
11th September 2007

VALUE FOR MONEY SCRUTINY COMMITTEE

SUBJECT

FEES AND CHARGES

WARD/S

ALL

CONTRIBUTORS

ALL DEPARTMENTS

SYNOPSIS

In 2007/08 the Council is budgeted to generate income of £53,373,300 from fees and charges.

The current schedule of all fees and charges is enclosed with this report and an update given on the income expected to be generated from each type of fee and charge.

RECOMMENDATIONS

That the Committee considers the Report and makes recommendations as appropriate.

CONTACT OFFICER

Jane West
Director of Finance
Hammersmith Town Hall Extension
Telephone: 020 8753 1900

1. PURPOSE OF REPORT

- 1.1 The report sets out a comprehensive list of the fees and charges raised by the Council and summarises the income receivable from each type of fee and charge. Value for Money Scrutiny Committee is requested to review the information and make recommendations as appropriate.

2. BACKGROUND

- 2.1 Fees and charges form an important element of the Council's Budget Strategy. As set out in Table 1 income of £53.373m is due to be generated in 2007/08. Excluding funding for Schools this is equivalent to 8.82% of the Council's overall expenditure.

Table 1 – Budgeted Income from Fees and Charges

	£'000
Central Services	40
Children's Services	5,042
Community Services	14,935
Environment Services	32,011
Resident Services	1,345
Total	53,373

- 2.2 A schedule is attached setting out current fees and charges (Appendix 1) and the income expected from each type of fee and charge.
- 2.3 As part of the Council's evolving budget strategy work is in progress to:
- Review the basis of each existing fee and charge, for example are prices based on full cost recovery or what the market will bear.
 - Undertake a price comparison against other Boroughs and relevant private sector providers.
- 2.4 The Value for Money Scrutiny Committee is requested to consider the Report and make appropriate recommendations regarding the current schedule of fees and charges.

LOCAL GOVERNMENT ACT 2000
LIST OF BACKGROUND PAPERS

No.	Description of Background Papers	Name/Ext. of Holder of File/Copy	Department/ Location
1.	Revenue Budget 2007/08	Andrew Lord Ext. 2531	Finance Department 2 nd Floor Town Hall Extension
2.	Finance and Assistant Chief Executive Budget Papers	Dave Lansdowne Ext. 2549	Finance Department 2 nd Floor Town Hall Extension
3.	Community Services Budget Papers	Leigh Whitehouse Ext. 5006	Community Services Department 145 King Street
4	Children's Services Budget Papers	Andy Rennison Ext 2881	Education Department Cambridge House
5	Environment and Direct Services Budget Papers	Dave McNamara Ext. 3404	Environment Department Town Hall Extension
6	Resident Services Budget Papers	Gerry Glover Ext 2114	Resident Services Department 1st Floor Town Hall

Appendix 1

Central Services - Schedule of Fees and Charges

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge £. P.	Budgeted Income in 2007/08 £'000
Advertising Revenue H&F News	Fee is negotiated	40
Filming Income	No set Charge	
Total Central Services Income		40

Children's Services - Schedule of Fees and Charges

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge £. P.	Budgeted Income in 2007/08 £'000
<u>Play Service</u>		
Play Service - Out of Hours School Care (Full Fee) per week	38.50	
Play Service - Out of Hours School Care (Concession) per week	9.35	
<i>expected income for all out of hours school care</i>		391
Play Service - Holiday Care (Full Fee) per week	109.50	
Play Service - Holiday Care (Concession) per week	26.40	
<i>expected income for all holiday care</i>		91
Total expected income target for Play service in 2007/08		482
<u>Community Hall Hire of Children's Services Establishments</u>		
Community Hall Hire - 1 room per hour	8.40	
Community Hall Hire - 1 hall per hour	13.60	
Private Hall Hire - 1 room per hour	19.35	
Private Hall Hire - 1 room per hour	37.00	
Total expected income for all the community halls and private hire in 2007/08		9
<u>School Meal Fees</u>		
School Meal fees - Primary, Special and Secondary	2.17	
School Meals fees - Adults	2.33	
Total expected income for school meal fees		4,392
<u>City Learning - Access to ICT and Conference facilities</u>		
City Learning Centre - 1	£392 per day or £196 per half day	
City Learning Centre - 2	£392 per day or £196 per half day	
Conference	£276 per day	
City Learning Centre - 3	£445 per day or £223 per half day	
Total expected income for all the City Learning Centre Suites for 2007/08		159
TOTAL INCOME 2007/08		5,042

Community Services - Schedule of Fees and Charges

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge £ .p	Budgeted Income in 2007/08 £000s
Private Sector Leasing		
Private Sector Leasing Survey Fee	210.00	17
Private Sector Leasing Water Charges	Varies	113
Private Sector Leasing Rent	337.54	12,241
Total Private Sector Leasing		12,371
Houses of Multiple Occupation		
Env Hsg - Houses of Multiple Occupation Registration Fee (Standard 5 year licence)	820.10	
Env Hsg - Houses of Multiple Occupation Registration Fee (Standard 5 year licence with discount)	745.10	
Env Hsg - Houses of Multiple Occupation Fit & Proper Person Check (Standard 5 year licence)	710.92	
Env Hsg - Fit & Proper Person Check (Standard 5 year licence with discount)	635.92	
Env Hsg - Houses of Multiple Occupation Registration Fee (Reduced 2 year licence)	748.89	
Env Hsg - HMO Fit & Proper Person Check (Reduced 2 year licence)	637.71	
Total Houses of Multiple Occupation		30
In-House Improvement Agency		
In-House Improvement Agency - Charges for services	Charges are based on hourly rate of officer time	
In-House Improvement Agency - Other Charges		
Total In-House Improvement Agency		102
B & B Rent Single/Family	212.31 per week	752
B & B Amenity Charge		
" Adult	9.20 per week	
" Adult + Child	9.70 per week	
" 2 Adults	11.75 per week	
" 2 Adults + Child	12.25 per week	
" 3 Adults + Child	14.80 per week	
" 4 Adults + Child	17.35 per week	
Total B & B Amenity Charge		33

Community Services - Schedule of Fees and Charges

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge £ .p	Budgeted Income in 2007/08 £000s
1. Careline Alarm Gold Service (Pendant) - Emergency Response & Monitoring Service		
(A) Provided to Home owners & People who are Private Landlord Tenants (self-paying)	19.88 per month	31
(B) Provided to People who are Housing Association Tenants (Self-paying)	14.88 per month	7
(C) Provided to Council tenants in non-sheltered council properties	3.42 per week	14
(D) Provided to Council tenants in Sheltered Council Accommodations	1.92 per week	4
(E) Provided to Social Services Funded clients	1.80 per week	7
(F) Provided to Care & Repair Funded clients	542.52 for 3 years	17
(G) Provided to SP Funded Council Tenants	3.18 per week	36
2. Careline Alarm Silver Service (Pendant) - Monitoring Service only		
(A) Provided to Home owners & People who are Private Landlord Tenants (self-paying)	13.84 per month	8
(B) Provided to People who are Housing Association Tenants (Self-paying)	8.84 per month	2
(C) Provided to Council tenants in non-sheltered council properties	2.04 per week	3
(D) Provided to SP Funded Council tenants	1.92 per week	5
Total Careline Alarm Service (Pendant)		127
3. Careline Alarm Gold Service (Pull cord) - Emergency Response & Monitoring Service		
(A) Provided to Registered Social Landlord Sheltered Accommodations (RSL Financed)	1.40 per week	53
(B) Provided to All Council Sheltered Accommodations (SP funding through SLA Agreement with Housing)	N/A (see note 2)	545
Total Careline Alarm Gold Service (Pull Cord)		598
Fixed Penalty Notices		
Fixed Penalty Notices - Street Wardens	75.00 per fine	5
Fixed Penalty Notices - Parks	75.00 per fine	14
Total Fixed Penalty Notices		19
Meals Service	2.85 per meal	350

Community Services - Schedule of Fees and Charges

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge £ .p	Budgeted Income in 2007/08 £000s
Removals		
Standard removals within the borough Monday - Friday 0800hrs-1730hrs	187.74	
Standard removals within the borough Saturdays 0800hrs-1430hrs	293.36	
Out of the Borough Removals:		
Up to 16 Kilometres	281.62	
17 to 32 Kilometres	312.91	
33 to 64 Kilometres	344.20	
65 to 96 Kilometres	375.47	
97 to 128 Kilometres	406.76	
129 to 160 Kilometres	438.07	
161 to 192 Kilometres	469.81	
Jobs requiring travel in excess of 192 kilometres will be charged separately at time of booking		
ADDITIONAL STAFFING		
Monday - Friday - per man hour	13.44	
Saturday - per man hour	20.07	
Out of hours - per man hour	20.07	
Saturday after 1430hrs	26.74	
Waiting time per hour	34.41	
Late notice of cancellation (within 24hrs)	34.41	
Cancellation on site	187.74	
Cancellation from store	53.59	
Packing service - per man hour	12.17	
Packing cases	3.35	
Client access to store per hour	49.88	
STORAGE COSTS		
0-300 cubic ft per day	1.91	
351-550 cubic ft per day	3.89	
Over551 cubic ft per day extra - per cubic ft	0.01	
Packing crate charge per week	0.65	
Dump charge per container (Housing)	41.43	
ALL OTHER REMOVALS		
Monday-Friday 0800hrs-1500hrs Van x 2 staff	38.52	
Extra staff - per man hour	19.26	
Saturdays - per man hour	28.85	
Sundays - per man hour	38.52	
Removals -Total Charges for services		335
Removals -Total Hire of Equipment		219
Total Community Services Income		14,935

Environment Services - Summary of Fees and Charges

Type of Fee and Charge		Income Expected in 2007/08
		£000
Projected budget for all external income		
Income type	Account Code Desc	Total
Building control applications	Building Notice Fees	398
	Building Regulation Plan Fees	243
	building control elec work	116
	Partner Auth-Plan Fee Income	-
	LBA Fees (Building Control)	-
	Inspection/Regularisation Fees	591
	Charges For Services	-
	Inter-Depart. Recharge Income	20
Building control applications Total		1,264
Cemeteries	Other Misc Income	-
	Interment Fees	259
	Memorials & Inscrip	2
	Upkeep Of Graves	8
	Grave Space Fee	194
	Standard Rents Dwell	-
	Std Rents Voids	-
	Interest On Capital Receipts	1
Cemeteries Total		464
Fulham Palace	Other Misc Income	-
	Sales Of Goods	-
	Sales Of Meals & Refreshments	85
	Membership Fees	-
	Filming Income	-
	Wedding Income	63
	Conferences Income	23
	Functions Income - External	30
	Charges For Services	-
	Lettings	-
	Special Events Income	-
	General Rents	110
	Recharge From Other Funds	41
Fulham Palace Total		352
Licensing - Environmental Health	Court Costs Recovered	-
	Licence Fees	-
	Public Entertainment Licences	6
	Night Cafe Licences	42
	Massage and Special Treatment	66
	Other Licence Income	32
	Butcher's Shop Licences	-
	Gambling Act licence income	-
	Exhibition Licences	158
	Personal Licences	3
	Premises Licences	149
	Charges For Services	1
Licensing - Environmental Health Total		455
Traffic Orders	Sctn 14(1)Traffic Orders Incom	262
Traffic Orders Total		262

Environment Services - Summary of Fees and Charges

Type of Fee and Charge		Income Expected in 2007/08
		£000
Licensing - Highways	Other Misc Income	13
	Building Materials Licence Fee	11
	HoardingsLicence Fees	23
	Scaffolding Licence Fees	28
	Skip Licence Fees	133
	Highways Obstruction Lic Fees	5
	Tables And Chairs Licenses	10
	Damaged Highway - All	-
	Damaged Private Forecourt	-
	Recharges - Making Safe	-
	CRANE OPERATION LICENCE	10
	Charges For Services	3
Licensing - Highways Total		235
Other	Other Misc Income	37
	Sales Of Data & Tech	5
	Advertising Fees	24
	Environmental Search Enquiries	6
	Survey Fees	37
	PCN's Cleansing and Refuse	28
Other Total		137
PARKING - PERMITS	Resident Parking	3,340
	Doctors Spaces	4
	Business Spaces	696
PARKING - PERMITS Total		4,040
PARKING - PAY AND DISPLAY	Parking Ticket M/cs	10,927
PARKING - PAY AND DISPLAY Total		10,927
PARKING - PCN	Parking Penalty Charges Notice	6,575
	Bus Lane PCN's	490
	Towaways	802
	Cctv Pcn's	873
	Pcns- Moving Traffic	545
PARKING - PCN Total		9,285
PARKING - SUSPENSION	Parking Bay Suspension Charges	470
PARKING - SUSPENSION Total		470
PARKING - OTHER	Other Misc Income	-
	Nuisance Vehicles Payments	-
	Untaxed Vehicle DVLA Income	-
	Sales Of Goods	11
	Sale Of Photographs	0
	Membership Fees	5
	Suspended Meters	-
	Parking Excess Charges	-
	Charges For Services	-
PARKING - OTHER Total		16

Environment Services - Summary of Fees and Charges

Type of Fee and Charge		Income Expected in 2007/08
		£000
Pest Control	Charges For Services	5
	Pest Control Charges	32
	Charge To Other Funds	-
Pest Control Total		36
Planning applications	Plan Application Fee	525
	PLANNING PRE-APP ADVICE	83
	Building Regulation Plan Fees	1
	Inter-Depart. Recharge Income	1
Planning applications Total		610
Street Traders	Licence Fees	3
	Permanent Trading Charges	276
	Casual Trading Charges	43
	Football Trading Charges	24
	Miscellaneous Trading Charges	12
Street Traders Total		359
Trade Refuse	Trade Refuse Chrgs	2,101
Trade Refuse Total		2,101
Resources Group	Land Charges	999
Total Resources Group		999
Grand Total		32,011

Building Control Applications

Type of Fee and Charge					London Borough of Hammersmith & Fulham 2007/08 Charge	Budgeted Income for 2007/08
					£. P.	£'000
<u>Schedule 1 Charges</u>	(Based on number of dwellings)	<i>New dwellings</i>	<i>not exceeding 3 storeys</i>	1 house	407.00	
				2 houses	686.00	
				5 houses	1,522.00	
				10 houses	2,669.00	
				20 houses	4,675.00	
<i>Total Schedule 1 Charges</i>						
<u>Schedule 2 Charges</u>	(Based on area)	<i>Domestic extensions & loft conversions</i>		Extension less than 10m2 in area	360.00	
				10m 2- 40m2	537.00	
				40m2 – 60m2	717.00	
<i>Total Schedule 2 Charges</i>						
<u>Schedule 3 Charges</u>	(Based on cost of works)	<i>All other building work not coming within the scope of Schedules 1 & 2 (including all new dwellings > 3 storey)</i>		Less than 2K	179.00	
				3K – 5K	299.00	
				2K – 5K	299.00	
				5K – 6K	315.00	
				6K – 7K	331.00	
				7K – 8K	348.00	
				8K – 9K	364.00	
				9K – 10K	380.00	
				10K – 11K	396.00	
				20K	543.00	
				100k	1,674.00	
				1m	7,248.00	
				10m	49,220.00	
<i>Total Schedule 3 Charges</i>						
Total Building Control						1,264

Key

NA - Not Applicable

Detailed Fees and Charges for Environment

Cemeteries

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
PRIVATE GRAVE (Purchase & Grant)	1,050.00	
NON-PRIVATE GRAVE		
Grave space only	900.00	
<i>Total Grave Space Fee</i>		194
INTERMENT/REOPENING		
Up to 2 interments (each) (note1)	950.00	
Per extra interments (below 7ft)	190.00	
Casket (includes interment fee)	1,210.00	
The interment cost for residents children up to 16 years of age are waived.		
<i>Total Internment Fees</i>		259
MEMORIALS		
Including tablet, vase etc.		
Headstone	160.00	
Additional inscription	53.00	
<i>Total Memorials and Inscriptions</i>		2
EXHUMATIONS		
Standard Charge	1,700.00	
(Coffin or Casket)	75.00	
Disinterment of ashes	75.00	
Grave Diggers Allowance per Grave		
<i>Total Exhumations</i>		***
INTERMENT OF CREMATED REMAINS		
Purchase and Grant	320.00	
Interment	210.00	
Scattering of Ashes	53.00	
<i>Total internement of cremated remains</i>		***
SEARCH FEE		
Standard	53.00	***
CHANGE OF GRAVE OWNERSHIP	70.00	***
USE OF CHAPEL	53.00	***
GRAVE MAINTENANCE		
These charges are subject to Seventy-five percent reduction for persons of pensionable age		
Soil or Turf	70.00	
Full Maintenance	140.00	
Attention only	100.00	
<i>Pensionable Age (75% Reduction)</i>		
Soil or Turf	17.00	
Full Maintenance	34.00	
Attention only	24.00	
<i>Total Upkeep of Graves</i>		8
Other Income		1
Total Cemeteries Income		464

Key

*** Minor sums that contribute towards the 'Other Misc Income' budget of £37,000

Detailed Fees and Charges for Environment

Fulham Palace

Type of Fee and Charge	Budgeted Income for 2007/08 £000	2007/08 Charge		
		Full Day	Half Day	Civil Service only
<u>Fulham Palace</u>				
Location		Full Day	Half Day	Civil Service only
The Great Hall		£750.00	£550.00	£550.00
Bishop Sherlock's Room		O/R	O/R	O/R
Howley's		£500.00	NA	NA
Bishop Terrick's Drawing Room		£400.00	£300.00	£300.00
Bishop Terrick's Dining Room		£250.00	£150.00	£150.00
The Chaplain's Garden Marquee		£2,500.00	O/R	NA
The East Courtyard		O/R	O/R	NA
The West Courtyard		O/R	O/R	NA
The North or Main Lawn		O/R	O/R	NA
The Palace for private use excluding marquee		£2,500.00	£2,500.00	£2,500.00
The Palace for private use including marquee		£4,000.00	£4,000.00	£4,000.00
Breakdown of Income				
Sales Of Meals & Refreshments	85			
Wedding Income	63			
Conferences Income	23			
Functions Income - External	30			
General Rents	110			
Recharge From Other Funds	41			
Total	352			

Key
 NA - Not Applicable
 O/R - On Request

Licensing - Environmental Health: Massages and Special Treatment

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
Annual Licence Fee		
Single level 1 only	Category A Exhibition purposes. Highest level includes all other levels B,C and D £840 annual fee.	66

Licensing Environmental Health: Other Licence Income

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge	Budgeted Income for 2007/08
	£. P.	£'000
Animal Boarding Establishments	320.00	
Breeding of Dogs	210.00	
Dangerous Wild Animals	371.00	
Game Dealers	70.00	
Performing Animals		
Application	371.00	
Duplicate Certificate	85.00	
Pet Shops	210.00	
Poisons		
Registration	110.00	
Renewal	110.00	
Alteration to register	80.00	
Rag, Flock and other filling material		
Manufacture	140.00	
Store	140.00	
Registration of premises	210.00	
Riding Establishments	441.00	
Marriage Licence - Application & renewal	892.00	
Review of Council's decision - cost per Officer/hour	71.00	
Competitive Bidding		
Registration	286.00	
Certificate of Exemption	107.00	
Total Income from general licences		*****

Key

NA - Not Applicable

***** Part of 'Licensing - Environmental Health: Other Licence Income' = 31,700

Licensing - Environmental Health: Gambling Act

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.					Budgeted Income for 2007/08
	Bingo Premises Licence	Betting premises (other) licence	Betting Premises (track) licence	Adult Gaming Centre Premises Licence	Family entertainment centre premises licence	£'000
Transitional Fast-Track	300.00	300.00	300.00	300.00	300.00	
Transitional Non-Fast Track	1,750.00	1,500.00	1,250.00	1,000.00	1,000.00	
New Licence	3,500.00	3,000.00	2,500.00	2,000.00	2,000.00	
Annual Fee	1,000.00	600.00	1,000.00	1,000.00	750.00	
Vary Licence	1,750.00	1,500.00	1,250.00	1,000.00	1,000.00	
Transfer Licence	1,200.00	1,200.00	950.00	1,200.00	950.00	
Re-instatement of Licence	1,200.00	1,200.00	950.00	1,200.00	950.00	
Provisional Statement	3,500.00	3,000.00	2,500.00	2,000.00	2,000.00	
Licence for Provisional Statement Holders	1,200.00	1,200.00	950.00	1,200.00	950.00	
Copy of Licence	25.00	25.00	25.00	25.00	25.00	
Notification of Change	50.00	50.00	50.00	50.00	50.00	
Total Gambling Fees						*

* Note - 2007/08 is the first year that such charges apply. The expected income is under review.

Licensing - Environmental Health: Exhibition Licences

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
Kensington Olympia/ Earl's Court	158	158

Detailed Fees and Charges for Environment

Licensing - Environmental Health: Personal Licences, Premises Licenses (Licensing Act)

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
LICENSING ACT 2003		
	2007/08	
RATEABLE VALUE	BAND	
No rateable value to £4300	A	
£4301 to £33,000	B	
£33,001 to £87,000	C	
£87,001 to £125,000	D	
£125,001 and above	E	
Schedule 2 - Premises Licences and Club Premises Certificates		
A	100.00	
B	190.00	
C	315.00	
D	450.00	
E	635.00	
Schedule 3 - Additional Fee		
5,000 to 9,999	1,000.00	
10,000 to 14,999	2,000.00	
15,000 to 19,999	4,000.00	
20,000 to 29,999	8,000.00	
30,000 to 39,999	16,000.00	
40,000 to 49,999	24,000.00	
50,000 to 59,999	32,000.00	
60,000 to 69,999	40,000.00	
70,000 to 79,999	48,000.00	
80,000 to 89,999	56,000.00	
90,000 and over	64,000.00	
Schedule 5 - Annual Fee		
A	70.00	
B	180.00	
C	295.00	
D	320.00	
E	350.00	
5,000 to 9,999	500.00	
10,000 to 14,999	1,000.00	
15,000 to 19,999	2,000.00	
20,000 to 29,999	4,000.00	
30,000 to 39,999	8,000.00	
40,000 to 49,999	12,000.00	
50,000 to 59,999	16,000.00	
60,000 to 69,999	20,000.00	
70,000 to 79,999	24,000.00	
80,000 to 89,999	28,000.00	
90,000 and over	32,000.00	

Licensing - Environmental Health: Personal Licences, Premises Licenses (Licensing Act)

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
Schedule 6 - Permitted Temporary Activities, Personal Licences and Miscellaneous		
section 25 (theft, loss, etc. of premises licence or summary)	10.50	
section 29 (application for a provisional statement where premises being built, etc.)	315.00	
section 33 (notification of change of name or address)	10.50	
section 37 (application to vary licence to specify individual as premises supervisor)	23.00	
section 42 (application for transfer of premises licence)	23.00	
section 47 (interim authority notice following death etc. of licence holder)	23.00	
section 79 (theft, loss etc. of certificate or summary)	10.50	
section 82 (notification of change of name or alteration of rules of club)	10.50	
section 83(1) or (2) (change of relevant registered address of club)	10.50	
section 100 (temporary event notice)	21.00	
section 110 (theft, loss etc. of temporary event notice)	10.50	
section 117 (application for a grant or renewal of personal licence)	37.00	
section 126 (theft, loss etc. of personal licence)	10.50	
section 127 (duty to notify change of name or address)	10.50	
section 178 (right of freeholder etc. to be notified of licensing matters)	21.00	
Schedule 7 - Additional Premises fees		
D (x2) Main Fee	900.00	
D (x2) Annual Charge	640.00	
E (x3) Main Fee	1,905.00	
E (x3) Annual Charge	1,050.00	
Schedule 8 - Temporary Events		
Temporary Event Notice	21.00	
Theft, loss etc. of personal licence	10.50	
Total Licensing Act		152

Traffic Orders and Licensing - Highways

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
HIGHWAYS		
Preparation of temporary and emergency traffic orders		
Temporary Orders (up to 18 months)	1,700.00	
Emergency Orders	340.00	
Waiting and Loading Waver	340.00	
Provision of General Highways Information	260.00	
Crossover Application fee	126.00	
Canopy Fee	105.00	
Renewal	53.00	
<i>Total Traffic Orders</i>		<i>262</i>
Table and Chairs Licences		
Tables and Chairs Licence - Pedestrian Squares	315.00	
Tables and Chairs Licence - Town Centres	530.00	
Tables and Chairs Licence - Other streets	315.00	
<i>Total Tables and Chairs Licences</i>		<i>10</i>
Scaffolding / Hoarding Licences		
A £250 damage deposit applies for all for scaffold & hoarding licences (refundable on completion following verbal or written confirmation & satisfactory site inspection)		
Scaffolding / Hoarding Licence (Residential sites measuring up to 10m)	160.00	
Scaffolding / Hoarding Licence Commercial Single Frontages (and residential sites measuring up to 15m)	210.00	
Scaffolding / Hoarding Licence (Any site measuring more than 15m)	440.00	
Administration fee - licences required in less than 5 days	50.00	
<i>Total Scaffolding / Hoarding Licences</i>		<i>51</i>
Crane Licences		
Major crane Application	210.00	
Minor Crane Operations	84.00	
<i>Total Crane Licences</i>		<i>10</i>

Traffic Orders and Licensing - Highways

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
Skips & Builder's Materials Licences		
Skips & Builder's Materials Licences	53.00	144
Highways Inspection Data		
Application	220.00	
Highways Land Enquires		
Text Based	42.00	
Drawing	74.00	
Costs of Traffic Surveys		
4 Arm Junction	315.00	
Single Carriageway	315.00	
Other Junctions	315.00	
Magazine Dispensers		
Storage Containers (developments, stadiums, etc)	560.00	
Cellar doors	210.00	
Renewal Fees	105.00	
Portaloos	52.50	
Site huts	157.50	
Accident Data	52.50	
<i>Total Highways inspection data and magazine dispensers</i>		15
Total Income		492

Other Income: Valuers

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge	Budgeted Income in 2007/08
	£. P.	£'000
Third Party fees charged for valuation services	420.00	
Total Valuers income		***

Key

*** Minor sums that contribute towards the 'Other Misc Income' budget of £37,000

Other Income: Trading Standards

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge	Budgeted Income for 2007/08
	£. P.	£'000
Linear measures (without or without divisions or sub-divisions), the scales not exceeding 10ft (imperial) or 3m (metric) for each scale.	17.00	
Capacity measures (without divisions or sub-divisions) not exceeding 1 qt. (imperial) or 1 litre (metric).	17.00	
Cubic ballast measures (other than brim measures).	144.00	
Measuring instruments for liquid fuel or lubricants, or mixtures thereof:		
1. Container type, unsubdivided.	61.00	
2. Multigrade type (with price computing device and displays common to all grades) for re-testing solely on the occasion of adjustment in price computer.	88.00	
Otherwise	154.00	
3. Other types (single) (with price computing device) for re-testing solely on the occasion of adjustment in the price computer.	71.00	
Otherwise	93.00	
4. Other types (multi-outlets)	160.00	
2 meters tested.	237.00	
3 meters tested.	309.00	
4 meters tested.	309.00	
5 meters tested.	364.00	
6 meters tested.	419.00	
7 meters tested.	475.00	
8 meters tested.	541.00	
Measuring instruments for intoxicating liquor		
1. Not exceeding 5 fl. oz.	22.00	
2. Other.	22.00	
Weights		
1. Imperial weights exceeding 10 lb. or not exceeding 5 gr. Metric weights exceeding 5kg or not exceeding 500 mg.	22.00	
2. Other weights.	22.00	
Weighing Instruments		
1. Instruments calibrated to weigh only in imperial or metric units.		
Not exceeding 15kg (Not exceeding 34lb)	34.00	
Exceeding 15kg to 100kg (34lb - 224lb)	39.00	
Exceeding 100kg to 250kg (224lb - 560lb)	61.00	
Exceeding 250kg to 1 tonne (560lb - 2,240lb)	93.00	
Exceeding 1 tonne to 10 tonne (2,240lb - 22,400lb)	154.00	
Exceeding 10 tonne to 30 tonne (22,400lb - 67,200lb)	309.00	
Exceeding 30 tonne to 60 tonne (67,200lb - 134,400lb)	453.00	
2. A charge to cover any additional costs involved in testing instruments calibrated to weigh in both metric and imperial units or incorporating remote display or printing facilities could be based upon the basic fee given above plus additional costs at the rate of £60.00 per extra Officer/hour.	71.00	

Other Income: Trading Standards

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge	Budgeted Income for 2007/08
	£. P.	£'000
Measuring equipment for liquid fuel in excess of 100 litres dispensed from road tankers.		
1. Meter measuring systems -		
Wet hose	166.00	
Dry hose	188.00	
2. Dipstick measuring systems		
Basic fee (for calibration of each compartment and production of chart)	154.00	
Initial dipstick	22.00	
Spare dipstick	22.00	
Replacement dipstick	44.00	
Other weighing or measuring equipment -		
For equipment other than the categories specifically described above, or which is submitted for testing by means of statistical sampling techniques - per person/ hour spent at the place of submission for the purposes of examination testing or stamping of equipment.	66.00	
FEES FOR THE PURPOSE OF SECTION 49 (4) AND 74 OF THE 1985 ACT AND THE WEIGHTS AND MEASURES (PACKAGED GOODS) REGULATIONS 1986		
Liquid capacity measures -		
1. Schedule 4 paragraph 4	34.00	
2. Schedule 4 paragraph 9	34.00	
Templets Schedule 4 paragraph 11		
per scale - first item	49.00	
second and subsequent items	34.00	
For equipment other than the categories specifically described above, or for the establishment of calibration curves or equipment tabulation for templets graduated in millilitres.	66.00	
FEES FOR THE PURPOSES OF SECTION 76 OF THE 1985 ACT		
Per person/hour spent at the place of providing the service, facility, etc. for purpose of providing it.	66.00	
Total Trading Standards Income		***

Key

NA - Not Applicable

*** Minor sums that contribute towards the 'Other Misc Income' budget of £37,000

Detailed Fees and Charges for Environment

Parking

Type of Fee and Charge		London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
Permits:			
Residents	Individual's first permit (6mths)	60.00	
	Individual's second permit (6mths)	225.00	
	Individual's first permit (Yearly)	99.00	
	Individual's second permit (Yearly)	430.00	
<i>Total Residents Permits</i>			<i>3,340</i>
Business	Business first permit (6mths)	400.00	
	Business second permit (6mths)	635.00	
	Business first permit (Yearly)	680.00	
	Business second permit (Yearly)	1,130.00	
<i>Total Business Permits</i>			<i>696</i>
	Doctors	110.00	4
P&D			
	Charge per Hour	1.60	
	High Tariff	1.60	
	Standard Tariff	1.60	
<i>Total Pay and Display</i>			<i>10,927</i>
Penalty Charge Notices			
	More Serious	120.00	
	Less Serious	80.00	
Total PCNs			<i>8,483</i>
Towaway			
		200.00	<i>802</i>
Suspension of Parking Bay			
	Application	£26 per bay per day plus £55 admin charge. No charge for funerals	
	Enablement		
	Enforcement		
<i>Total Suspension of parking bay</i>			<i>470</i>
Other Income			<i>16</i>
Total Parking Income			24,738

Detailed Fees and Charges for Environment

Pest Control

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
Rats	71.00	
Mice	93.00	
Fleas	83.00	
Wasps	49.00	
Bedbugs	160.00	
Cockroaches	165.00	
Pharaohs ants	135.00	
Other pests of a public health significance.	Price on application	
Total Pest Control		36

Planning Applications and Other: Advertising Fees

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
Copying Charges for various documents		
AO	6.00 up to 10 sheets. 0.60 per sheet thereafter	
A1	5.00 up to 10 sheets. 0.50 per sheet thereafter	
A3	2.00 up to 10 sheets. 0.20 per sheet thereafter	
A4	1.00 up to 10 sheets. 0.10 per sheet thereafter	
Decision Notice	5.00 up to 10 sheets. 0.50 per sheet thereafter	
Planning Fees		
Alterations/ additions to existing dwellings	£135.00 for each dwellinghouse (Maximum £265.00 = 2 or more dwellings)	
Erection of dwellings	£265.00 for each dwellinghouse (Up to 50 dwellings= £13,250) £80 for each additional dwellinghouse created above 50 (up to a max. of £50,000)	
Erection of other buildings	£135 for less than 40 square metres of additional floor space.	
	£265 for greater than 40 square metres but less than 75 square metres of additional floorspace	
	£265 for each additional 75 square metres (or part thereof) (up to £13,00= 3,750 sq metres in excess of 3750 sq metres) (up to a max.of £50,000)	
Subdivision of dwellings (flat conversions)	£265.00 for each additional dwelling created (up to 50 dwellings= £13,250). £80 for each additional dwelling created in excess of 50 (up to a max. of £50,000)	
Other operations		135.00
Other changes of use		265.00
Renewal of unimplemented planning permission (Statutory time limit unexpired)		135.00
Outline applications	£265.00 per 0.1 hectare (or part thereof) of the Site area (up to a max . Of £6,625= 2.5 hectares). £80 for every additional 0.1 hectare of site area (up to a max.of £25,000)	
Lawful Development Certificates Existing use of development	Same fee as for an equivalent planning application.	
Existing use or development (in breach of condition)		135.00
Proposed use or development	Half the fee for an equivalent planning application	

Planning Applications and Other: Advertising Fees

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge	Budgeted Income for 2007/08
	£. P.	£'000
Pre-application advice		
Above a higher threshold: 20 or 50 units and above		
Major-Scale (+VAT)	2,000.00	
Medium-Scale (+ VAT)	1,000.00	
Minor Scale	500.00	
Officers Hourly Rate		
Officers	44.00	
Team Leaders	55.00	
Head	85.00	
<i>Total Pre-application advice</i>		<i>83</i>
Advertisements		
Relating to business on the premises	75.00	
Advance signs directing the public	75.00	
All other advertisements	265.00	
<i>Total Advertisements</i>		<i>24</i>
Exemptions		
Works to improve access to public building for people with disabilities or to improve their access, safety, healthy or comfort at their dwelling house	No Fee	
Application required because of article4 direction	No Fee	
Application required because of article4 direction	No Fee	
Application required because of article4 direction	No Fee	
Other Income		<i>527</i>
Total Development Services Income		634

Street Traders

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge	Budgeted Income for 2007/08
	£. P.	£'000
<u>Street Trading</u>		
Licence fee (permanent traders)	49.00	
Licence Replacement	49.00	
Certificate of Registration	49.00	
<i>Total Permanant Trading</i>		276
<u>Street and Market traders</u>		
Weekly charges		
1 day per week (Standard)	18.00	*****
1 day per week (Extended)	27.00	*****
2 days per week(Standard)	25.00	*****
2 days per week(Extended)	37.00	*****
3 days per week (Standard)	38.00	*****
3 days per week (Extended)	54.00	*****
4 days per week (Standard)	48.00	*****
4 days per week (Extended)	71.00	*****
5 days per week (Standard)	61.00	*****
5 days per week (Extended)	89.00	*****
6 days per week (Standard)	74.00	*****
6 days per week (Extended)	107.00	*****
An additional charge of £10 per day will be payable for trading on Friday and/or Saturday		*****
News Vendors (Per Annum)	2,710.00	*****
<u>Daily charges</u>		
Temporary Licences for casual traders at street markets		
	Mon-Thurs (Standard)	18.00
	Mon-Thurs (Extended)	NA
	Fri/Sat (Standard)	28.00
	Fri/Sat (Extended)	NA
<i>Total Casual Trading</i>		43
* An additional charge of £10 will be payable for trading on Friday and/or Saturday		
<u>Annual charges</u>		
Charges for Traders outside football grounds	351 per sq m	24
Minimum charge of 1.5 sq m and maximum charge of 12 sq m		
Other Income		16
Total Market and Street Trading Income		359

Key

NA - Not Applicable

***** Part of ' Licensing - Environmental Health: Other Licence Income' = 31,700

Trade Refuse

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge		Budgeted Income in 2007/08
	£. P.		£000s
Trade Waste - bags	Cost per bag	Weekly charge	
No. of bags per week	1.05		
5	1.05	5.25	
10	1.05	10.50	
15	1.05	15.75	
20	1.05	21.00	
25	1.05	26.25	
30	1.05	31.50	
35	1.05	36.75	
40	1.05	42.00	
45	1.05	47.25	
50	1.05	52.50	
55	1.05	57.75	
60	1.05	63.00	
360 litre euro bins - general waste			
No. of bins on site	Cost per empty/bin hire charge	Weekly charge	
1	5.88	5.88	
2	5.70	11.40	
3	5.70	17.10	
4	5.70	22.80	
5	5.70	28.50	
6	5.59	33.54	
1100 litre euro bins - general waste			
No. of bins on site	Cost per empty/bin hire charge	Weekly charge	
1	8.61	8.61	
2	8.35	16.70	
3	8.35	25.05	
4	8.35	33.40	
5	8.35	41.75	
6	8.18	49.08	
Paladin bins / Chamberlain bins - general waste			
No. of bins on site	Cost per empty/bin hire charge	Weekly charge	
1	8.19	8.19	
2	7.94	15.88	
3	7.94	23.82	
4	7.94	31.76	
5	7.94	39.70	
6	7.78	46.68	

Trade Refuse

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge		Budgeted Income in 2007/08
	£.	P.	£000s
Trade Waste - recycling bags			
No. of bags per week	Cost per bag	Weekly charge	
5	0.79	3.95	
10	0.79	7.90	
15	0.79	11.85	
20	0.79	15.80	
25	0.79	19.75	
30	0.79	23.70	
35	0.79	27.65	
40	0.79	31.60	
45	0.79	35.55	
50	0.79	39.50	
55	0.79	43.45	
60	0.79	47.40	
360 litre euro bins - recycling			
No. of bins on site	Cost per empty/bin hire charge	Weekly charge	
1	4.41	4.41	
2	4.28	8.56	
3	4.28	12.84	
4	4.28	17.12	
5	4.28	21.40	
6	4.19	25.14	
1100 litre euro bins - recycling			
No. of bins on site	Cost per empty/bin hire charge	Weekly charge	
1	6.46	6.46	
2	6.27	12.54	
3	6.27	18.81	
4	6.27	25.08	
5	6.27	31.35	
6	6.14	36.84	
Total Income for Trade Waste			2,101

Detailed Fees and Charges for Environment

Resources Group

Type of Fee and Charge	London Borough of Hammersmith and Fulham 2007/08 Charge £. P.	Budgeted Income in 2007/08 £'000
Land Charge fees		
Full search (Non NLIS)	235.00	
Full search (NLIS)	200.00	
Part II enquiries	12.00	
Additional enquiries	22.00	
Copying fees:		
Copy of Planning permission/B regs	5.00	
Copy of TPO	12.00	
Copy of agreements	22.00	
Solicitor Enquiries	78.00	
Total Resources Group Income		999

Detailed Fees and Charges for Environment

Fees Set by DEFRA

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge £. P.	Budgeted Income for 2007/08 £'000
FEES SET BY DEFRA GUIDELINES		
Operation Permits - Pollution Prevention And Control Regulations 2000		
Application Fee:		
Standard Process	1,470.00	
Service Stations/Dry Cleaners	138.00	
Waste Oil Burners under 0.4 MW	138.00	
Dry Cleaners	138.00	
Vehicle Coating	138.00	
Mobile screening and crushing plant - operator with no existing mobile plant permit:		
for the 1st and 2nd permits	1,470.00	
for the 3rd permit	1,273.00	
for the 4th permit	1,174.00	
for the 5th permit	1,115.00	
for the 6th permit	1,075.00	
for the 7th permit	1,047.00	
For the third to seventh authorisations	N/A	
For the eighth and subsequent authorisations	972.00	
Mobile screening and crushing plant - operator with one or more mobile plant permits:		
If the operator holds 1 permit - the 2nd	1,470.00	
If the operator holds 2 to 6 permits - the 3rd through 7th respectively	878.00	
If the operator holds 7 or more permits - the 8th and each subsequent	445.00	
Annual Subsistence Charge		
Standard Process:		
Standard charge where paid quarterly	N/A	
Low Risk	690.00	
Medium Risk	1,034.00	
High Risk	1,540.00	
Service Stations	141.00	
Waste Oil Burners under 0.4 MW	141.00	
Dry Cleaning	141.00	
Vehicle Coating	141.00	
Odourising of Natural Gas	343.00	

Fees Set by DEFRA

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge	Budgeted Income for 2007/08
	£. P.	£'000
Mobile screening and crushing plant:		
for the third to seventh authorisations	N/A	
for the 1st and 2nd permits	921.00	
for the 3rd permit	797.00	
for the 4th permit	735.00	
for the 5th permit	698.00	
for the 6th permit	673.00	
for the 7th permit	655.00	
for the eighth and subsequent authorisations	609.00	
Substantial changes s10 & s11:		
Standard Process	936.00	
Service Stations	91.00	
Waste Oil Burners under 0.4 MW	91.00	
Dry Cleaners	91.00	
Vehicle Coating	91.00	
Change to implement an upgrading plan	N/A	
Transfer Fee:		
Service Stations Partial Transfer	42.00	
Waste Oil Burners under 0.4 MW Partial Transfer	42.00	
Dry Cleaners Partial Transfer	42.00	
Vehicle Coating Partial Transfer	42.00	
Standard Process Partial Transfer	444.00	
Standard Process Transfer	150.00	
Key:		
Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £34. There is no extra fee payable to the Environment Agency where quarterly		

Fees Set by Statute

Type of Fee and Charge	London Borough of Hammersmith & Fulham 2007/08 Charge (£)	Budgeted Income in 2007/08 £000s
Amusements with prizes	32.00	
All cash machines permit		
Initial application	250.00	
Renewal	250.00	
Explosives		
One year's duration	36.00	
New Registration		
A) One years duration	72.00	
B) Two years duration	108.00	
Varying A Registration		
A) Varying name of licensee or address of site	31.00	
B) Any other kind of variation	POA	
Transfer of license or registration	31.00	
Replacement of license or registration referred to above if lost	31.00	
Sellers license		
Sellers license outside the legal selling period	500.00	
Lotteries		
Initial application	35.00	
Renewal	17.50	
Pool Betting		
Initial application	46.00	
Registration	418.00	
Renewal	464.00	
NB Any additional costs incurred by the council in connection with a pool betting licence eg accountant's fees, shall be borne by the licensee		
Track Betting		
Initial application	46.00	
First annual fee	418.00	
Renewal	464.00	

Detailed Fees and Charges for Resident Services

Sports Service

Type of Fee and Charge	2007/08	Per half hour per pitch	Income Expected in 2007/08
	Charges (per hour)		
	£ p	£ p	£000s
FOOTBALL			
Weekend	£51.30		
Weekday	£25.65		
Bank Holiday	£57.90		
Youth Team U/18	£25.65		
Hurlingham - Centre Pitch			
<i>Football per hour - School</i>	£12.30		
**11-a-side All Weather Pitch	£47.70		
**5-a-side All Weather Pitch	£23.70	£11.85	
**11-a-side All Weather Pitch - <i>School</i>	£10.80		
**5-a-side All Weather Pitch - <i>School</i>	£5.40	£2.70	
RUGBY/GAELIC FOOTBALL/LACROSSE/HOCKEY			
Weekend	£51.30		
Weekday	£25.65		
Bank Holiday	£57.90		
Hurlingham - Centre Pitch	£57.90		
<i>Rugby per match @ Hurlingham - School</i>	£51.30		
**All weather Pitch - Hockey	£47.70	£11.85	
**All weather Pitch - Hockey - <i>Schools</i>	£10.80	£2.70	
CRICKET			
Weekend	£51.30		
Weekday	£25.65		
Bank Holiday	£57.90		
Youth Team - U/18	£25.65		
<i>Cricket per hour - School</i>	£12.30		
NETBALL			
Per court per game	£10.10		
<i>Netball per hour - School</i>	£4.12		
ROUNDERS/BASEBALL			
Per pitch per game	£40.70		
<i>Rounders per hour - School</i>	£4.12		
SOFTBALL			
Marking per pitch to be quoted & paid			
Per pitch per game	£40.70		
BICYCLE POLO			
Weekends	£51.30		
Weekdays	£25.65		
ATHLETICS			
Weekend - per day	£103.00		
Bank Holiday - per day	£164.80		
Weekdays: Full Day	£61.30		
Half Day	£30.65		
ATHLETICS - Schools			
<i>Athletics per meeting @ Hurlingham full day</i>	£61.30		
<i>Athletics per meeting @ Hurlingham half day</i>	£30.65		
<i>Athletics per hour @ other Parks</i>	£12.30		

Type of Fee and Charge	2007/08	Per half hour per pitch	Income Expected in 2007/08
	Charges (per hour)		
	£ p	£ p	£000s
TENNIS			
Adult - per court per hour	£6.00		
Youth - U/18 - 9am-6pm, Mon - Fri	£3.55		
Tennis per hour - School	£3.55		
Lifestyle - 2 members per court per hour - 9am-4pm, Mon - Fri			
Lifestyle - 1 member per court per hour - 9am-4pm, Mon - Fri	£3.55		
Tennis Booking - Annual Membership Card	£11.50		
5 games	£30.00		
10 games	£60.00		
Coaches Licence Fee	£407.00		
MINI BASEBALL			
Markings and over-marking to be quoted & paid			
Per pitch per game	£40.70		
TOUCH RUGBY (half size of football pitch, 2 pitches = 1 football pitch)			
Markings per pitch to be quoted and paid			
Overmarking per pitch to be quoted and paid			
Weekdays	£12.90		
Weekends	£25.65		
@ HURLINGHAM			
COMMUNITY ROOM			
Cost per hour - with sports facility	£27.80		
Setting up and breaking down per hour	£10.80		
Room hire only - min 3 hours thereafter cost per hour will apply	£83.45		
CHANGING ROOM @ HURLINGHAM			
Sports booking for grass area have priority - if available			
Charge per booking	£13.90		
For schools per booking	£10.80		
BOWLS			
Adult - per person per round	£1.70		
OAP/Youth - per person per round	£0.88		
Lifestyle - per cardholder per round			
Adult season ticket	£38.42		
OAP/Youth season ticket	£8.40		
Locker rent	£8.40		
@ HURLINGHAM			
TRAINING AREA & FLOODLIGHTS			
Training area per hour (in half hour slots) (does not include changing)	£16.70		
Floodlights per hour (in half hour slots) - Tue & Thur 6 - 9pm ONLY	£1.65		
Training Area combined with use of changing rooms (per hour)- (H&F RFC use only, floodlights extra)	£20.60		
Total Sports Service Income			278

Detailed Fees and Charges for Resident Services

Hall Hire

Type of Fee and Charge	2007/08 Charges	Income Expected in 2007/08
	£ p	£000s
	Per hour	
Assembly Hall and Grand Hall		
Weekends and Friday after 6pm	260.00	
Preparation and breakdown	130.00	
Weekdays until 6pm	130.00	
Preparation and breakdown	65.00	
Weekday evenings	235.00	
Preparation and breakdown	120.00	
Bank Holidays and commercial events where tickets are sold	400.00	
Preparation and breakdown	200.00	
Additional cost after midnight	60.00	
New Years Eve	520.00	
Damage deposit £500		
Commercial events £1000		
Kitchen fee: Assembly Hall £300		
Grand Hall £200		
Concert Hall		
Weekends, weekday evenings	110.00	
Preparation and breakdown	55.00	
Weekdays	60.00	
Preparation and breakdown	30.00	
Additional cost after midnight	60.00	
Small Hall		
Weekdays	65.00	
Weekdays after 6pm	90.00	
Weekends and Friday after 6pm	110.00	
Additional cost after midnight	55.00	
Courtyard Room, Committee Room 1, Playfair Room and Council Chamber		
Weekdays	60.00	
Weekdays after 6pm	80.00	
Weekends and Friday after 6pm	90.00	
Committee Rooms 2, 3, 4 and Ante Rooms 1 and 2		
Weekdays	65.00	
Weekends	90.00	
AUDIO VISUAL		
OHP	20.00	
Flipchart and pens	15.00	

Resident Services

Type of Fee and Charge	2007/08 Charges £ p	Income Expected in 2007/08 £000s
Auditel meeting microphones	20.00	
Laptop	60.00	
LCD Projector	120.00	
Screen (free if with full Powerpoint)	20.00	
TV/DVD/VHS	50.00	
PA System in meeting rooms	50.00	
PA System in halls	150.00	
WiFi - price in request		
Technical assistance	25.00	
Total Hall Hire Income		422

Detailed Fees and Charges for Resident Services

Marriage and Civil Partnerships

Type of Fee and Charge	2007/08 Charges £ p	Income Expected in 2007/08 £000s
Marriages & Civil Partnerships:		
Council Chamber		
Monday-Friday	253.50	
Saturday	373.50	
Sunday/Bank Holiday	453.50	
Approved Premises		
Monday-Friday	253.50	
Saturday	273.50	
Sunday/Bank Holiday	353.50	
Citizenship Ceremonies	68.00	
Total Marriage and Civil Partnerships Income		363

Detailed Fees and Charges for Resident Services

Libraries

Type of Fee and Charge	2007/08 Charges	Income Expected in 2007/08
	£ p	£000s
Libraries		
Overdue Books - Per Day	0.15	
Reservations	0.80	
CD Loans	1.00	
DVD Loans	2.00	
Video Loans	1.00	
Overdue CDs/DVDs/Videos - Per Day	1.00	
Lost Computer Cards	1.00	
Language Courses/Learning Packs - Three Weeks	2.50	
Overdue Courses - Per Day	0.15	
Internet Charges		
Access - After First Half Hour - Per Half Hour (H&F School Children Free)	0.50	
A4 Print - Per page	0.15	
Floppy Disc	0.75	
Fax Charges - Per Page		
UK	1.00	
Europe	1.50	
North America	2.00	
Australia	2.00	
Elsewhere	4.00	
Incoming Material	1.00	
Premises Hire - Per Hour		
Community Groups:		
During Library Hours	7.50	
Outside library Hours	30.00	
Other Groups		
During Library Hours	15.00	
Outside library Hours	60.00	
Exhibition Space - Per Day		
Preparatory Day	45.00	
Exhibition Days	100.00	
Saturdays/Sundays	130.00	
Photocopying - Per Page		
A4	0.15	
A3	0.30	
Total Libraries Income		268

Detailed Fees and Charges for Resident Services

Archives

Type of Fee and Charge	2007/08 Charges £ p	Income Expected in 2007/08 £000s
Archives		
<i>Searchroom Fees</i>		
Photocopy (A4)	0.20	
Photocopy (A3)	0.40	
Microfilm Print	2.00	
Use of Photograph Copying Stand - Per Hour	10.00	
<i>Exhibition Hire Fees</i>		
Per Week	15.00	
Per Month	50.00	
<i>Reproduction Fees - Per Image</i>		
Books, Part Works, Periodicals, Journals, Newspapers	30.00	
Book jackets, CD Covers	100.00	
Postcards, Greetings Cards, Calendars, Posters Etc	100.00	
Press Advertising, Brochures Etc	120.00	
Mats, Games, Souvenirs	200.00	
Commercial Interior Design & Decoration	100.00	
Media Use	50.00	
<i>Talks, Walks & Visits</i>		
School Visits - Per Hour	25.00	
Offsite Talks & Walks (In Borough)	30.00	
Offsite Talks & Walks (In Borough) - Registered Charities	15.00	
Offsite Talks & Walks (Out Borough)	40.00	
Offsite Talks & Walks (Out Borough) - Registered Charities	20.00	
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TOTAL FEES AND CHARGES INCOME - RESIDENT SERVICES		1345