

Predictive Equality Impact Assessment (PEIA) FOR COUNCIL DECISIONS ONLY



Title of report or proposal:

Refurbishment of Housing Department Options & Appraisal Reception, 1st Floor 77 Glenthorne Road.
Procon No, 555094

Describe in full the aims, objectives and purpose of the proposal, including desired outcomes:

The principal aim for the refurbishment is to improve the service provision within the 1st Floor reception, which will include modernisation of the interview rooms, waiting area and provision of a fully accessible reception counter.

Department:

Housing – Options & Appraisal

Form and report MUST be checked and countersigned by the Principal Corporate Equalities Officer before the report proceeds to the Cabinet Member(s).

Officer Responsible:

Ed Hawkins – Ext 4874, Ed.Hawkins@lbhf.gov.uk

(Signature, Print Name, Contact Number and Email Address)

Principal Corporate Equalities Officer (PCEO):

Pinakin Patel – Ext 5727, pinakin.patel@lbhf.gov.uk

(Signature, Print Name, Contact Number and Email Address)

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. Who are the main people that this decision will affect?

All visitors and staff using the 1st floor reception service.

2. Identify the risks that could prevent the planned outcomes

The insolvency of the contractor or a decision not to proceed with the project.

3. Could the proposal have a positive impact on **a) race b) disability c) gender d) sexual orientation e) age f) belief system groups**? (Please provide evidence e.g. user feedback, complaints, ethnic monitoring, diversity monitoring?)

a), b), c), d), e) & f) The proposal will have a positive impact on the reception area in general, improving public waiting areas, improving staff and public security by providing clearer sight lines within the public areas and improving accessibility within the reception area for disabled users.

4. Could the proposal have a negative impact on **a) race b) disability c) gender d) sexual orientation e) age f) belief system groups**? (Please provide evidence e.g. user feedback, complaints, ethnic monitoring, diversity monitoring?)

a) No, b) No, c) No, d) No, e) No, f) No

5. Can any negative impact of the decision be justified?

Not applicable

6. If you have undertaken any internal/ external research or consultation(s) please list these below:

The decision to refurbish the Options & Appraisal reception was made following the completion of an assessment of the current and future service provision to be provided from this public reception.

The service provision management team consulted with Union Reps and Staff regarding the proposed changes, general refurbishment and new reception counter.

7. Do you need to undertake any further consultation? If so, what and with whom?

No

**PLEASE EMAIL COMPLETED FORM TO PINAKIN PATEL: pinakin.patel@lbhf.gov.uk
London Borough of Hammersmith & Fulham**