

Predictive Equality Impact Assessment (PEIA) FOR COUNCIL DECISIONS ONLY



Title of report or proposal:

IMPROVEMENTS TO PAYMENT SYSTEMS FOR INCOME COLLECTION

Describe in full the aims, objectives and purpose of the proposal, including desired outcomes:

The purpose of the report is to seek approval to commission Hammersmith & Fulham Bridge partnership to undertake IT works on multi payment channels of the Council's corporate financial systems; set up and configure the Abacus system and create an import routine from Frameworki and external suppliers, to support income collection within Adult Social Care.

Department:

Community Services

Form and report MUST be checked and countersigned by the Principal Corporate Projects Officer (Organisational Development)

Officer Responsible:

James Reilly, Director of Community Services. Extension 5000, James.Reilly@lbhf.gov.uk
(Signature, Print Name, Contact Number and Email Address)

Principal Policy Officer: **(to be completed by the Principal Corporate Projects Officer (OD))**

Signed off by Ammara Khan on 26/11/08 Email ammara.khan@lbhf.gov.uk Tel 020 8753 3430

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Who are the main people that this decision will affect?

Residents who receive home care services.

2. Identify the risks that could prevent the planned outcomes

There are the normal risks associated with IT works that will be managed through testing of departmental and corporate systems to identify/avoid adverse impacts. HFBP will also manage the time and resource risks to remain within timescales.

3. Could the proposal have a positive impact on **a) race b) disability c) gender d) sexual orientation e) age f) belief system groups**? (Please provide evidence e.g. user feedback, complaints, ethnic monitoring, diversity monitoring?)

a) b) c) d) e) f) This will benefit residents by giving them the option to pay by direct debit, Giro with a payment card, cheque or by credit card / cash at the Cashiers office at Hammersmith Town Hall.

4. Could the proposal have a negative impact on **a) race b) disability c) gender d) sexual orientation e) age f) belief system groups**? (Please provide evidence e.g. user feedback, complaints, ethnic monitoring, diversity monitoring?)

a) b) c) d) e) f) No. It is not envisaged that there will not be any negative impacts.

5. Can any negative impact of the decision be justified?

N/A

6. If you have undertaken any internal/ external research or consultation(s) please list these below:

There is no specific consultation required for improving back office IT systems, however, a 12 week consultation took place on Home Care Charging from February to May 2008.

7. Do you need to undertake any further consultation? If so, what and with whom?

No

PLEASE EMAIL COMPLETED FORM TO PEIA@lbhf.gov.uk

Contact: Ammara Khan, 020 8753 3430
Finance & Corporate Services Department
London Borough of Hammersmith & Fulham