



2nd November 2023

CONSULTATION ON PROPOSAL TO CHANGE ADMISSION ARRANGEMENTS

To Whom it may concern,

We are consulting on our arrangements for admission in the 2025/26 academic year and would welcome your feedback.

Please find attached the proposed **Admissions Policy for 2025/26** for The Fulham Cross Academy Trust, Munster Road, London SW6 6BP (comprising Fulham Cross Girls' School and Fulham Cross Academy).

Please note that the Academy proposes the following change:

- Fulham Cross Girls' School - priority place for up to 12 girls who have applied under the languages aptitude scheme

The consultation period is from Monday 6th November to Friday 15th December 2023.

Please address any comments to Angela O'Leary, PA to the Executive Principal by email to angela.oleary@fulhamcross.net

Following the consultation period all submitted comments will be considered at a Governors' Meeting and the final arrangements will be published on the school websites no later than 15th March 2024.

Yours faithfully

Sally Brooks
Executive Principal



Admissions Policy 25/26

All Policies refer to the application of the Fulham Cross Girls' School / Fulham Cross Academy vision statement, which is:

Fulham Cross Academy Trust is driven by a passion to see the young people who arrive through our doors succeed. We are committed to providing a high quality, forward-thinking education for our students – equipping them with the tools to flourish beyond our walls.

We aim to instil compassion, empathy and respect in all our students, while also fostering a love for learning. At the end of their Fulham Cross journey, students will be confident and creative individuals with an unshakeable sense of self-worth who have gained the confidence and skills to reach their full potential in life.

We are an open, diverse and inclusive community where all students reach the heights of aspiration through nurturing self-confidence, belief and becoming a global citizen.

Person Responsible	Executive Principal
Review Frequency	Annually
Statutory Policy	Yes
Policy First Issued	June 2012
Last Reviewed	October 2023
Agreed by SLT	Yes
Does this policy need to be ratified by Governors?	Yes
Ratified by Governors on	October 2021
Link Director if applicable	TBC
This policy is communicated by the following means	Google Drive/School Website



FULHAM CROSS ACADEMY TRUST

Fulham Cross Girls' School (FCGS) And Fulham Cross Academy (FCA) are schools within Fulham Cross Academy Trust.

Places will be allocated to those children whose parents or carers have expressed a preference for the schools, naming one or both of them (in priority order) on their local authority's common application form. Hammersmith & Fulham residents can apply online at www.lbhf.gov.uk/eadmissions

Applicants to Fulham Cross Girls' School who wish to apply for a languages aptitude place must complete the application form on the school website.

Determined Admission Arrangements Fulham Cross Academy Trust Schools

Fulham Cross Girls' School is a non-selective comprehensive school part of the Fulham Cross Academy Trust. The school has an agreed admission number of 125 students and will admit this number of Year 7 children each academic year.

Fulham Cross Academy is a non-selective mixed comprehensive school, which is also part of the Fulham Cross Academy Trust. The School has an agreed admission number of 125 students and will admit this number of Year 7 children each academic year.

Applicants with a signed Education, Health and Care Plan that names Fulham Cross Girls' School or Fulham Cross Academy will be placed at that school via the SEN process as set out in Section 324 of the Education Act 1996¹.

If there are more applications to the school than there are places available Fulham Cross Girls' School or Fulham Cross Academy, we will allocate places in the following order of priority:

1. Children in Public Care (Also known as Looked after Children in the care of the local authority), children who have been adopted or made subject to residence orders or special guardianship order immediately following having been looked after².
2. Brothers and sisters of children already on the roll within any of the Fulham Cross Academy Trust Schools; Fulham Cross Academy, Fulham Cross Girls' School and the Fulham Cross VI Form who are still in the school at the time the applicant is admitted if places are available. This includes half-brothers and half-sisters, adopted brothers or sisters, step brothers or step sisters or the children of the partner of the parent or carer provided that they live at the same address as the applicant.

Fulham Cross Girls' School - Languages Aptitude

After admissions in paragraph 1 and 2, up to 12 girls who have applied under the languages aptitude scheme will be admitted. See appendix 1. More information about how to apply and an application form can be found on the school website. The school reserves the right to admit fewer than fifteen pupils under this criterion if there are insufficient applicants reaching the required standard.

¹ An Education, Health and Care Plan is a plan made by the Local Authority under Section 37 of the Children and Families Act 2014 specifying the special education, health and social care provision required for that child.

² A 'looked after child' is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.



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If in categories 1 or 2, there are more applicants than there are places available, priority will be given to applicants who live nearest the school on the basis described in 4 below. If there are two or more applicants in categories 1 or 2 who live at precisely the same distance from the school, the offer of a place will be decided by random allocation.

3. To children who live nearest the school. Proximity to the school will be calculated using a straight line (as the crow flies) measurement from the child's home 'address point' determined by Ordnance Survey Data to the center of the school grounds as determined by Hammersmith and Fulham using its computerised measuring system. The child living closest to the school will receive the highest priority. Accessibility by car or public transport will be disregarded.
4. If applicants share the same address point (for example, those who live in the same block of flats or shared house), priority will be given to those who live closest to the ground floor and then by ascending flat number order. Routes will be measured to four decimal places (if necessary). If, in the unlikely event that two or more applicants live at exactly the same distance from the school, the offer of a place will be decided by random allocation.

Twins, triplets and multiple births

Twins, triplets and multiple birth children will be considered as individuals alongside all other applicants. Every effort will be made to accommodate twins or multiple birth children within the same school, even if this means that the PAN will be exceeded.

Split residence

Where a child lives with parents with shared responsibility, each for part of a week, the address where the child lives are determined using a joint declaration from the parents stating the pattern of residence, if a child's residence is split equally between both parents, then parents will be asked to determine which is the residential address for the purpose of admission to the school. If the residence is not split equally between both parents, then the address used will be the address where the child spends the majority of the school week.

Method of Application

The Academy Trust will offer open events and school visits to all potential applicants, irrespective of any protected characteristics. Where necessary, the Academy Trust will make reasonable adjustments for anyone needing support.

Parents/carers must apply using the Common Application Form of the local authority where they live. This can be completed online via www.lbhf.gov.uk/schools/admissions.

The Academy Trust will use the following timetable for applications to our schools each year:

1. September – Admissions information will appear on both school's websites with links to the school's prospectus. Dates and times for visiting the schools will also be published. Any families who cannot make the allocated times are welcome to contact the schools to make alternative arrangements.
2. All school visits take place in October. Typically FCGS offers every Tuesday morning and FCA offers every Thursday morning. Open evenings are in consecutive weeks; with FCGS hosting on the first Wednesday of October and FCA on the second Wednesday.



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3. October - the schools will publish the date for the relevant aptitude test. Results will be sent to the Local Authority to dovetail the PAN London allocation of school places.
4. October – Common Application Form to be completed and returned, by the agreed common date, to the Local Authority - this is usually the 31st October.
5. March - Children who receive a place at FCAT will be notified by the Local Authority on 1st March

If false or misleading information is used to gain entry to the school, applicants may lose their priority for admission.

Admissions procedures

The Academy Trust will offer open events and school visits to all potential applicants, irrespective of any protected characteristics. Where necessary, the Academy Trust will make reasonable adjustments for anyone needing support.

Closing Date and Initial Notification Date

The closing date for applications will be notified by the child's home Local Authority.

Late applications

Applications received after the set closing date will be accepted but will not typically be considered for a place at the school until after the initial offer date.

Waiting List

Unsuccessful applicants (including any applications received after the closing date) will be included on the school's waiting list ranked in order of priority under the published oversubscription criteria, without regard to the date that the application was received. Please note a child's position on the waiting list can go down as well as up. For example, if a new application is received or if a child on the list moves nearer to the school, the waiting list may need to be revised. The offer of a place does not depend on the length of time your child's name has been on the waiting list.

Appeals

Unsuccessful applicants have a right to appeal to an Independent Appeal Panel. Further details will be included in the notification letter.

Post 16 Admissions Criteria

Fulham Cross Sixth Form (FCSF) will aim to admit up to 100 students into Year 12 each year. The Academy will welcome applications from students who meet the published admissions criteria for Sixth Form entry, both from the Academy Trust's own Year 11 and from external schools.

The Academy will only consider applications for courses it has published as being available, and will not make any other courses available at the request of applicants. Any places will be offered conditionally and on the basis that applicants meet the admissions requirements for the courses.

To be eligible to enter the Sixth Form both the Academy's own Year 11 pupils and external applicants will be expected to have met the minimum academic entry requirements for the Sixth Form. These entry requirements will be based upon GCSE grades or other measures of prior attainment. These academic entry requirements will be published on the website and prospectus.



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Fulham Cross Sixth Form is academically selective and requires students to attain a minimum of 8 GCSE grades at Level 9-5, as well as meeting the minimum entry requirements for the individual subjects chosen. You can find the individual subject requirements on our application form and on our Sixth Form Curriculum page on the website.

In addition to the Sixth Form's minimum academic entry requirements pupils will be required to satisfy minimum entrance requirements for the courses which they wish to follow from those available. If either internal or external applicants with an offer of a Sixth Form place fail to meet the minimum course requirements they will be given the option of pursuing any alternative available course for which they do meet the minimum academic requirements and which has any vacant places.

When there are more external applicants that satisfy the academic entry requirements, the Academy will admit students who meet the minimum Sixth Form entry requirements in priority order as follows:

1. Any student in receipt of an EHCP which names the Academy for Sixth Form study – once it has been agreed that FCSF can meet the needs of the student.
2. Eligible children in public care who are Previously Looked After Children (PLAC) and Looked After Children (LAC) that meet the agreed standards.
3. Students in Year 11 of the Academy who meet the minimum Sixth Form entry requirements as described above.
4. External Year 11 students who meet the minimum Sixth Form entry requirements as described above.
5. Pupils applying after the closing date for applications to the Sixth Form will only be offered places if any remain after on-time applicants have been admitted.
6. There will be a right of appeal to an Independent Appeals Panel for unsuccessful applicants and those existing Academy pupils refused progression into the sixth form.
7. If applying as a foreign national or a resident outside of England, please visit www.gov.uk for further information on visa requirements. Admissions appeals.
8. In circumstances where a school place is refused, the applicant will have the right to appeal against the Academy's decision to refuse admission.
9. Where this is the case, the Academy Trust will establish an independent appeals panel to hear the appeal. The appeal panel will perform its judicial function in a transparent, accessible, independent and impartial manner, and operate according to principles of natural justice.
10. Instructions on how to appeal can be found on the Academy's website with a link to the appeal form.

If false or misleading information is used to gain entry to the Sixth Form applicants may lose their priority for admission/place at FCAT Sixth Form

This policy will be reviewed by the Academy governing body on an annual basis. Any changes to this policy will be communicated to all staff and other interested parties.



Appendix 1

Fulham Cross Girls' School Languages Aptitude Test

The languages aptitude tests will be held in mid-October 2025. Anyone wishing to apply for a language place must complete a languages aptitude application form and return it to the school by 1st October 2025. Details of the timings of tests will then be emailed to all applicants under this scheme. The school will take all reasonable steps to inform parents of the outcome of the tests before the closing date for secondary applications on 31st October.

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