

# Application to vote by proxy

For a single election

Only **one** person per form please. If more forms are needed, please photocopy, contact Electoral Services or visit the website [www.lbhf.gov.uk](http://www.lbhf.gov.uk). **Please use BLOCK LETTERS.**

## 1 About you

Surname or family name

First names (in full)

Your address (where you are registered to vote)

Postcode

## 2 About your proxy

Your proxy's surname or family name

Your proxy's first names (in full)

Your proxy's present address

Postcode

Your proxy's relationship to you (if any)

Your proxy's daytime telephone number and/or email

(in case we have a query)

## 3 Which election?

I want my proxy to vote for me at the election on (date):

## 4 Reason for voting by proxy

I cannot reasonably be expected to go to my polling station because

## 5 Your signature

Each person has to sign their own form. The form will be returned if it is not signed. It is an offence to make a false statement on this form. Maximum fine £5,000.

Your proxy must be a British, other Commonwealth, Irish or European Union citizen and over 18 years old. (European Union citizens cannot be appointed as proxies at UK parliamentary elections.)

**I have asked my proxy and they are willing and allowed to be appointed to vote for me.**

Signed

Date

Your daytime telephone number\*

Email address\*

(\*You do not have to give these, but it helps us to contact you if there is something unclear about your form.)

## What is proxy voting?

If you are unable to vote in person, you can choose someone to go to your polling station and vote on your behalf. This is called voting by proxy.

The registration officer must know who your proxy is, so their name can be added to the official proxy list. This is why you have to fill in a form to apply for a proxy vote.

This form is for voting by proxy at a **single election** only. If you need a proxy vote for more than one election, please contact Electoral Services, or download the form from our website.

## Who can be my proxy?

Your proxy should be someone you trust, and they must be willing and allowed to vote on your behalf.

Anyone can be your proxy, as long as they are eligible to vote. This means they must be at least 18 years old, and a British, Commonwealth, Irish or European Union citizen. EU citizens cannot be proxies at UK parliamentary elections.

Your proxy does not need be a registered elector.

A proxy cannot vote for **more than two people**, unless they are close relatives. We ask you to tell us your proxy's relationship to you so we can check this. A close relative is a husband, wife, civil partner, parent, grandparent, brother, sister, child or grandchild.

## Why do I have to give a reason?

To prevent fraud, electoral law says the Registration Officer has to be satisfied you cannot get to your polling station. This could be because you are away from home on polling day, or physically incapacitated.

## How does my proxy vote for me?

We will write to your proxy confirming that you have chosen them. They then have two ways to vote:

### In person

Your proxy can go to your polling station to vote for you. We will send your proxy a letter shortly before the election, telling them where your polling station is.

If your proxy is voting in person and you decide that you would rather vote yourself, you can, as long as your proxy has not already voted for you.

### By post

If your proxy chooses to vote by post, they have to fill in an application form, available from Electoral Services.

If your proxy is voting by post, you will lose the option to vote in person.

## How long have I got to send in my application form?

If you are making a new proxy application, we must get your form by 5.00pm, **six working days before polling day**.

If you are changing from a postal vote to a proxy vote, the deadline is 5.00pm, **11 working days before polling day**.

Proxies applying to vote by post must do so by 5.00pm, **11 working days before polling day**.

**Please contact us for the exact dates.**

App.PAD to vote by proxy single

