

Working together to create a borough of opportunity
Predictive Equality Impact Assessment (PEIA)
FOR ALL COUNCIL DECISIONS ONLY



Title of report or proposal:

Implementation of a solution to move to the electronic supply and automatic payment of invoices

Describe in full the aims, objectives and purpose of the proposal, including desired outcomes:

The project is part of the Corporate Efficiency Programme and involves the implementation of an IT based service for electronically receiving and paying invoices from suppliers.

Department:

Finance

Form and report MUST be checked and countersigned by the Principal Policy Officer (Organisational Development)

Officer Responsible: *(to be completed by the report author)*

Ron Clements, tel : 020 8753 2910; ron.clements@lbhf.gov.uk

(Signature, Print Name, Contact Number and Email Address)

Principal Policy Officer: *(to be completed by the Principal Policy Officer (OD))*

Signed off by Ammara Khan. Email ammara.khan@lbhf.gov.uk Tel 020 8753 3430

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Who are the main people that this decision will affect?

Council Staff

2. Identify the risks that could prevent the planned outcomes

Standard project risks delivery risks

3. Could the proposal have a positive impact on **a) race b) disability c) gender d) sexual orientation e) age f) belief system groups?** (Please provide evidence e.g. user feedback, complaints, monitoring?)

a) b) c) d) e) f) I cannot see how there would be any impact on any of these issues

4. Could the proposal have a negative impact on **a) race b) disability c) gender d) sexual orientation e) age f) belief system groups?** (Please provide evidence e.g. user feedback, complaints, monitoring,?)

a) b) c) d) e) f) I cannot see how there would be any impact on any of these issues

5. Can any negative impact of the decision be justified?

6. If you have undertaken any internal/ external research or consultation(s) please list these below:

7. Do you need to undertake any further consultation? If so, what and with whom?

No

London Borough of Hammersmith & Fulham

Email completed form to PEIA@lbhf.gov.uk