

Application for Regularisation Certificate



BUILDING CONTROL

BUILDING ACTS 1984 THE BUILDING REGULATIONS 2000 (As amended)
 This form should be completed by the owner or agent. If the form is unfamiliar, please read the notes on the back before completing any part of the form.

OFFICIAL USE ONLY

<p>1a. Applicant/Owner (in block letters)</p> <div style="border: 1px solid black; height: 100px;"></div>	<p>1b. Agent (if any) (in block letters)</p> <div style="border: 1px solid black; padding: 5px;"> <p>Name</p> <p>Address</p> <p>Postcode</p> <p>Telephone</p> </div>
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<p>2. Full address or location of building</p> <div style="border: 1px solid black; height: 60px;"></div>	<p>3. Description of works carried out</p> <div style="border: 1px solid black; height: 60px;"></div>
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4. Was Planning Permission required?
 Yes No If Yes, please give planning reference number

5. Date of work carried out
 If not known, give approximate date

6. What was previous use?

7. What is present use?

8. Drawing numbers
 Please include any drawings, calculations or supportive documentation if applicable.

9. Fee (For clarification on building control fees please ring 020 8753 2537/3438)

Extension m2 Loft: Yes No m2

Total estimated cost £ Fee enclosed £

10. Services

Means of water supply Surface water drainage

Foul water drainage

11 Statement

This notice is given in relation to the building work as described, is submitted in accordance with Regulation 21 and is accompanied by the appropriate fee. The use of the completed building IS/IS NOT a use designated under the Fire Precautions Act 1971.

Signature

Date

Please include cost of replacement/installation of windows and electrical works where work was carried out after 1st January 2005.

Guidance Notes

1. The applicant is the building owner.
2. One copy of this notice should be completed and submitted with plans and particulars indicating the works carried out.

Where Part B (Fire Safety) imposes a requirement in relation to building work, a further two copies of the plans should be deposited.

3. A regularisation application must be accompanied by the appropriate fee, which is charged at a rate of 120% of the net fee payable had the works not otherwise already been carried out (VAT is not applicable).
4. The appropriate fee is dependent upon the type of work carried out. Fees scales and methods of calculation are set out in the Guidance Notes on Fees which is available upon request.
5. In accordance with Building Regulation 13A the Council may require an applicant to take such reasonable steps, including laying open the unauthorised work for inspection, making tests and taking samples as the authority think appropriate to ascertain what work, if any, is required to secure compliance with the relevant regulations.

6. These notes are for general guidance only. Full particulars of a "Regularisation" request are contained in Regulation 21 of the Building Regulations 2000 (as amended), and in respect of fees the Building (Local Authority charges) Regulations 1998.

7. Persons who have carried out the building work or have made a material change of use of a building are reminded that permission may also have been required under the Town and Country Planning Act.

8. Further information and advice can be obtained from Building Control Service.

Building Control Service

London Borough of Hammersmith and Fulham
Town Hall Extension, King Street, Hammersmith,
London W6 9JU
Telephone 020 8753 1081/2/3
Fax number 020 8753 2448
Web www.lbhf.gov.uk

