

# SMoTS action plan progress, August 2010

Actions for the...			
...promotion of walking			
...promotion of cycling			
...promotion of public transport			
Action	Lead Partner	Timescale	Progress
<b>Supporting Schools to Develop and Maintain Active Travel Plans</b>			
Continue to assist the small number of schools developing new travel plans (provide meetings, bespoke advice, templates, support with data entry and feedback on drafts)	School Travel Advisor	By December 2009	By Dec 2009 64 schools (not including 7 independent nurseries) had an approved STP and a further 7 were in draft. By March 2010 the 7 drafts had been submitted to TIL for approval and they were all approved in April 2010. Of the borough's 72 schools, only one has refused to engage in the STP process - Hurlingham & Chelsea Secondary School.
Continue to assist schools carrying out annual reviews and rewrites.	School Travel Advisor	February 2010 and annually	ongoing, 60/72 (83%) are currently valid STPs, ie either new or reviewed in past 12 months
Continue to utilise Hammersmith and Fulham Urban Studies Centre programme to support schools who are rewriting and reviewing their Travel Plans	Hammersmith and Fulham Urban Studies Centre	12 schools – annually	ongoing, see report below
Work with any new or remodelled secondaries, academies or 6 <sup>th</sup> form colleges to develop, implement and ensure any existing STPs remain relevant	School Travel Advisor	When required	ongoing, new schools engaged 2009-10: Chelsea Independent College and Young Dancers Academy
Promotion of TIL's STAR Accreditation scheme	School Travel Advisor	February annually (& ad hoc at meetings with schools)	promoted to all schools in state and private sectors in Feb 2010. current tally of accredited schools: 1 outstanding; 1 higher standards; and 2 sustainable level
<b>Promoting Walking, Cycling and Public Transport</b>			
Promote WoW to schools and support those involved with resources	School Travel Advisor	Twice termly	ongoing promotion of campaign and provision of resources, most primary schools are participating
Promote Walk to School Weeks and provide resources to schools	School Travel Advisor	May and October annually	ongoing promotion of campaign and provision of resources, most primary schools are participating
Continue to offer support to schools starting or running walking buses	School Travel Advisor	As needed	Very little demand. Schools helped: Good Shepherd
Promote the WoW Walking Zones pack to schools	School Travel Advisor	Jul-09	sent packs to all wow schools in July 2009
Promote Walk Its pollution free routes interactive website	Air Quality Officer	On website	air quality officer drafted promotional message to parents which was sent on 9/11/9 to STP contacts in schools to put in newsletters to parents; RE designed poster to go on school noticeboards
Investigate synergies with WalkWell to discover if possible partnership could be developed	School Travel Advisor	Mar-10	met Debbie Peters-Mill 17/11/9, she will work up proposal for working together on helping with walking buses start-ups, reminded 14/4/10
Continue to support Bike It in the Borough, including recruitment of a LBHF Bike It Officer	Sustrans / PCT / School Travel Advisor	Bike It Officer in post September 2009 – June 2011	Bike It officer was recruited and in post from 1st October 2009 and is working with 12 schools per year until 2012, subject to continued funding being identified
Promote Bike Week to Schools	School Travel Advisor	June annually	National Bike Week campaign brought to schools' attention in April 2010 via schools staff zone and the Bike-It co-ordinator, with direct messages to independent schools
Continue to provide cycling training and Dr Bikes at schools	Cycle Instructor Ltd	Rolling programme	Numbers of children booked for the course in financial year 2009-2010: 291 Number of children trained to level 1: 88 (38 of these achieved Bikeability level 2.7) Number of children trained to level 2 (Bikeability level 2.8 and above): 163
Liaise with Extended school and 14-19 Coordinators to assess how cycling and walking projects and promotion can be best achieved	STA, 14-19 Coordinator and Extended Schools Coordinator	By January 2010	emailed 17/11/9 to suggest meetings - Contact for 14-19 is Wendy Wilson and Extended schools is Helen Bowring
Promote TIL's journey planner and interactive map	Bjorn Volk, Transport Planner	Website – Sept 2009	hyperlink made from LBHF STP webpage to TIL journey planner Sept 2009
Carry out an audit of car parking for staff at the Borough's schools	School Travel Advisor	Aug-10	done in May/June 2010
<b>Supporting Schools to Deliver Safety and Sustainable Travel Education to Pupils</b>			
Continue to provide road safety materials to schools	Road Safety Officers	Annually – at different times depending on resources E.g. be safe be seen campaign – October	the Moving on by its nature is now in progress already st Marys, Brackenbury, john betts, flora gardens have already taken part and follow up sessions are planned
Encourage participation in Junior Road Safety Officer Scheme	Road Safety Officers	Ad hoc at meetings with schools	The Junior Road Safety Officer workshop was launched in March throughout the borough although the pick has been slow the interest is growing. All Saint St Augustine, brackenbury, john betts .st marys, wormholt park . Following TIL pack redesign the scheme will relaunch in September 2010
Continue rolling programme of pedestrian skills training and road safety education visits	Road Safety Officers	-	schools/dates/details of visits: Kenmont Prm (KS1 12.10.09 + KS2 04.11.09). Wormholt Prm (KS1. 13.10.09 + KS2 14.06.2010). Miles Coverdale (KS1. 14.10.09) St. Stephens Puffin 02.11.09. Normand Croft (Yr3/4 05.11.09) Larmenier (Yr3/4 10.11.09) Pope John (Yr3/4 16.11.09) Brackenbury (yr3/4 24.11.09) Bentworth (yr3/4 26.11.09) Addisin Zig Zag day (30.11.09) Melcombe Prm (yr3/4 30.11.09) Eridge Hse Prm (11.01.10) Holy Cross KS1 (13.01.10) Lena Gardens (yr3/4 19.10) Wendell Park (yr3/4 25.01.10) Flora Gardens (Yr3/4 27.01.10) St.Mary's (Yr3/4 28.01.10) Lena Gardens Road Safety Quiz (24.02.10) New Kings (Yr3/4 25.02.10) St.Pauls (Yr3/4 01.03.10) Ecole Orliac (whole schl from 02.03.10 - 30.03.10) St.John (Yr3/4 03.03.10) HolyCross (Yr3/4 11.03.10) All Staints YR2 Assembly.(12.03.10) John Betts (Yr3/4 15.03.10) Queens Manor (yr3/4 21.04.10) All Staints (Yr3/4 27.04.10) Canberra (yr3/4 06.05.10) Ravenscourt Nursery (14.05.10) St.Pauls Road Safety Quiz (17.05.10) Addison (KS1+2 26.05.10) Adult Road Safety Training at Flora Centre from 09.06.10 - 07.07.10. Wormholt (yr3/4 14.06.10) Avonmore (yr3/4 15.06.10) Broadway
Continued implementation of the Roadwise Rangers Project and further development of the scheme - which will make the links between skills needed for road safety and sport	Road Safety Officers / Healthy Schools Coordinator	-	Workbook is at final draft stage, and some more design work is required - both front and back covers need to be designed. To follow on from this the website still needs to be designed and implemented. Planning to work with the police programme on set days at phoenix high school during the summer break. Once the website has been set up a launch event will be planned.
Continue to run the Annual Children's Parliament on the Environment	Healthy Schools Coordinator/ Hammersmith and Fulham Urban Studies Centre	November annually	ran in November 2009, though school travel was not a feature
Promote TIL sustainable travel curriculum materials to schools	School Travel Advisor	Jul-09	promoted to all state schools via school staff zone website and to independent schools via direct emails
Theatre in Education for Road Safety to be offered to schools where funding permits	Road Safety Officers	-	Theatre show 'Wasted' was performed in: Ealing, Hammersmith & W. London College (15 March), The Bridge Academy (17 March), Wood Lane High School (18 March), Henry Compton Senior School (19 March), Phoenix High School, (19 March) eg which schools/dates/titles of shows they have seen
Continue to utilise Hammersmith and Fulham Urban Studies Centre to work with schools in the Borough on their sustainable travel education programme	HFUSC / Transportation and Road Safety Team	work with 12 schools per year	Schools on project 2009-10: • Addison • Brackenbury, • Canberra • Good Shepherd • Henry Compton • Langford • Melcombe • Miles Coverdale, • Queen's Manor • St Thomas • Thomas's Fulham • Wormholt
Continue to promote the work of TIL's Safety and Citizenship Team to schools	School Travel Advisor / TIL Safety and Citizenship Team	-	schools are directed to <a href="http://www.til.gov.uk/citizenship">www.til.gov.uk/citizenship</a> Chris Nix, Head of Learning Development at TIL Safety and Citizenship promotes visits to all primary schools and target visits to secondary schools based on intelligence indicating particular need

**Supporting SEN Students**

Continue supporting and providing appropriate transport for these pupils including walking escorts and independent travel training	Corporate Passenger Travel Procurement Unit	-	ongoing
Promote the services of the Borough's Independent Travel Trainers to special schools, SEN coordinators at main stream schools, to School Travel Plan coordinators at schools, and Social Workers and families	Independent Travel Trainers, Corporate Passenger Travel Procurement Unit	-	The travel trainers work across a variety of settings
Continue to carry out regular reviews of any travel support provision to ensure that any support provided is the most appropriate and cost efficient for all parties concerned	Individual Progress Service	-	Travel assistance is always considered when a pupil's case comes up for review.
Carry out an in-depth review of travel support provision with schools before the end of the academic year (dependent on staffing capacity)	Individual Progress Service	Aug/09	An independent travel review is taking place and all pupils with SEN and their parents/carers have been consulted
Reconsider the review of travel support process to ensure that all appropriate children have the opportunity to travel by more active and independent modes	Travel Procurement Unit & Individual Progress Service	-	The travel procurement section employs a travel trainer who works with individuals, families and schools.
Continue to carry out annual route planning and ad hoc reassessment throughout the year to ensure efficiency	Corporate Passenger Travel Procurement Unit	July / August annually	new options are being considered including pick-up points.
<b>Providing Travel Information to Pupils And Parents to Assist In School Choices</b>			
Promote this strategy as a source of travel information and support	Children's Services	-	ongoing
Provide this strategy online and as a summary	School Travel Advisor	August 2009 (annually)	published original on H&F website August 2009 and this update August 2010
Continue to provide information about accessing travel support / financial assistance via our partners who have regular contact with young people	Corporate Passenger Travel Procurement Unit	-	Bike It scheme and cycling safety promoted in all schools.
Investigate opportunities for the provision of information about travel options and sustainable travel through the Student Support Section, Family Information Service (previously Children's Information Service) and new Family Service Directory which is producing / maintaining an online service containing information on local services	School Travel Advisor / Student Support Section / Family Information Service	June / July 2009	Details of sustainable modes of transport are listed in the Fisd directory
Develop sustainable travel maps for each school, showing sustainable travel facilities appropriate for the school e.g. walking zones, school crossing patrols, cycle routes and bus routes.	TIL / Datamappers	Dec-10	completed and sent to all schools in November 2009
Extended schools services & 14-19 plans – utilise any media / methods of communication they have to promote sustainable travel within clusters, and pupils travelling to schools offering the new diplomas	Extended Schools and 14-19 Coordinators	-	small numbers, minibuses laid on as necessary. Diploma courses timetabled for one day in each site so public transport used. If movement needed between sites, escorted walking
Continue provision of transition materials to year 6 pupils and their parents	Transportation and Road Safety Team	June annually	The moving on project was successful, distributing the last of a 3 year resource to half the boroughs primary school year 6's, this year. The pack consisted of DFT magazine giving useful information on travel and safety for both parents and children, a pen and pad, key ring with torch and finally a 512mb memory stick all encased in a hi vis drawstring bag. However, the 'moving on project is a two fold, as the children received theatre in education or classroom sessions on transitional travel.
<b>Making Routes to School Safer for Walking and Cycling</b>			
Bid for funding for the implementation of STP engineering schemes around schools and to enable further development of the cycle network	Transportation and Development Manager (Nick Boyle)	LIP funding bid - July annually	STA has set up system for ensuring that managers of the new TIL funding streams for identified neighbourhoods and corridors are aware of the main issues of concern in each STP in the areas covered by their funding
Ensure that 20mph zones and Local Safety Schemes take the needs of pupils into account	Transportation and Development Manager (Nick Boyle)	-	STA has set up system for ensuring that managers of the new TIL funding streams for identified neighbourhoods and corridors are aware of the main issues of concern in each STP in the areas covered by their funding
Consider whether anything could be put in place to enable more schools to be involved in Environmental Quality Assessments (potentially all schools rewriting their travel plan could be provided with assistance to carry out an assessment of this sort)	Hammersmith and Fulham Urban Studies Centre / Safer Neighbourhoods Teams	-	schools have taken part in environmental quality sessions with us this year as part of school travel project and also in other sessions eg. St. James as part of a local studies session for next year we plan to train teachers in environmental quality assessments so that they can do these, and we will advertise this on our website and in our newsletters that go to all the schools
Linking Community Payback with HFUSC programme in schools (Environmental Quality Assessments)	Community Payback Officer / Hammersmith and Fulham and Fulham Urban Studies Centre	January 2010 have something in place to support this process	contact made but no process established
<b>Effective implementation and monitoring of this strategy</b>			
Establish a SMoTS steering group	School Travel Advisor	By August 2009	many appropriate people were invited to join a steering group but there was little interest
Continued annual collection of hands up travel survey data from schools	School Travel Advisor	At annual review of travel plans	ongoing, most schools complying evidenced by 60/72 valid travel plans
Maintenance and updating of ITRACE monitoring database	Transportation and Road Safety Team	Ongoing	ongoing, iTRACE is updated each time a STP review or rewrite is completed
Consideration of how the Annual Children's Parliament on the Environment and the Borough's Youth Forum could be used to gather information and opinions from our young people – to inform this strategy	Hammersmith and Fulham Urban Studies Centre / Healthy Schools Coordinator/ Environment Department	Nov-10	none at time of this update... 10-11 plan: The schools will be encouraged to look at school travel as a topic for research for children's parliament - looking at issues of particular relevance to their school but also school travel in general in the borough Borough youth forum - HFUSC to consult the views of young people within the Borough Youth Forum on travel within the borough and collate this info into report
Progress on this action plan to be reviewed each year, and full review of plan to take place every three years (next in 2012)	School Travel Advisor / Children's Services	annually Full review June 2012	Aug-10 n/a yet