

## H&F Local Safeguarding Children Board Business Plan 2008-09 – updated 2<sup>nd</sup> April 2008

In 2008-09, Hammersmith and Fulham Local Safeguarding Children Board will prioritise work in line with the following workplan:

Aims and objectives	Timescale	Lead contacts	Anticipated outcomes
<p><b>1. Respond to identified parental and adult issues impacting on the safety and wellbeing of children and young people.</b></p> <ul style="list-style-type: none"> <li>• Support the roll out of the new Domestic Violence Risk Assessment Tool through the LSCB multi-agency training programme.</li> <li>• Promote greater awareness of the hidden harm agenda in relation to parental substance misuse and/or mental ill health.</li> <li>• Roll out the findings of the hidden harm research project and encourage referrals to a range of family support services.</li> <li>• Support the roll out of the borough's Parenting Support Strategy and facilitate responses to the identified needs of families and parents.</li> <li>• Support improved communication and joint working between Children's Services and CNWL (Central, North West London Substance Trust) and WLMHT (West London Mental Health Trust) on the management of child protection and child in need cases involving drug, alcohol or mental health issues.</li> </ul>	<p>Ongoing as part of training programme.</p> <p>Hidden harm research project to report April 08.</p> <p>Ongoing.</p> <p>Ongoing as part of LSCB links with the Drugs Action Team, the CNWL Hidden Harm group and the WLMHT clinical improvement group.</p>	<p>Jill Downey, Doreen Brown.</p> <p>Emma Sleight, Patricia Cadden.</p> <p>Emma Sleight, Tim Deacon.</p> <p>Ian Davis, all LSCB members.</p> <p>LSCB Executive Group, LSCB Health Subgroup, Patricia Cadden, Emma Sleight.</p>	<p>Multi-agency commitment to the risk assessment tool.</p> <p>Multi-agency training on risk assessment tool.</p> <p>Findings of the hidden harm project will inform LSCB planning and multi-agency responses.</p> <p>LSCB input into LBHF Parenting Support Strategy.</p> <p>Improved multi-agency working on hidden harm issues with greater involvement of Children's Services.</p>

<p><b>2. Develop multi-agency approaches to the challenges of safeguarding children and young people in public places in the borough.</b></p> <ul style="list-style-type: none"> <li>• Work with the police, Transport for London, the council's Environment Department and other agencies to identify and reduce the risks facing children and young people on the streets of the borough and when using public transport.</li> <li>• Contribute to and support road safety initiatives in the borough and ensure that LSCB members are briefed on new developments.</li> <li>• Work with schools and community and youth organisations to support initiatives that encourage and enable children and young people to report bullying and crime to the authorities.</li> <li>• Support initiatives that help to safeguard young people and children affected by gang culture and bullying, and roll out the findings of the Youth Task Force and Youth Commission.</li> <li>• Ensure that LSCB is briefed on the findings of the Crime and Disorder Reduction Partnership's strategic assessment of crime and anti-social behaviour.</li> </ul>	<p>LBHF Environment Department to report to LSCB April 08.</p> <p>Ongoing.</p> <p>Ongoing.</p> <p>Ongoing.</p> <p>Findings of CDRP's assessment to be reported April 08.</p>	<p>Nick Boyle.</p> <p>Sue Hayward.</p> <p>Steve Andrews, Sue Hayward, Gill Sewell.</p> <p>Richard Vernon.</p>	<p>LSCB activity will be informed by road traffic and public safety information.</p> <p>LSCB activity will be informed by findings of Youth Task Force and work of Youth Commission. LSCB activity will be informed by the CDRP's assessment.</p>
<p><b>3. Establish, develop and sustain the LSCB's changing responsibilities as the commissioning body for an annual multi-agency training programme.</b></p> <ul style="list-style-type: none"> <li>• Negotiate and agree a service level agreement with LBHF Human Resources for the delivery of the multi-agency</li> </ul>	<p>Draft SLA for first six months of 08-08 to be presented to</p>	<p>Jill Downey, Judith Toland, Doreen Brown.</p>	<p>LSCB will have a mechanism for commissioning and monitoring the quality of</p>

<p>training programme.</p> <ul style="list-style-type: none"> <li>• Develop and agree the content of an annual multi-agency training programme for 2008-09 in partnership with LSCB partner agencies.</li> <li>• Ensure that the multi-agency training programme is accessible and flexible, in line with feedback from LSCB partner agencies.</li> <li>• Review the roles, responsibilities and membership of the LSCB Training Subgroup in relation to its new commissioning functions, and revise its terms of reference to reflect its role in drawing together a pool of trainers for training delivery.</li> <li>• Develop a new Professional Development Quality Assurance Subgroup to takes on a quality assurance remit to support future commissioning of multi-agency training.</li> <li>• Establish sustainable information conduits between the LSCB Training / Commissioning Subgroup and LBHF Human Resources.</li> <li>• Undertake an annual training needs analysis of LSCB partner agencies.</li> <li>• Continue to enable LSCB partner agencies to take up external training resources where available.</li> </ul>	<p>LSCB April 08. April 08, to be reviewed Sept 08.</p> <p>April 08, to be reviewed annually.</p> <p>April – June 08.</p> <p>April – June 08.</p> <p>Quarterly reports to LSCB.</p> <p>Annual (January – March).</p> <p>Ongoing.</p>	<p>As above.</p> <p>As above.</p> <p>Doreen Brown, Judith Toland.</p> <p>Jill Downey.</p> <p>Jill Downey, Doreen Brown, Bernadette Boland. Professional Development Quality Assurance Subgroup.</p>	<p>multi-agency training. A multi-agency training programme that reflects the needs of LSCB partner agencies.</p> <p>LSCB has access to pool of potential trainers.</p> <p>Increased LSCB scrutiny of multi-agency training programme.</p> <p>As above.</p> <p>Commissioning of training will be informed by annual needs analysis. LSCB continues to benefit from external training resources.</p>
<p><b>4. Establish, develop and sustain the LSCB’s new statutory responsibilities for the review of child deaths.</b></p> <ul style="list-style-type: none"> <li>• Agree and establish protocols and terms of reference for cross-borough rapid response and overview panel</li> </ul>	<p>April 08 and ongoing.</p>	<p>Jill Downey (with K&amp;C and Westminster</p>	<p>LSCB and partner agencies will comply with new statutory</p>

<p>arrangements with Westminster and Kensington and Chelsea LSCBs.</p> <ul style="list-style-type: none"> <li>• Appoint designated paediatrician for unexpected deaths in childhood, child death overview panel manager and chair.</li> <li>• Identify child death leads in the relevant LSCB partner agencies.</li> </ul>	<p>June 08. June 08.</p>	<p>LSCBs). Mike Wood, Andrew Christie.  LSCB members.</p>	<p>requirements to review child deaths.</p>
<p><b>5. Promote the safeguarding message through the voluntary, community and faith sectors, support initiatives that respond to community-specific issues, and encourage wider participation in safeguarding.</b></p> <ul style="list-style-type: none"> <li>• Promote greater take-up of multi-agency training by the voluntary, community and faith sectors, and monitor this through the training service level agreement with Human Resources.</li> <li>• Ensure that safeguarding issues impacting on faith and BME communities are reflected in the work of all the LSCB subgroups.</li> <li>• Work with community organisations, the police, the health sector and other relevant agencies to raise the profile of FGM, honour-based violence, trafficking and forced marriage, and support initiatives responding to these issues.</li> </ul>	<p>Ongoing as part of training programme.  Ongoing as part of subgroup activity.  Ongoing.</p>	<p>Doreen Brown, Bernadette Boland, Jill Downey, Carole Bell.  All LSCB members.</p>	<p>LSCB will have increased scrutiny of the participation of voluntary, community and faith organisations in multi-agency training. LSCB subgroup workplans will reflect equalities and faith communities remit. Greater awareness of community-specific issues.</p>
<p><b>6. Continue to promote greater co-ordination and information-sharing across sectors and disciplines and between children's services and adult services, including housing, community safety, social care, mental health, substance misuse, domestic violence and parenting support services.</b></p> <ul style="list-style-type: none"> <li>• Continue to support the Common Assessment Framework as</li> </ul>	<p>Ongoing as part</p>	<p>Steve Bywater,</p>	<p>Multi-agency contribution</p>

<p>a mechanism for prevention and earlier intervention, and promote the CAF through the multi-agency training programme.</p> <ul style="list-style-type: none"> <li>• Brief local agencies about new developments, including the development of the national ContactPoint database, the transition from Child Protection Registers to Child Protection Plans, and the development of a standard regional LSCB dataset.</li> <li>• Clarify multi-agency information-sharing protocols and ensure consistency of practice across the LSCB partner agencies.</li> <li>• Continue to collate relevant information on new developments, policies, legislation, events and reports in monthly e-bulletins and distribute via the LSCB website.</li> <li>• Continue to brief local voluntary and community sectors on safeguarding issues so that safeguarding concerns are identified promptly and referrals made at the earliest possible stages.</li> <li>• Follow up last year's roll out of the 3<sup>rd</sup> edition of the London Child Protection Procedures by running multi-agency refresher courses for staff using the procedures in their daily work.</li> <li>• Continue to publicise and maintain the LSCB website and encourage a wide range of agencies to share information through the website.</li> <li>• Continue to enable access to LSCB information, contact details and meeting dates via the website.</li> </ul>	<p>of training programme.</p> <p>Monthly through e-bulletins and quarterly at LSCB meetings.</p> <p>LSCB Exec due to sign up to regional protocol April 08. Monthly.</p> <p>Monthly.</p> <p>Ongoing as part of training programme.</p> <p>Monthly.</p> <p>Monthly.</p>	<p>all LSCB members.</p> <p>Jill Downey, Tim Deacon.</p> <p>Steve Bywater, Alison Ross-Dow. Jill Downey, Narinder Phamber.</p> <p>Jill Downey, Steve Bywater.</p> <p>Doreen Brown, Jill Downey.</p> <p>Jill Downey, Narinder Phamber.</p> <p>As above.</p>	<p>to CAF roll out.</p> <p>Greater awareness of and commitment to new data-sharing and integrated working initiatives.</p> <p>Multi-agency commitment to single information-sharing protocol. Continued briefing and information-sharing.</p> <p>Greater awareness of voluntary and community sector role to make early interventions. Staff will be supported to use the procedures consistently and confidently.</p> <p>LSCB website is maintained as forum for multi-agency information-sharing.</p>
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<p><b>7. Scrutinise and respond to performance, practices, trends and needs in the borough in relation to safeguarding and promoting the welfare of children.</b></p> <ul style="list-style-type: none"> <li>• Scrutinise the borough's child protection trends, including the numbers and profile of children subject to a child protection plan, multi-agency participation in child protection work, the patterns of re-referrals and re-registrations and the timeliness of social care responses to safeguarding concerns.</li> <li>• Through the work of the Audit and Practice Improvement Subgroup, interpret the local child protection patterns, make recommendations for practice / policy improvement and identify other appropriate multi-agency responses.</li> <li>• Continue to promote safer recruitment practices and support agencies to comply with the requirements of Working Together Safeguard Children and the London Child Protection Procedure by cascading safer recruitment training in the borough.</li> <li>• Scrutinise the CRB checking practices of LSCB member agencies and identify and challenge gaps where they exist.</li> <li>• Identify and brief the lead allegations officers in LSCB partner agencies.</li> <li>• Promote the findings and lessons learned from serious case reviews, and roll these out through the multi-agency training programme.</li> <li>• Scrutinise the outcomes of serious case reviews, including actions for improvements in practice or inter-agency working,</li> </ul>	<p>Quarterly.</p> <p>Quarterly.</p> <p>Ongoing as part of training programme.</p> <p>Annually.</p> <p>Ongoing.</p> <p>Ongoing as part of training programme.</p> <p>Ongoing.</p>	<p>Tim Deacon.</p> <p>Paul Hargreaves.</p> <p>Jill Downey, Doreen Brown.</p> <p>LSCB Executive Group. Jill Downey.</p> <p>Doreen Brown.</p> <p>LSCB Executive Group.</p>	<p>Findings of child protection performance management monitoring will inform LSCB activity.</p> <p>Improvements to practice and policy in line with Audit Subgroup recommendations.</p> <p>Greater awareness and increased scrutiny of safer recruitment among LSCB partner agencies.</p> <p>Increased co-ordination between LADO (local authority designated officer) and allegations leads in partner agencies.</p> <p>Improvements to practice in line with SCR findings.</p>
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<p>where recommended.</p> <ul style="list-style-type: none"> <li>• Ensure that the work of the LSCB responds to the priority actions highlighted by the JAR Action Plan and the Children's and Young People's Plan.</li> </ul>	<p>April 08.</p>	<p>Jill Downey, Kay Bishop.</p>	<p>Greater co-ordination of LSCB work with other local strategic initiatives.</p>
<p><b>8. Continue the process of developing a multi-agency LSCB budget, from which LSCB members can jointly commission projects, publications, grants and research in line with shared priorities.</b></p> <ul style="list-style-type: none"> <li>• Negotiate and agree a service level agreement with LBHF Human Resources for the delivery of the multi-agency training programme in line with the commissioning budget.</li> <li>• Scrutinise quarterly reports on the expenditure of the multi-agency training commissioning budget.</li> <li>• Make the case for agencies' contributions to specific LSCB projects and / or work areas.</li> </ul>	<p>Draft training SLA for first six months of 08-09 to be presented to LSCB April 08. Quarterly. Ongoing.</p>	<p>Jill Downey, Judith Toland, Doreen Brown.  Carole Bell, Jill Downey. LSCB Executive Group.</p>	<p>LSCB will have a mechanism for commissioning training and monitoring the expenditure of the multi-agency training budget. Greater ownership of pooled LSCB budget.</p>