE IVIL
Managing Director
Date: 10th January 2012

Appendix 9 Marketing

Proposed Friends of Group website



Friends of Frank Banfield Park gets a Certificate of Park Excellence at 2011 London In Bloom Award.

London Borough of Hammersmith & Fulham Accessibility | Contact | Help | Feedback Search Site: enter search terms Search

Your h&f Get involved... Send your stories Send your photos

Home A-Z of services Jobs Property pages Subscribe to h&f newsletter News contacts

h&f putting residents first

London In Bloom Awards Friday November 18, 2011

Guests from across the borough attended a special event in the Mayor's Parlour where they collected their London In Bloom Awards for 2011 (Thursday, November 10).

London in Bloom promotes, supports and encourages gardening, horticulture and environmental sustainability across the 31 boroughs of Greater London.

Entries were invited from local authorities, parks and friends of parks groups, community groups, businesses and schools across the region who wish to improve their local environment.

This engagement with neighbourhoods, towns, boroughs and cities encourages local people, businesses, schools and community groups to get involved in improving the quality of life locally.

This year saw Hammersmith & Fulham receive more awards than any other borough throughout London.

Awards were presented by the Mayor of the borough, Cllr Frances Stainton, who said: "Our wonderful parks and open spaces have never looked so good and I am glad that they are now getting the recognition that they so richly deserve. Congratulations to all of those who have won an award. These London in Bloom awards now sit proudly alongside the six Green Flag Awards that we won earlier this summer."

The presentation event was sponsored by HammersmithLondon. Mathew John, Operations Director for HammersmithLondon says:

Let's recycle even more. Find out how.

Send us your comments now

recycle for London

h&f news live

Appendix 10 Green waste recycling

Processing Green Waste to create Compost

Because the total quantity of Green Waste / Compost at Quadron's Wormwood Scrubs Depot is less than 60 tonnes at any one time, and it's intended use is by Quadron (the company operating the site) for the enrichment of areas under our control, a T23 exemption can be obtained to carry out composting.

Quadron currently has a T23 exemption for the production of compost at the Wormwood Scrubs depot and various U11 exemptions in place to allow us to use this compost at various locations around the Borough.



Appendix 11 Lantra Staff Training

Focus on Training!

Supervisors Keith Hall & Rick Jelley have recently qualified as Lantra-Awards instructors in Groundscare machinery. The intensive training involved a 5 day “Instructional Techniques” course, two days of Operator training on Ride-on and Pedestrian mowers and a further four days of technical standards training.

Keith commented: “I am very grateful for Quadron putting me forward for the Lantra-Awards Training Instructor course. I now hope to put my 24 years experience and the Lantra-Awards training into practice and show the trainees how to use the machinery correctly and safely and teach them some knowledge of health & safety regulations and codes of practice. Also, show them the pre-start checks and to get them involved with the machines so that they go away with a lot more understanding of how the machines work and keeping them maintained. I hope to become a good trainer because I know Quadron take their health & safety very seriously and I would like to do them proud.”

Rick added: “The Lantra-Awards training I received was rewarding personally as well as professionally. The structure and intensity of the course provided a valuable learning experience. I believe that Quadron are laying the groundwork that will enable our workforce to become some of the best trained operatives in the industry.”



TRAINING THROUGH COMMUNITY PROJECTS

This period has seen wide and varied interaction between Quadron and various parks and open spaces friends and user groups.

Events of particular interest were tree and bulb planting initiatives with school children at Hurlingham Park, South Park and Brook Green, whip planting at Wormwood Scrubs, Ravenscourt Park, a volunteer day with a Friends society at Hammersmith Park and the 100th year birthday celebration with the Friends group at Wormholt Park.



Local school children planting bulbs at Brook Green earlier this year.



Volunteers at Hammersmith Park Pond

“CULTIVATING RECOVERY”

Quadron is working in partnership with Groundwork, the environmental regeneration charity, and LBHF to provide unemployed people with the opportunity for work experience and training and the chance to learn new skills and potentially gain permanent employment.

Groundwork staff, under the supervision of Team Leader Lucy, act as a horticultural hit squad, called the “Quadron Green Team”. There are benefits for all: individuals that work on the Quadron programme develop their confidence, skills and experience in their pursuit to find permanent work and gain a track record and reference point. The local community benefits from enhanced levels of service for no additional cost, and Quadron gains a valuable pool of skilled staff to fill future vacancies and smooth over the peaks in workload. Many favourable comments have been received to date from a variety of sources.

Cllr Paul Bristow (foreground left) together with Quadron and the Groundwork Green Team in the background



THE QUADRON GREEN TEAM, HAMMERSMITH & FULHAM

The Quadron Green Team is a joint venture between Groundwork London and Quadron Services limited to provide supportive, practical and real experience training opportunities for the long term unemployed, working in the borough of Hammersmith and Fulham.

Groundwork London, 18 - 21 Morley Street, London, SE1 7QZ
Telephone: 020 7922 1200 | E-mail: london@groundwork.org.uk | Fax: 020 7922 1219
www.groundwork.org.uk/london
Registered charity no. 1121105



COMMUNITY INITIATIVE WITH THIRD SECTOR PARTNERS
GROUNDWORK LONDON



HEDGE LAYING TRAINING >>

Free training
Tools and equipment provided

18 DECEMBER in Ravenscourt Park
Meet at the Ravenscourt Park Tea House, off Paddenswick Road, W6 0UL

16 & 17 JANUARY on Wormwood Scrubs Local Nature Reserve
Meet at the Scrubs Lane Car Park, Off Scrubs Lane, close to the Texaco Petrol Station

9:30am - 3:30pm

Learn the traditional art of hedge laying.

Help create new and improved hedgerows that will grow to be healthier and last longer as well as providing new habitats, food and shelter for wildlife.

Bring your own packed lunch
Training delivered by Clive Leeke, National Hedgelaying Society

Booking
Booking essential, limited places available
To book your place contact Netty Ribeaux, on 07890 195 920 or Email: netty.ribeaux@groundwork.org.uk
www.scrubs-online.org.uk

Like Us On  Groundwork London  GroundworkLON



Appendix 12 Flora Survey

Species name	Common name	Date	Determiner's name
<i>Achillea millefolium</i>	Yarrow	19/08/2009	Stefan Czeladzinski
<i>Artemisia vulgaris</i>	Mugwort	19/08/2009	Stefan Czeladzinski
<i>Bellis perennis</i>	Daisy	19/08/2009	Stefan Czeladzinski
<i>Calystegia sepium</i>	Hedge Bindweed	19/08/2009	Stefan Czeladzinski
<i>Capsella bursa-pastoris</i>	Shepherd's-purse	19/08/2009	Stefan Czeladzinski
<i>Cardamine hirsuta</i>	Hairy Bitter-cress	19/08/2009	Stefan Czeladzinski
<i>Cerastium fontanum</i>	Common Mouse-ear	19/08/2009	Stefan Czeladzinski
<i>Chenopodium album</i>	Fat-hen	19/08/2009	Stefan Czeladzinski
<i>Cirsium arvense</i>	Creeping Thistle	19/08/2009	Stefan Czeladzinski
<i>Dactylis glomerata</i>	Cock's-foot	19/08/2009	Stefan Czeladzinski
<i>Euphorbia peplus</i>	Petty Spurge	19/08/2009	Stefan Czeladzinski
<i>Fraxinus excelsior</i>	Ash	19/08/2009	Stefan Czeladzinski
<i>Galium aparine</i>	Cleavers	19/08/2009	Stefan Czeladzinski
<i>Geranium robertianum</i>	Herb-Robert	19/08/2009	Stefan Czeladzinski
<i>Geum urbanum</i>	Wood Avens	19/08/2009	Stefan Czeladzinski
<i>Hedera helix</i>	Ivy	19/08/2009	Stefan Czeladzinski
<i>Lamium purpureum</i>	Red Dead-nettle	19/08/2009	Stefan Czeladzinski
<i>Lapsana communis</i>	Nipplewort	19/08/2009	Stefan Czeladzinski
<i>Lolium perenne</i>	Perennial Rye-grass	19/08/2009	Stefan Czeladzinski
<i>Malva sylvestris</i>	Common Mallow	19/08/2009	Stefan Czeladzinski
<i>Plantago lanceolata</i>	Ribwort Plantain	19/08/2009	Stefan Czeladzinski
<i>Plantago media</i>	Hoary Plantain	19/08/2009	Stefan Czeladzinski
<i>Poa annua</i>	Annual Meadow-grass	19/08/2009	Stefan Czeladzinski
<i>Prunella vulgaris</i>	Selfheal	19/08/2009	Stefan Czeladzinski
<i>Ranunculus ficaria</i>	Lesser Celandine	19/08/2009	Stefan Czeladzinski
<i>Ranunculus repens</i>	Creeping Buttercup	19/08/2009	Stefan Czeladzinski
<i>Sambucus nigra</i>	Elder	19/08/2009	Stefan Czeladzinski
<i>Senecio vulgaris</i>	Groundsel	19/08/2009	Stefan Czeladzinski
<i>Sonchus oleraceus</i>	Smooth Sow-thistle	19/08/2009	Stefan Czeladzinski
<i>Stellaria media</i>	Common Chickweed	19/08/2009	Stefan Czeladzinski
<i>Taraxacum officinale</i>	Dandelion	19/08/2009	Stefan Czeladzinski
<i>Trifolium repens</i>	White Clover	19/08/2009	Stefan Czeladzinski
<i>Urtica dioica</i>	Common Nettle	19/08/2009	Stefan Czeladzinski

Appendix 14: Pesticide Reduction Policy (London Borough of Hammersmith and Fulham and Quadron Services)

Last year saw further reductions in the quantities of herbicides used by Quadron in the parks grounds maintenance program. This is reflected in the following:

Product	2011	2012
Chikara	3600 grams	3000 grams
Proshield	180 litres	150 litres
Hiaktiv	120 litres	100 litres

This reduction was achieved by the implementation of the following:

- The fitting of pressure regulators to all knapsack sprayers, to reduce the operating pressure to one BAR.
- The use of low pressure deflector nozzles.
- The resultant reduced application volume and defined spray patterns.
- The extensive use of mulch across all high profile parks sites.
- The inspection of all sites prior to commencement of spraying to identify the base requirement.

It is intended that in 2013 that the above protocols be maintained and that any secondary spraying should only be done once a full borough inspection has been undertaken. It is intended that the basis of the 2013 program be one of reactive spot spraying. This will be done in conjunction with mechanical weed removal and a continuation of the mulching program.

These factors should further facilitate future reductions in herbicide use.



Other initiatives in place:

Under the LANTRA staff training program QSL are also ensuring staff involved in contract spraying on the contract are kept up to date on application technique and monitored to ensure that chemical is being applied safely and efficiently.

The product generated from the Green Waste Recycling facility at Wormwood Scrubs is also helping the fight to reduce herbicide application by culturally treating many beds with suitable dressings to reduce the need for herbicide applications.

Appendix 15 Playground Inspection Report

QUARTERLY PLAYGROUND SAFETY REPORT

Inspection No: **3018**
Date: **13/02/2013** Time: **9:30am**
Authority: **LB Hammersmith & Fulham**
Site: **Frank Banfield Park**
Address: **Chancellors Road, W6**

Reference / Item	Satisfactory	Faults	Comments / Recommendations
Pathways	Yes		
Fence - Bow Top	No	1no bolt to fence by double gates is still missing.	Replace 1no missing bolt to the fencing. Priority 1.
Single Gates - 1no Prosafe	Yes		
Double Gates	Yes		
Benches	Yes		
Picnic Tables	N/A		
Litterbins	Yes		
General Surfaces	Yes		
Equipment			
Playworld Systems Multi Unit	Yes		
Playworld Systems 2 Cradle Seat T Swing	No	Still 2no holes within the wet pour surface around the item now totaling 0.6m².	Patch repair the 2no holes in the brown wet pour surface totaling 0.6m². Priority 1.
Huna Climbing Rock	Yes		

General Recommendations:

Inspector: Kevin Cottis

NOTE: Carried out in accordance with ref. sheet - INSP/QUARTERLY/REF01

Appendix 16 SJM Landscape – specification & frequency

APPENDIX 17: Parks Building Health and Safety Compliance report

Park	Buildings	Lead Officer	Notes
Bishop Park	Bishop`s Park Café	Jem kale	
	Bishop Park café pryor's bank	Jem kale	
	Bishop`s Park Tennis Pavilion	James Budkiewicz	
	Bishop Park toilet block	Paul Bassi	
	Bishop park Bowling green (New Comm Bldg)	Pauline McCormark	
	Bishop Park Avenue Lodge		
	Bishop Park Allotments	Paul Bassi	Licensed to FPMAA
Brook Green	Brook Green Maintenance Hut		Demolished
Fulham cemetery	Fulham cemetery fulham Lodge		Void
	fulham cemetery messroom /toilet	Ian McCreedy	
	Fulham Cemetery Chapel	Paul Bassi	
Fulham Palace & Estate	All under Management by the Trust		
Frank Banfiled Park	Distillery Centre		Sold
Furnival Gardens	furnival gardens mess room	Tony Potter	
Eel Brook Common	eel Brook Café	Jem kale	
Emlyn Garden Allotments	Emlyn Garden Allotments	Paul Bassi	Leased to EGA
Godolphin OS	Godolphin Road OS - refab eco centre	Paul Bassi	Leased to Hammersmith Community Garden Assocaition
Hammersmith Park	Hammersmith Park Depot	Tony Potter	
	Hammersmith Park Mess room/serco		To Be Demolished
	hammersmith Park toilet		To Be Demolished
	hammersmith Bowls pavillion	James Budkiewicz	To Be Demolished
Hurlingham Park	Hurlingham Park Stadium Grandstand	James Budkiewicz	
	Hurlingham Park Bowling Pavilion	James Budkiewicz	
	Hurlingham Park Pump room	Paul Bassi	
	Hurlingham Park Changing Rooms	James Budkiewicz	
	Hurlingham Park borehole	Paul Bassi	
Linford Christie Stadium	Linford Christie Stadium	James Budkiewicz	
	Linford Christie Stadium/prefab office	James Budkiewicz	
Lillie Road Rec	lillie Road Rec - Fitness centre	James Budkiewicz	
	lillie Road Rec - Changing Rooms	James Budkiewicz	
	Lillie Road Rec - mess room	James Budkiewicz	
	Normand Park Fitness centre	James Budkiewicz	
Fulham Pools	Normand Park Bowling Club pavilion	James Budkiewicz	
Normand Park	Normand Park Hut/Café/toilets	Paul Bassi	Occupied by Friends of Normand Patk
	Normand Park Depot	Tony Potter	
	Marcus Garvey One O'clock club		Sold
Margravine (Hammersmith) Cemetery	Margravine cemetery -depot nearest barons court	Ian McCreedy	
	Margravine cemetery - West Lodge		Void - Residential
	Margravine cemetery - West Lodge depot	Tony Potter	Quadron Site
	Margravine cemetery chapel	Paul Bassi	
	Margravine Cemetery Ossiary/bone house	Paul Bassi	
Mortlake Cemetery	mortlake cemetery lodge		Residential
	Mortlake Cemenary Chapel	Iain McCreedy	
	Mortlake cemetery lodge (2)		Residential
	Mortlake Maintenance Yard	Iain McCreedy	
North Sheen Cemetery	North Sheen cemetery Chapel	Paul Bassi	
	North Sheen cemetery Office/toilet/lodge	Iain McCreedy	
	Park Lodge		Residential
Ravenscourt Park	Childrens Toilet by the arches	Paul Bassi	
	Ravenscourt Park - Bowling Pavilion		
	Ravenscourt Park - Paddling Pool	James Budkiewicz	
	Ravenscourt Park Café	Jem kale	
	Ravenscourt Park Glasshouse	Paul Bassi	
	Ravenscourt Park Maintenance Depot	Ian McCreedy	
	Ravenscourt Park Arches storage	Paul Bassi	
	Ravenscourt Park One O clock club		
	ravenscourt park Nursery Goldhawck Road		
Ravenscourt Park White Lodge		Residential	
ST Peter Square	St peters Square -mess room	Tony Potter	
South Park	South Park Changing Rooms	James Budkiewicz	
	South Park Toilet block		
	South Park Maintenance Depot	Tony Potter	
	South Park Hugon Lodge		Residential
	South park Clancarty Lodge		Disused/Condemned
	South Park Cricket Pavilion	Paul Bassi	Occupied by Twice Times Nursery no lease
	South Park temporary café	Jem kale	
	South Park SubStation by woolneigh St		
Wendell Park	Wendell Park Depot/messroom	Tony Potter	
	William Parnell Park (Nursery)		Not within the park?
	Wormholt Park Pavilion		
Wormwood Scrubs	Wormwood Scrubs Maintenance Depot	Tony Potter	
	Wormwood Scrubs Stable blocks		
	Wormwood Scrubs Park Lodge		
White City	Old oak Community centre	Family Mosaic - Jackie Feeny amanger	
	White city One O'clock Club nursery		The Hut?
	White city One O'clock Club prefab office		?

APPENDIX 17: Parks Building Health and Safety Compliance report

Park	Buildings	Gas installation inspection	Legionellosis Risk Assessment	Water Temperature Checks
Bishop Park	Bishop`s Park Café	No Services Provided	No Services Provided	No Services Provided
	Bishop Park café pryor's bank	No Services Provided	No Services Provided	No Services Provided
	Bishop`s Park Tennis Pavilion	No Services Provided	No Services Provided	No Services Provided
	Bishop Park toilet block	No Services Provided	No Services Provided	No Services Provided
	Bishop park Bowling green (New Comm Bldg)	Yes	Yes	Yes
	Bishop Park Avenue Lodge	Yes	No	No
	Bishop Park Allotments	No Services Provided	No Services Provided	No Services Provided
Brook Green	Brook Green Maintenance Hut	No Services Provided	No Services Provided	No Services Provided
Fulham cemetery	Fulham cemetery fulham Lodge	Yes	Yes	Void
	fulham cemetery messroom /toilet	No Services Provided	No Services Provided	No Services Provided
	Fulham Cemetery Chapel	No Services Provided	No Services Provided	No Services Provided
Fulham Palace & Estate	All under Management by the Trust	By FP Trust	By FP Trust	By FP Trust
Frank Banfiled Park	Distillery Centre	Sold	Sold	Sold
Furnival Gardens	furnival gardens mess room	No Services Provided	No Services Provided	No Services Provided
Eel Brook Common	eel Brook Café	No Services Provided	No Services Provided	No Services Provided
Emlyn Garden Allotments	Emlyn Garden Allotments	No Services Provided	No Services Provided	No Services Provided
Godolphin OS	Godolphin Road OS - refab eco centre	No Services Provided	No Services Provided	No Services Provided
Hammersmith Park	Hammersmith Park Depot	No	Yes	Yes
	Hammersmith Park Mess room/serco	No Services Provided	No Services Provided	No Services Provided
	hammersmith Park toilet	No Services Provided	No Services Provided	No Services Provided
	hammersmith Bowls pavillion	No Services Provided	No Services Provided	No Services Provided
Hurlingham Park	Hurlingham Park Stadium Grandstand	No Services Provided	No Services Provided	No Services Provided
	Hurlingham Park Bowling Pavilion	No	Yes	Yes
	Hurlingham Park Pump room	No Services Provided	No Services Provided	No Services Provided
	Hurlingham Park Changing Rooms	Yes	Yes	Yes
	Hurlingham Park borehole	No Services Provided	No Services Provided	No Services Provided
Linford Christie Stadium	Linford Christie Stadium	Yes	Yes	Yes
	Linford Christie Stadium/prefab office	Yes	Yes	Yes
Lillie Road Rec	lillie Road Rec - Fitness centre	No Services Provided	No Services Provided	No Services Provided
	lillie Road Rec - Changing Rooms	No	Yes	Yes
	Lillie Road Rec - mess room	No Services Provided	No Services Provided	No Services Provided
Fulham Pools	Normand Park Fitness centre	No Services Provided	No Services Provided	No Services Provided
Normand Park	Normand Park Bowling Club pavilion	No	Yes	Yes
	Normand Park Hut/Café/toilets	No	Yes	Yes
	Normand Park Depot	Yes	Yes	Yes
Marcus Garvey	Marcus Garvey One O'clock club	Sold	Sold	Sold
Margravine (Hammersmith) Cemetery	Margravine cemetery -depot nearest barons court	No Services Provided	No Services Provided	No Services Provided
	Margravine cemetery - West Lodge	Yes	No	No
	Margravine cemetery - West Lodge depot	Yes	Yes	Yes
	Margravine cemetery chapel	No Services Provided	No Services Provided	No Services Provided
	Margravine Cemetery Ossiary/bone house	No Services Provided	No Services Provided	No Services Provided
Mortlake Cemetery	mortlake cemetery lodge	Yes	No	No
	Mortlake Cemenary Chapel	No	No	No
	Mortlake cemetery lodge (2)	Yes	No	No
	Mortlake Maintenance Yard	No	Yes	Yes
North Sheen Cemetery	North Sheen cemetery Chapel	No	No	No
	North Sheen cemetery Office/toilet/lodge	No	Yes	Yes
	Park Lodge	Yes	No	No
Ravenscourt Park	Childrens Toilet by the arches	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park - Bowling Pavilion	No	Yes	Yes
	Ravenscourt Park - Paddling Pool	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park Café	Yes	Yes	Yes
	Ravenscourt Park Glasshouse	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park Maintenance Depot	Yes	Yes	Yes
	Ravenscourt Park Arches storage	No	No	No
	Ravenscourt Park One O clock club	Yes	Yes	Yes
	ravenscourt park Nursery Goldhawck Road	No Services Provided	No Services Provided	No Services Provided
Ravenscourt Park White Lodge	HSG Responsibility	HSG Responsibility	HSG Responsibility	
ST Peter Square	St peters Square -mess room	No Services Provided	No Services Provided	No Services Provided
South Park				
	South Park Changing Rooms	Yes	Yes	Yes
	South Park Toilet block	No Services Provided	No Services Provided	No Services Provided
	South Park Maintenance Depot	Yes	Yes	Yes
	South Park Hugon Lodge	Yes	No	No
	South park Clancarty Lodge	No Services Provided	No Services Provided	No Services Provided
	South Park Cricket Pavilion	No	Yes	Yes
	South Park temporary café	No Services Provided	No Services Provided	No Services Provided
South Park SubStation by woolneigh St	No Services Provided	No Services Provided	No Services Provided	
Wendell Park	Wendell Park Depot/messroom	No	Yes	Yes
	William Parnell Park (Nursery)	No Services Provided	No Services Provided	No Services Provided
	Wormholt Park Pavilion	No Services Provided	No Services Provided	No Services Provided
Wormwood Scrubs	Wormwood Scrubs Maintenance Depot	No	No	No
	Wormwood Scrubs Stable blocks	No Services Provided	No Services Provided	No Services Provided
	Wormwood Scrubs Park Lodge	No Services Provided	No Services Provided	No Services Provided
	Old oak Community centre	No Services Provided	No Services Provided	No Services Provided
White City	White city One O'clock Club nursery	Yes	Yes	Yes
	White city One O'clock Club prefab office			

APPENDIX 17: Parks Building Health and Safety Compliance report

Park	Buildings	Shower Head Descaling	5YR Fixed Electrical Check	Fire Risk Assessment
Bishop Park	Bishop`s Park Café	No Services Provided	No Services Provided	No Services Provided
	Bishop Park café pryor's bank	No Services Provided	No Services Provided	No Services Provided
	Bishop`s Park Tennis Pavilion	No Services Provided	No Services Provided	No Services Provided
	Bishop Park toilet block	No Services Provided	No Services Provided	No Services Provided
	Bishop park Bowling green (New Comm Bldg)	No	Yes	Yes
	Bishop Park Avenue Lodge	No	No	No
Brook Green	Bishop Park Allotments	No Services Provided	No Services Provided	No Services Provided
	Brook Green Maintenance Hut	No Services Provided	No Services Provided	No Services Provided
Fulham cemetery	Fulham cemetery fulham Lodge	No	Yes	Yes
	fulham cemetery messroom /toilet	No Services Provided	No Services Provided	No Services Provided
	Fulham Cemetery Chapel	No Services Provided	No Services Provided	No Services Provided
Fulham Palace & Estate	All under Management by the Trust	By FP Trust	By FP Trust	By FP Trust
Frank Banfiled Park	Distillery Centre	Sold	Sold	Sold
Furnival Gardens	furnival gardens mess room	No Services Provided	No Services Provided	No Services Provided
Eel Brook Common	eel Brook Café	No Services Provided	No Services Provided	No Services Provided
Emlyn Garden Allotments	Emlyn Garden Allotments	No Services Provided	No Services Provided	No Services Provided
Godolphin OS	Godolphin Road OS - refab eco centre	No Services Provided	No Services Provided	No Services Provided
Hammersmith Park	Hammersmith Park Depot	No	Yes	No
	Hammersmith Park Mess room/serco	No Services Provided	No Services Provided	No Services Provided
	hammersmith Park toilet	No Services Provided	No Services Provided	No Services Provided
	hammersmith Bowls pavillion	No Services Provided	No Services Provided	No Services Provided
Hurlingham Park	Hurlingham Park Stadium Grandstand	No Services Provided	No Services Provided	No Services Provided
	Hurlingham Park Bowling Pavilion	No	Yes	Yes
	Hurlingham Park Pump room	No Services Provided	No Services Provided	No Services Provided
	Hurlingham Park Changing Rooms	Yes	Yes	Yes
Linford Christie Stadium	Hurlingham Park borehole	No Services Provided	No Services Provided	No Services Provided
	Linford Christie Stadium	Yes	Yes	Yes
Lillie Road Rec	Linford Christie Stadium/prefab office	Yes	Yes	Yes
	lillie Road Rec - Fitness centre	No Services Provided	No Services Provided	No Services Provided
	lillie Road Rec - Changing Rooms	No	Yes	Yes
	Lillie Road Rec - mess room	No Services Provided	No Services Provided	No Services Provided
Fulham Pools	Normand Park Fitness centre	No Services Provided	No Services Provided	No Services Provided
Normand Park	Normand Park Bowling Club pavilion	No	Yes	Yes
	Normand Park Hut/Café/toilets	No	Yes	Yes
	Normand Park Depot	Yes	Yes	No
Marcus Garvey	Marcus Garvey One O'clock club	Sold	Sold	Sold
Margravine (Hammersmith) Cemetery	Margravine cemetery -depot nearest barons court	No Services Provided	No Services Provided	No Services Provided
	Margravine cemetery - West Lodge	No	Yes	No
	Margravine cemetery - West Lodge depot	Yes	Yes	No
	Margravine cemetery chapel	No Services Provided	No Services Provided	No Services Provided
	Margravine Cemetery Ossiary/bone house	No Services Provided	No Services Provided	No Services Provided
Mortlake Cemetery	mortlake cemetery lodge	No	No	No
	Mortlake Cemenary Chapel	No	Yes	Yes
	Mortlake cemetery lodge (2)	No	No	No
	Mortlake Maintenance Yard	Yes	Yes	No
North Sheen Cemetery	North Sheen cemetery Chapel	No	Yes	Yes
	North Sheen cemetery Office/toilet/lodge	No	Yes	Yes
	Park Lodge	No	No	No
Ravenscourt Park	Childrens Toilet by the arches	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park - Bowling Pavilion	No	Yes	Yes
	Ravenscourt Park - Paddling Pool	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park Café	No	Yes	Yes
	Ravenscourt Park Glasshouse	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park Maintenance Depot	Yes	Yes	No
	Ravenscourt Park Arches storage	No	Yes	No
	Ravenscourt Park One O clock club	Yes	Yes	Yes
	ravenscourt park Nursery Goldhawck Road	No Services Provided	No Services Provided	No Services Provided
Ravenscourt Park White Lodge	HSG Responsibility	HSG Responsibility	HSG Responsibility	
ST Peter Square	St peters Square -mess room	No Services Provided	No Services Provided	No Services Provided
South Park	South Park Changing Rooms	Yes	Yes	Yes
	South Park Toilet block	No Services Provided	No Services Provided	No Services Provided
	South Park Maintenance Depot	Yes	Yes	No
	South Park Hugon Lodge	No	No	No
	South park Clancarty Lodge	No Services Provided	No Services Provided	No Services Provided
	South Park Cricket Pavilion	No	Yes	No
	South Park temporary café	No Services Provided	No Services Provided	No Services Provided
	South Park SubStation by woolneigh St	No Services Provided	No Services Provided	No Services Provided
Wendell Park	Wendell Park Depot/messroom	No	Yes	Yes
	William Parnell Park (Nursery)	No Services Provided	No Services Provided	No Services Provided
	Wormholt Park Pavilion	No Services Provided	No Services Provided	No Services Provided
Wormwood Scrubs	Wormwood Scrubs Maintenance Depot	No	Yes	Yes
	Wormwood Scrubs Stable blocks	No Services Provided	No Services Provided	No Services Provided
	Wormwood Scrubs Park Lodge	No Services Provided	No Services Provided	No Services Provided
	Old oak Community centre	No Services Provided	No Services Provided	No Services Provided
White City	White city One O'clock Club nursery	No	Yes	Yes
	White city One O'clock Club prefab office			

APPENDIX 17: Parks Building Health and Safety Compliance report

Park	Buildings	Fire Alarm	Emergency Lighting	Portable Appliance Testing
Bishop Park	Bishop`s Park Café	No Services Provided	No Services Provided	No Services Provided
	Bishop Park café pryor's bank	No Services Provided	No Services Provided	No Services Provided
	Bishop`s Park Tennis Pavilion	No Services Provided	No Services Provided	No Services Provided
	Bishop Park toilet block	No Services Provided	No Services Provided	No Services Provided
	Bishop park Bowling green (New Comm Bldg)	Yes	Yes	Yes
	Bishop Park Avenue Lodge	No	No	No
Brook Green	Bishop Park Allotments	No Services Provided	No Services Provided	No Services Provided
	Brook Green Maintenance Hut	No Services Provided	No Services Provided	No Services Provided
Fulham cemetery	Fulham cemetery fulham Lodge	Yes	Yes	Void
	fulham cemetery messroom /toilet	No Services Provided	No Services Provided	No Services Provided
	Fulham Cemetery Chapel	No Services Provided	No Services Provided	No Services Provided
Fulham Palace & Estate	All under Management by the Trust	By FP Trust	By FP Trust	By FP Trust
Frank Banfiled Park	Distillery Centre	Sold	Sold	Sold
Furnival Gardens	furnival gardens mess room	No Services Provided	No Services Provided	No Services Provided
Eel Brook Common	eel Brook Café	No Services Provided	No Services Provided	No Services Provided
Emlyn Garden Allotments	Emlyn Garden Allotments	No Services Provided	No Services Provided	No Services Provided
Godolphin OS	Godolphin Road OS - refab eco centre	No Services Provided	No Services Provided	No Services Provided
Hammersmith Park	Hammersmith Park Depot	No	No	No
	Hammersmith Park Mess room/serco	No Services Provided	No Services Provided	No Services Provided
	hammersmith Park toilet	No Services Provided	No Services Provided	No Services Provided
	hammersmith Bowls pavillion	No Services Provided	No Services Provided	No Services Provided
Hurlingham Park	Hurlingham Park Stadium Grandstand	No Services Provided	No Services Provided	No Services Provided
	Hurlingham Park Bowling Pavilion	No	No	No
	Hurlingham Park Pump room	No Services Provided	No Services Provided	No Services Provided
	Hurlingham Park Changing Rooms	Yes	Yes	Yes
Linford Christie Stadium	Hurlingham Park borehole	No Services Provided	No Services Provided	No Services Provided
	Linford Christie Stadium	Yes	Yes	Yes
Lillie Road Rec	Linford Christie Stadium/prefab office	Yes	Yes	Yes
	lillie Road Rec - Fitness centre	No Services Provided	No Services Provided	No Services Provided
	lillie Road Rec - Changing Rooms	No	No	No
	Lillie Road Rec - mess room	No Services Provided	No Services Provided	No Services Provided
Fulham Pools	Normand Park Fitness centre	No Services Provided	No Services Provided	No Services Provided
Normand Park	Normand Park Bowling Club pavilion	No	No	No
	Normand Park Hut/Café/toilets	Yes	Yes	No
	Normand Park Depot	Yes	Yes	No
Marcus Garvey	Marcus Garvey One O'clock club	Sold	Sold	Sold
Margravine (Hammersmith) Cemetery	Margravine cemetery -depot nearest barons court	No Services Provided	No Services Provided	No Services Provided
	Margravine cemetery - West Lodge	No	No	No
	Margravine cemetery - West Lodge depot	Yes	Yes	No
	Margravine cemetery chapel	No Services Provided	No Services Provided	No Services Provided
	Margravine Cemetery Ossiary/bone house	No Services Provided	No Services Provided	No Services Provided
Mortlake Cemetery	mortlake cemetery lodge	No	No	No
	Mortlake Cemenary Chapel	No	No	Yes
	Mortlake cemetery lodge (2)	No	No	No
	Mortlake Maintenance Yard	Yes	Yes	No
North Sheen Cemetery	North Sheen cemetery Chapel	No	No	Yes
	North Sheen cemetery Office/toilet/lodge	No	No	Yes
	Park Lodge	No	No	No
Ravenscourt Park	Childrens Toilet by the arches	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park - Bowling Pavilion	No	No	No
	Ravenscourt Park - Paddling Pool	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park Café	Yes	Yes	No
	Ravenscourt Park Glasshouse	No Services Provided	No Services Provided	No Services Provided
	Ravenscourt Park Maintenance Depot	Yes	Yes	No
	Ravenscourt Park Arches storage	No	No	No
	Ravenscourt Park One O clock club	Yes	Yes	Yes
	ravenscourt park Nursery Goldhawck Road	No Services Provided	No Services Provided	No Services Provided
Ravenscourt Park White Lodge	HSG Responsibility	HSG Responsibility	HSG Responsibility	
ST Peter Square	St peters Square -mess room	No Services Provided	No Services Provided	No Services Provided
South Park	South Park Changing Rooms	No	No	No
	South Park Toilet block	No Services Provided	No Services Provided	No Services Provided
	South Park Maintenance Depot	Yes	Yes	No
	South Park Hugon Lodge	No	No	No
	South park Clancarty Lodge	No Services Provided	No Services Provided	No Services Provided
	South Park Cricket Pavilion	No	No	No
	South Park temporary café	No Services Provided	No Services Provided	No Services Provided
	South Park SubStation by woolneigh St	No Services Provided	No Services Provided	No Services Provided
Wendell Park	Wendell Park Depot/messroom	No	No	No
	William Parnell Park (Nursery)	No Services Provided	No Services Provided	No Services Provided
	Wormholt Park Pavilion	No Services Provided	No Services Provided	No Services Provided
Wormwood Scrubs	Wormwood Scrubs Maintenance Depot	Yes	Yes	No
	Wormwood Scrubs Stable blocks	No Services Provided	No Services Provided	No Services Provided
	Wormwood Scrubs Park Lodge	No Services Provided	No Services Provided	No Services Provided
	Old oak Community centre	No Services Provided	No Services Provided	No Services Provided
White City	White city One O'clock Club nursery	Yes	Yes	Yes
	White city One O'clock Club prefab office			