

The EHC Planning Service will work with parents to identify an appropriate school.



Our contact details

EHC Planning Service
Tel: 020 8753 1021
Email: SEND@lbhf.gov.uk

Where can I get independent advice?

Your Voice in Health and Social Care (YVHSC) offers free, confidential, and impartial information, advice, support and guidance for parents/carers of children with special educational needs and/or disabilities (SEND) and young people with SEND aged 0-25

Tel: 020 3886 1582
Email: info@hfsendiass.org.uk

Website: <http://www.hfsendiass.org.uk/>

Education, Health
and Care Plans
(EHCPs)



Moving on: a short guide to the change between education stages

How to apply for primary and secondary school places in September 2025 if your child has an EHC Plan



The Phase Transfer process

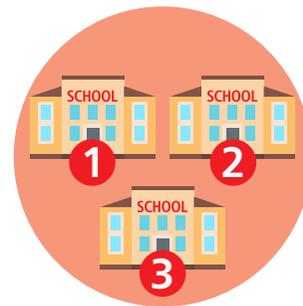
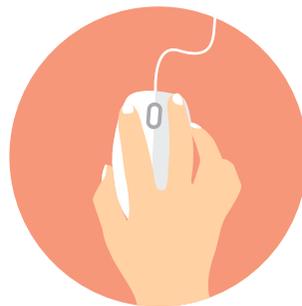
Transferring from Nursery to Primary School or Primary to Secondary School is coordinated by the Education, Health & Care (EHC) Casework Service not the Admissions Service.

In September 2024 you will receive an email from your assigned EHC Coordinator asking you for your school preferences. You will need to let us know what your preference(s) are by 2nd October 2024

In line with the SEN Code of Practice (2014) the Local Authority consults with Governing Bodies of schools for their views before naming schools in EHC Plans.

The Local Authority will send out formal consultations to schools by the 10th October 2024.

We must finalise your child's EHC plan with a school named in Section I by February 15 2025. This is a statutory requirement.



Things to consider

We recommend that you visit the school(s) of your choice and attend open evenings if possible.

Visit our local offer for information on schools in Hammersmith & Fulham: www.lbhf.gov.uk/localoffer

You will need to provide us with at least two preferred schools.

It may help for you to discuss your school choices and the phase transfer process with the SENCO at your child's current school.