

To book by phone for Tennis Courts within the London Borough of Hammersmith & Fulham you need to become a member and pre-purchase games in advance.

HOW DO I BECOME A MEMBER?

Simply complete the attached form, choose how many games you wish to pre-purchase, and send the form along with a cheque made payable to "LBH&F" to:

Sports Bookings Team
1st Floor, 77 Glenthorne Road
Hammersmith
London
W6 0LJ

You will be issued with an annual membership card with 5 or 10 pre-purchased games loaded onto your account.

You must have your card with you when calling up to make bookings and when claiming your booked tennis courts.

HOW DO I PURCHASE FURTHER GAMES WHEN I AM A MEMBER?

Existing members can pre-purchase additional games by one of the following methods:

- By sending in a cheque to the address above
- Debit/credit credit card by calling the office on:
020 8753 4103

HOW DO I BOOK A TENNIS COURT USING MY PRE-PURCHASED GAMES?

1. By calling **020 8753 4103** between: **10am-12noon, Monday to Friday.**
2. You must book **24 hours to 14 days in advance**, except at weekends. All bookings for Saturday, Sunday and Monday should be made on or before the preceding Friday.
3. You must quote your membership number each time you make a booking.
4. Always bring your annual membership card with you when claiming a court.
5. All pre-purchased games must be used within the membership period and are non refundable. They can be carried over on renewal of the membership, however.

HOW DO I PLAY IF I AM NOT A MEMBER?

You are able to play without becoming a member by simply turning up and claiming an un-booked court. You must pay £9.00 on the day to the attendant on site.

CAN I PRE-BOOK IF I AM LIFESTYLE MEMBER?

Lifestyle members can turn up and play, paying the appropriate fee to the attendant between the hours of **9am-4pm, Monday to Friday.**



TENNIS APPLICATION FORM

Mr / Mrs / Ms / Miss: _____

FIRST NAME: _____

SURNAME: _____

ADDRESS: _____

POST CODE: _____

HOME PHONE: _____

MOBILE PHONE: _____

CURRENT MEMBERSHIP NO (if applicable):

I wish to purchase tennis credits for:
(tick as appropriate)

5 Games @ £35.00

10 Games @ £70.00

I enclose a cheque made payable to
"LBH&F"

For Office use only

CHQ / AC No:

Membership No:

Date sent:

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HOW DO I CANCEL A BOOKING?

To cancel a booking, please call **020 8753 4103** between 10 am and 12 noon Monday to Friday.

If you wish to cancel a court you must let us know no later than 3 working days before your booking date.

All cancellations for Monday, Tuesday & Wednesday should be made by end of the preceding week.

No credit will be given if less than 3 working days notice is given.

LATE ARRIVALS

If you arrive more than 10 minutes after the start of your booked time your court may be re-let. If another court is free you may play on that, otherwise that booking will be lost and no credit will be given.

TENNIS COACHING

The Council licences freelance coaches who use the parks facilities. This ensures that they are suitably qualified and insured to teach the public.

Any unlicensed coaches are prohibited from coaching in the parks.

A list of the licensed coaches is available by phoning:
020 8753 4103 or by sending an email to **sportsbookings@lbhf.gov.uk**



TENNIS MEMBERSHIP APPLICATION FORM

THE COURTS:

Eel Brook Common	2 courts
Ravenscourt Park	7 courts
Brook Green	4 courts
Hurlingham Park	3 courts
South Park	4 courts

Please note, as of 30/08/2011 the Bishops Park Tennis Courts are no longer part of this scheme; all bookings for those courts must be made directly with the site operator, Rocks Lane Multisports, via their phone number on: 020 7736 3854.