

**Working together to create a borough of opportunity
Predictive Equality Impact Assessment (PEIA)
FOR ALL COUNCIL DECISIONS ONLY**



Title of report or proposal:

Implementation of Cabinet/Committee Management Information System

Describe in full the aims, objectives and purpose of the proposal, including desired outcomes:

To introduce an integrated software solution to support the Cabinet/Committee decision making process. The system would streamline, coordinate and automate work processes leading to service efficiencies and enhancements, improve performance management and achieve savings. The report recommends the purchase of the modern.gov system.

Department:

Finance and Corporate Services

Officer Responsible: *(to be completed by the report author)*

Kayode Adewumi, 020 8753 2499, kayode.adewumi@lbhf.gov.uk

(Signature, Print Name, Contact Number and Email Address)

Principal Policy Officer: *(to be completed by the Corporate Principal Officer)*

Signed off by Jane Hill on **18/03/09** Email PEIA@lbhf.gov.uk Tel 020 8753 3533

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Who are the main people that this decision will affect?

Committee Administrators and report authors

2. Identify the risks that could prevent the planned outcomes

Lack of funds

3. Could the proposal have a positive impact on **a) race b) disability c) gender d) sexual orientation e) age f) belief system groups?** (Please provide evidence e.g. user feedback, complaints, monitoring?)

a) b) c) d) e) f) Yes, better access to information for both staff and residents through the intranet and internet.

4. Could the proposal have a differential negative impact on **a) race b) disability c) gender d) sexual orientation e) age f) belief system groups?** (Please provide evidence e.g. user feedback, complaints, monitoring,?)

a) b) c) d) e) f) No

5. Could the proposal have any differential impact (either positive, negative or neutral) on the health outcomes of the local population? Please provide details.

N/A

6. Can any differential negative impact of the decision be justified?

N/A

7. If you have undertaken any internal/ external research or consultation(s) please list these below:

Workshops and site visits have been undertaken where staff have tested the software.

8. Do you need to undertake any further consultation? If so, what and with whom?

No

9. If any differential negative impact is predicted, what actions are you planning to implement which would help lessen any adverse impact? Please give details.

PLEASE EMAIL COMPLETED FORM TO PEIA@lbhf.gov.uk

Contact: Equalities & Diversity Officer, 020 8753 3533
London Borough of Hammersmith & Fulham